



## ***COMMONWEALTH of VIRGINIA***

Aubrey L. Layne, Jr., MBA, CPA  
Secretary of Finance

December 23, 2020

P.O. Box 1475  
Richmond, Virginia 23218

To: County and City Elected Officials

Delivered Via: Chief Executive Officer, Manager, or Administrator

From: Aubrey L. Layne, Jr.  
Secretary of Finance

Subject: Extension for Expenditure of Coronavirus Relief Funds

On December 8, 2020, I sent you a memorandum titled, *“Deadline for Use of Local Allocations for Federal CARES Coronavirus Relief Funds.”* That memorandum set out deadlines for closing out local expenditure of Coronavirus Relief Funds (CRF) and returning any unspent balances to the Commonwealth. The dates outlined in that memorandum were driven by the federal deadlines set out in the *Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020*.

As you probably know, Congress has passed a new relief bill that extends the federal deadline established in the CARES Act. While the details of this legislation have not been fully published, the general information indicates that the December 30, 2020 deadline established in the CARES Act for incurring expenditures will be extended by one year – until December 31, 2021.

It is important for us to see the details of this legislation before providing you with specific guidance, but I wanted you to be aware that the Commonwealth intends to extend all deadlines established in my December 8, 2020 memorandum. More importantly, you likely will be able to continue to incur expenditures beyond December 30, 2020. If the new federal legislation permits this extension as expected and the President signs the legislation into law, the Commonwealth will apply that extension to local expenditures of CRF funds.

As these details become available, I will update you with additional guidance. Until then, please continue to follow the guidance issued by the U.S. Department of Treasury regarding what constitutes a qualifying expenditure from the CRF. Other than the extension of the deadline, we have not been informed about any other changes to the requirements of the CARES Act.

The Governor and I wish you a healthy and safe holiday season.