



Official Entry Form

This is an electronic fill-in-the-blank form. You may save it to your computer as a working document. Once completed, simply e-mail this form as an attachment following the instructions below.

For category descriptions and complete rules visit:
www.vml.org/Opportunities/Innovation-Awards

Select **ONE** category for your project below:

- Community Health
- Economic Development
- Environmental Quality
- Public Safety
- Working with Youth
- Communications
- Risk Management

Reminder:

Choose the best category for your project. A single project cannot be judged in multiple categories.

Clear Category

Name of Locality: _____

Title of Project:

Main Contact: _____ Title/Position: _____

Phone: _____ E-mail: _____

Address: _____

All entries require the endorsement of the locality's chief elected or appointed official. By typing your official's initials in the space provided below, you certify that this entry is endorsed by the official.

Chief official's name: _____

Type initials here to serve as the official's signature: _____

Tell us about your nomination

For all categories you must answer all questions. Answers should be specific and concise.

Each response must be no more than 300 words.

- 1. Provide a summary of your project or program. Be sure to indicate what need or challenge existed and how it was addressed.**

2. How did the project make efficient and effective use of local resources?

3. How does this project impact the long-term quality of life for citizens in your community?

4. How does this project promote citizen participation?

5. How could this project be adapted for use in other cities, towns or counties?

Extras to be included with entries.

Supporting documents (highly recommended)

Please compile all supporting materials into a **single Word or PDF document of no more than 10 pages total**. Supporting materials may include photos, brochures, charts, maps, or other data. This attached document must also be e-mailed with your entry.

Supporting video link (optional)

NEW: The video component is now optional. If you want to include a video, please provide a link below to the video in your supporting materials. The video should be posted to a readily accessible website or platform (i.e., YouTube, Vimeo, etc.). The video should be no more than five minutes in duration. **Please note:** if your entry is selected as a winner but did not submit a video, VML staff may ask that one be provided for use during the Awards Ceremony.

Deadline: This entry form and any supporting documents must be e-mailed to mtimbreza@vml.org by **5 p.m., Monday, Aug. 24, 2026**. **Paper entries are not permitted.**

Questions: Please contact Manuel Timbreza at mtimbreza@vml.org or by calling 804-523-8531.



BETTER COMMUNITIES THROUGH
SOUND GOVERNMENT