



# Official Entry Form

This is an electronic fill-in-the-blank form. You may save it to your computer as a working document. Once completed, simply e-mail this form as an attachment following the instructions below.

For category descriptions and complete rules visit:  
[www.vml.org/Opportunities/Innovation-Awards](http://www.vml.org/Opportunities/Innovation-Awards)

Select **ONE** category for your project below:

**Reminder:**  
*Choose the best category for your project. A single project cannot be judged in multiple categories.*

- Community Health
  - Economic Development
  - Environmental Quality
  - Public Safety
  - Working with Youth
  - Communications
  - Risk Management
- Clear Category

Name of Locality: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Main Contact: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

*All entries require the endorsement of the locality's chief elected or appointed official. By typing your official's initials in the space provided below, you certify that this entry is endorsed by the official.*

Chief official's name: \_\_\_\_\_

Type initials here to serve as the official's signature: \_\_\_\_\_

# Tell us about your nomination

For all categories you must answer all questions. Answers should be specific and concise.

**Each response must be no more than 300 words.**

- 1. Provide a summary of your project or program. Be sure to indicate what need or challenge existed and how it was addressed.**

## 2. How did the project make efficient and effective use of local resources?

**3. How does this project impact the long-term quality of life for citizens in your community?**

**4. How does this project promote citizen participation?**

**5. How could this project be adapted for use in other cities, towns or counties?**

# Required extras to be included with ALL entries.

## Supporting documents

Please compile all supporting materials into a **single Word or PDF document of no more than 10 pages total**. Supporting materials may include photos, brochures, charts, maps, or other data. This attached document must also be e-mailed with your entry.

## Supporting video link

A link to a video (i.e. YouTube, Vimeo, etc.) about your award nomination is required. The style of the video (interview, promotional, educational, some combination, etc.) is up to you. However, **only one video with a maximum length of five minutes will be accepted**.

**Deadline:** This entry form and any supporting documents must be e-mailed to [mtimbreza@vml.org](mailto:mtimbreza@vml.org) by **5 p.m., Monday, Aug. 26, 2024**. **Paper entries are not permitted.**

**Questions:** Please contact Manuel Timbreza at [mtimbreza@vml.org](mailto:mtimbreza@vml.org) or by calling 804-523-8531.



BETTER COMMUNITIES THROUGH  
SOUND GOVERNMENT