



**VML BOARD OF DIRECTORS MEETING**  
**Sunday October 2nd – 11:00am**  
**Marriott Downtown Richmond**  
**Richmond, Virginia**  
**Agenda**

- Only one person speak at a time and give the courtesy of listening to your colleague
- Start and end in a timely fashion
- Debate an item and move on, there is no need to rehash
- Stay on topic and be respectful
- Agree to disagree in a professional manner
- Seek to understand and be understood
- Know when to move on
- Don't monopolize the time
- Give everyone a chance to be heard

SUNDAY OCTOBER 2<sup>nd</sup> 11:00am

- I. **Call to Order**
  - a. Introductions
- II. **Consideration of Minutes**
  - a. Executive Board minutes for July
- III. **VML/VACO Finance Annual Update – Steve Mulroy, Managing Director**
- IV. **Civility Pledge**
- V. **Discussion of VML Annual Conference 2022**
  - a. October 2-4, Richmond
- VI. **Discussion on the future conference locations – update from the Subcommittee**
- VII. **Building Update (13 E. Franklin St.)**
- VIII. **Review of Financials**
- IX. **Future Meetings:**
  - a. 2022 Annual Conference – Richmond – Oct. 1-4<sup>th</sup>
  - b. December 8<sup>th</sup> at 9:00am
- X. **Adjournment by 12:30 (Lunch is provided)**

\*NOTE THE NEW BOARD WILL MEET BRIEFLY ON TUESDAY OCTOBER 4<sup>TH</sup> IMMEDIATELY FOLLOWING THE LAST SESSION.

**MINUTES**  
**VML BOARD OF DIRECTORS**  
**MARRIOTT DOWNTOWN RICHMOND**  
**July 27, 2022**

**In attendance:** Jon Stehle, Willie Greene, Bill Rush, A.D. “Chuckie” Reid, Derrick Wood, Steve Trivett, Stephanie Reynolds-Moon, Randy Eads (via telephone), Robert Ike, Phil Miskovic, Kelly Burk, Katie Cristol, Roger Wiley (General Counsel), Sue Mellen (Chief of Staff), Michelle Gowdy (Executive Director)

**Call to Order:** President Stehle called the meeting to order at 9:05 am.

**Consideration of Minutes:** The Board considered minutes from their May 12<sup>th</sup> in person meeting and their June 14<sup>th</sup> virtual meeting. A motion was made and passed unanimously to approve the minutes.

**Financials:** Ms. Mellen reviewed the unaudited FY2022 financials, and they were accepted unanimously.

**Discussion of the VML Annual Conference:** There was general discussion around the annual conference, the need for additional training throughout the year and how to determine the location of the annual conference. A subcommittee consisting of Ms. Cristol, Mr. Wood and Mr. Rush was formed and a motion was made to engage the Spark Mill to assist with this subcommittee. The motion passed unanimously.

A second motion was made to confirm the location of the 2023 conference in Norfolk and it passed unanimously.

**Discussion of 13 E. Franklin:** There was discussion about the building owned by VML at 13 E. Franklin and the repairs needed and taking place. A motion passed unanimously to explore options on the building and other office space with a broker. This discussion also confirmed a prior vote by the Board in which the Executive Director was authorized to sell the building.

**Adjournment.** The meeting was adjourned at 10:44 am.

Respectfully submitted,

Michelle Gowdy  
Executive Director

## *VML Board of Directors Pledge of Civility*

*The Virginia Municipal League Board of Directors pledges to practice and promote civility within the Constitution of VML.*

*This Board of Directors enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of the community and the Commonwealth.*

*This pledge ensures all communication - both spoken and written - to be open, honest and transparent as this is vital for cultivating trust and relationships.*

*This pledge ensures mutual respect to achieve municipal goals, recognizing that patience, tolerance and civility are imperative to success.*

*This pledge creates opportunities for finding common ground and engaging in civil discussion to seek solutions through active listening and thoughtful participation.*

*Adopted by the Board of Directors on October 2<sup>nd</sup>, 2022.*

**SUNDAY OCTOBER 2, 2022**

<b>Time</b>	<b>Session</b>	<b>Location</b>	<b>Staff</b>	<b>Board Member Intro</b>
10:00am – 6:00pm	Registration	Registration Desk Foyer	Joni, Patrick	N/A
11:00am – 12:00pm	Board of Directors	Shenandoah	Michelle, Sue	N/A
12:00pm – 1:30pm	Nominations Committee	Dominion	Michelle, Roger	N/A
12:00pm – 1:30pm	Legislative Committee	Madison-Jefferson	Janet, Mitchell, Josette	N/A
2:00pm -3:00pm	General Session	Grand Ballroom	All Staff except Reg.	Jon Stehle
3:30pm – 5:00pm	General Session	Grand Ballroom	All Staff except Reg.	Jon Stehle
5:15pm – 8:00pm	Host City Night	History & Culture Mus.	All Staff	Jon Stehle

**MONDAY OCTOBER 3, 2022**

<b>Time</b>	<b>Session</b>	<b>Location</b>	<b>Staff</b>	<b>Board Member Intro</b>
6:00am – 7:15am	Run – Tour of Ric	Lobby	Manuel	N/A
7:30am-8:30am	Breakfast	Capital Ballroom	All Staff	N/A
8:30am-6:00pm	Registration	Registration Desk Foyer	Joni, Patrick	N/A
8:30am-9:30am	Town Section	Salon E	Janet	Steve Trivett
8:30am-9:30am	City Section	Salon D-C	Mitchell	Randy Eads
8:30am-9:30am	Urban Section	Salon G-H	Josette	Katie Cristol (Amazon?)
9:00am – 12:00am	VLGMA PDC meeting	Salon J	Janet	N/A
9:45am – 10:45am	When Local Govt. should use an expert	Salon E	Janet	Jill Carson
9:45am – 10:45am	FOIA	Salon D	Josette	Robert Ike
9:45am – 10:45am	State of the Economy*	Madison	Michelle – Keyara	Phil Miskovic
9:45am – 10:45am	Marijuana	Salon G	Mitchell	Stephanie Moon-Rey
9:45am – 10:45am	VDEM/Cyber*	Salon A	Sue	Kelly Burk (MITRE?)

11:00am – 12:00pm	Short Term Rentals	Salon A	Sue	Jon Stehle
11:00am – 12:00pm	EV Chargers	Salon D	Josette	Chuckie Reid
11:00am – 12:00pm	Transportation	Salon G	Mitchell	Derrick Wood
11:00am – 12:00pm	ARPA / Federal Legis.	Madison	Michelle – Keyara	Bill Rush
11:00am – 12:00pm	Conflict to Conversation	Salon E	Rob	Willie Greene
12:00pm – 12:45pm	Lunch	Capital Ballroom	All Staff	N/A
12:00pm – 12:45pm	NBC-LEO Lunch	Shenandoah	Mitchell	Derrick Wood
12:00pm – 12:45pm	VLGMA Lunch	Dominion	Janet	N/A
12:00pm – 12:45pm	Women in Lcal Govt	Salon F	Josette	Stephanie Moon-Rey
1:00pm – 3:00pm	VLGMA Board Mtg.	Salon J	Janet	N/A
1:00pm – 2:00pm	Sup. Ct Review	Shenandoah	Michelle – Keyara	Phil Miskovic
1:00pm – 2:00pm	Broadband	Salon A	Josette	Chuckie Reid
1:00pm – 2:00pm	Disability Accom.	Salon G	Rob	Robert Ike
1:00pm – 2:00pm	Social Media	Dominion	Sue	Derrick (on the panel)
1:00pm – 2:00pm	Technology	Madison	Mitchell	Jon Stehle (VIP)
1:00pm – 2:00pm	Council conversation	Salon E	Rob	Jill Carson
2:00pm – 4:00pm	Library of VA	Offsite	Josette	N/A
2:00pm – 4:00pm	Housing	Offsite	Keyara	N/A
2:00pm – 4:00pm	Drones	TBD	Michelle	N/A
2:00pm – 4:00pm	Scott's Addition	Offsite	Mitchell	N/A
2:00pm – 4:00pm	Jackson Ward	Offsite	Sue	N/A
3:00pm	VA First Cities	Salon I	None	N/A
4:00pm – 5:00pm	Business Meeting	Grand Ballroom	All Staff	Jon Stehle
5:00pm – 10:00pm	Awards, Dinner, Events	Grand Ballroom	All Staff	Jon Stehle / Jill Carson

**TUESDAY OCTOBER 4<sup>th</sup>**

<b>Time</b>	<b>Session</b>	<b>Location</b>	<b>Staff</b>	<b>Board Member Intro</b>
6:00am – 7:00am	Yoga			N/A
7:30am – 8:30am	Breakfast	Capital Ballroom	All Staff	N/A
8:30am – 10:30am	DHCD Funding Resources*	Grand Ballroom	Michelle / Josette	Randy Eads
8:30am – 9:30am	Roundtables	Grand Ballroom	Janet / Mitchell	
9:45am – 10:45am	Recycling	Shenandoah	Mitchell	Robert Ike / Chuckie Reid
9:45am – 10:45am	Local ER Mgmt	Salon 6	Josette	Phil Miskovic
9:45am – 10:45am	COIA	Madison	Keyara – Michelle	Steve Trivett
9:45am – 10:45am	AG decisions	Salon 5	Sue	Kelly Burk
9:45am – 10:45am	Local Human Serv	Salon 4	Janet	Willie Greene
9:45am – 10:45am	Cybersecurity	Salon 3	Rob	Jon Stehle (LUMOS)
11:00am – 12:30pm	Closing Session	Grand Ballroom	All Staff	Jill Carson
12:30pm - 1:30pm	Board of Directors	Shenandoah	Sue, Michelle	All Members
1:30pm	GO HOME!!!!			N/A