

# Update

The newsletter of the  
Virginia Municipal League

## Inside ...

1-10

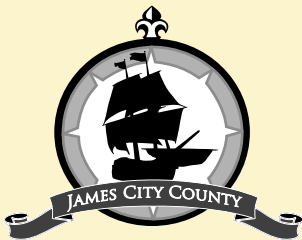
**Report: Illegal immigrants are 6-10% of jail population**

**Park advocates make pitch to legislative committee**

**Photo red enforcement workshops set**

**Sustainable communities symposium set for Sept. 26 in Norfolk**

**2008 NLC committee appointment process under way**



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## Localities pushed to provide emergency coverage 24-7

A state agency wants the General Assembly to consider requiring local governments to provide emergency medical services 24 hours a day.

Staff with the Virginia Department of Emergency Management made the recommendation Aug. 23 to a legislative committee studying incentives for fire and rescue squad volunteers.

Rohn Brown, the department's technical assistance coordinator, detailed the difficulties many areas in the state are having keeping volunteer rescue squads staffed adequately. The department also recommended reallocating \$1 million from the existing VS Med-Flight program to localities for incentives to recruit and retain volunteer personnel, and waiving tuition fees for attending EMS programs at community colleges.

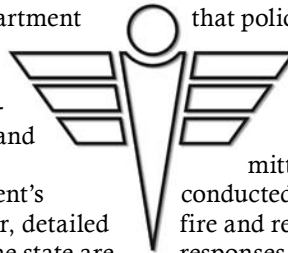
Blackstone Town Manager Larry Palmore, testifying on behalf of VML, outlined the initiatives the town takes in keeping its volunteer fire department viable. The town donates capital funds, as

well as funding for turnout gear, special equipment and stipends for some volunteer services.

Palmore also discussed the problems that police and fire departments have with interoperability and with radio communications caused by dead spots.

VML distributed to the committee the results of a survey it conducted on incentives offered volunteer fire and rescue squad members. Survey responses were received from 15 towns, 18 cities and five counties. The most widely used incentive was the waiver of the license decal. Other widely used incentives were reimbursement for training, allowance for personal protection gear, allowance for station uniforms, contributions for capital costs and apparatus, personal property tax exemptions, and various recognition ceremonies.

The legislative committee will meet Sept. 24 to consider recommendations for consideration during the 2008 General Assembly session. ♦



## VRS trust fund posts 20 percent return

The Virginia Retirement System achieved a 20.4 percent return on its investments in FY07. This return rate was above the benchmark of 18.5 percent for investments similar to those held by the VRS trust fund. The fund ended the year with \$58 billion in assets.

This is good news for state and local governments because investments currently pay 70 percent of retirement costs for the average VRS member. There would be additional pressure to raise contribution rates if investment earnings plummet, or even just fall below the projected growth rates.

To give some perspective on just how good this news is, for FY06 VRS realized a 12.4 percent return on its investment portfolio, ending the year with \$48.5 billion in its trust fund. For FY05, the fund had \$44 billion in assets, and had announced a 12 percent return for the year.

Chief Financial Officer Charles Grant cautioned, however, that "VRS expects returns to be more moderate in the years ahead, as represented in the fund's long-term investment return assumption of 7.5 percent," according to an Aug. 23 VRS press release.

**FROM THE CAPITOL****VRS trust fund continued ...**

The strong returns should come into play in the VRS' actuarial studies that are nearing completion. Once the actuary has made its report, the VRS Board of Trustees will certify new retirement contribution rates for the next two years. In past years the VRS board has certi-

fied its retirement rates for state pension plans at its October meeting and for local pension plans at its November meeting, so local officials should stay tuned for more news from VRS in the upcoming months. These rates are then subject to change during the General Assembly session. ❖

**Report: Illegal immigrants are 6-10% of jail population**

A State Crime Commission report shows that illegal immigrants make up 6 percent of the inmates in Virginia jails. The staff report to the commission's illegal immigration task force, however, concluded that 6 percent was a conservative number and that the figure could be as much as 10 percent. The task force met Aug. 28 in Richmond.

Of the 27,148 offenses identified as having been committed by illegal immigrants held in Virginia's jails, 46 percent were for misdemeanors, 39 percent for felonies and 15 percent for violations of local ordinances.

The report identified these jails as the "top 10" in numbers of illegal immigrants held: Prince William Manas-

as Regional Jail, Piedmont Region, Arlington, Hampton Roads Region, Chesterfield, Alexandria, Pamunkey Regional, Loudoun, Riverside Regional and Rockingham.

Some jail administrators disputed the report, according to an article in the *Daily Press* of Newport News. The jail administrators cited said that the number of illegal immigrants reflects the fact that the jails have a contract with the U.S. Immigration and Customs Enforcement agency. Under the contracts, the jails house suspected illegal immigrants who are undergoing a possible deportation process.

The Crime Commission staff also said that illegal immigrants make up approximately 2 percent of the state's

prison population.

Sen. Kenneth W. Stolle, the chair of the Crime Commission, created the task force in April 2007 and charged it with examining the effect of illegal immigration on all aspects of the state's criminal justice system.

The task force has two additional meetings scheduled: Sept. 25 and Oct. 15. Both meetings will be in the General Assembly Building in Richmond.

At its July 24 meeting, the task force reviewed proposals that would ask the General Assembly to adopt a uniform statewide policy for dealing with illegal immigrants, including mandating that sheriffs and jail administrators initiate deportation hearings for such suspects. ❖

**Park advocates make pitch to legislative committee**

Northern Virginia park directors told a General Assembly committee studying ways to preserve farms and open space that the state needs more parks, particularly in densely populated areas such as Northern Virginia. In addition, residents said that their greatest need is for paved walking and biking trails. Small community parks and large regional parks are also high priorities. Park directors pointed out that the 2002 sales of bonds for state parks and open space has been nearly consumed, and new funding would be needed to expand the state's park system.

Some ideas for funding park acquisition and development included a new state park bond, designating a portion of "tourism-related tax revenues" for parks, increasing the conservation tax credit from 40 percent up to 60 percent, authorizing local governments and others to

add a "watershed protection fee" to water and sewer bills, dedicating a percentage of the recordation tax for parks, local development impact fees, imposing a state surcharge on local tipping fees, and increasing taxes on cigarettes or alcohol.

The committee will hold two more meetings this year, before submitting its recommendations to the General Assembly in January. The General Assembly created the Joint Committee to Study Long-Term Funding Sources for the Purchase of Development Rights to Preserve Open-Space Land and Farms in 2006. The committee is to review funding sources and develop a plan for sharing costs of land preservation with local governments. The committee is also directed to identify strategies for increasing land preservation, water supply protection, and the availability of large parks to serve Northern Virginia. ❖

**FROM THE CAPITOL****Photo red enforcement workshops set**

The Virginia Department of Transportation is holding the final two workshops for cities, towns and counties to learn how to use cameras to enforce compliance with traffic signals. The 2007 General Assembly enacted legislation that allows localities to install and operate camera systems that catch motorists running red lights.

Use of photo enforcement is a local choice, and localities must meet certain requirements in order to participate. By attending the workshop you can learn more about the law, provide feedback on draft guidelines, and ask questions of VDOT representatives. The final two workshops will be held:

**Sept. 10, 1-3 p.m.**

VDOT Hampton Roads District  
District Training Room  
1700 North Main St.  
Suffolk

**Sept. 14, 10 a.m.-noon**

VDOT Richmond District  
District Auditorium  
2430 Pine Forest Drive  
Colonial Heights

Questions about the workshops and about the photo enforcement guidelines for localities may be directed to Mike Clements, P.E., at 804/786-9609. View a draft version of the guidelines at [www.VirginiaDOT.org/photored](http://www.VirginiaDOT.org/photored). ❖

**ETCETERA****Sustainable communities symposium set for Sept. 26 in Norfolk**

The Hampton Roads Green Building Council will host a lunchtime symposium on Sept. 26 highlighting accomplishments, challenges and goals for sustainable buildings and communities. The symposium will run from 11 a.m. until 2 p.m. and is aimed at elected officials, municipal administrators and leaders in the construction industry, including architects, engineers, build-

ers and suppliers. The symposium will be held in Norfolk at Old Dominion University's Ted Constant Center, 4320 Hampton Blvd.

Featured speakers include Paul Ferguson, chair of the Arlington County Board and chair of VML's Environmental Quality Policy Committee, and Dr. Rebecca Adams, a member of the Chesapeake City Council. Registration

is \$10 per person.

The Hampton Roads Green Building Council and the Virginia Municipal League are hosts for the symposium. RSVP by Sept. 12 by e-mailing your name, company/organization to [info@hrgbc.org](mailto:info@hrgbc.org). Please note if you will require a vegetarian meal. The \$10 fee can be paid with cash or check at the door. ❖

**AT THE LEAGUE****2008 NLC committee appointment process under way**

Local officials interested in serving on one of the National League of Cities' steering committees, panels, or councils in 2008 must submit an application to NLC by Oct. 5. The incoming NLC president will appoint members to these groups later this fall, with final notification coming after the Congress of Cities in New Orleans.

While policy steering committee applications are due in October, applications for policy committee membership are not due until Jan. 18.

The committees, panels, and councils that are open for application at this time include the following:

**Councils:**

Central Cities  
First Tier Suburbs

Small Cities Council Steering Committee  
University Communities  
Leadership Training  
Youth, Education and Families  
International

**Policy steering committees:**

Community & Economic Development  
Energy, Environment, and Natural Resources  
Finance, Administration and Intergovernmental Relations  
Human Development  
Information Technology and Communications  
Public Safety and Crime Prevention  
Transportation Infrastructure and Services

**Panels:**

Community and Regional Development  
Democratic Governance  
Equity and Opportunity  
Public Finance  
Congress of Cities Program Committee

Additional information about joining NLC committees, panels and councils, including application forms, is available on NLC's Web site, [www.nlc.org](http://www.nlc.org). Point to the "Inside NLC" banner near the top of the page, then click on "Get involved in NLC." You may also e-mail or call Martha Moss at NLC, 202/626-3022, [moss@nlc.org](mailto:moss@nlc.org). ❖

## REGULATIONS

### Intended Regulatory Action

**Waiver Services.** The Department of Medical Assistance Services has proposed action to improve the service method through with long-term care recipients obtain their acute care medical needs. Based on legislation, DMAS, in consultation with stakeholders, was directed to develop a long-range blueprint for the development and implementation of an integrated acute long-term care system to include (i) an explanation of how the various community and state level stakeholders will be involved in the development and implementation of the new program models; (ii) a description of various steps for development and implementation of the program models, including a review of other states' models, funding populations served, services provided, education of clients and providers, and location of programs; (iii) a description of how the existing system is funded and how integration will impact funding; and (iv) a description of the evaluation methods that will be used to ensure that the program provides access, quality, and consumer satisfaction. For more information, contact Adrienne Fegans, Department of Medical Assistance Services, at 804/786-4112 or e-mail her at [Adrienne.fegans@dmas.virginia.gov](mailto:Adrienne.fegans@dmas.virginia.gov).

**Regulations Governing Literary Loan Applications.** State Board of Education has proposed action to review and revise the regulations in order to ensure that it comports with the requirements of legislation enacted by the 2007 Acts of Assembly. There are several major elements considered for addition, deletion or revision. The include: (i) revising the definitions section; (ii) requiring that a school board's application to the Board of Education for a loan from the Literary Fund is authorized by the governing body the school board; (iii) adding a provision requiring the board not to disburse any proceeds of any approved loan before its receipt of the concurrent approval of the governing body at the time of initial disbursement and an acceptable opinion of bond counsel obtained by the local governing body as to the validity of the loan; (iv) removing

provisions that require the examination of a title to property on an application for a loan, the certificate of the clerk of court or copy of a lease on the application for a loan, and the submission of the application and certificate of title to the Attorney General; (v) reviewing and revising each section of the current regulations to ensure compliance with the Code of Virginia; and (vi) adding provisions that may be necessary for the general administration of the program by the Department of Education. A public hearing will be held. For more information, contact Margaret Roberts, Department of Education, at 804/225-2540 or e-mail her at [Margaret.Roberts@doe.virginia.gov](mailto:Margaret.Roberts@doe.virginia.gov).

### Proposed Regulations

**Water Reclamation and Reuse Regulation.** The State Water Control Board has proposed requirements for the reclamation and reuse of wastewater that are protective of state waters and public health. Contained in the regulation are two sets of treatment standards and monitoring requirements for the reclamation of municipal wastewater, and provisions to develop treatment standards for the reclamation of industrial wastewater on a case-by-case basis. For six reuse categories (urban – unrestricted access, irrigation - unrestricted access, irrigation – restricted access, landscape impoundments, construction, and industrial), the regulation specifies the required treatment standards and allows for the approval of other reuses and associated treatment standards commensurate with the quality of the reclaimed water and its intended reuse. This regulation also details requirements for application and permitting; design, construction, operation and maintenance of water reclamation systems and reclaimed water distribution systems; management of pollutants from significant industrial users; access control and signage; public education and notification; management of reclaimed water in use areas; record keeping; and reporting. Public hearings will be held. Contact Valerie Rourke, Department of Environmental Quality, at 804/698-4158 or e-mail her at [varourke@deq.virginia.gov](mailto:varourke@deq.virginia.gov) for more information.

**General Virginia Pollutant Discharge Elimination System (VPDES) Permit Regulation for Discharges from Petroleum Contaminated Sites, Groundwater Remediation and Hydrostatic Tests.** The State Water Control Board has proposed changes to the regulation as follows: the Technical Advisory Committee (TAC) for the re-issuance of this permit regulation recommends expanding the scope of the regulation to allow discharges to waters listed as public water supplies. Discharges of petroleum contaminated wastewater to surface waters listed as a source for public water supplies are not allowed under the present general permit regulation. Persons cleaning up petroleum releases and DEQ staff have found that not being able to cover this type of discharge under a general permit causes delays and sometimes results in less effective clean up of petroleum as other remedial approaches must be found to deal with petroleum-contaminated wastewater. Persons serving on the TAC for this regulation re-issuance believe that the primary concern of allowing discharges to waters listed as sources for public water supplies is the perception that allowing this type of discharge is not sufficiently protective of human health. A public hearing will be held. Contact James Barnett, Department of Environmental Quality, at 804/698-4289 or e-mail him at [jsbarnett@deq.virginia.gov](mailto:jsbarnett@deq.virginia.gov) for more information.

### Final Regulations

**Biosolids Use Regulations.** The State Board of Health has proposed amendments to provide regulations and standards for training, testing, and certification of persons who land apply Class B sewage sludge (biosolids) in the Commonwealth, and for revoking, suspending or denying such certification from any person for cause. The amended regulations are to include standards and criteria for the approval of instructional programs to be taught by the governmental entities and by the private sector for the purpose of certifying biosolids land applicators. Contact Cal Sawyer, Department of Health, at 804/864-7463 or e-mail at [cal.sawyer@vdh.virginia.gov](mailto:cal.sawyer@vdh.virginia.gov) for more information.



## POSITIONS

### Longer version of job ads posted at [www.vml.org](http://www.vml.org)

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at [www.vml.org](http://www.vml.org). Visit the VML site and click on "Marketplace" to read the complete descriptions.

### Environmental and Safety Manager, Rivanna Water & Sewer Authority / Rivanna Solid Waste Authority

SALARY: \$49,189-\$78,702 DOQ (+) benefits, including VRS. Must possess valid Va. driver's license. Reqs. any comb. of educ. and exper. equiv. to graduation from accredited college with major work in environmental engineering or a strong environmental sciences degree; progressively responsible exper. in the environmental field; exper. building support and constructively dealing with citizens, media and regulatory agencies. Solid environmental regulatory knowledge is essential. Environmental remediation exper., working knowledge of safety regs. and loss control management, as well as good communication skills, team building skills and a positive attitude strongly desired. Complete job description and required application available at [www.rivanna.org](http://www.rivanna.org) or call 434/977-2970. Open until filled. EOE.

### Director of Human Services, Virginia Beach

SALARY: \$93,223-\$139,835 (+) benefits. Directs full range of human services, including mental health, mental retardation, substance abuse, social services and juvenile detention programs. Oversees a 24/7 child residential facility and administration of CSA. Provides staff support to citizen appointed boards including the Social Services Advisory Board and the Community Services Board. For more info., including qualifications, and to apply on-line, visit [www.vbgov.com/careers](http://www.vbgov.com/careers). A resume and cover letter with salary history must be attached to the on-line executive application. Deadline: Sept. 30. EOE.

### Social Services Director, Manassas Park

SALARY: \$75,804-\$121,960 DOQ/DOE (+) benefits. (pop. 15,000) Manage 16 staff

and \$3 million annual bdtg. Directs the Social Services Dept., ensuring compliance with regulatory guidelines, maintenance of dept. records and preparation of reports. Advise city mngmnt. and governing body. Reqs. min. 5 yrs. salaried FT progressively responsible work exper. in social services and relevant bachelor's degree (master's preferred). Residency req. in 12 mos. Send cover letter and resume via postal mail to: City Manager's Office, Attn: SSD Recruitment, 1 Park Center Court, Manassas Park, VA. 20111. Inquiries to: Kathy Miller at 703/257-2625 or [kamiller@cityofmanassaspark.us](mailto:kamiller@cityofmanassaspark.us) or visit [www.cityofmanassaspark.us](http://www.cityofmanassaspark.us). First review of applications Sept. 18. Open until filled. EOE.

### Information Technology Manager, Manassas Park

SALARY: \$59,399-\$95,560 DOQ (+) benefits. (pop. 15,000) Ensures proper functioning of info. technology systems and plans for upgrades. Assists dept. heads. Coordinates maintenance of network equipment, servers and software. Manages technology projects and plans for migration of contracted IT functionality into a city-based dept. Exper. managing multiple, concurrent IT-based projects essential. Reqs. relevant bachelor's degree and min. 2 yrs. FT highly responsible exper. in computer network admin. Apply to: City Manager's Office, 1 Park Center Court, Manassas Park, VA. 20111. Call 703/257-2625 for application or send e-mail: [kamiller@cityofmanassaspark.us](mailto:kamiller@cityofmanassaspark.us). More info. at [www.cityofmanassaspark.us](http://www.cityofmanassaspark.us). First review of applications Sept. 18. Open until filled. EOE.

### Programmer/Analyst III (Web master), Virginia Beach

SALARY: \$51,756-\$77,634. Communications and Information Technology Department position. Serve as city's Web master and carry out the full range of Web master duties. Visit [www.vbgov.com/careers](http://www.vbgov.com/careers) for min. requirements, more detailed job info. and to apply on-line. No faxes, e-mails or paper applications accepted. #178EOE. Deadline: Sept. 7. EOE.

### Building Inspector, Arlington County

SALARY: \$43,368-\$71,718 DOQ (+) benefits. Technical inspection and enforcement work to ensure that building construction is done in conformance with codes, ordinances and approved plans and specifications. Req. H.S. or equiv. and 3 yrs. general building construction and/or construction codes inspection/enforce-

ment exper. Prefer related BA/BS and certification as Residential Building Inspector, Building Official and/or high-rise/commercial building code or construction exper. Internet employment application req. Go to [www.arlingtonva.us/pers](http://www.arlingtonva.us/pers), click on "current job openings," scroll down and click on the job title from the alphabetical list of job openings. Resumes cannot be reviewed unless submitted via the Internet employment application. Questions? Call 703/228-3500. Open until filled.

### Senior Planner, Arlington County

SALARY: \$56,139-\$92,809 (+) benefits. Coordinate work in the Comprehensive Planning Section of the Planning Division, which has lead responsibility in land use studies; urban design studies; and maintenance of the General Land Use Plan. Reqs. BA/BS related to Urban Planning and 3 yrs. exper. Prefer related MA/MS and exper. coordinating complex planning and land use studies or managing complex urban design and planning programs. Internet employment application req. Go to [www.arlingtonva.us/pers](http://www.arlingtonva.us/pers), click on "current job openings." Resumes cannot be reviewed unless submitted via the Internet employment application. Questions? Call 703/228-3500. Open until filled.

### Planner I, Gloucester County

SALARY: \$32,860 min. start or higher DOQ (+) benefits. (pop. 37,000) Entry-level position with opportunity to advance. Reqs. relevant bachelor's degree; prefer 1-2 yrs. exper. in planning and design work. Must be proficient in Microsoft Offices. Submit Gloucester County application and resume to: Human Resource Department, 6467 Main St., Gloucester, VA 23061. To request an application, visit the HR department or phone 804/693-5690 or log-on to [www.gloucesterva.info/hr/hrhome.htm](http://www.gloucesterva.info/hr/hrhome.htm). Deadline: Sept. 28. EOE.

### Administrator, Northern Virginia Cigarette Tax Board

SALARY: \$89,000-\$93,000 hiring range DOQ (+) benefits. Proven manager needed to lead board, a consortium of 14 govts. Reqs. relevant bachelor's degree and proven administrative and regulatory experience with strong financial, analytical and computer skills. View job announcement and description at <http://nvctb.net>. Submit resume to: Town of Vienna, Nancy E. McMahon, Administrative Services Director, 127 Center St., South, Vienna, VA 22180,

Continued on page 6

## POSITIONS

fax to 202/521-9309 or e-mail to jobs4@viennava.gov. Deadline: Sept. 21. EOE.

### Computer Technician, Vienna

SALARY: \$45,190-plus (+) benefits. Maintain WAN, Web site and PCs. Must be able to configure and troubleshoot servers and desktops. Must be proficient in Microsoft Office Suite, Windows with Unix/Linux exper. desirable. Reqs. 1 yr. related exper. with MCSE preferred. Apply to Town of Vienna at jobs7@ci.vienna.va.us. Complete job description at www.viennava.gov. Open until filled. EOE.

### Treasurer, Town of New Market

SALARY: DOQ/DOE (+) benefits. Reqs. min. associate's degree in accounting or finance, supplemented by 3-plus yrs. progressively responsible exper. Responsible for payroll, A/R, A/P, budget mngmnt., reconciliations and utility billing. Should have exper. with accounting software packages, ideally municipal systems. Send resume, town application and other credentials to: Evan L. Vass, Town Manager, P.O. Box 58, New Market, VA 22844. Complete job description at www.newmarketvirginia.com/employment. Deadline: Sept. 7. EOE.

### Real Estate Appraiser, Falls Church

SALARY: \$55,000-\$80,000 DOQ (+) benefits. Perform professional real estate assessment work for residential properties, including complex residential single family, vacant land and condos; and general commercial properties. Reqs. any comb. of educ., exper. and training equiv. to graduation from accredited 4-yr. college with relevant bachelor's degree; 2-5 yrs. exper. in real property assessment. Prefer CRAL, CGAL or designation with assessment or appraisal organization. See www.fallschurchva.gov for additional info. Submit resume or application to: City of Falls Church, Human Resources Division, 300 Park Ave., Falls Church, VA 22046, or via e-mail at hr@fallschurchva.gov. EOE.

### Director of Finance, Suffolk

SALARY: \$85,549-\$113,352 (+) benefits. Operates as chief accounting and financial officer ensuring the financial integrity of city operations by establishing and maintaining sound financial practices and procedures. Provides responsible fiscal guidance to city manager, dept. heads and others as directed by the city manager.

Reqs. relevant bachelor's degree and 6-9 yrs. progressive managerial accounting exper., preferably in a govt. setting, including at least 3-5 yrs. supervisory exper.; or any equiv. comb. of training and exper. CPA desired. Submit City of Suffolk application, which can be found with additional info. at www.suffolk.va.us, or call 757/923-2070. Open until filled. EOE.

### Electrical Plan Reviewer and Inspector, Falls Church

SALARY: \$45,000-\$70,000 DOQ (+) benefits. Reviews electrical construction plans; conducts electrical inspections; ensures codes and policies compliance; performs electrical plan reviews and field inspections for compliance with Va. Uniform Statewide Building Code and pertinent city regs. Reqs. graduation from college with degree in electrical engineering or electrical trade school and licensed by Va. as an electrical plans examiner and electrical inspector, and extensive exper. in the building construction trade. See www.fallschurchva.gov for additional info. Submit resume or application to: City of Falls Church, Human Resources Division, 300 Park Ave., Falls Church, VA 22046, or via e-mail at hr@fallschurchva.gov. EOE.

### Fire Protection Engineer, Virginia Beach

SALARY: \$40,431-\$58,625 DOQ/DOE (+) benefits. Supervise enforcement of all applicable state and city codes relative to fire protection systems and related mechanical equipment in Building Inspections Division of Planning Department. For more info. about the position, including salary, requirements, closing date and instructions on how to apply, log on to www.vbgov.com/careers. No faxes, e-mails or paper applications accepted. Deadline: Sept. 3. EOE.

### Executive Director, Northern Shenandoah Valley Regional Commission

SALARY: DOQ/DOE (+) benefits, including VRS. (PDC # 7) Serves as govt. liaison with supervisory control of all admin. functions of the commission under direction of appointed Board of Commissioners. Must be AICP certified, possess relevant master's degree, have min. 5 yrs. exper. in a supervisory planning role. Submit application letter, detailed resume with salary history and work related references to: Shelley Owens, Interim Executive Director, 103 E. 6th St., Front Royal, VA 22630 or e-mail sowens@shentel.net. EOE.

### Transportation Director, Loudoun County

SALARY: Negotiable to \$140,000 DOQ/DOE (+) benefits. Reasonable relocation expenses will included. (pop. 271,987). Reqs. MS/MA in transportation, planning, business or public administration, or a related field. Ten yrs. senior management exper. is needed. Send confidential resumes to: James Mercer, The Mercer Group, Inc., 5579B Chamblee Dunwoody Road, #511, Atlanta, GA 30338. Tel: 770/551-0403; FAX: 770/399-9749; mercer@mindspring.com. Deadline: Sept. 10. EOE.

### Transportation Engineer (Planning), Roanoke County

SALARY: \$41,430-\$45,573 start range (+) benefits. Responsible for review and analysis of traffic impact studies; review and provide comments on site plans, subdivision plats, rezoning applications and special use permit applications; assist in developing thoroughfare plans and long-range transportation plans. Reqs. exper. with ESRI GIS, AutoCAD, traffic engineering software such as HCS and/or SYNCHRO. Reqs. relevant bachelor's degree or comb. of training, educ. and considerable exper. Reqs. 3-plus yrs. relevant exper. For more info. and to apply, visit www.RoanokeCountyVA.gov/jobs. Roanoke County application req. Contact: 540/772-2018. Open until filled. EOE.

### Chief of Police, Pennington Gap

SALARY: DOQ/DOE. Reqs. comprehensive knowledge of scientific methods of crime detection, criminal identification, radio communication, controlling laws, court decisions, ordinances and town geography. Reqs. demonstrated ability to lead police officers; 5 yrs. police exper.; H.S. degree, preferably with 2 yrs. college; or completion of FBI National Academy or equiv. Submit application to: Town of Pennington Gap, 131 Constitution Road, Pennington Gap, VA 24277. Deadline: Sept. 7. EOE.

### Executive Director, Downtown Blackstone Inc.

SALARY: \$25,000-\$40,000 DOQ/DOE. Manage daily activities of a forming Virginia Main Street Program. Blackstone is located in south central Virginia. Primary responsibilities include: volunteer management and recruitment, grant writing and public relations, business and government liaison; continuing retention and recruitment of businesses; special events coor-

*Continued on page 7*

## POSITIONS

dination and promotional activities; and overall design programs for the historic district. Submit letter of interest, resume, three references and writing sample to: Downtown Blackstone Inc., P.O. Box 417, Blackstone, VA 23824; Phone: 434/298-0060. Open until filled. EOE.

### Management Analyst, Chesapeake

SALARY: \$46,713-\$72,405 DOQ (+) benefits. Conduct in-depth research and perform detailed analysis in support of city mngmnt. or city operations. Responsibilities include strategic planning, assisting with preparation of City Council agenda items, preparing staff reports and position papers with recommendations, and assisting the City Manager's Office with preparation of city's legislative plan. Reqs. bachelor's degree, or equiv. exper., in public admin. or closely related field. Must have at least 2 yrs. exper. in research, analysis and reporting of mngmnt operations, preferably in govt. environment. Prefer exper. in legislative affairs. For details, or to apply, visit [www.jobs.cityofchesapeake.net](http://www.jobs.cityofchesapeake.net). Deadline: Sept. 21. EOE.

### Assistant City Manager, Newport News

SALARY: DOQ/DOE (+) benefits. (pop. 185,000) City govt. has recently committed to becoming a high performance organization that emphasizes shared leadership, open communication and high degree of collaboration. One of 3 assistant city managers will help lead these efforts, as well as manage special projects and oversee several depts. Reqs. educ. and exper. equiv. to relevant master's degree with extensive and responsible mngmnt. and leadership exper. Graduation from Senior Executive Institute or LEAD Program at Weldon Cooper Center for Public Service at UVa or equiv. also preferred. Apply at [www.jobs-nngov.com](http://www.jobs-nngov.com), or e-mail resume to [scarpenter@nngov.com](mailto:scarpenter@nngov.com), or mail resume to 700 Town Center Drive, Suite 200, Newport News, VA 23606. Deadline: Oct. 15. EOE.

### Animal Service Manager, Norfolk

SALARY: DOQ/DOE (+) benefits. Manages Norfolk Animal Management Center and a team of 12 employees and sheltering professionals. Responsible for all animal-related programs. Must possess extensive exper. in budgeting, strategic planning, staffing and supervision; knowledge of

animal sheltering and control, coupled with strong leadership skills and a working knowledge of humane animal care programs and initiatives. Reqs. relevant bachelor's degree and 3 yrs. exper., or any comb. of training and exper. Obtain application and apply at [www.norfolk.gov/Human\\_Resources/employ.asp](http://www.norfolk.gov/Human_Resources/employ.asp). Submit application or resume in confidence to: [Recruit@Norfolk.gov](mailto:Recruit@Norfolk.gov). Open until filled. EOE.

### Transportation Construction Project Manager, Norfolk

SALARY: DOQ/DOE (+) benefits. Take leadership role in construction and implementation of \$230 million, 7.4-mile starter line light rail transit project. Work with Hampton Roads Transit Authority to ensure completion in a timely, cost efficient manner. Work exclusively on light rail project; will be retained following completion to manage other major construction projects. Project info. at <http://www.gohrt.com/lrt/index.asp>. Reqs. min. 7 yrs. sr. mngmnt. exper. in public or private transit system mngmnt. and direct exper. in light rail or similar mass transit construction projects; relevant bachelor's degree and completion of advance certificate or degree work focused in business or public admin., planning or project controls. Obtain application and apply on-line at [http://www.norfolk.gov/Human\\_Resources/employ.asp](http://www.norfolk.gov/Human_Resources/employ.asp). Submit application or resume in confidence to: [Recruit@Norfolk.gov](mailto:Recruit@Norfolk.gov). Open until filled. EOE.

### Line Technician I (Electric Department), Salem

SALARY: DOQ/DOE (+) benefits. Install, maintain and repair overhead and underground power transmission and distribution lines and related facilities; and operating equipment. Should possess appropriate Class B Commercial Driver's License with req. endorsements and current CPR and basic first aid training. Reqs. educ. and exper. equiv. to graduation from H.S. and considerable exper. in electric line construction and maintenance. May be filled as a Line Technician II. Obtain additional info., including a full job description, at [www.salemva.gov](http://www.salemva.gov) or by contacting: Human Resources, 114 N. Broad St., Salem, VA 24153, or by calling 540/375-3060. Deadline: Aug. 27. EOE.

### County Engineer, Washington

SALARY: \$60,000-\$63,500 (+) benefits. New position. Provides civil engineering services in support of county depts., agencies and functions. Review and approve

engineering and other plans, designs and documents related to local, state and federal zoning, subdivision, erosion and sediment control, floodplain and storm-water mngmnt. and environmental laws, ordinances, regs. and reqs. Complete position description along with an application may be obtained through the Department of Accounting, County of Washington, 205 Academy Drive, Abingdon, VA 24210 or via [www.washcovva.com](http://www.washcovva.com). Open until filled. EOE.

## Other positions

**NOTICE:** The following positions also are listed on VML's Web site at [www.vml.org](http://www.vml.org).

### Research Planner, Arlington County

SALARY: \$46,592-\$77,043 DOQ/DOE (+) benefits. Deadline: Sept. 13.

### Planner III (Community Development), Arlington County

SALARY: \$49,816-\$82,388 (+) benefits. Deadline: Sept. 13.

### Assistant Plans Examiner, Chesapeake

SALARY: \$36,918 (+) benefits. Deadline: Sept. 14.

### Street Light Program Coordinator, Prince William County

SALARY: \$38,034-\$60,855 (+) benefits. Deadline: Sept. 14.

### Prospective County Attorney, Culpeper

SALARY: Negotiable. Open until filled.

### Deputy City Manager – Administration, Chesapeake

SALARY: \$94,632-\$146,679 DOQ (+) benefits. Open until filled.

### Town Administrator, Round Hill

SALARY: DOQ/DOE (+) benefits. Deadline: Sept. 15.

### Director of Neighborhood Services, Roanoke

SALARY: \$69,442-\$111,108 DOQ/DOE (+) benefits. Open until filled.

*Continued on page 8*

## POSITIONS

### Chief Technology Officer, Montgomery County

SALARY: \$88,555 start (+) benefits. Deadline: Sept. 14.

### Deputy Town Manager, Leesburg

SALARY: Up to \$133,752 DOQ/DOE (+) benefits. Deadline: Oct. 12.

### Collections Clerk (Treasurer's Office), Isle of Wight County

SALARY: \$26,237 to start (+) benefits. Open until filled.

### Human Resources Director, Beaufort, S.C.

SALARY: \$54,752-\$65,701 DOQ (+) benefits. Open until filled.

### Business Retention Manager, Leesburg

SALARY: \$48,575-\$81,531 DOQ/DOE (+) benefits. Deadline: Sept. 28.

### Principal Accountant (Finance Dept.), Virginia Beach

SALARY: \$57,130-\$85,695 DOQ/DOE (+) benefits. Deadline: Sept. 11.

### Assistant Director of Finance/ City Controller, Norfolk

SALARY: DOQ/DOE (+) benefits. Open until filled.

### Police Officer (2 positions), Colonial Beach

SALARY: DOQ/DOE. Open until filled.

### Director of Finance (Redevelopment & Housing Authority), Newport News

SALARY: \$53,263-\$87,299 DOQ/DOE (+) benefits. Open until filled.

### Police Department Accreditation Manager, Herndon

SALARY: \$46,242-plus DOQ/DOE (+) benefits. Open until filled.

### Senior Procurement Officer, Prince William County Service Authority

SALARY: DOQ/DOE (+) benefits. Open until filled.

### Library Director, Gloucester County

SALARY: \$52,374-\$65,467 or higher DOQ (+) benefits. Deadline: Oct. 31.

### Senior Planner, Purcellville

SALARY: \$50,000-\$55,000 start range DOQ/DOE (+) benefits. Open until filled.

### County Administrator, Charles City

SALARY: DOQ/DOE (+) benefits. Deadline: Sept. 20.

### Director of Finance, Halifax County

SALARY: DOQ/DOE (+) benefits. Open until filled.

### Project Engineer, Colonial Heights

SALARY: DOQ. Deadline: Sept. 14.

### Town Manager, North Topsail Beach, N.C.

SALARY: Negotiable DOQ/DOE (+) benefits. Deadline: Oct. 5.

### Town Manager, Kenbridge

SALARY: Negotiable DOQ/DOE (+) benefits. Deadline: Sept 30.

**DEADLINE:** *The deadline for placing a job advertisement in the next issue of Update is Friday, Sept. 14. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

## CALENDAR

### 2007 Virginia Rural Summit, Sept. 9-11, Charlottesville

Sponsored by the Center and Council for Rural Virginia at the Charlottesville Omni Hotel to assist rural Virginia communities build prosperous futures through coordination, collaboration and effective use of resources. Focus will be on community capacity building, workforce development and education, and access to capital for entrepreneurs and small business. Complete info., including registration, at <http://www.councilforruralvirginia.org/index-07.htm>.

### It's Showtime! Delivering Effective Presentations, Sept. 12, Richmond

For anyone whose job requires making formal presentations. The first class of

the fall 2007 Wednesday series of professional development classes sponsored by the Virginia Institute of Government. In partnership with Chesterfield County's Chesterfield University. Registration: \$100 (includes lunch and materials). Group discounts. Contact: Jessica Smith at 804/371-0202, e-mail [jessicasmith@virginia.edu](mailto:jessicasmith@virginia.edu), or visit [www.VaInstituteofGovernment.org](http://www.VaInstituteofGovernment.org).

### 2007 Virginia Forum for Excellence (SPQA), Sept. 19-20, Arlington

Hundreds of local government, education, healthcare and business representatives will gather to hear best practices and continue the learning path toward improved performance excellence and results. The 2007 award recipients of the U.S. Senate Productivity and Quality Award for Virginia will also be presented at the

Awards Dinner. For details on the agenda, registration, pre-conference workshops, and exhibit opportunities, visit [www.spqa-va.org](http://www.spqa-va.org).

### Local Government Attorneys Fall Conference, Sept. 27-29, Williamsburg

Semi-annual conference will be at the Woodlands Hotel/Suites and Conference Center in Colonial Williamsburg. Contact: Leisa Steele at 804/371-0202 or [lrs5c@virginia.edu](mailto:lrs5c@virginia.edu).

### Business Writing Basics (half-day), Oct. 10, Richmond

Part of fall 2007 Wednesday series of professional development classes sponsored by the Virginia Institute of Government.

*Continued on page 9*

## CALENDAR

Classes are taught by learning consultants from Chesterfield County's Chesterfield University. Registration \$75 (includes lunch). Group discounts. Contact: Jessica Smith at 804/371-0202, e-mail [jessica-smith@virginia.edu](mailto:jessica-smith@virginia.edu), or visit [www.VaInstituteofGovernment.org](http://www.VaInstituteofGovernment.org).

### **2007 Virginia Mayors' Institute, Oct. 13-14, James City County**

To be held at the Williamsburg Marriott in advance of the 2007 VML Annual Conference. Contacts: Joni Terry at [e-mail@vml.org](mailto:e-mail@vml.org) or Mary Jo Fields at [mfields@vml.org](mailto:mfields@vml.org) or 804/523-8524.

### **2007 VML Annual Conference, Oct. 14-16, James City County**

Contact: Joni Terry for general information at [jterry@vml.org](mailto:jterry@vml.org) or 804/523-8529 or contact Kimberly Pollard for exhibition information at [kpollard@vml.org](mailto:kpollard@vml.org) or 804/523-8528.

### **Commonwealth of Virginia Energy & Sustainability (COVES) Conference, Oct. 16-18, Lexington**

VMI Research Laboratories, in conjunction with the Virginia Sustainable Future Forum, will host this energy and sustainability conference on behalf of the Department of Mines, Minerals and Energy at VMI. More information at [www.covesva.org](http://www.covesva.org).

### **Virginia Building and Code Officials Association Annual Conference, Oct. 21-23, Virginia Beach**

Contact: Mary Jo Fields at [mfields@vml.org](mailto:mfields@vml.org) or 804/523-8524.

### **2007 National Conference on the Creative Economy, Oct. 24-25, Fairfax County**

For corporate executives, municipal officials and academics. Will cover issues such as attracting and retaining the creative class, using diversity to promote creativity, harnessing the power of an aging workforce, and improving communities and the economy through creative companies. Keynote speakers include George Mason University Professor Richard Florida, New York Times columnist and author Thomas Friedman, and futurist Alvin Toffler. Sponsors include the Fairfax County government and the Fairfax County Economic Development Authority. Registration: \$325 until June 4; \$395 thereafter. For more information and to register, visit [www.creativeeconomies.org](http://www.creativeeconomies.org).

### **2007 Equity Diversity Conference, Nov. 2-4, Hampton**

Hosted by the Hampton Division of Fire and Rescue, this conference will increase the awareness of cultural diversity, improve human relations and foster equal opportunities in a modern multicultural workforce. Conference topics are applicable to any work environment, not just public safety. Additional information and registration available at [www.hampton.gov/fire/equity](http://www.hampton.gov/fire/equity).

### **NLC Congress of Cities, Nov. 13-17, New Orleans**

Contact: [www.nlc.org](http://www.nlc.org).

### **Teamwork Skills & Group Dynamics, Nov. 14, Richmond**

Part of fall 2007 Wednesday series of professional development classes sponsored by the Virginia Institute of Government. Classes are taught by learning consultants from Chesterfield County's Chesterfield University. Registration \$100 (includes lunch). Group discounts. Contact: Jessica Smith at 804/371-0202, e-mail [jessica-smith@virginia.edu](mailto:jessica-smith@virginia.edu), or visit [www.VaInstituteofGovernment.org](http://www.VaInstituteofGovernment.org).

### **Succeeding as a First Time Supervisor, Dec. 5, Richmond**

Part of fall 2007 Wednesday series of professional development classes sponsored by the Virginia Institute of Government. Classes are taught by learning consultants from Chesterfield County's Chesterfield University. Registration \$100 (includes lunch). Group discounts. Contact: Jessica Smith at 804/371-0202, e-mail [jessica-smith@virginia.edu](mailto:jessica-smith@virginia.edu), or visit [www.VaInstituteofGovernment.org](http://www.VaInstituteofGovernment.org).

*Preferred method of submitting items is via e-mail to David Parsons at: [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758.*

# Update

The newsletter of the  
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



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