

# Update

The newsletter of the Virginia Municipal League

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### Reduce, reuse and recycle.

The manufacturing process produces an average of four-to-eight pounds of CO2 for every pound of manufactured product. You'll save 2,400 pounds of CO2 per year by recycling half of your household waste. Avoid plastic bags; take sturdy tote bags to the grocery store. Reuse plastic grocery bags as trash can liners and tote bags. Reuse take-out containers for plant saucers. Take a travel mug to your favorite coffee shop. Reuse gift-wrap or use reusable gift bags.

## COUNTDOWN TO TRANSPORTATION SPECIAL SESSION

### Kaine holds town hall meetings; legislative consensus still elusive

Speaking to gatherings of elected officials and citizens ranging in size from 50 to 200, Gov. Tim Kaine has held town hall-style meetings across Virginia to make his case for higher statewide and regional taxes to pay for transportation.

Additional town hall meetings will be held around the state before the General Assembly convenes June 23 for a special legislative session called by Kaine to deal with a transportation funding stalemate that is teetering on the brink of becoming a crisis.

The governor is stressing the need for some \$1.1 billion in new annual revenue to (1) maintain the state's system of roads and bridges, (2) address major construction and transit projects in Northern Virginia and Hampton Roads and (3) develop alternatives for moving people and goods other than through pouring more asphalt.

Kaine's actions have sparked discussion, but no legislative consensus. Some delegates are advocat-

ing only for a legislative fix to the state Supreme Court's ruling striking down

#### Kaine revenue choices

- Increase vehicle titling tax from 3 percent to 4 percent
- Increase annual vehicle registration fee from \$39 to \$49
- Re-dedicate portion of titling tax from new road construction to road and bridge maintenance
- Impose 1 percent regional sales and use tax
- Increase state grantor's tax from 10 cents per \$100 value to 35 cents per \$100 value

## AT THE LEAGUE

*Continued on page 2*

### Legislative Committee to meet June 12

The VML Legislative Committee will address an agenda filled with important issues when it meets June 12 at 10:30 a.m. in Henrico County.

The first task will be to adopt a legislative position regarding long-term, sustainable funding for a statewide transportation program. The General Assembly will meet June 23 in an attempt to end six years of contentious wrangling over how the state should pay for road construction, maintenance and mass transit projects.

Secretary of Transportation Pierce Homer will update the Legislative Committee on Gov. Tim Kaine's transportation funding proposal.

Other pressing legislative matters the committee will take up include 599 funding, new legislation to deal with blight, and coordination of land use and transportation funding, particularly as it relates to impact fees.

The committee also will discuss how it might alter its role during the year, perhaps serving on behalf of VML as "ambassadors" to the General Assembly.

The meeting will be held at the Crowne Plaza Richmond West, which is located at 6531 W. Broad St. in Henrico County. Note: This is NOT the Crowne Plaza located in downtown Richmond. ❖

**FROM THE CAPITOL****Transportation special session continued ...**

the imposition of regional taxes by an un-elected Northern Virginia Transportation Authority. Under this plan, the General Assembly would empower the local governments in Northern Virginia and Hampton Roads to impose the taxes contained in HB 3202, last year's comprehensive transportation financing package. Thus far, Kaine has insisted that the taxes be imposed by the state.

Del. Brian Moran has proposed a 1 percent increase in the statewide sales and use tax with one-third of the revenues dedicated to projects in Northern Virginia, one-quarter dedicated for Hampton Roads' major projects, and the remaining revenues used for statewide road safety, repair and construction.

And, some senators from both sides of the aisle are discussing increases to taxes on motor fuels.

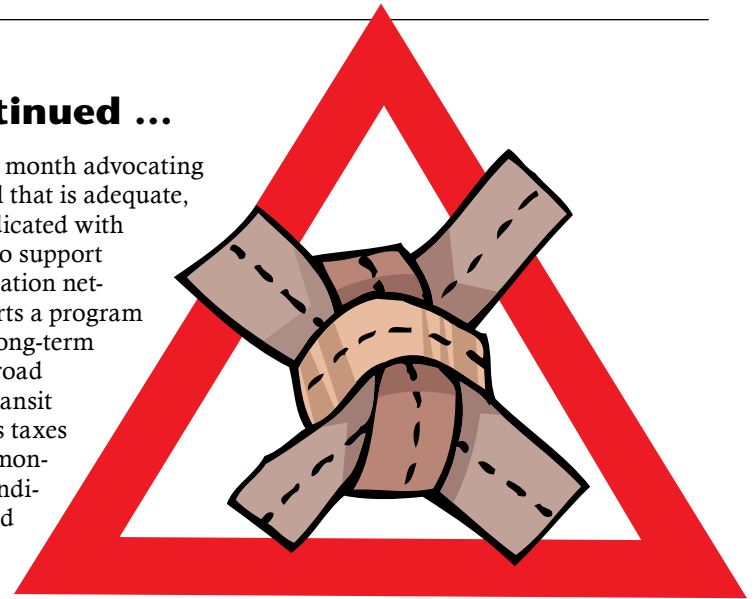
**What can local elected officials do?**

At the direction of VML's Executive Committee, the league wrote to the governor and to the General Assem-

bly's leadership last month advocating for a funding model that is adequate, sustainable and dedicated with non-general funds to support Virginia's transportation network. VML supports a program that addresses the long-term statewide needs of road maintenance and transit operations, imposes taxes or fees by the Commonwealth and not by individual localities, and provides adequate resources for new construction and other transportation modes.

The Commonwealth Transportation Board is ready to complete a new Six-Year Improvement Program that is \$1.1 billion less than the one approved in 2007.

Local elected officials should contact their delegates and senators to remind them that traffic congestion, aging facilities, and project backlogs threaten the state's economic vitality.



The principles articulated in the VML letter should also be shared with delegates and senators.

Also, included in this *Update* is a model resolution (*see page 3*) that city and town councils and county boards of supervisors can use or modify to express their sense that the governor and General Assembly must take action and succeed in the upcoming special session. ❖

**Deadline nears for local governments to apply for alert system grants**

Local governments have until June 20 to compete for \$1 million in federal homeland security grant funding to support the establishment of citizen alert systems. Maximum funding per award is \$50,000. The Virginia Department of Emergency Management (VDEM), in cooperation with the Virginia Wireless E-911 Services Board, is administering this grant program.

Localities may submit one application for funding. An application must be submitted through the local government's chief administrative officer.

Applicants cannot use funds to support projects already budgeted for with local money. Further, applications must be National Incident Management System certified and compliant.

The department hopes to award the grants in August; localities receiving grant money must spend them and submit a final report by Dec. 31, 2009.

For more information about this program and the application process and requirements, go to VDEM's Web site at [www.vdem.virginia.gov/grant/forms](http://www.vdem.virginia.gov/grant/forms). ❖

**FROM THE CAPITOL****VML puts forth model transportation resolution**

The following model transportation resolution can be tailored to your local government and region. Please consider adoption of such a statement and forward it

with a letter to your senator and delegate as soon as possible.

Please send a copy of your correspondence to state legislators to VML.

**RESOLUTION TO ADDRESS VIRGINIA'S TRANSPORTATION FUNDING CRISIS**

Adopted by \_\_\_\_\_

Date \_\_\_\_\_

WHEREAS, the package of transportation taxes and fees enacted by the 2007 Session of the General Assembly to address statewide maintenance and regional transportation needs failed because the Virginia Supreme Court invalidated the Northern Virginia regional fees and because the 2008 General Assembly repealed the abusive driver fee program; and

WHEREAS, the Commonwealth Transportation Board is ready to approve a \$1.1 billion reduction in the official six-year forecast, forcing a 44 percent cut in primary, urban roads and secondary roads construction; and

WHEREAS, the Virginia Municipal League has advocated for a transportation funding model that is adequate, sustainable, and dedicated with non-general funds to support Virginia's transportation network; and

WHEREAS, Governor Timothy M. Kaine has called the General Assembly into special session on June 23 to address these funding matters;

NOW, THEREFORE, BE IT RESOLVED THAT, the \_\_\_\_\_ does hereby support efforts of the Governor and the General Assembly to act swiftly and decisively to approve legislation that will address the transportation funding crisis at the statewide, regional and local levels; and

BE IT FURTHER RESOLVED THAT, such legislation should recognize that it is the Commonwealth's responsibility to impose the new taxes and fees; that the funding purposes must be restricted to ensuring safe roads, relieving traffic congestion, maintaining and increasing transit investments, promoting economic development throughout the state, and providing multi-modal options; and that providing consumer choices, including the use of tolls on new transportation facilities, is part of the solution to the transportation crisis. ❖

## FROM THE CAPITOL

## JLARC adopts work plan for 2008 legislative studies

The success of local waste reduction programs and potential long-term waste reduction goals for the state are among the issues under study by the Joint Legislative Audit and Review Commission, as reported by JLARC staff at the commission's May 12 meeting in Richmond.

JLARC's work plan includes the release of these reports:

### June 9

*Concerns with implementation of the state's new voter registration system (VERIS).* Voter registrars have identified two problems with VERIS: verification of street addresses and the duplication of Social Security numbers.

*Mitigating the costs of substance abuse in Virginia.* Study issues include the fiscal impact of substance abuse on state and local expenditures, the extent to which existing services mitigate the fiscal impact of substance abuse on state and local budgets, and steps that could be taken to improve services.

### July 14

*Oversight report on the Virginia Retirement System.*

### Sept. 8

*Virginia's waste reduction efforts.* Study issues include the extent to which state-funded waste reduction programs meet their goals; how successful local programs are at diverting waste from landfills, best practices used in other states that could be used in Virginia; potential long-term waste reduction goals for the state; and actions taken by other governments in the U.S. regarding compact fluorescent light bulbs, plastic bags and beverage containers. JLARC staff noted that municipal solid waste made up 67 percent of the 25 million tons of waste managed in Virginia in 2006.

### Oct. 14

*Review of state compensation.* Study issues include the appropriate mix of compensation and benefits for state classified employees; how state compensation and benefits compares to

other public and private employers, and potential options for change. While the study focuses on state classified employees, the research on retirement issues includes a local perspective.

### Nov. 10

*Review of state spending.* JLARC's annual report on the growth in state spending.

### Dec. 8

*State agency budget pilot.* JLARC will identify best practices from other states for legislative budget oversight, and analyze on a pilot basis the budget request of one state agency.

*State spending on the Standards of Quality.* An annual report by JLARC on required state spending on the SOQ, factors affecting the amount of SOQ spending, and state dollars spent in each school division (on a total division and per pupil basis).

*VRS biennial status report.* Biennial report on Virginia Retirement System. ❖

## AT THE LEAGUE

## Newly elected officials conference to be held July 17-19

Registration and hotel information on the upcoming Conference for Newly Elected Municipal Officials has been e-mailed to managers and clerks and is available on the VML Web site under "What's New."

The conference will be held July 17-19 at the Woodlands Hotel in Colonial Williamsburg. It is held every even numbered year following municipal elections in May.

The conference will kick off Thursday evening, July 17, with registration, a reception, dinner and a program.

Sessions on Friday and Saturday, July 18 and July 19, will focus on the fundamentals of serving as a council member, including information on

making the most of meetings, freedom of information, public officials liability, budgeting and other topics.

Conference registration and hotel reservation information also will be mailed directly to the newly elected officials.

While the conference is designed primarily for newly elected office holders, incumbents and staff will find the conference to be a useful refresher course, and are welcome to attend.

The conference registration fee is \$175; the hotel rooms will be \$111 (not including taxes) per night for a single/double room. Make room reservations by calling Colonial Williamsburg Conference Registration at 800-261-9530; be

sure to give the booking code CON-G08B in order to receive the conference room rate. The deadline for making room reservations is June 13.

Copies of the 2004 edition of the *Handbook for Virginia Mayors and Council Members* and *The Ethical GPS: Navigating Everyday Dilemmas* will be mailed to newly elected officials in June. ❖

**AT THE LEAGUE****Annual Conference registration, hotel information to be released**

The preliminary conference program, conference registration form and hotel reservation information for the 103rd VML annual conference, to be held Oct. 19-21 at the Norfolk Waterside Convention Center, will be e-mailed to managers and clerks the week of June 2. Conference information also will be included in upcoming issues of *Virginia Town & City* magazine, and will be available at [www.vml.org](http://www.vml.org); simply click on the 2008 conference icon.

In addition, the preliminary

program and registration form for the Mayors' Institute, to be held Oct. 18-19 at the Convention Center, will be sent to mayors, vice mayors, board chairs and board vice chairs, managers and clerks. The conference information also will be available on the VML Web site.

Urban Land Institute Senior Resident Fellow Ed McMahon will deliver the keynote address at the annual conference's opening general session, to be held Oct. 20. ❖

**IN CONGRESS****Collective bargaining mandate bill temporarily on hold**

Action on federal legislation to require local governments to provide for collective bargaining for public safety agency staff slowed as a result of health problems faced by the legislation's chief Senate proponent.

Sen. Ted Kennedy (D-Mass.) has been the moving force behind H.R. 980 / S. 2123, the "Public Safety Employer-Employee Cooperation Act" in the Senate.

The bill was moving steadily toward passage in the Senate before Kennedy suffered a seizure and subsequently

was diagnosed with a malignant brain tumor. The bill passed the House of Representatives by a wide margin last summer.

Virginia Sen. John Warner opposes the legislation; Virginia Sen. Jim Webb supports the legislation.

VML staff participated in a White House conference call last week regarding the legislation. The White House opposes the legislation, primarily because it believes it violates the 10<sup>th</sup> amendment to the Constitution granting states or the people powers not

delegated to the federal government by the Constitution.

White House staff said that some of the bill's supporters are beginning to think twice about the legislation. While the bill has been promoted as simply requiring public safety collective bargaining in all states that do not already have it, it actually could override laws in states that already allow for such collective bargaining. This may make the bill a little less "easy" to support. No one, however, denies that support for the bill remains very strong in the Senate. ❖

**ETCETERA****Foreclosure prevention mortgage clinics scheduled**

The Virginia Foreclosure Prevention Task Force is holding a series of free regional Mortgage Clinics throughout the Commonwealth during June.

The task force, commissioned by Gov. Tim Kaine in 2007, is working to protect and preserve homeownership for Virginia's working families and to prevent future foreclosure problems.

The mortgage clinics will provide participants with general information on foreclosure prevention, as well as the opportunity to meet one-on-one with Virginia Housing Development Authority-certified housing counselors trained in loss mitigation.

Sessions, in English and in Spanish, will be offered throughout the day between 8:30 a.m. and 5 p.m. at the following locations:

**June 14****Richmond**

Greater Richmond Convention Center  
403 N. Third St.

**Virginia Beach**

Larkspur Middle School  
4696 Princess Anne Road

**Roanoke**

Roanoke Higher Education Center  
Claude Moore Education Complex  
108 N. Jefferson St.

**June 21****Chantilly**

Chantilly High School  
4201 Stringfellow Road

**Woodbridge**

Northern Va. Community College –  
Woodbridge Campus  
15200 Neabsco Mills Road

Register at [www.VirginiaForeclosurePrevention.com](http://www.VirginiaForeclosurePrevention.com)

## REGULATIONS

### Proposed Regulation

**Regulations Governing Special Education Programs for Children with Disabilities in Virginia.** The State Board of Elections has proposed regulations that make substantive changes to the regulation and propose to repeal the text of the current regulations (8VAC20-80) and promulgate new regulations (8VAC20-81). Substantive new changes are proposed for: (i) functions of the Virginia Department of Education (VDOE); (ii) referral for evaluation; (iii) eligibility determinations; (iv) the development, review and revision of a student's individualized education program (IEP); (v) parentally placed private school students; (vi) discipline; (vii) procedural safeguards, including the appointment of surrogate parents and dispute resolution; (viii) local educational agency administration and governance; (ix) funding; and (x) the requirements regarding highly qualified personnel. Public hearings will be held. For additional information, contact Melissa Smith, Department of Education, at 804/371-0524 or e-mail her at [Melissa.smith@doe.virginia.gov](mailto:Melissa.smith@doe.virginia.gov).

### Final Regulation

**Access Management Regulations.** The Department of Transportation was mandated by Chapters 863 and 928 of the 2007 Acts of Assembly to allow the Commonwealth and its localities to manage access to the systems of state highways according to their federal functional classification or operational characteristics through the control of and improvements to the location, number, spacing, and design of entrances, median openings, turn lanes, street intersections, traffic signals, and interchanges. Highways are classified as principal arterial, minor arterial, collector or local. The management of property access to the highways is greatest for principal arterials, which have a priority function to provide safe and efficient movement of through traffic and least for local roads where providing access is the primary function. Due to amendments to the original legislation enacted by the 2008 Acts of Assembly, the access management regulation will be implemented in phases: the first phase deals only with access management for principal arterials, while the second phase, to be

promulgated separately, deals with minor arterial, collector and local VDOT highways. VDOT's existing regulations in the Land Use Permit Manual and Minimum Standards of Entrances to State Highways will remain in effect for those roads not classified as principal arterials until the second phase of the regulation can be promulgated. Access management standards for the location, number and spacing of entrances, median openings, street intersections, traffic signals, and access points near interchange ramps are incorporated by reference in Appendix F of the Road Design Manual. Such standards also will be implemented in phases, applying only to principal arterials in the first phase and to minor arterials, collectors and local highways in the second phase. The first phase regulation and standards take effect July 1, 2008, and the second phase on Oct. 1, 2009. Contact Paul Grasewicz, Department of Transportation, at 804/662-9721 or e-mail him at [paul.grasewicz@vdot.virginia.gov](mailto:paul.grasewicz@vdot.virginia.gov) for more information. ❖

## POSITIONS

### Longer version of job ads posted at [www.vml.org](http://www.vml.org)

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of the entire job listings published here for the past two months appears on VML's Web site at [www.vml.org](http://www.vml.org). Visit the VML site and click on "Marketplace" to read the complete descriptions.

### Project Coordinator (Public Works), Colonial Heights

SALARY: \$50,348-\$83,076 DOQ/DOE (+) benefits. Coordinates stormwater management program and MS4 Phase II permit; supports design and development of CIPs utilizing CAD tools. Reqs. associate's degree with min. 2 yrs. related exper., or equiv. comb. of educ. and exper.; valid Va. driver's license. Obtain city application

from the Human Resources Department or from [www.colonial-heights.com](http://www.colonial-heights.com). Send to: Human Resources Department, P.O. Box 3401, Colonial Heights, VA 23834. Deadline: June 6. EOE.

### Senior Engineering Technician (Public Works), Colonial Heights

SALARY: \$38,569-\$63,643. Reviews subdivision and development plans for conformance and designs in-house construction projects utilizing CAD tools; assists in the development and maintenance of GIS processes. Reqs. associate's degree with min. 5 yrs. exper., or an equiv. comb. of educ. and exper.; valid Va. driver's license. Obtain city application from the Human Resources Department or from [www.colonial-heights.com](http://www.colonial-heights.com). Send to: Human Resources Department, P.O. Box 3401, Colonial Heights, VA 23834. Deadline: June 6. EOE.

### Planning & Zoning Technician, Manassas Park

SALARY: \$33,890-\$54,541 DOQ/DOE (+) benefits. Assists planning & zoning

administrator with projects; provides customer service and administrative support. Min. reqs: Educ. or training equiv. to relevant associate's degree; 2 yrs. land planning, zoning or development work exper.; valid driver's license. Cover letter, resume and city application req'd. Position available July 1. To find more info and to apply see "Job Opportunities" at [www.cityofmanassaspark.us](http://www.cityofmanassaspark.us). Deadline: June 16. EOE.

### Management and Legislative Program Analyst, Newport News

SALARY: \$47,045-\$77,630 (+) benefits. Research and analyze policy initiatives and legislative issues; develop policies and legislative recommendations, as well as implementation procedures. Works directly with city's lobbyists, elected officials and municipal organizations. Reqs. relevant bachelor's degree and considerable responsible local gov't. exper. in administration, intergovernmental affairs, planning and research analysis. To apply,

## POSITIONS

log-on to [www.jobs-nngov.com](http://www.jobs-nngov.com). Deadline: June 8. EOE.

### **Planner II (Commercial Assistance Planner), Henrico County**

SALARY: \$45,011-\$79,008 DOQ/DOE (+) benefits. Works daily with property owners and businesses in county's enterprise zones. Manages the Commercial Assistance Program, including design assistance, technical assistance, grants as incentives for investment. See [www.henricojobs.com](http://www.henricojobs.com) for details or call 804/501-5674.

### **Senior Transportation Planner or Transportation Planner, Leesburg**

SALARY: \$55,390-\$92,969 or \$46,964-\$78,828 DOQ (+) benefits. (pop. 37,000-plus) Senior position reqs. relevant bachelor's degree and min. 5 yrs. exper. in transportation planning. Prefer master's degree, AICP certification or any equiv. educ. and exper. Planner position reqs. relevant bachelor's degree and min. 2 yrs. exper. preferably in municipal govt. To apply: Log-on to [www.leesburgva.gov](http://www.leesburgva.gov) or request application from HR Department at 703/737-7177. Applications accepted by mail or fax (703/737-7190). Town of Leesburg, Human Resources Department, 25 W. Market St., Leesburg, VA 20176. Resumes may be submitted as supplemental only. Open until filled. EOE.

### **Regional Planner, Central Shenandoah Planning District Commission**

SALARY: \$35,000-\$60,000 DOQ (+) benefits. Provides professional land use planning assistance, comprehensive plan updates, technical assistance and grantsmanship services to local govts. and agencies. Req. relevant bachelor's degree and excellent computer skills. Master's and local/regional govt. exper. a plus. Submit confidential cover letter, resume, completed application and references to: Executive Director, Planner Search, Central Shenandoah Planning District Commission, 112 MacTanly Place, Staunton, VA 24401. Download application from [www.cspdc.org](http://www.cspdc.org). Open until filled. EOE.

### **Executive Legal Assistant, Isle of Wight County**

SALARY: \$29,386-\$36,732 DOQ (+) benefits. Perform highly skilled legal secretarial work with components of complex

administrative and paralegal duties for County Attorney's Office. Req. min. comb. of educ. and exper. equiv. to graduation from 2-yr. college or vocational/technical school with 3 yrs. of legal secretarial work, including office management exper. Submit application and resume to: HR, P.O. Box 80, Isle of Wight, VA 23397. Visit [www.iwus.net](http://www.iwus.net) or call 757/365-6263. Open until filled. EOE.

### **Environment Programs Manager, Isle of Wight County**

SALARY: \$41,286-\$51,607 DOQ (+) benefits. Responsibilities in Engineering Division include managing Erosion & Sediment Control and Stormwater Management Programs; ensuring land development plans comply with ordinances; issuing land disturbing permits; providing advice for engineering projects. Req. 3-5 yrs. related exper.; certification as E&S Administrator req. within 3 mos. Prefer certified soil scientist or BS in civil engineering with concentration in water resources. Submit employment application and resume to: HR, P.O. Box 80, Isle of Wight, VA 23397. Visit [www.iwus.net](http://www.iwus.net) or call 757/365-6263. Open until filled. EOE.

### **Recreation Manager, Isle of Wight County**

SALARY: \$41,286-\$51,607 DOQ (+) benefits. Develop, plan, manage and administer recreation services program. Responsibilities include: reviewing operations and activities; securing and scheduling personnel; researching and analyzing community needs; overall management of recreation resources. Req. 3-5 yrs. exper. and relevant BA/BS degree. Submit employment application and resume to: HR, P.O. Box 80, Isle of Wight, VA 23397. Visit [www.iwus.net](http://www.iwus.net) or call 757/365-6263. Open until filled. EOE.

### **Accounting Manager, Suffolk**

SALARY: \$55,438-\$72,070 (+) benefits. Performs supervisory, fiscal control and accounting work for Finance Dept. Supervise and coordinate work of departmental staff. Also involves planning, developing, implementing and maintaining policy and procedures to ensure staff work meets city standards and adheres to federal and state regs. Responsible for preparing annual year-end audit. Submit City of Suffolk application, which can be found with additional info. at [www.suffolk.va.us](http://www.suffolk.va.us) or call 757/514-4110. Open until filled. EOE.

### **Management Services Administrator (Department of Utilities), Norfolk**

SALARY: \$56,794-\$78,376 DOQ (+) benefits. Act as departmental spokesperson and PR manager; lead division that provides services in HR, public info and community outreach, safety, special events, training, grants writing, strategic planning and performance measurement. Req. bachelor's degree or equiv. plus 5 yrs. exper. in leadership capacity. For complete job description and reqs. and to submit online application, visit [www.norfolk.gov/jobs](http://www.norfolk.gov/jobs). Submit resume as attachment to online application. Deadline: May 30. EOE.

### **Director of Human Resources, Newport News**

SALARY: DOQ/DOE (+) benefits. (pop. 180,000-plus) 3,500 FT and 400-plus PT employees; HR Dept. has staff of 20. Directs and manages HR programs, including core HR functions. Major emphasis on strategic HR planning, organizational change and development, workforce planning, and developing programs and systems to facilitate and support city's culture as a high performance organization. Req. relevant bachelor's degree (master's preferred) and extensive HR mngmnt. exper. Submit resume to: Cynthia D. Rohlf, Assistant City Manager, City of Newport News, 2400 Washington Ave., Newport News, VA 23607 or e-mail to [crohlf@nngov.com](mailto:crohlf@nngov.com). Deadline: June 20. EOE.

### **Social Worker, Manassas Park**

SALARY: \$44,321-\$47,228. Req. min. of bachelor's degree in social work or human services field or bachelor's degree in any field and min. 2 yrs. relevant exper. Prefer Va. DSS exper. Submit completed state employment application (DPT Form 10-012). This and supplemental forms available at [www.dhrm.virginia.gov](http://www.dhrm.virginia.gov). Resumes accepted only as supplementary material. Job can be viewed at <http://www.dss.virginia.gov/jobs/>. Apply: Manassas Park Department of Social Services, 1 Park Center Court / City Hall, Manassas Park, VA 20111. Deadline: June 6. EOE.

### **Zoning Administrator/Planner, King and Queen County**

SALARY: DOQ/DOE (+) benefits. Administers land-use planning program; serves as zoning administrator and subdivision agent. Responsible for updating comprehensive plan, zoning and subdivision ordinances and CIP as needed. Prefer

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## POSITIONS

bachelor's degree in planning or related field and local govt. exper. To apply, mail resumes (no e-mails, faxes or phone calls, please) to: Thomas J. Swartzwelder, County Attorney, 11817 Canon Blvd., Suite 408, Newport News, VA 23606. Open until filled. EOE.

### County Administrator, Gloucester

SALARY: \$125,000 DOQ/DOE (+) benefits. (pop.36,489). \$54.6 million FY09 bdtg. Reqs. relevant master's degree and min. 6-9 yrs. public mngmnt. exper. that demonstrates record of team building and communication with elected and appointed officials, and dealing with planning, growth mngmnt, public admin., finance, HR mngmnt, public works and utilities issues. Submit letter of application, detailed resume with salary history, work related references and Gloucester County application to: John A. Anzivino, Senior Vice President, Springsted Inc., 1564 E. Parham Road, Richmond, VA 23228; Fax 804/726-9752 or e-mail [Richmond@springsted.com](mailto:Richmond@springsted.com). For complete community / position profile visit [www.springsted.com](http://www.springsted.com). Deadline: June 20. EOE.

### Human Resources Specialist, Botetourt County

SALARY: Mid-\$30,000s to upper \$40,000s DOQ/DOE (+) benefits. High energy req. to work in newly created position. Set and meet high standards in a supportive and cooperative work environment. Full spectrum of HR support activities to be provided under general guidance of top management. For application and details go to [www.botetourt.org](http://www.botetourt.org). Open until filled.

### Planning Technician / Trainee (Zoning Section), Arlington County

SALARY: \$33,966-\$56,139 (+) benefits. Paraprofessional position responsible for processing applications for public hearings and providing technical assistance to citizens and development community. Reqs. relevant AA plus 2 yrs. exper. in plan review, zoning administration, building permit review or surveying (trainee reqs. 6 mos. exper.), related B.A. can substitute for 1 yr. of exper. Arlington Internet employment application req. May attach resume to application. Go to [www.arlingtonva.us/pers](http://www.arlingtonva.us/pers), click on "County Jobs," scroll down alphabetical list and click on job title. Questions? Telephone 703/228-3500 and press "4". Deadline: June 5. EOE.

### Research and Analysis Planner, Arlington County

SALARY: \$49,816-\$82,388 (+) benefits. Develops 3-member Research and Analysis Team work plan; reviews work plans prepared by team planners. Team generates and maintains demographic and development data; develops presentations on demographic and development trends; develops use of GIS as a planning policy and analysis tool. Reqs. relevant BA and 3 yrs. exper. in planning research and analysis. Prefer exper. working with land use and population data; and with GIS/ERSI products, and graphics packages. Arlington Internet employment application req. May attach resume. Go to [www.arlingtonva.us/pers](http://www.arlingtonva.us/pers), click on "County Jobs," scroll down alphabetical list and click on job title. Questions? Telephone 703/228-3500 and press "4". Deadline: June 5. EOE.

### Town Manager, La Crosse

SALARY: DOQ/DOE (+) benefits. (pop. 750). Small but growing, full-service town located in Mecklenburg County & Lake Gaston/Kerr Lake area. Council-mgr. form of gov't. w/mayor and 6-member board and 12 employees. Serves as finance officer, budget director and zoning administrator. Qualifications: min. BA/BS degree (MPA preferred and given preference). Must have good leadership, mgmt., writing and interpersonal skills and ability to interact positively with officials, staff and public. Send resume, cover letter, salary history and letters of ref. to: Town Manager Search, Town of La Crosse, P.O. Box 178, La Crosse, VA 23950. Open until filled. EOE.

### Enforcement Coordinator, Fairfax

SALARY: 58,000 - 64,000 (+) benefits. Involves responsible technical, administrative and supervisory work regarding coordinating enforcement of 14 local cigarette tax ordinances in Northern Va. Coordinate fieldwork; plan target areas; review inspection sheets; train employees in enforcement matters. Reqs. graduation from accredited 4-yr. college or university. Prefer 2 yrs. professional work related exper. Full job description at <http://www.nvctb.net>. Send resumes to: Northern Virginia Cigarette Tax Board, 4400 Fair Lakes Court #103, Fairfax, VA 22033, fax to 703/802-0375 or e-mail [dcannon@nvctb.net](mailto:dcannon@nvctb.net). Deadline: June 6. EOE

### Environmental Compliance/ Zoning Officer, Department of Community Development, King William County

SALARY: \$35,000-\$40,000 DOQ/DOE. Conduct inspections to ensure compliance with county land use and environmental codes, including zoning ordinances, erosion and sediment control ordinances, and stormwater mngmnt. Prefer bachelor's degree with course work in civil engineering, planning, environmental studies, or a related field. Submit completed King William County employment application, resume and 3 professional references to Scott Lucchesi, Director of Community Development, King William County, P.O. Box 215, King William, VA 23086. Obtain complete job description and county application by calling 804/769-4969 or visit [www.kingwilliamcounty.us](http://www.kingwilliamcounty.us). Open until filled. EOE.

### Building Official, King William County

SALARY: \$45,300-\$47,500 DOQ/DOE (+) benefits. Manages building code enforcement programs, including building, property maintenance and fire codes. Provides expertise, guidance and support to construction community, citizens, Board of Building Appeals and Board of Supervisors. Min. qualifications: bachelor's degree in engineering or construction-related field or any comb. of educ. and exper. providing the equiv. knowledge, skills and abilities; and 5 yrs. exper. Send application or resume, including 5 professional references, and salary history to King William County Administrator, P.O. Box 215, King William, VA 23086. Application may be obtained at [www.kingwilliamcounty.us](http://www.kingwilliamcounty.us). Open until filled. EOE.

### Plans Reviewer/Building Inspector, King William County

SALARY: \$32,000-\$36,000 DOQ/DOE. Review plans for residential dwellings, accessory structures, pole barns, additions and any other improvement to real property in compliance with Va. Uniform Statewide Building Code. Reqs. general knowledge of sound engineering practices with respect to design and construction of structures; ability to read and interpret plans and calculating loads; state certification; min. 3 yrs. exper. in construction plan review; H.S. diploma and driver's license. Send resume and county application to Director of Community Development, King William County, P.O. Box 215,

*Continued on page 9*

## POSITIONS

King William, Virginia 23086. Visit [www.kingwilliamcounty.us](http://www.kingwilliamcounty.us), for application and more information. Open until filled. EOE.

### Planner, Middlesex County

SALARY: DOQ/DOE (+) benefits. Primary responsibilities include: serving as staff to the Wetlands Board, emphasis on the Administration of the Chesapeake Bay Act Regulations, and other duties as required. Reqs. bachelor's degree in planning, environmental sciences, public admin., or other related field. County application req. and available from: County Administrator's Office, 877 General Puller Highway, Saluda, VA, 804/758-4330, or at [www.co.middlesex.va.us](http://www.co.middlesex.va.us). Send application to: County Administrator, P.O. Box 428, Saluda, VA 23149. Open until filled. EOE.

### Fire Chief, Town of Fishers, Indiana

SALARY: DOQ/DOE (+) benefits. (pop. 63,000) One chief since 1991; growing, full service, fire/emergency medical services agency with staff of 120 and \$11.1 million annual bdgt. Fire Services are internationally accredited and efforts are underway to seek accreditation for emergency medical services. Reqs. relevant bachelor's degree (master's highly desirable). CFOD and/or EFO also desired. Reqs. min. 15 yrs. fire/EMS mngmnt. exper., with 5 yrs. as a chief, division chief or deputy chief. Submit letter of application, detailed resume with salary history and work related references to: John A. Anzivino, Senior Vice President, Springsted Incorporated, 1564 East Parham Road, Richmond, VA 23228; Fax 804-726-9752 or e-mail [Richmond@springsted.com](mailto:Richmond@springsted.com). For a complete community/ position profile visit [www.springsted.com](http://www.springsted.com). Deadline: June 15. EOE.

## Other positions

NOTICE: *The following positions also are listed on VML's Web site at [www.vml.org](http://www.vml.org).*

### Planning Supervisor, Arlington County

SALARY: \$59,833-\$98,931. Open until filled.

### Water & Gas Chief Engineer, Utilities Department, Danville

SALARY: \$54,435 - \$85,000 DOQ. Open until filled.

### Civil Engineer, Staunton

SALARY: \$41,066 – \$67,757 DOQ (+) benefits. Deadline: May 30 or until filled.

### Traffic Signal Technician, Staunton

SALARY: \$13.97 - \$16.77 per hr. DOQ (+) benefits. Open until filled.

### Utility Service Technician, Staunton

SALARY: \$12.05 – \$14.46 per hr. DOQ (+) benefits. Open until filled.

### MIS Manager, Botetourt

SALARY: High 50s DOQ (+) benefits. Open until filled.

### Zoning Administrator, Elkton

SALARY: DOQ/DOE (+) benefits. Open until filled.

### Wastewater Treatment Plant Operators (3 positions), Elkton

SALARY: DOQ/DOE (+) benefits. Open until filled.

### Town Superintendent, Elkton

SALARY: DOQ/DOE (+) benefits. Open until filled.

### Civil Engineer, Abingdon

SALARY: \$31,972-\$44,763 DOQ/DOE. Deadline: June 13.

### County Administrator, King & Queen

SALARY: Negotiable DOQ/DOE (+) benefits. Open until filled.

### Federal Grants Monitor, Northern Virginia Regional Commission

SALARY: \$45,000-plus DOQ/DOE (+) benefits. Open until filled.

### Director of Operations, New River Regional Water Authority

SALARY: DOQ/DOE (+) benefits. Deadline: June 5.

### Transportation Planner, Central Shenandoah Planning District Commission

SALARY: \$40,000-\$53,000 (+) benefits. Open until filled.

### Risk Manager, Hopewell

SALARY: \$47,462-\$55,569 hiring range; \$47,462-\$71,195 full (+) benefits. Open until filled.

### Staff Accountant, Purcellville

SALARY: \$60,000 appx. DOQ/DOE (+) benefits. Open until filled.

### Director of Community Development, Newport News

SALARY: \$60,558-\$99,255 DOQ/DOE (+) benefits. Open until filled.

### Fire and Emergency Medical Services Chief, Manassas

SALARY: \$83,678-\$139,755 DOQ/DOE. Open until filled.

### Town Manager, Culpeper

SALARY: \$105,000-plus DOQ (+) benefits. Deadline: June 19.

### Planner-Comprehensive, Montgomery County

SALARY: \$39,449-\$47,995 hiring range DOQ (+) benefits. Open until filled.

### Jail Superintendent, Piedmont Regional Jail (Farmville)

SALARY: Negotiable DOQ/DOE (+) benefits. Deadline: June 3.

### Director of Agriculture, Virginia Beach

SALARY: \$76,695-\$115,043 negotiable DOQ/DOE (+) benefits. Deadline: June 1.

### City Attorney, Waynesboro

SALARY: Negotiable DOQ/DOE (+) benefits. Deadline: June 6.

### Deputy Director of Planning and Zoning, Leesburg

SALARY: \$67,567-\$113,406 (+) benefits. Deadline: June 30.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is Friday, June 6. Submit ads via e-mail to David Parsons at [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

# Update

The newsletter of the  
Virginia Municipal League

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*Update* is published  
biweekly by the  
Virginia Municipal League

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