

Suggested itemized expenses to track for CARES Act reimbursements

VML staff have identified potential categories of expenses that may be eligible for reimbursement under some of the recently passed federal legislation. While this is not an official list, it may prove useful as you consider what expenses to track in response to the COVID-19 pandemic. This tracking should begin as of March 1.

New or enhanced expenses local governments are experiencing with the shutdown and the attendant requirements for additional health-related operating issues, include (but are not limited to) the following:



- PPE for first responders that they're not getting from federal stockpile
- PPE for other staff who deal with the public or with facility populations – CPS, APS staff, jail staff, or day care if any are operating /helping with day care operations for essential personnel
- Overtime for first responders and other essential personnel
- Costs for water treatment staff/facilities for extra cleaning and health-related protection for workers
- Any extra training for staff to take over for other essential personnel in case of illness – e.g. water treatment facilities or other utility type of services
- Health/facility cleaning and other health-related provisions for jail populations and staff
- Cleaning/health measures for municipal buildings still being used by essential staff
- Cleaning/health measures for schools
- Cleaning and health protection measures for public transit staff and riders as well as extra deep cleaning of buses
- Voting – sanitation planning and measures for in-person voting
- Voting – mail-in election costs
- Homeless sheltering costs (finding additional shelter space to allow for social distancing or using hotels to help keep people safer), extra cleaning and sanitation measures to help protect vulnerable populations
- Funding for CSBs to help them with sanitation/health protection for front-line workers and vulnerable populations
- IT costs for local staff to enable them to work remotely (equipment and overtime staffing to get everyone what they need and keep them going)
- Costs related to setting up and staffing citizen information call-in centers or response centers
- IT costs for schools who are able to give laptops to staff and students; IT staffing and overtime as a result of these efforts
- Internet-related costs to keep staff and students connected if provider doesn't allow free access
- Continued health insurance for furloughed employees
- Fees/costs for utilities (e.g., water, sewer) not paid by consumers during the pandemic because they can't afford to pay.
- Locality costs for setting up testing stations - such as site prep and traffic control
- Expenses occurring by economic development staff in assisting local businesses
- Signage and other nontraditional extra public information costs
- Extra child care costs for essential personnel