

Update

The newsletter of the Virginia Municipal League

Inside ...

1-10

Analysis: Economic woes portend tough times

Kaine details across-the-board state agency cuts

Education funding subcommittee actions raise questions

Deadline for across-the-board state cuts fast approaching

Social Security survey deadline is Sept. 10



Improperly designed or installed duct systems can decrease comfort, jeopardize indoor air quality and increase operating costs. Even small holes or loose seals in ductwork can account for as much as 30 percent in lost energy.

Kaine warns of magnitude of next round of budget cuts

Gov. Tim Kaine promised to rely on spending cuts – not increases in taxes – to plug a growing, significant shortfall in state revenue. In an address to the General Assembly’s “money committees” on Monday, the governor acknowledged that Virginia was no longer immune to the significant economic downturn gripping most of the country.

Even though the state ended the last fiscal year with a surplus – albeit a meager \$6.5 million – the state’s budget picture has dimmed markedly. The culprits: Increasing unemployment, a slowing pace in the creation of new jobs, and the continuing underperformance in payroll withholding and retail sales taxes. Although the governor did not provide an estimate of the shortfall, published reports have identified

the amount in the range of \$1 billion-plus. Weaker than normal collections for

payroll and sales taxes during the May-July period prompted Kaine to announce that he would begin the state revenue re-forecasting process now rather than wait until the traditional November and December timeframe. In addition,

he will include a reforecast of transportation revenues. The Governor’s Advisory Board of Economists plan to meet in early September; the Governor’s Advisory Committee for Revenue Estimates will meet before the end of September to review economic data and recommend revisions to the current biennial forecast. Kaine said that a revised revenue forecast will be produced by the first part of October.

Continued on page 2

- All programs, including education, will take hits
- Unofficially, shortfall estimated at \$1 billion-plus
- Revised revenue forecast to be ready in October

AT THE LEAGUE

Conference room reservation deadline nears

Sept. 5 is the deadline for making hotel reservations from the block of rooms reserved for the VML Annual Conference, to be held Oct. 19-21 at the Norfolk Waterside Convention Center.

Remember, you must register with VML for the conference before you can make hotel reservations through the VML block.

VML member local governments were sent registration materials early last month. The information also is posted at

www.vml.org; simply follow the mermaid link. Credit cards are not accepted for the conference registration, but you don’t have to wait for the check to be written to

register. You can give a purchase order number instead. The deadline for registration refunds in Sept. 17.

Credit cards are accepted for the room reservations. The deadline for cancellation of room reservations without penalty is

Sept. 24. ❖



VML ANNUAL CONFERENCE
NORFOLK

FROM THE CAPITOL

Next round of budget cuts continued ...

Under state law, if the governor determines that general fund resources are insufficient to pay in full all general fund appropriations authorized by the General Assembly, he can withhold the spending authority of state agencies to prevent expenditures in excess of available resources. In making this determination, the governor must re-forecast the revenues and then prepare a written plan detailing specific reduction actions.

Kaine provided the money committees with his basic principles for budget reductions. These include making cuts

on the basis of performance; making decisions in an open and transparent way; and adjusting base budget expenses downward using sustainable long-term strategies to find savings. He also stated that his administration will manage through the revenue decline without increasing the general fund tax burden.

Of perhaps the greatest interest to local governments were the governor's words on public education. He pointed out that nearly two-thirds of the general fund programs (including public education) were not subjected to significant

levels of budget reductions in last year's legislative session. But, "(t)he need to engage in a third major round of budget reductions will mean, by necessity, that all programs – including those previously held harmless – and all available strategies will be on the table for review."

Significant state budget reductions and a still-slumping housing market could make balancing local budgets tough for the remainder of this year and even more problematic in fiscal year 2010. ❖

Analysis: Economic woes portend tough times

A lackluster economy usually means fewer dollars for public services. In the early 2000s, state revenue collections suffered from the "dot-com" bust. The speculation that fueled stock market excitement over Internet companies and e-commerce proved unsustainable, resulting in fewer state income tax dollars.

In contrast during this same period, the housing boom in Northern Virginia, Hampton Roads, and other parts of the Commonwealth powered real estate assessments to new levels, increasing property tax dollars.

The economic challenges today appear to be producing a different scenario where revenue collections at both the state and local levels will be under strain.

For example, the *Washington Post* reports that the commercial real estate sector has been hit by a double whammy of credit crunch and economic slowdown. In Northern Virginia, commercial building sales plummeted 87 percent from the \$6.8 billion a year ago.

The news also remains bad for residential real estate. In Hampton Roads, housing demand has decreased even as foreclosures have flooded the market with relatively cheap properties. And, as more adjustable rate mortgages come due over the next several months leading to higher interest rates, the foreclosure numbers could climb again. Virginia is now among the top 10 states with the nation's highest foreclosure rates. There were 5,746 foreclosure fil-

ings in July or one foreclosure for every 562 households. This rate is 193 percent higher than a year ago. It is also 9 percent greater than the June 2008 rate.

Why this is important ...

The State Auditor reports that in FY07 local governments collected some \$15.9 billion from local revenue sources. Of this amount, 62 percent was derived from general property taxes, including real property taxes. In fact, real property taxes totaled \$7.8 billion or almost half of all local revenue collected. Declining sales and assessments will mean less money in local government coffers.

State revenues are facing tough times as well. The spike in gasoline prices has resulted in a decline of vehicle miles driven. According to the U.S. Department of Transportation, from November 2007 through June 2008, Americans have driven 53.2 billion miles less than they did over the same period a year earlier – topping the 1970s' total decline of 49.3 billion miles.

Also, the U.S. Department of Commerce released information showing that retail and food services sales for July decreased 0.1 percent from the previous month. Automobile sales slipped 2 percent from June sales and are down more than 10 percent from the previous year.

Why this is important ...

The motor fuels tax, the motor vehicle sales and use tax ("state titling tax") and the state's general sales and use tax

make up 54 percent of all transportation revenues. Fewer fill-ups at the gasoline pump, fewer car sales and fewer discretionary purchases of goods will affect transportation revenue collections and spending negatively.

What else?

The U.S. Department of Labor reported that consumer prices shot up in July at twice the expected rate, pushed higher by surging energy and food costs. Inflation is now running at the fastest pace in 17 years.

Core inflation, which excludes food and energy, rose 0.3 percent in July, slightly higher than the increase that economists had expected. For the past 12-months, core inflation has risen by 2.5 percent.

The inflation surge presents a major problem for the Federal Reserve. Will inflation force the Federal Reserve to increase interest rates even as the economy struggles?

On top of all this, average weekly earnings, after adjusting for inflation, fell by 3.1 percent in July compared to a year ago, the biggest year-over-year decline since November 1990. And, the four-week average for unemployment claims rose to the highest level in six years.

Why this is important ...

The bulk of state general fund revenues are from income and sales taxes. Rising unemployment, a drop in average weekly earnings, and stagnant sales will produce a volatile state budget. ❖

FROM THE CAPITOL

Kaine details across-the-board state agency cuts

Gov. Tim Kaine explained last week where he has cut \$49 million in state agency spending to comply with the budgets passed by the General Assembly last session. The \$49 million is being cut over a three-year period from FY08 through FY10.

A document on the Department of Planning and Budget's Web site details the reductions taken by all the affected agencies. The document may be viewed at <http://dpb.virginia.gov/budget/08-10/FY2009-10Reduction-PlanAugust2008.pdf>.

Reduction plans include about \$9 million taken from discretionary spending, such as travel, training, equipment and supplies. It also includes about \$7 million in personnel cost cuts, from deferring hiring, position vacancies, and eliminating about 18 full-time equivalent positions currently occupied.

For local governments, some of the actions of interest include a cut of \$43,000 in FY09 and \$40,000 in FY10 in pass-through funding to planning district commissions (PDCs); a reduction of \$80,000 in FY09 and FY10

in grant funding for the Lynchburg Research and Development Center; a reduction of \$40,599 in FY10 from the school efficiency review program, which leaves funding for about seven reviews that year; a \$390,484 cut in state general funds to the drinking water state revolving fund in FY10; elimination of funding to the Virginia caregivers grant program (\$500,000 each year); and elimination of a position associated with guidance to, and oversight of, local social services program (\$85,000 each year). ❖

Education funding subcommittee actions raise questions

The focus of the subcommittee members studying elementary and secondary education funding raises some disturbing questions for local governments and advocates for public education funding.

In addition, the subcommittee appears to be moving forward without making use of the Joint Legislative Audit and Review Commission staff, despite language in the Appropriations Act that specifies a role for the legislative research agency. Some legislators have taken exception to JLARC's recent reports on education funding, which cited data showing a gap between prevailing salaries and those actually funded by the state. JLARC staff did not make a presentation at the Aug. 15 meeting, and no mention was made of having them participate at any future meeting. This is puzzling, at best, because JLARC staff has studied education funding more than any other body in the state, and is nationally recognized for the quality and independence of its research.

The subcommittee heard a presentation from Department of Education Budget Director Brian Logwood that showed that the average teacher salaries paid in 74 school divisions (of 132) lagged below the linear-weighted average teacher salary in FY05-06, leading committee member Del. Phillip Hamilton of Newport News to ask what those school divisions were doing with the state money.

This might be a legitimate question if the state actually funded linear weighted average teacher salaries. But it does not. The linear weighted average salary was about \$3,000 more than the salary actually budgeted by the state in FY05-06. If the comparison is made between state budgeted salaries and actual salaries, only about 35 of the divisions paid less than the state budgeted salary, and about 97 paid salaries higher than those budgeted by the state.

This is an important point because some members of the subcommittee appear to be intent on showing that local governments are somehow "gaming" the state education funding system by either (1) overpaying teachers and thus forcing the state to unnecessarily increase education funding or (2) using state funding for purposes other than education. A JLARC presentation to the Senate Finance Committee in February refuted these contradictory claims.

It is clear, however, that some members of the subcommittee are upset about the biennial cost to rebenchmark (or update) the cost of education. Rebenchmarking, which costs in the neighborhood of \$1 billion every two years, is a price tag they would like to see lowered. During Secretary of Finance Ric Brown's presentation to the joint money committees, Delegate Hamilton said that the House Appropriations Committee in the 2008 session had proposed structural changes

to public education funding, but those changes had not been adopted. He then asked Brown if there was any discussion in the administration to change the current policy by which the state pays 55 percent of recognized costs of the Standards of Quality, with the local governments paying 45 percent. Brown replied that he had not been a party to any such conversations, and that the 55/45 split should not be changed without changing the SOQ.

The House Appropriations Committee has tried several approaches to shift a greater share of education funding onto local governments, such as capping state contributions to teacher retirement or limiting the variables the state recognizes as prevailing personnel costs for teachers.

The subcommittee will meet again in late September or early October. Potential topics for discussion include health insurance, the triennial school census, prevailing salaries and the enrollment loss program. The health insurance topic will focus on the numbers of teachers receiving health insurance through the school divisions. State funding includes a per teacher amount for health insurance. Some teachers, however, choose not to be covered by their school division's health insurance program. The committee members are concerned that the state, therefore, is paying for services not actually used by the teachers. ❖

FROM THE CAPITOL

Deadline for across-the-board state cuts fast approaching

City and county governing bodies must respond by Aug. 30

The General Assembly and Gov. Tim Kaine approved budget reductions of \$50 million in each year of the current biennium for programs carrying out state mandates or managed in partnership with local governments.

Language in the 2008 Appropriation Act requires cities and counties to choose the programs and amounts to be cut from a list put together by the

Virginia Department of Planning and Budget (DPB). Each city and county must submit a reduction plan by Aug. 30 or the DPB director will make the decision.

In addition, VML members need to send copies of their plans and related actions to Neal Menkes at nmenkes@vml.org. ❖



Social Security survey deadline is Sept. 10



Time is running out for all cities and counties, and towns with populations of more than 15,000, to complete a state-mandated survey on the use of Social Security numbers.

VML is assisting the state with the survey, which is designed to determine how Social Security numbers are being collected and used. The surveys have been sent to all affected localities, but response has been spotty to date. The deadline for responding is Sept. 10.

The survey requires affected local governments to identify when Social Security numbers are collected, what state or federal laws require the collection, and the justification for collection of the numbers absent statutory authority.

The survey was developed by the Freedom of Information Advisory Council and the Joint Commission on

Technology and Science, in consultation with VML and VACo. The survey and instructions for completing it are posted at <http://dls.state.va.us/groups/foiacouncil/ssn/survey.htm>.

Surveys, including those completed by constitutional officers, are to be returned to VML or VACo. League staff will compile the results and forward them to the state. The survey will ensure that when the restrictions on collection of Social Security numbers go into effect on July 1, 2009, no locality is caught off-guard and business can proceed without disruption.

The General Assembly wants an accurate picture of what is happening so that it can avoid interfering with legitimate, necessary uses of the numbers while still responding to the valid privacy concerns. ❖

REGULATIONS

Intended Regulatory Action

Regulations for State Reimbursement of Local Juvenile Residential Facility Costs. The Department (Board) of Juvenile Justice has proposed amending the regulation to take into account restructuring, both in the Department of Juvenile Justice and

localities, and outdated terms that have occurred since the last review that was completed in 1992. Items under consideration included updating references and definitions; streamlining steps in the approval process; deleting the preliminary review and funding priorities that are no longer applicable; and adding language that makes it clear that reimbursement may be denied for failure to submit

inspection and progress reports, or notify the department of substantive changes during the construction phase. Contact Deron Phipps, Department of Juvenile Justice, at 804/371-0743 or deron.phipps@djj.virginia.va.us for additional information. ❖

POSITIONS

Longer version of job ads posted at www.vml.org

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of the entire job listings published here for the past two months appears on VML's Web site at www.vml.org. Visit the VML site and click on "Market-place" to read the complete descriptions.

Executive Director, Halifax County Industrial Development Authority

SALARY: \$120,000-\$150,000 DOQ/DOE (+) benefits. Lead and develop economic development initiatives to create jobs, investments and promote growth by recruiting new businesses, expanding existing industries and growing small business. Reports to the IDA Board of Directors. Reqs. visionary leader with passion for economic development capable of developing robust workforce development system. Reqs. relevant bachelor's degree and exper. as the number one or two position in a successful economic development program. Send confidential resume with letter of interest to: Halifax County Industrial Development Authority, Attn.: Jerry L. Gwaltney, P.O. Box 1281, South Boston, VA 24592. Deadline: Sept. 30. EOE.

Real Estate Commercial Appraisal Analyst, Chesapeake

SALARY: \$42,734 (+) benefits. Analyze and assess real estate property equitably at fair market value; review property info; and conduct field appraisals. Reqs. bachelor's degree or educ. and training equiv. to 4 yrs. of college educ. in real estate or closely related field, and 2-plus yrs. related exper. Prefer successful completion of IAAO courses 101, 102, 210, or 112, 300, 311, or 312 or other equiv. courses. For more info and/or to apply, visit www.jobs.cityofchesapeake.net. Deadline: Sept. 2. EOE.

Appraiser, Chesapeake

SALARY: \$38,446 (+) benefits. Assess property equitably at fair market value. Also responsible for gathering and reviewing property info, conducting field appraisals, and calculating and preparing data. Reqs. bachelor's degree or educ. and training equiv. to 4 yrs of college in real estate or closely related field and 1-plus yr. related exper. Prefer successful completion of IAAO

courses 101, 102, 210, or 112, 300, 311, or 312 or other equiv. courses, and a Va. Real Estate Appraisal License. For more info and/or to apply, visit www.jobs.cityofchesapeake.net. Deadline: Sept. 2. EOE.

Assistant Director of Utilities, Norfolk

SALARY: DOQ/DOE (+) benefits. Direct complex financial and customer service functions, including capital and operating budgets, long-term planning, rate setting, financial reporting, account payables / receivables, cash needs and customer billing. Reqs. relevant bachelor's degree and min. 7 yrs. progressively responsible mngmnt. exper. or any equiv. comb. of educ./exper., as well as demonstrated ability to manage issues associated with enterprise funds, proficiency with computer applications, system query capabilities, PC-based spreadsheets and data base software for analyzing and forecasting. Public sector exper., ability to manage a diverse organization, and an MBA/MPA or CPA highly preferred. Apply at www.norfolk.gov/jobs. Open until filled. EOE.

Executive Director, Central Shenandoah Planning District Commission

SALARY: DOQ/DOE (+) benefits. Lead multifaceted planning / service delivery program and work effectively with diverse constituencies, including commissioners from the 10 member localities and 11 towns, advisory groups and citizen groups to advance regional efforts. Prefer min. 10 yrs. exper. in senior positions working in regional planning / regional service delivery agencies for local govts. Prefer advanced degree. For info, contact Tracy C. Pyles Jr., chairman, at 540/337-7010 or visit www.cspdc.org. Submit letter of interest, resume, CSPDC application (available on Web site) and 5 references to: Tracy C. Pyles Jr., CSPDC Chairman, P.O. Box 590, Verona, VA 24482. No fax or e-mail. Deadline: Sept. 29. EOE.

Finance Director, Caroline County

SALARY: \$98,668 max. to start (+) benefits. Manage Finance Department and direct financial and budgetary activities. Prefer progressively responsible exper. in financial mngmnt., knowledge of govt. accounting, budgeting, auditing, purchasing, debt mngmnt. and risk mngmnt., and exper. in implementation of annual bdgts, capital improvement financing and econ. dev. proposals. Reqs. any comb. of educ. and exper. equiv. to relevant bachelor's degree with 5 yrs. exper. in govt. finance

and 3 yrs. supervisory exper. Send req'd. Caroline County application to: Percy Ashcraft, County Administrator, P.O. Box 447, Bowling Green, VA 22427. Resume may be submitted as supplemental only. Application and job description at Caroline County Administrator's Office, 117 Ennis St., Bowling Green, VA 22427 or 804/633-5380 or www.visitcaroline.com. EOE.

Transportation Business Manager (Department of Transportation), Prince William County

SALARY: \$56,687-\$90,699 (+) benefits. Direct the financial and operational affairs of the dept. proactively under minimal supervision. Should have balanced exper. in human resources, management and budgeting. Prefer demonstrated ability to lead or influence others without direct supervision, who have exper. managing capital and operating bdgts., and have exper. in operations mngmnt. Apply at www.pwcgov.org/jobs/applynow/vacancy.asp?intVacancyID=3595. Deadline: Sept. 12. EOE.

Assistant Director of Finance, Chesapeake

SALARY: \$74,401 (+) benefits. Reqs. strong leadership qualities and management exper. to oversee and direct city's financial operations; relevant bachelor's degree or equiv. and 6-plus yrs. related supervisory / mngmnt. exper. For more info and/or to apply, visit www.jobs.cityofchesapeake.net. Deadline: Sept. 15. EOE.

Controller (Finance Department), Richmond

SALARY: \$67,349-\$121,540 (+) benefits. Reqs. bachelor's degree in accounting, business admin. or business mngmnt; 5 yrs. exper., including min. 4 yrs. as supervisor. Prefer CPA, MPA, MBA; exper with CAFR a must. No relocation. Apply at www.richmond.gov.com. Contact: Brenda Henderson at 804/646-0137. Open until filled. EOE.

Assistant Controller (Finance Department), Richmond

SALARY: \$57,419-\$94,314 (+) benefits. Reqs. bachelor's degree in accounting, business admin. or business mngmnt; 4 yrs. exper., including min. 3 yrs. as supervisor. Prefer CPA, MPA, MBA; CAFR exper. a must. No relocation. Apply at www.richmond.gov.com. Contact: Brenda Henderson at 804/646-0137. Open until filled. EOE.

Continued on page 6

POSITIONS

Finance Director/Town Treasurer, Culpeper

SALARY: \$69,205-\$99,736 (+) benefits. Reqs. relevant bachelor's degree and min. 5 yrs. financial mngmnt. exper.; prefer master's in public / business admin. with CPA and public finance officer certification. Send town application, cover letter and resume to: Town Manager, 400 S. Main St., Suite 101 Culpeper, VA 22701. Application and complete job description available at www.culpeper.to or by calling 540/829-8250. Deadline: Sept. 20. EOE.

Developmental Training Center Supervisor, Southside Community Services Board

SALARY: DOQ/DOE (+) benefits. Supervise management of Halifax Developmental Training Center (day support program), serving people with intellectual disabilities in Halifax County and Town of South Boston. Reqs. bachelor's degree (master's preferred) in a human services field with direct care exper. working with people with mental retardation. Submit req'd SCSB application to: Human Services Coordinator, Southside Community Services Board, P.O. Box 488, 424 Hamilton Blvd., South Boston, VA 24592. Applications available from address above, by calling 434/572-6916 or at www.sscsb.org. Deadline: Sept. 8. EOE.

Director of Planning and Community Development, Ashland

SALARY: \$60,174-\$75,223 DOQ/DOE (+) benefits. Reqs. relevant bachelor's degree (master's in planning and AICP certification preferred) and 5 yrs. progressively responsible exper. working in local govt. planning and zoning. Send cover letter, resume, salary history, town application and 3 professional references to: Charles Hartgrove, Town Manager, P.O. Box 1600, Ashland, VA 23005. More info at www.town.ashland.va.us or 804/798-9219. Open until filled. EOE.

Engineer IV, City of Chesapeake

SALARY: \$69,268 (+) benefits. Reqs. 6 yrs. of professional exper., knowledge of all aspects of construction program mngmnt. and considerable hands-on exper. as project manager for design and construction of projects exceeding \$1 million construction value. Reqs. BS/BA and P.E. license. For more info and/or to apply, visit www.jobs.cityofchesapeake.net. Deadline: Aug. 26. EOE.

SCADA Technician, Rivanna Water & Sewer Authority

SALARY: \$38,137-\$61,019 full range; starting pay DOQ/DOE. Performs routine installation, maintenance and troubleshooting of SCADA, process control, and instrumentation throughout Water Department. Reqs. H.S. diploma or equiv. and 2-yr. PLC programming exper. Req'd. application and complete job description available at www.rivanna.org or call 434/977-2970. Open until filled. EOE.

Water Operators, Rivanna Water and Sewer Authority

SALARY: \$32,944 and up; starting pay DOQ/DOE. Perform routine tasks and necessary tests related to the processing of potable water; does other related work as req'd. Reqs. H.S. diploma or equiv., and min. Class II water license. Req'd. application and complete job description available at www.rivanna.org or call 434/977-2970. Open until filled. EOE.

Superintendent, New River Regional Water Authority

SALARY: \$37,314-\$53,271 (+) benefits. Assist director with short- and long-term planning, along with overseeing construction, operation, repair and maintenance projects for water system and supporting revenue operations. Supervise personnel. Reqs. Class II Va. Water Works Operator License and min. 5 yrs. exper. Contact: Town of Wytheville, Carroll County or Wythe County for full job description. Mail resume and state employment application to: New River Regional Water Authority, P.O. Box 966, Wytheville, VA 24382. Open until filled. EOE.

County Engineer, Washington

SALARY: DOQ/DOE (+) benefits. Review and approve engineering and other plans, designs and documents related to zoning, subdivision, erosion and sediment control, floodplain and stormwater management, and environmental laws, ordinances, regs. and reqs. Oversees construction projects and provides mngmnt. services and assistance for projects. Obtain position description, along with employment application, through Department of Accounting, County of Washington, 205 Academy Drive, Abingdon, VA 24210 or at www.washcova.com. Open until filled. EOE.

Assistant Director of Finance, Brunswick County

SALARY: \$41,570-\$60,560 (+) benefits.

Assist director of finance plan, organize and direct operations of human resources, budget and financial mngmnt. Participates in bldg. development process; serves as liaison for fiscal agencies; ensures county compliance with Statement of Auditing Standards (SAS) reqs; maintains complex accounting and general ledger records. Reqs. relevant bachelor's degree. Complete job description available at the Office of the County Administrator. Submit resume to: Office of the County Administrator, 102 Tobacco St., Lawrenceville, VA 23868. Tel: 434/848-3107. Open until filled. EOE.

Director, Facility Planning, Design and Construction, Stafford County Public Schools

SALARY: \$72,422-\$117,126 (+) benefits. Responsible for capital improvement program, including project development, design and construction for all repair, maintenance, renovation and new construction by contract. Reqs. min. 10 yrs. exper. in facilities planning, design and construction; bachelor's degree in engineering or architecture (master's and P.E. registration desired.) To submit on-line service application, visit www.staffordschools.net. Tel: 540/658-6560. Open until filled. EOE.

Zoning Administrator, Chesapeake

SALARY: DOQ (+) benefits. Manage and direct operations within Department of Neighborhood Services, including administration of city zoning ordinance, and coordination of related enforcement programs. Must have working knowledge of: municipal ordinances governing zoning and subdivision of land; industrial, residential and commercial property development. Reqs. CZO and CZA designation by state or nationally recognized organization. For job description, including reqs., and/or to apply, visit www.jobs.cityofchesapeake.net. Deadline: Sept. 30. EOE.

Town Manager, Highlands, N.C.

SALARY: DOQ/DOE (+) benefits. Located in Macon County in southwest N.C.; \$11.5 million operating bldgt., 56 FT, 17 PT and 26 seasonal employees. Full service. Reqs. relevant bachelor's degree (MPA and min. 5 yrs. progressively responsible exper. in local govt. mngmnt. is preferred). Significant consideration given to exper. as a town manager or assistant manager. Send cover letter and resume to: Wilder Consulting, 5206 Waxwind Lane, Charlotte, NC 28226; or e-mail to bwilder@carolina.net.

Continued on page 7

POSITIONS

rr.com. Tel: 704/540-8236. Questions? Use above info. Deadline: Sept. 11. Open until filled. EOE.

Housing Advocacy Specialist, Housing Opportunities Made Equal of Virginia (Richmond)

SALARY: DOE/DOQ. Conducts fair housing intake and investigations related to discriminatory housing practices; provides outreach and education on fair housing; provides housing counseling to tenants; participates on HOME's organizational research team; and assists in recruiting and managing a local volunteer pool. Bilingual in English/Spanish preferred. For full job description, qualifications and application information, see "Job Openings" at www.phonehome.org. Deadline: Sept. 12. EOE.

Zoning Administrator, Leesburg

SALARY: \$65,327-\$109,647 (+) benefits. (pop. 37,000) Perform professional and administrative work in development and maintenance of zoning regulations. Work involves reviewing and interpreting zoning ordinances, regulations, zoning maps and/or proffers associated with zoning cases for the Planning and Zoning Department. Reqs. relevant bachelor's degree in planning or related field plus 5 yrs. professional exper. in zoning administration or planning; min. 2 yrs. supervisory exper. Prefer master's in urban planning, public admin. or related field; VAZO certification; AICP. See www.leesburgva.gov or request application from HR Dept. at 703/737-7177. Mail application and resume in confidence to: 25 W. Market St., P.O. Box 88, Leesburg, VA 20178 or fax to HR Dept. at 703/737-7190. Resumes may be submitted as supplemental only. Deadline: Aug. 29. EOE.

Environmental Codes Compliance Officer, King and Queen

SALARY: DOQ/DOE (+) benefits. Desire knowledge of Chesapeake Bay preservation regs, erosion and sediment control regs, wetland regs, storm water regs and plan review. Reqs. relevant bachelor's degree with min. 2 yrs. exper.; DCR E&S certification req'd. within 6 mos. Must be detailed oriented, versatile and have good communication skills. Send letter of interest, resume and 3 professional references to: County Administrator, P.O. box 177, King and Queen C.H., VA 23805 or by e-mail to: gsteckman@kingandqueenco.net. Deadline: Aug. 29. EOE.

Deputy Director of Community Development, Herndon

SALARY: \$64,027-102,443 DOQ/DOE (+) benefits. Manage current planning and zoning division of the Department of Community Development. Administer, interpret, enforce and amend zoning ordinance; lead team of enforcement and planning professionals; prepare staff reports, recommendations for Town Council, boards and commissions; ensure highly responsive customer service program. Reqs. master's degree in urban planning or related field and min. 8 yrs. exper. that includes public sector zoning and planning, ordinance interpretation, project and personnel management, site plan review and enforcement of regulatory controls. Town is located in rapidly developing Washington-Dulles corridor of Northern Virginia. Call 703/481-1185, e-mail jobs@hernondon-va.gov or visit www.herndon-va.gov for application, info. Open until filled. EOE.

Senior Accountant, Leesburg

SALARY: \$60,153-\$100,963 (+) benefits. Under supervision of the chief accountant, maintain and develop accounting procedures, systems and policies. Perform variety of accounting, financial reporting and budgetary tasks, including bank reconciliations, grants management and fixed asset accounting. Reqs. BA/BS in accounting, min. 2 yrs. professional accounting exper., CPA and computerized accounting systems exper. Prefer municipal govt. exper.; grants accounting exper. To apply: See www.leesburgva.gov or request application from the HR Dept. at 703/737-7177. Mail application and resume in confidence to: Town of Leesburg, HR Department, 25 W. Market St., P.O. Box 88, Leesburg, VA 20178. Applications may be faxed to the HR Dept. at 703/737-7190. Resumes may be submitted as supplemental only. Deadline: Sept. 8. EOE.

Community Development Administrator, Va. Dept. of Housing and Community Development (Richmond)

SALARY: \$41,000-\$52,000 (+) benefits. Assist in implementation of the Va. Enterprise Zone Program by providing technical assistance and training to local govts. Reqs. considerable knowledge of economic and community development needs of distressed areas; demonstrated ability to work with and provide assistance to localities. Some knowledge of the EZ concept, Va. EZ program preferred. Prefer relevant bachelor's degree or an equiv. comb. of

training and exper. Must complete a state application through the online employment system at <https://jobs.agencies.virginia.gov>. Contact: Human Resource Office at 804/371-7000. #00026. Deadline: Aug. 22. EOE.

Assistant Director for Zoning Administration (Zoning Administrator), Loudoun County

SALARY: \$78,598-\$141,476 hiring range. Provide strategic leadership in the enforcement and implementation of county's zoning ordinances. Lead staff of 29 in areas of proffer mngmnt., non-residential and residential zoning, and zoning & maintenance code enforcement. Responsible for development of countywide zoning objectives and policies and work closely with BZA. Reqs. solid zoning exper. and any comb. of educ. and exper. equiv. to relevant master's degree and min. 10 yrs. progressive zoning/planning exper., which must include supervision. For additional info and to apply, visit www.loudoun.gov. Open until filled. EOE.

Executive Director, Bluefield Sanitary Board

SALARY: DOQ/DOE (+) benefits. Reqs. min. BA/BS in civil engineering, environmental engineering, public or business administration, or closely related field. P.E. desired, but non-engineer with understanding of water/wastewater issues in W.Va. and Va., with ability to demonstrate previous experience, and outstanding management skills, are encouraged to apply. Submit resumes in envelope clearly marked CONFIDENTIAL to: City of Bluefield, ATTN: Mark R. Henne, City Manager, P.O. Box 4100, Bluefield, WV 24701. Open until filled. EOE.

Police Officer, Bedford

SALARY: \$32,170 for trainee; \$33,778 after completion of training; negotiable for certified officer (+) benefits. Duties include enforcing state laws and city ordinances. Must pass rigorous background investigation, physical agility and written aptitude test, and a psychological and physical exam. Must be at least 21, possess H.S. diploma or equivalent and have good driving record. Application, job description and police employment package available at City of Bedford Municipal Building, 215 E. Main St., Bedford, VA 24523. Open until filled. EOE.

Continued on page 8

POSITIONS

Other positions

NOTICE: The following positions also are listed on VML's Web site at www.vml.org.

Principal Planner, Henrico County

SALARY: \$65,497-\$114,967 (+) benefits. Deadline: Aug. 31.

Human Resources Manager, Hampton

SALARY: \$55,938-\$89,561 (+) benefits. Deadline: Aug. 22.

Principal Planner, Portsmouth

SALARY: \$46,409 (+) benefits. Deadline: Aug. 22.

Director of Human Resources, Suffolk

SALARY: \$89,313-\$118,339 (+) benefits. Open until filled.

Director of Planning & Zoning, Mathews County

SALARY: DOQ/DOE (+) benefits. Open until filled.

Director of Parks and Recreation, Powhatan County

SALARY: Negotiable DOQ/DOE (+) benefits. Deadline: Sept. 1.

Assistant to the Town Manager, La Plata, Md.

SALARY: DOQ/DOE (+) benefits. Open until filled.

Finance Director, Petersburg

SALARY: \$49,932-\$81,917 (+) benefits. Deadline: Aug. 29.

County Planner/Zoning Administrator, King and Queen

SALARY: DOQ/DOE (+) benefits. Deadline: Sept. 12.

Assistant County Attorney, Stafford

SALARY: \$76,086-\$117,956 DOQ (+) benefits. Open until filled.

Deputy County Attorney, Stafford

SALARY: \$93,662-\$145,163 DOQ (+) benefits. Open until filled.

Deputy Director of Planning & Community Development, Franklin County

SALARY: \$50,000-plus DOQ/DOE (+) benefits. Open until filled.

Director of Finance, Montgomery County, N.C.

SALARY: Negotiable DOQ/DOE (+) benefits. Deadline: Aug. 22.

Police Officer, Victoria

SALARY: DOQ/DOE (+) benefits. (pop. 1,820) Open until filled.

Director of Economic Development, Suffolk

SALARY: \$89,313-\$118,339 (+) benefits. Open until filled.

Utilities Director, Gloucester County

SALARY: DOQ/DOE (+) benefits. Deadline: Aug. 29.

Executive Director, Thomas Jefferson Planning District Commission

SALARY: \$90,000-\$120,000 DOQ (+) benefits. Deadline: Aug. 23.

Roads and Facilities Supervisor, Chincoteague

SALARY: Negotiable DOQ/DOE. Deadline: Aug. 22.

County Administrator, Essex

SALARY: DOQ/DOE (+) benefits. Deadline: Aug. 29.

Community Development Director, Town of Collierville, Tenn.

SALARY: \$67,348-\$106,660 DOQ (+) benefits. Deadline: Sept. 15.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is Friday, Aug. 29. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

CALENDAR

Modeling and Simulation World Conference and Expo 2008, Sept. 15-18, Virginia Beach

Explore the "how's and why's" of conducting critical, real-time business or government research without massive risk or expense at the Virginia Beach Convention Center. Modeling and simulation – in which complex scenarios ranging from health and medical research, science and technology, disaster planning and transportation are played out in a digital environment – has become a major economic driver in Virginia. Hampton Roads has

one of the nation's highest concentrations of such activity in the country. For more information and to register for the conference, visit www.modsimworld2008.com.

Southwest Virginia Solid Waste Management Association Annual Conference, Sept. 17-19, Bristol

Training and continuing professional education credits for operators of solid waste management facilities. Recycling topics also covered. Trade show, facility tour and other activities. For information visit www.svswwa.org or call 1-800-628-4583 x319.

2008 Virginia Energy and Sustainability Conference, Sept. 17-19, Richmond

Will focus on "Meeting the Climate Change Challenge" and be held at the Greater Richmond Convention Center. Early registration extended to Aug. 27. For program details and registration information log on to www.vsbns.org/coves2008/.

Virginia's 2008 Rural Summit, Sept. 22-23, Lynchburg

Located at the Kirkley Hotel & Conference Center. Will address critical policy needs and raise statewide awareness about key issues of rural Virginia. Host organizations

Continued on page 9

CALENDAR

include Council for Rural Virginia, Center for Rural Virginia, VML and VACo. Full registration and one-day registrations available at www.cfrv.org/Register.Summit-08.htm.

Virginia GIS Conference, Sept. 29-30, Roanoke

Sponsored by the Virginia Association of Planning District Commissions. More than 400 participants, 20 vendors and 40 speakers. For complete conference information, fees and vendor information visit www.virginiagis.org.

Chesapeake Watershed Forum, Oct. 3-5, Shepherdstown, W.Va.

For program details and to register online log-on to www.acb-online.org/project.cfm?vid=318. Financing Green Initiatives pre-conference workshop to be held Oct. 2. Registration limited to the first 35 workshop registrants.

Virginia Recreation & Park Society Annual Conference, Oct. 4-7, Richmond

Will coincide with Governor's Conference on Greenways, Blueways & Trails. For more information or to register visit www.vrps.com.

IIMC Certified Municipal Clerk Institute, Oct. 5-10, Virginia Beach

Holiday Inn Sunspree Resort, 3900 Atlantic Ave. Visit www.execed-odu.com or www.vmca.com for updates. Make hotel reservations as soon as possible: 757/428-1711. (Mention Old Dominion University and IIMC for group discount rate.)

IIMC Master Municipal Clerk Academy, Oct. 7-10, Virginia Beach

Holiday Inn Sunspree Resort, 3900 Atlantic Ave. Visit www.execed-odu.com or www.vmca.com for updates. (Mention Old Dominion University and IIMC for group discount rate.)

VML Mayors Institute, Oct. 18-19, Norfolk

Two-day training for mayors and vice mayors, and chairs and vice chairs, held prior to start of VML Annual Conference. Contact: Mary Jo Fields at 804/523-8524 or mfields@vml.org.

VML Annual Conference, Oct. 19-21, Norfolk

Three-day event featuring general sessions, workshops, round tables and awards presentations will be held downtown at the Norfolk Marriott Waterside Hotel and Waterside Convention Center. More information for attendees: jterry@vml.org; more information for vendors: kpollard@vml.org.

2008 National Summit on Gang Violence, Oct. 20-22, Washington D.C.

Best practices to suppress, intervene and prevent gang activity in your community. See www.gangsummit.org for program details and registration information.

VACo Annual Conference, Nov. 9-11, Bath County

Seventy-fourth annual conference at The Homestead. More information at www.vaco.org.

NLC Congressional City Conference, Nov. 13-17, Orlando

More information at www.nlc.org.

Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.

Update

The newsletter of the
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



U.S. Communities Government Purchasing Alliance

Providing local governments with discounted nationwide contracts for office supplies, furniture, computers and peripherals, general supplies and more. For more information:

www.uscommunities.org

1-866-472-7467

A VML-sponsored service



LOCAL GOVERNMENTS
WORKING TOGETHER SINCE 1905



Update is published
biweekly by the
Virginia Municipal League

P.O. Box 12164
Richmond, VA 23241
(804) 649-8471
Fax: (804) 343-3758
E-mail: e-mail@vml.org
www.vml.org

Executive Director
R. Michael Amyx

Editor
David Parsons

Associate Editor
Manuel Timbreza