

NEWLY ELECTED OFFICIALS CONFERENCE

January 10, 2020

407 E. Water St. Charlottesville, VA

AGENDA

- 8:30 - 9:00 a.m. Registration and Breakfast Pastries**
- 9:00 - 9:05 a.m. Welcome and Introduction**
Speaker - Michelle Gowdy, Executive Director, Virginia Municipal League
- 9:15 - 9:30 a.m. The Value of Public Service**
Mayor Bob Coiner, Gordonsville
- 9:30 - 10:45 a.m. Public Officials Liability**
Speakers - Elizabeth Southall, Zunka, Milnor & Carter and Peter Stephenson, Virginia Risk Sharing Association
- 10:45 - 11:00 a.m. Break**
- 11:00 - 12:00 p.m. Freedom of Information Act**
The last thing any local official wants is to make a mistake involving FOIA and then read about it in the newspaper, a blog or Facebook. Here's your chance to learn the ins and outs of the Freedom of Information Act.
Speaker - Katrina Callsen, Assistant Attorney for Charlottesville and Member of the Albemarle County School Board
- 12:00 - 12:30 p.m. Lunch**
- NLC Prescription Drug Benefit**
- 12:30 - 1:30 p.m. Budgeting Basics**
Follow the money! Your budget lays out the priorities of your locality, but you need to learn how to read it and the questions to ask of your fellow council members and budget staff.
Speaker - Amelia Merchant, Roanoke Director of Finance
- 1:30 - 2:30 p.m. Conflict of Interest Act**
Here's your chance to learn about the COIA law, including the purpose, the process, the forms you have to file and other details to help you comply with the act.
Speaker - John Blair, Charlottesville City Attorney
- 2:30 - 2:45 p.m. Break**
- 2:45 - 3:45 p.m. Council Manager Relations**
The most important relationship local officials will have – outside of their relationship with fellow office holders and voters – is with the manager. Learn the basics of this relationship.
Speakers: Terry Short, Mayor of Waynesboro and Michael G. Hamp, III, Waynesboro Manager