

Update

The newsletter of the
Virginia Municipal League

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Local governments receive first communications tax distribution

Local governments were sent their first monthly distribution from the state's new communications sales and use tax around March 15. The tax took effect Jan. 1.

The first monthly installment for January could be smaller than the revenues local governments received from their former telecommunications taxes. The Virginia Department of Taxation predicted that the first quarter of local distributions was likely to be low, as the kinks get worked out of the new tax payments.

Virginia overhauled the taxation of telecommunications during the 2006 session of the General Assembly. Adoption of HB 568 (Nixon) that year stepped Virginia into the forefront of states dealing with issues raised by changes in the communications industry.

The bill eliminated the old local consumer utility tax, the business license tax in excess of 0.5 percent of gross receipts, cable franchise fees and local E-911 fees. They were replaced with a statewide 75

cents per month E-911 fee and a 5 percent communications sales and use tax on all voice, video and audio communications regardless of technology. Cable companies also now collect and pay the public rights-of-way use fee that once applied only to local exchange telephone companies.

After the first quarter of payments, the tax department, VML, VACo and the telecommunications providers likely will meet to sort out any problems. The tax department has provided the attached list of frequently asked questions and answers.

Questions? Contact VML Deputy Director Suzette Denslow at 804/523-8523 or at sdenslow@vml.org.

Frequently asked questions

Q: My locality received checks for the Local Consumer Utility Tax, local E-911 tax or other local communications taxes after January 2007 – what do I do?

Continued on page 2

FCC exempts Va. from cable order

Virginia is exempt from new Federal Communications Commission regulations setting rules local governments must follow when negotiating franchises with cable companies, and particularly with a telephone company that enters as a competitor to a cable television company.

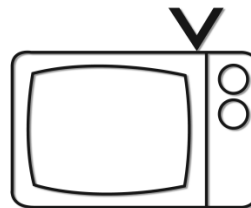
The 60-page FCC order that contained the regulations was issued March 5. It sets new rules on the following items for most states when local competition exists:

- length of time to negotiate a franchise and the effect of exceeding that time;

- build-out rules for competitors;
- what costs to the cable provider will be a part of the franchise fee;

- what amount of support the locality may require for PEG channels and institutional networks; and
- the authority of localities over non-cable services.

The order has a major exception that exempts Virginia from its restrictions. The FCC order does not preempt any state that already has adopted a statewide set of rules for franchising. Included in the states is Virginia, thanks to



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FROM THE CAPITOL

Communication tax distribution continued ...

A: Checks for billing periods after Jan. 1, 2007 for these taxes should be returned to the provider with a letter explaining that they should register and file a return for the Virginia Communications Sales & Use taxes. The name of this provider should also be communicated to the Tax Department so that the provider can be correctly registered. Additional information can be obtained by visiting www.tax.virginia.gov/ct or by calling 804/786-4054.

Q: What is the role of my locality after Jan. 1, 2007?

A: Once the provisions of HB 568 take effect, localities will continue to audit and collect bills for local communications taxes for periods prior to Jan. 1, 2007. In addition, localities may continue to audit cable providers to enforce cable franchise agreements and collect BPOL taxes up to 0.5 percent on public service companies.

Q: What distribution percentage is my locality normally entitled to?

A: The distribution percentage is generally derived from a report generated by the Auditor of Public Accounts (APA) at http://www.apa.state.va.us/data/download/reports/audit_local/TaxStructure06.pdf.

Q: How is the distribution of communications taxes revenues computed?

A: After payment of direct costs of administering the taxes, payments for the Virginia Relay Center and distributions for franchise fees due to localities, the remaining revenues received from the communications sales tax, the E-911 tax and the public rights-of-way use fee will be distributed to counties, cities and towns.

Q: When will localities receive the first distribution of the new communications taxes?

A: Localities will receive the distribution no later than March 25, 2007.

Q: When will my locality receive its distribution of communications taxes revenues?

A: The revenues will be distributed

to counties, cities and towns by the 25th day of the month following the month in which the return is due. (For example, the January 2007 return is due on Feb. 20, 2007, and these revenues will be distributed by March 25, 2007).

Q: What action can a local office take if a service provider is not collecting and remitting the proper amount of communications taxes?

A: The local office should report the noncompliance to the Department of Taxation. The department can audit the provider's records, assess for any deficiencies in taxes collected, and provide training to ensure better compliance in the future.

Q: How will localities receive distribution reports? Will a local office be able to view statewide distribution information?

A: Each locality will receive a report of the statewide communications taxes revenues each month, including a breakdown of the communications sales tax, E-911 tax, and public right-of-way fees. The report will also breakdown the distributions from the fund for tax department's administration fee, Virginia Relay Center and total franchise fees paid to localities with cable franchise agreements in effect on Jan. 1, 2007.

Each city, county and town will then see the distribution of the remainder of the revenues for their own locality based on the percentage computed by the Auditor of Public Accounts (APA). The report will not include information for other localities.

The report will be sent to the same individual in each locality who receives the sales and use tax reports.

Q: How will each locality receive the distribution?

A: The funds will be distributed in the same manner as the retail sales and use tax.

Q: Can a locality conduct an audit to verify that the cable franchise fee reported by a provider is correct?

A: Yes. Local revenue officials have the authority to conduct audits to verify

that a provider has reported its cable franchise fees correctly.

Q: My locality currently bills more than 0.5 percent to customer for the Business Professional and Occupational License (BPOL) tax. Will we continue to collect this amount under the new communications taxes structure?

A: No. HB 568 repealed the portion of the BPOL tax on the gross receipts of telephone and telegraph companies exceeding 0.5 percent. Localities can collect up to the 0.5 percent. For details, see the Guidelines and Rules for the Virginia Communications Taxes at http://www.tax.virginia.gov/web_pdfs/CT_Guidelines.pdf.

Q: Will the locality still receive the telephone rights of way fee?

A: The provider will distribute the telephone rights of way fee in the same manner prior to passage of HB 568. If the locality received the fee, then the locality will continue to receive the fee. If VDOT received this fee, then VDOT will continue to receive this fee.

Q: Can localities still collect a BPOL tax? Who will distribute this tax?

A: Localities can still collect a BPOL tax up to 0.5 percent. The provider will distribute the collected tax to the locality.

Q: How does the locality receive the franchise fees?

A: The tax department will distribute the franchise fees. If the amount of franchise fee exceeds the distribution that would normally be received, localities will be made whole on the franchise fee. If the communications tax distribution exceeds the franchise fee, only the distribution amount based on the APA formula will be remitted to that locality. ❖

FROM THE CAPITOL

FCC cable order continued ...

a piece of legislation that became law in July 2006.

The FCC stated that it exempted states with laws addressing franchising because “the record before us does not provide sufficient information to make determinations with respect to franchising decisions where a state is involved, issuing franchises at the state level or enacting laws governing specific aspects of the franchising process. We expressly limit our finding and regulations in this Order to actions or inactions at the local level where a state has not circumscribed the (locality’s) authority.” (Order, paragraph 126.)

In the states where the order applies, it is limited to applications for a franchise from competitors with prior authority to use the public rights of way that seek to provide cable TV – typically a telephone company. For most states, the order creates very restrictive rules on franchising.

An example of the restrictive nature of the order is the rule that requires a locality to grant a franchise within 90 days of receiving an application for a franchise. Failing that, the order states that the locality has acted unreasonably and the inaction constitutes a refusal to award a franchise. This, of course, is a violation of the federal law. The order goes on to state that after 90 days, the locality is “deemed to have granted the applicant an interim franchise based on the terms proposed in the application.” (FCC Order, Paragraph 77.)

What comes next?

The order does not go into effect until it is published in the Federal Register. That should happen within 60 days. Several groups already have committed to filing suit in federal court to have the FCC’s order voided as unsupported by the federal law. The National Association of Telecommunications Officers

and Administrators, the National League of Cities and the National Association of Counties have taken preliminary steps to challenge the FCC order.

The story is certainly not finished. The FCC plans to issue further regulations on whether the regulations in the March order will apply to an incumbent cable TV provider on a renewal; and on whether localities may impose customer service rules that are more restrictive than the rules in the federal law. The litigation promised by several organizations could ultimately result in changes to the regulations. Congress is considering the issues in the order, but it doesn’t appear that this is a high-priority issue for 2007.

A copy of the order is available from VML. Questions? Contact VML Director of Legal Services Mark Flynn at mflynn@vml.org. ❖

State education data show decrease in state, federal support



Data contained in the Superintendent of Public Instruction’s Annual Report for FY06 show that the percentage of state and federal support for education decreased slightly from FY05 to FY06, with local governments making up the difference.

Further, local governments continue to pick up the larger portion of operating expenditures for K-12 education.

In FY06, local governments paid 50.18 percent of operating expenses, as compared to 49.33 percent in FY05.

The state share (including the state sales tax dedicated to education as a state source) was 42.75 percent in FY06, as compared to 43.54 percent in FY05.

The federal share was 7.07 percent in FY06, and 7.13 percent in FY05.

The data for FY06 can be found in Table 15 of the annual report, which is on the Department of Education’s Web site at: <http://www.doe.virginia.gov/VDOE/Publications/asrstat/2005-06/Table15.xls>. When the document is opened, it may be necessary to look at the tabs at the bottom of the worksheet and click on the tab entitled “FY 2006 Table 15.”

The superintendent’s annual report generally is regarded as one of the most authoritative and comprehensive source of data on education funding. The figures are derived from the annual school reports submitted by the divisions.

Historically, the local, state and federal shares over the last five years are as follows:

Sources of financial support for education operating expenditures
(Expressed as percentage of total operating expenditures)

	FY06	FY05	FY04	FY03	FY02
Local	50.18	49.33	51.5	51.7	50.8
State	42.75	43.54	41.2	41.4	42.6
Federal	7.07	7.13	7.2	6.9	6.6

Source: Table 15, Annual Report, Superintendent of Public Instruction, for the fiscal years indicated. The state share includes the state sales tax dedicated to public education.

FROM THE CAPITOL**State education data continued ...**

The dip in the percentage of state support was somewhat surprising. Conventional wisdom would dictate that total state support should have at least held steady or even continued to increase from FY05 to FY06, just as it did from FY04 to FY05.

The report for FY05 was the first to reflect the increased state funding for education that took place in 2004, when the General Assembly dedicated an additional quarter cent of the retail sales and use tax to education. Some of the additional funds paid for teacher and other instructional positions that previously had not been funded by the state.

The slight drop in the percentage of state support from FY05 to FY06

probably reflects in part the lack of state funding for an adequate salary increase for teachers in FY06 and for the consistent underfunding of teacher salaries by the state.

For FY06, the state funded a 3 percent salary increase -- but effective for only seven months of the year. This translated into a 1.75 percent annual increase.

In contrast, teachers statewide received a 4.12 percent salary increase in FY06, according to the annual teacher salary report prepared by the Department of Education.

The drop in the percentage also reflects the overall underfunding by the state of teacher salaries. A 2006 report

by the Joint Legislative Audit and Review Commission concluded that the salary level that the state funded for SOQ personnel in FY06 was about 92.7 percent of the linear weighted average salary for that year.

The report defined "linear weighted average salary" as being the state's measure of "prevailing" or typical school division costs. The linear weighted average is a conservative average, which lags behind the mean (which is the statistic most people think of when they hear the word average, and which is calculated by adding up the factors, and dividing the sum by the number of factors). ❖

Updated information available on enhanced law enforcement benefits

The retirement multiplier for sheriffs will be raised to 1.85 percent under legislation passed by the 2007 General Assembly, according to the fiscal impact statement filed on the final version of the bill. SB 1166 is awaiting the governor's amendment or signature. The impact statement is available at: <http://leg1.state.va.us/cgi-bin/legp504.exe?071+oth+SB1166FS2158+PDF>

The bill will increase the sheriff's retirement multiplier because existing language in Code of Virginia § 51.1-138 (B) requires that sheriffs receive benefits equivalent to those offered state police officers, and SB 1166 increases the benefit multiplier for the state police from 1.70 to 1.85 percent.

In addition, the bill also authorizes (but does not require) localities to increase the multiplier to 1.85 percent for other public safety officers participating in the Law Enforcement Officers Retirement System.

SB 1166 will have an even more expensive effect on the approximately 40 cities and counties currently participating in the Virginia Retirement System that do not extend LEOS coverage to their deputies. SB 1166 will require cities and counties participating in VRS to extend this coverage to all sheriffs'

deputies by July 1, 2008. If requested by a locality, VRS is required to phase-in the higher employer contribution rates resulting from the adoption of LEOS benefits.

Localities participating in VRS that offer a retirement supplement for deputy sheriffs that exceeds the allowance required under SB 1166 and that provide the same level of retirement benefits to all of their deputy sheriffs will not be required to also participate in LEOS.

A working estimate is that LEOS coverage costs an additional 11 percent of a public safety officer's salary. However, the cost of the benefit is spread across the payroll for all employees of the political subdivision, so the ultimate effect on a locality's retirement contribution rate depends on the make-up of the work force. Adding LEOS benefits often ends up adding at least 1 or 2 percent to the retirement contribution rate. Additional state reimbursements may be available to offset a portion of these added costs through the State Compensation Board, but these reimbursements will be subject to the annual appropriations process and would be distributed through a formula using the fiscal stress index.

VRS has informed the league that it will be establishing a process for the

distribution of information on SB 1166, including costs. Information on the Compensation Board's reimbursement process, however, will not be available until the General Assembly appropriates funds and specifies the distribution method at the 2008 legislative session.

Currently, political subdivisions participating in VRS may extend LEOS coverage to public safety employees. According to the VRS Web site, LEOS-covered employees who are at least age 50 with at least 25 years of creditable service (or age 60 with at least five years of creditable service) are eligible for full, unreduced retirement. LEOS-covered employees who are age 50 with at least five years of creditable service are eligible for an early, reduced retirement.

The amount of the retirement benefit is determined by multiplying 1.7 percent times the average final compensation times years of service credit, with a reduction factor applied for early retirement. Covered employees with at least 20 years of hazardous duty service at retirement earned with a VRS participating employer may be eligible to receive a monthly supplement until they reach their full Social Security retirement age. ❖

AT THE LEAGUE

Wallerstein scholarship deadline is March 30

The deadline for submitting applications for the 2007-2008 Wallerstein scholarship sponsored by the Weldon Cooper Center for Public Service and the Virginia Municipal League is March 30.

The one-year scholarship provides financial support to an exceptional student to undertake research either a) as a rising senior or graduate student at the University of Virginia, University of Virginia's Wise campus or any of UVA's regional centers or b) as a Fellow of the Cooper Center.

A student shall be defined as a person pursuing an academic degree, preferably at the graduate level, who has an interest in local government. Inter-

est in local government can be demonstrated by past experience with internships, volunteering, relevant research, or by a brief essay defining an interest in local government. This scholarship is targeted at graduate students, but rising seniors may be considered.

A fellow shall be a practitioner who would like to undertake a significant research project within a higher education environment, and who has reached a point in his/her career when he/she would benefit from time to pursue a sustained program of research.

A fellow can also be a retired practitioner or academican who would like to pursue research that would benefit Virginia local government.

The Wallerstein Scholarship was established in 1973 at the University of Virginia by a gift from Ruth C. and Morton L. Wallerstein to foster interest and research in Virginia local government. Several previous scholarship recipients hold policymaking and management positions in state and local government in Virginia.

Questions? Contact the Cooper Center at 804/371-0202 or wallerstein@virginia.edu or the Virginia Municipal League at 804-649-8471. Download the application at: http://www.virginia.edu/financialaid/NonUniversityScholarships/March/Wallerstein_Scholarship_07-08.pdf. ♦

REGULATIONS

Intended Regulatory Action

Stormwater Management Regulations. The Virginia Soil and Water Conservation Board has proposed action to develop a new General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems. Regulations developed under the federal Clean Water Act and the Virginia Stormwater Management Law require that VSMP permits be effective for a fixed term not to exceed five years. The existing five-year general permit is to expire in December 2007. A public hearing will be held. Contact David Dowling, Department of Conservation and Recreation, at 804/786-2291 or e-mail him at david.dowling@dcr.virginia.gov for additional information.

Final Regulations

Enterprise Zone Program Regulation. The Board of Housing and Community Development has proposed new regulations to establish the processes

and procedures for the provision of the new Real Property Investment Grants and the new Job Creation Grants and establishes new enterprise zone administration processes and procedures as provided for in Title 59.1 of the Code of Virginia. The regulation also establishes the process and procedures for providing the Enterprise Zone Business Tax Credit, Enterprise Zone Real Property Investment Tax Credit and the Job Grants as provided for by amendments to sections in Title 59.1 of the Code of Virginia. The changes that were made to the regulation are: 1) allow for the acceptance of late grant applications; 2) elaborate on the grant application submittal process; and 3) expand the types of documentation the department will accept to show project completion for the Real Property Investment grant. For more information, contact Steve Calhoun, Department of Housing and Community Development, at 804/371-7015 or e-mail him at steve.Calhoun@dhcd.virginia.gov.

Regulation of Emissions Trading Programs. The State Air Pollution Control Board has proposed amendments to add a new part, Mercury Trading Program for Coal-Fired Electric Steam Generating Units, which addresses the following substantive provisions: applicability, permitting, allowance methodology, monitoring, banking and compliance determination. Virginia's mercury annual trading budgets are 1,184 pounds in 2010 through 2017 and 468 pounds in 2018 and thereafter. Beginning Jan. 1, 2010, coal-fired electric generating units with a nameplate capacity greater than 25 megawatt electrical will be subject to the provisions of this part. Contact Mary Major, Department of Environmental Quality, at 804/698-4423 or e-mail her at me-major@deq.virginia.gov for additional information.

ETCETERA

Recycling award deadline nears

The deadline for submissions in this year's Virginia Recycling Association "Excellence in Recycling" awards program is April 2.

There is a category for county and municipal entries. For more information, call VRA at 804/302-4231 or log-on to www.vra@vrarecycles.org.

The awards will be presented May 2 in Williamsburg during the VRA annual conference. ❖

American Wetlands Month is coming

May is American Wetlands Month.

The U.S. Environmental Protection Agency is encouraging local governments to plan activities and events that help raise awareness of the critical role that wetlands and other aquatic resources play in the environment.

For more information, log-on to www.epa.gov/owow/wetlands/awm. To post a local or regional event or to discuss ways to participate in American Wetlands Month, contact Kathleen Kutschenreuter at 202/566-1383 or kutschenreuter.kathleen@epa.gov or Gregg Serenbetz at 202/566-1253 or serenbetz.gregg@epa.gov.

Log-on to www.epa.gov/owow/wetlands or call 1-800-832-7828 to find out more about EPA's wetland programs. ❖

POSITIONS

Longer version of job ads posted at www.vml.org

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at www.vml.org. Visit the VML site and click on "Marketplace" to read the complete descriptions.

County Administrator, Stafford

SALARY: Negotiable, DOQ/DOE (+) benefits. Seven-member Board of Supervisors elected for 4-yr. staggered terms with \$509 million annual bdgt. Reqs. relevant bachelor's degree (master's desirable); min. 15 yrs. public mngmnt. exper. Past exper. must demonstrate record of team building with elected and appointed officials and dealing with planning, growth mngmnt., public admin., finance, HR mngmnt. and public works and utilities issues. Submit letter of application, resume with salary history and work related references to: John A. Anzivino, Senior Vice President, Springsted Incorporated, 1564 E. Parham Road, Richmond, VA 23227; Fax 804/726-9752 or e-mail Richmond@springsted.com. Complete community / position profile at www.springsted.com. Deadline: April 25. EOE.

Deputy Director of Finance, Herndon

SALARY: \$58,209-\$93,136 DOQ (+) benefits. (may underfill at \$55,995-\$89,592 if selected candidate is not a CPA). (pop. 23,500) Responsible for accounting functions, including payroll, accounts payable and general ledger; oversee utility customer services; assist in development, execution of town's budget and CIP; have lead role in annual financial audit; prepare schedules, reports, analyses and year-end adjusting journal; compile exhibits, schedules, draft discussion and analysis. Reqs. bachelor's degree in accounting, finance or business administration; CPA or ability obtain within 2 yrs.; 3-5 yrs. supervisory experience, including payroll functions, 4-7 yrs. exper. in financial operations. Located in Dulles Corridor of Northern Virginia and in Washington metro area. Call 703/481-1185, e-mail jobs@herndonva.gov or visit www.herndonva.gov. Open until filled. EOE.

Economic Independence Division Chief, Arlington County

SALARY: Negotiable to mid-\$120,000s (+) benefits. Manages division within the Department of Human Services through a diversity of programs: Public Assistance, Crisis Assistance Social Work, Community Outreach, Homeless Services, Employment Center, Housing Programs (including Section 8 Housing Choice Voucher Programs), Volunteer Services and Departmental Customer Service. Reqs. mid- to upper-level mngmnt. exper. Submit required Internet application at www.arlingtonva.us/pers as soon as possible in order to ensure consideration. Have questions? Call 703/228-3500 or e-mail pers@arlingtonva.us. Open until filled. EOE.

[arlingtonva.us/pers](http://www.arlingtonva.us/pers) as soon as possible in order to ensure consideration. Have questions? Call 703/228-3500 or e-mail pers@arlingtonva.us. Open until filled. EOE.

Legislative Liaison, Henrico County

SALARY: \$58,679-\$103,000 DOQ/DOE (+) benefits. Develop and implement the county's legislative program; follow pending legislation; meet with state/federal officials; analyze data regarding its affect on the county. Serve as a resource for the Board of Supervisors, county manager, and county agencies. For additional information and to apply visit www.henricojobs.com. #0016 Deadline: April 29. EOE.

Director, Department of Cable Communications and Consumer Protection, Fairfax County

SALARY: \$82,780-\$137,967 (+) benefits. The department includes 3 divisions: Consumer Protection, Communications Policy and Regulation, and Cable Communications Production, Mail and Print Services. Manage diverse projects and staff; oversee the dept. bdgt.; work with agency partners; represent the dept. before the Board of Supervisors, legislative and judicial bodies, national organizations, news media, and community groups. Reqs. any comb. of educ. and exper. equiv. to relevant 4-yr. bachelor's degree and min. 5 yrs. mngmnt. exper. Apply online at www.fairfax-county.gov/jobs. Accommodation TTY 703/222-7314. Deadline: March 23. Job # 07-0400. EOE.

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POSITIONS

County Planner I, Henrico

SALARY: \$36,716-\$64,448 (+) benefits. Researches, analyzes and prepares demographic, land use and transportation data as they relate to various planning projects and assignments, including collecting and researching data for the public, intradepartmental and interdepartmental agencies; develops and analyzes info. for county GIS system; creates and interprets system layers for demographic and land use information; interprets maps. For more specific descriptions of duties and qualifications and to apply, visit www.henricojobs.com. # 1001-0019. Deadline: April 1. EOE.

Senior Planning Technician, Henrico County

SALARY: \$36,716-\$64,448 (+) benefits. Coordinates the routing for review of subdivision construction plans, easement and subdivision plats; assists with routing for review of plan of development site plans, landscape plans and lighting plans, administrative site plans and preliminary site plans. For more detailed descriptions of duties and qualifications and to apply, visit www.henricojobs.com. # 1001-0022. Deadline: March 23. EOE.

Senior Policy Analyst, Virginia Department of Housing and Community Development

SALARY: \$36,766-\$75,456 (+) benefits. Provide technical and logistical support to the Commission on Local Government. Responsibilities include collecting, analyzing data, drafting reports on local boundary changes and governmental transition issues, as well as other types of inter-local issues, oversight of assessment of state mandates on local governments, conducting survey of cash proffer utilization and acting as intergovernmental liaison. For details, visit www.dhcd.virginia.gov. Must complete a state application through the online employment system at <http://jobs.virginia.gov/>. For additional information, contact the Human Resources Office at 804/371-7000. Position #00313. Deadline: March 30. EOE

City Attorney, Franklin

SALARY: DOQ/DOE. Seeking experienced attorney to serve as primary legal counsel for seven-member City Council. Reports to and hired by council. Works closely with city manager, dept. heads, boards and commissions. Must be member in good standing with Va. State Bar. Sub-

mit cover letter of interest, resume, salary requirement and references to: Personnel Department, 207 W. 2nd Ave., Franklin, VA 23851. Open until filled. EOE.

Deputy City Clerk, Manassas

SALARY: \$34,299-\$40,000 DOQ/DOE (+) benefits. Assist with preparing council agenda and arrangement of agenda packages; posting of agenda packages to the electronic archive center; assisting dept. personnel regarding items on the agenda; providing other support services. Reqs. H.S. diploma or GED and 5 yrs. progressively responsible related exper. (associate's degree preferred). Skills must include extensive knowledge of Microsoft Word. Notary Public certification required (or ability to acquire upon employment) and a Municipal Clerk Certification (IIMC-CMC) required or the ability to acquire within 5 yrs. Apply: Department of Human Resources, 9027 Center St., Room 302, Manassas, VA 20110. FAX: 703/257-5827; e-mail: hr@ci.manassas.va.us; www.manassascity.org. Open until filled. EOE.

Procurement Officer II, Virginia Department of Health

SALARY: DOQ/DOE (+) benefits. Assist end users and decentralized buyers in proficient use of eVA and the development of complex contracts. Provide training and support of statewide initiatives, such as enhancing utilization of small, women-owned and minority-owned businesses and the Small Purchase Charge Card program. Reqs. relevant college degree or equiv. comb. of educ., training and exper. Prefer possession of a VCO or CPPB certification. Applications will be reviewed as received. Must complete online application at <http://www.vdh.virginia.gov/qihr>. Only electronic applications will be accepted. National criminal records / background check and Statement of Economic Interest required. Opened until filled. EOE.

Landfill Supervisor, Accomack County

SALARY: \$29,710-\$43,079 DOQ/DOE (+) benefits. Direct and oversee landfill operations in working supervisory position responsible for planning, developing and managing operations. Reqs. H.S. diploma or GED supplemented by previous exper. and/or training; Class II Waste Management Facility Operator's License and CDL issued by Va., or ability to obtain within 6 mos.; satisfactory completion of a criminal history and DMV records check. Obtain applications at the Accomack County Public Works Office, 24420 Lankford Highway

(P.O. Box 52), Tasley, VA 23341. Questions? Contact the office at 757/787-1468. A completed county application must be submitted. Deadline: March 30. EOE.

Assistant City Engineer, Portsmouth

SALARY: \$62,193-\$83,961 (+) benefits. Assist city engineer with planning, administration and implementation of engineering functions for all capital improvement design and construction projects. Manage daily operation of engineering programs. Reqs. relevant bachelor's degree and 4-6 yrs. progressively responsible exper. in designing and administering civil engineering projects, including 1 yr. supervising subordinate staff; or any equiv. comb. of training and exper. Must possess valid Va. driver's license and Va. P.E. license. Must obtain Erosion Control Program Administrator certification within 1 yr. Submit resume and completed City of Portsmouth application to any local Virginia Employment Commission office. www.portsmouthva.gov. Deadline: March 30. EOE.

Director, Utilities/General Services Department, Powhatan County

SALARY: \$60,500-\$94,531 DOQ/DOE (+) benefits. Manage all county public utilities; maintain buildings and grounds of general govt. properties; oversee general govt. capital projects and solid waste convenience center. Reqs. bachelor's degree in civil or environmental engineering and 6 yrs. engineering and administrative exper. in construction and operation of public utilities, such as water distribution or sewage treatment; or any equiv. comb. of exper. and training. Must possess P.E. license or eligibility for a Va. P.E. license. Applications and full job description at Powhatan County Administration Office, 3834 Old Buckingham Road, Powhatan, VA or at www.powhatanva.gov. Deadline: Open until filled. EOE.

County Administrator, Scott

SALARY: DOQ/DOE (+) benefits. (pop. 23,403) Three county administrators since 1992; \$18.4 million FY06-07 general fund bdgt. Serve as chief administrative officer for all county operations. Reports to and serves as principal adviser to 7-member Board of Supervisors elected for 4-yr. terms that are not staggered; serve as clerk of the Board of Supervisors and secretary to the Planning Commission. Reqs. strong local govt. mngmnt. background with min. 5

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POSITIONS

yrs. progressively responsible mngmnt. exper. Reqs. relevant bachelor's degree (master's preferred). Submit letter of interest, resume, references and salary history in sealed envelope marked "Confidential" to: Chairman, Scott County Board of Supervisors, 112 Water St., Suite 1, Gate City, VA 24251. Deadline: April 30. EOE.

Program Manager (Department of Neighborhood Preservation), Norfolk

SALARY: \$51,040-\$81,596 (+) benefits. (pop. 241,000) Develop, coordinate and supervise the activities of neighborhood development, housing and planning professionals. Perform complex planning and housing research and analysis. Reqs. bachelor's degree, relevant master's degree and 5 yrs. professional planning, housing and community development exper.; or any equiv. comb. of training and exper. View complete job description and download application at www.norfolk.gov/Human_Resources/Job-Listing.asp. E-mail applications or resumes to recruit@norfolk.gov or mail to: City of Norfolk, Department of Human Resources, City Hall Building, Room 100, Norfolk, VA 23510 or faxed to 757/664-4492. Apply immediately. Open until filled. #5500. EOE.

Program Supervisor (Department of Neighborhood Preservation), Norfolk

SALARY: \$42,206-\$67,470 (+) benefits. (pop. 241,000) Plan, organize and manage housing programs, services and activities designed to improve the physical, social and economic health of Norfolk's housing stock and neighborhoods. Reqs. relevant bachelor's degree and 5 yrs. responsible professional exper. in community relations or public policy mngmnt.; or any equiv. comb. of training and exper. View complete job description and download application at www.norfolk.gov/Human_Resources/Job-Listing.asp. E-mail applications or resumes to recruit@norfolk.gov or mail to: City of Norfolk, Department of Human Resources, City Hall Building, Room 100, Norfolk, VA 23510 or faxed to 757/664-4492. Apply immediately. Open until filled. #4764. EOE.

Senior Neighborhood Development Specialist (Department of Neighborhood Preservation), Norfolk

SALARY: \$42,206-\$67,470 (+) benefits. (pop. 241,000) Apply advanced planning and neighborhood development tech-

niques in facilitating and coordinating the implementation of multiple neighborhood plan elements, encouraging neighborhood development, initiating the formation of public-private job partnerships, and working with community leaders and city staff. Reqs. relevant bachelor's degree and 3 yrs. exper. in community relations, project mngmnt., program mngmnt., and neighborhood planning and development; or any equiv. comb. of training and exper. View complete job description and download application at www.norfolk.gov/Human_Resources/JobListing.asp. E-mail applications or resumes to recruit@norfolk.gov or mail to: City of Norfolk, Department of Human Resources, City Hall Building, Room 100, Norfolk, VA 23510 or faxed to 757/664-4492. Apply immediately. Open until filled. #5364. EOE.

Director of Parks & Recreation, Isle of Wight

SALARY: \$60,075-\$75,093 DOQ/DOE (+) benefits. Responsible for activities and services to county residents, which includes the organization and management of recreational programs. Manages the maintenance, repair and construction of recreational buildings and facilities. Provides oversight to recreational programs, buildings and grounds, historic resources and special events. Reqs. bachelor's degree in parks and recreation administration, or related field and 5-8 yrs. related experience. Submit application and resume to: Human Resources, P.O. Box 80, Isle of Wight, VA. Contact: www.iwus.net or call 757/365-6304. Deadline: March 30. EOE.

Marketing/Public Relations Director, APVA Preservation Virginia

SALARY: DOQ/DOE (+) benefits. Develop overall marketing, media and community relations program. Must have demonstrated experience in cultural, tourism, museum or related fields. Send cover, resume, sample plans/materials and 3 initial references to: Search Committee, APVA Preservation Virginia, 204 W. Franklin St., Richmond, VA 23220.

Other positions

NOTICE: The following positions also are listed on VML's Web site at www.vml.org.

Director of Planning and Development, Fluvanna County

SALARY: DOQ/DOE (+) benefits. Deadline: March 23.

Information Technology Programmer Analyst, Campbell County

SALARY: \$31,881-\$35,523 start range DOQ/DOE (+) benefits. Open until filled.

Information Technology Integration Specialist, Campbell County

SALARY: \$38,754-\$43,180 start range DOQ/DOE (+) benefits. Open until filled.

Fiscal Officer (part-time), Central Shenandoah Planning District Commission

SALARY: DOQ/DOE. Open until filled.

Budget & Management Analyst, Chesterfield County

SALARY: DOE (+) benefits. Deadline: April 5.

City Engineer, Colonial Heights

SALARY: DOQ/DOE (+) benefits. Deadline: April 30.

Communications Manager, Fairfax County Economic Development Authority

SALARY: \$55,000-\$65,000 DOE. Deadline: March 30 (noon).

Deputy Director of Public Works, Manassas Park

SALARY: \$56,565-\$87,676 DOQ (+) benefits. Open until filled.

Police Officer(s) I, Leesburg

SALARY: \$43,033-\$71,004. Deadline: March 30.

Parks Supervisor, South Hill

SALARY: \$30,000-\$35,000 DOQ/DOE (+) benefits. Deadline: April 13.

Solid Waste Director, Region 2000 Services Authority

SALARY: \$80,000-\$95,000 start range DOQ (+) benefits. Open until filled.

Planner/Zoning Officer, Buena Vista

SALARY: \$34,000-\$42,000 DOE/DOQ (+) benefits. Deadline: March 30.

Transit Director, Winchester

SALARY: DOQ/DOE (+) benefits. Open until filled.

Continued on page 9

POSITIONS

Deputy Director of Finance, Richmond

SALARY: \$78,613-\$122,400 DOQ (+) benefits. Open until filled.

Director of Community Development, West Point

SALARY: \$40,000 more/less DOQ/DOE (+) benefits. Open until filled.

Director, Zoning Evaluation Division, Fairfax County

SALARY: \$78,838-\$131,397 DOQ (+) benefits. EOE.

Community Inspector/Codes Compliance Officer, Dumfries

SALARY: \$30,387-\$50,139 DOQ/DOE (+) benefits. Open until filled.

Utility Director, Manassas

SALARY: Negotiable DOQ/DOE (+) benefits. Open until filled.

Community Development Coordinator, Suffolk

SALARY: \$47,814-\$60,963 (midpoint). Open until filled.

Town Manager, South Hill

SALARY: \$70,000-\$82,000 or more start range DOQ/DOE (+) benefits. Deadline: March 23.

Assistant Director Public Utilities/Works, Portsmouth

SALARY: \$62,193-\$83,961 DOQ (+) benefits. Deadline: April 13.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is Friday, March 30. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

CALENDAR

Virginia Rural Water Association 19th Annual Technical Conference and Exposition, March 25-28, Roanoke

More than 60 classes and more than 100 vendors presenting their products at the Hotel Roanoke and Conference Center. For more information contact VRWA at 540/261-7178 or log-on to www.vrwa.org.

Remote Sensing for Spatial Analysts and Coastal Resource Managers Course, March 27-28, Richmond

Developed from NOAA Coastal Services Center training curriculum. Registration limited. Online registration at www.VirginiaView.net/workshops.html. Familiarity with ArcGIS required. Contact: Peter Sforza at 540/231-1867 or sforza@vt.edu. Sponsored by Virginia Water Resources Research Center at Virginia Tech -- <http://www.vwrrc.vt.edu>.

Love 'Em or Lose 'Em- Motivating & Retaining Employees, UVa Continuing Education Center (Richmond), April 11

One of the Second Wednesday Series of professional development classes sponsored by the Virginia Institute of Government. Classes are taught by learning consultants from Chesterfield County's Chesterfield University. Registration per class: \$75-\$100 (includes lunch for full-day seminars). Group discounts. Contact:

Jessica Smith at 804/371-0202, e-mail jessicasmith@virginia.edu, or visit www.VaInstituteofGovernment.org.

Virginia Government Communicators Spring Conference, April 17, Fairfax County

To be held at the Fairfax County Government Center. For details, log-on to <http://www.vgconline.net/> or call Barbara Gordon at 703/642-4635.

2007 Virginia Emergency Management Conference, April 17-20, Williamsburg

Sponsored by the Virginia Emergency Management Association and the Virginia Department of Emergency Management, this four-day event will take place at the Williamsburg Marriott. Contact: 804/897-6500.

Virginia Municipal Clerks Association Annual Conference, April 18 - 20, Williamsburg

Jamestown 2007: The Journey That Changed the World, Celebrating America's 400th Anniversary 2007. At Crowne Plaza Williamsburg at Fort Magruder, 6945 Pocahontas Trail, Williamsburg. For information, contact Mina Barberis, City of Virginia Beach, 757/385-8342.

Local Government Attorneys Spring Conference, April 19-21, Hampton

Semi-annual conference will be held at the Embassy Suites Hotel and Hampton Roads

Convention Center. Contact: Leisa Steele at 804/371-0202 or lrs5c@virginia.edu.

Virginia Industrial Development Authorities Institute, April 24-25, Roanoke

Registration and program information at www.cpe.vt.edu/vida/ or contact Jane Todd or Liz Wade-Fillman at Virginia Tech, 540/231-9087 or e-mail elwadel@vt.edu. Room reservations should be made directly with the Hotel Roanoke; mention Va. IDA Institute.

Virginia Building and Code Officials Association Mid- Year Meeting, April 29-30, Charlottesville.

Contact: Mary Jo Fields at mfields@vml.org or 804/523-8524.

Restoration 2007: Innovation, Leadership & Networks for Post-Disaster Recovery, May 2-4, New Orleans.

Sponsored by ICMA, Restoration 2007 will help you learn how to foster community redevelopment and revitalization following a disaster. Get conference details at www.restoration2007.org.

Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.

Update

The newsletter of the
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



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