

Update

June 29, 2007



The newsletter of the
Virginia Municipal League

Inside ...

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Register for land-use transportation summit

Register soon to attend an important one-day summit July 24 on implementing the land use provisions of the landmark 2007 transportation bill. The registration form is included in this edition of *Update* on page 9. It is also posted on the VML Web site at www.vml.org.

Sponsored by VML, VACo, the Coalition of High Growth Communities and the Virginia Chapter of the American Planning Association, the summit will address the road impact fee provisions of the legislation, including the relationship to cash proffers and how to develop urban development areas. It will be held in Henrico County from 10 a.m. until 3:45 p.m.

Registration is \$40 and covers the cost of a boxed lunch. City and town council members and managers, county board members and county administrators, planners, finance directors and other staff are invited.



Cost of expanding CSA pegged at \$21.2 million

State and local governments could pay an additional \$21.2 million a year for providing services under the Comprehensive Services Act for At-Risk Youth and Families (CSA). The higher price tag could result because of changes in state foster care prevention policy imposed this spring and under new guidelines proposed for implementation later this summer. The Joint Legislative Audit and Review Commission (JLARC) released the cost estimate at the June 13 meeting of the Joint Commission on Health Care's Behavioral Health Subcommittee.

CSA was developed in the early 1990s in response to the growing costs and use of residential services for troubled youth.

Its goal is to meet the complex needs of at-risk children and families with the least restrictive and most cost-effective services possible. The program is complicated and costly for the state and local governments. Local governments administer CSA on behalf of the state and pay a share of the costs.

As a result of its analysis, JLARC estimates that 753 additional children would become eligible for services under CSA, at an average annual cost of \$28,000 per child. Out of the estimated annual cost of \$21.2 million, the state share of costs is estimated at \$13.4 million; the local share is estimated at \$7.8 million. These services are "sum sufficient," which



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Training programs consolidation weighed

The Virginia Workforce Council and a senior adviser to Gov. Tim Kaine are considering the consolidation of the 29 workforce training programs in Virginia. Several realignments are being reviewed, including organizing the programs by the six regions used under the Virginia Community College System or by the metropolitan standard area and rural area designations made by the federal government. A third option would establish a single statewide program responsible for administrative functions, and then divide the state into regions.

Some local officials are concerned that consolidating the programs will mean that their localities will not be able to get the services they need from the newly organized programs.

Danville Council Member Peter Castiglione, representing the league at a June 13 focus group on the reorganization, expressed this concern. Castiglione reminded the focus

group that flexibility and responsiveness to local needs was essential, making the point that while economic development in today's world is a global matter, workforce development is a local issue.

The problem from the state viewpoint is that the current configuration is fragmented and confusing. The 29 state workforce-training programs fall under 12 state agencies, which report to four different state secretaries.

The problem is further complicated by a decline in federal funding for workforce development, with funding declining to the point that the programs will not have sufficient resources for any kind of effective operation. At least seven workforce investment boards are facing budgets next year of less than \$1 million, the minimum amount deemed necessary for operation.

The Kaine administration's workforce development plan intends to consolidate the programs by 2008. ❖

FROM THE CAPITOL**CSA continued ...**

means that they must be provided even if they exceed budgeted appropriations.

The revised foster care prevention policy was released by the state in May in response to an advisory opinion of the attorney general and related analysis by JLARC. It requires the state and local governments to provide eligible children at risk of being placed into foster care access to all foster care services based on the child's individual needs. Former state policy limited children at risk of being placed in foster care to six

months of services, and did not allow for residential placement. Under the new policy and proposed guidelines, parents or guardians must enter into agreements with a local government if a child is to be placed in a residential facility.

Local governments have until July 20 to submit comments to the Office on Comprehensive Services on the proposed guidelines. Last week VML sent selected local officials a mailing that included a set of the proposed guide-

lines. On Aug. 8 the State Executive Council that oversees the CSA program will consider the proposed guidelines for adoption. If adopted, the guidelines will take effect no later than Aug. 18.

In light of JLARC's fiscal impact report, Secretary of Health and Human Resources Marilyn Tavenner has decided not to proceed with a fiscal impact survey of local governments that was mentioned in the last issue of *Update*. The proposed survey would have asked many of the same questions as the JLARC report covered. ❖

State disability plan survey deadline is Aug. 6

Local governments have until Aug. 6 to comment on the state's strategic plan for integrating individuals with disabilities in communities. Julie A. Stanley, who directs the state's community integration efforts, would like to hear from local governments as to whether this plan adequately reflects and focuses on the needs of individuals with disabilities in communities, specifically in the areas of housing, transportation, workforce development, employment and support.

VML and VACo sent selected local government officials an e-mail memo and link to the state's strategic plan and survey on June 20.

The strategic plan was developed in response to the 1999 U.S. Supreme Court decision in *Olmstead v. L.C.* This decision compelled states to make greater efforts to allow people with disabilities to leave institutions and live in communities whenever possible.

As a part of this survey, local governments are being asked: Whether the assessed needs and priorities are adequately addressed in the plan; what your community offers, and what you plan to offer in the future, to increase opportunities for individuals with disabilities to successfully live in the community; and whether you believe that the strategies outlined in the state's plan would help

(or hinder) your efforts to increase community integration opportunities.

This is important to local governments because providing services and housing takes place at in communities across Virginia, not at the state level. Local governments should consider asking for technical assistance and adequate state funding to build and furnish necessary services in communities.

The entire strategic plan and additional information about the community integration initiative are available at www.olmsteadva.com. If you have questions about the memo and link, contact Janet Areson at jareson@vml.org. ❖

Broadband panel to advise Kaine on 'last mile' deployment

One of the long-term pressing goals for many rural and not-so-rural areas in Virginia is having broadband service available to most residents and businesses. This "last-mile" deployment helps the economies of rural areas and helps alleviate some of the congestion in metropolitan areas.

To assist in this goal of providing high-speed Internet service to every corner of the state, Gov. Tim Kaine has convened a panel of experts to help devise ways to achieve this goal.

The governor's Broadband Roundtable is charged with developing a "last-

mile" telecommunications blueprint to ensure broadband access for every Virginia business. The roundtable, to be led by former Gov. Mark Warner and Secretary of Technology Aneesh Chopra, will be supported by national expert Dr. Ted Rappaport and Karen Jackson, director of the Commonwealth's Office of Telework Promotion and Broadband Assistance.

"... We intend to build on the successes of the Warner Administration, which worked to install 700 miles of broadband in our rural communities," Kaine said in a press release. "Today, our challenge is to find innovative ways

to connect even more businesses to that network at the most affordable cost possible. ..."

Roundtable members will include leaders from state and local government, business, and education. More members will be appointed soon.

In addition to the governor's commission, the Joint Commission on Technology and Science has a work group dealing with the same issues. VML also is participating in that effort. ❖

AT THE LEAGUE**Annual conference, Mayors' Institute registration forms available**

The preliminary VML Annual Conference program, conference registration form and hotel reservation form were sent to managers and clerks on June 12. Information on the conference is also available at www.vml.org; simply click on the 2007 conference icon.

In addition, the preliminary program and registration form for the Mayors' Institute, to be held Oct. 13-14 at the

Williamsburg Marriott, was mailed to mayors, vice mayors, board chairs and board vice chairs, managers and clerks on June 26. The conference information also is available on the VML web site.

The July issue of Virginia Town & City will include additional information on the annual conference and on attractions in James City County. ❖

VACo, VML sponsoring symposium on FOIA, energy costs, VRS

The Virginia Association of Counties and the Virginia Municipal League are sponsoring a half-day symposium on three unrelated topics in Richmond Friday, Aug. 10.

Topics that will be covered include: (1) Updates on the Virginia Freedom of Information Act; (2) a discussion on energy costs, energy conservation and the implications for local governments of re-regulating electricity in Virginia; and (3) a discussion of the status of the Virginia Retirement System, including information on local government and teacher accounts.

The symposium, which begins at 9:30 a.m. and will end about 1 p.m., coincides with VACo steering committee meetings that will be held that day. The symposium will be held at the Richmond Marriott, located at the corner of 5th and Broad streets in downtown. Cost is \$40, which also covers the cost of a boxed lunch. VACo is handling all of the registrations for this event.

To register, mail a registration form that you can download from www.vaco.org and a check (made payable to VACo) for \$40 per person to: VACo, 1001 E.

Broad Street, Suite LL 20, Richmond, VA 23219-1928 or fax to 804/788-0083.

Standard guest rooms are available at the Richmond Marriott at a special rate of \$115 per night for Thursday, Aug. 9. Call the Marriott at 800/228-9290 or 804/643-3400 and request the "Virginia Association of Counties Room Block." The deadline to reserve a room at this rate is July 17. For more information, contact Kimberly Pollard at VML 804/523-8528 or kpollard@vml.org.

The symposium registration deadline is Aug. 1. ❖

REGULATIONS**Intended Regulatory Action**

Fees for Court Services Provided by Local Government Department of Social Services. The State Board of Social Services has withdrawn the regulatory action that was published in 22:22 VA.R. 2979 July 10, 2006. Contact Richard Martin, Department of Social Services, at 804/726-7000 if you need more information.

Child Protective Services. The State Board of Social Services has proposed action to conduct a comprehensive review of the Child Protective Services regulation. The regulation addresses the key functions in protecting children from abuse and neglect. The State

Board of Social Services will recommend amendments to reflect recent changes in the Code of Virginia to the definition of an abused and neglected child and will also propose several amendments of a housekeeping nature and may propose additional amendments based on public comment. A public hearing will not be held, but public comments may be submitted until July 11. For more information, contact Nan McKenney, Department of Social Services, at 804/726-7569 or e-mail nan.mckenney@dss.virginia.gov.

Regulations

Standards for Licensed Child Day Centers. The Child Day-Care Council has proposed amendments to conform

the regulation to state law regarding (i) the exemption to child day program licensure of a program of recreational activities offered by local governments, staffed by local government employees, and attended by school-aged children, pursuant to § 63.1-1715 of the Code of Virginia as amended by Chapter 725 of the 2006 Acts of Assembly; and (ii) the administration of prescription medication to a child in a licensed child day center, pursuant to § 54.1-3408 of the Code of Virginia as amended by Chapter 686 of the 2006 Acts of Assembly. Contact Karen Cullen, Department of Social Services, at 804/726-7125 or e-mail her at Karen.cullen@dss.virginia.gov for more information. ❖

POSITIONS

Longer version of job ads posted at www.vml.org

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at www.vml.org. Visit the VML site and click on "Market-place" to read the complete descriptions.

Deputy County Attorney or Assistant County Attorney, Culpeper

SALARY: \$66,632-\$106,582 (+) benefits for deputy position; \$53,682-\$83,207 (+) benefits for assistant position. (pop. 45,000) Two open positions, but will only hire for one. May apply for both. Prefer 5 or more yrs. broad exper. in local govt. law. More info. at 540/727-3407. Submit county application(s), resume and 3 professional references to: County of Culpeper, Human Resources Department, 306 N. Main St., Culpeper, VA 22701. Fax: 540/727-3460; e-mail: jobs@culpepercounty.gov. www.culpepercounty.gov. Deputy post. # A21-10104-003; assistant post. # A21-10104-004. Deadline: July 31. Open until filled. EOE.

Lynch's Landing Executive Director, City of Lynchburg

SALARY: \$55,000-\$60,000 start range DOQ/DOE (+) benefits. Lead revitalization and development of downtown as head of Lynch's Landing, Inc. and on behalf of Lynch's Landing Foundation. Reqs. relevant bachelor's degree and exper. with Main Street Four Point Approach. Full recruitment profile and info. about city available at www.lynchburgva.gov. Send confidential resume, salary history and professional references via mail, e-mail or fax to: Margaret M. Schmitt, Director of Human Resources, 900 Church St., Lynchburg, VA 24504; 434/455-4208; Fax: 434/845-4304 or margaret.schmitt@lynchburgva.gov. Questions? Call 434/455-4208. Deadline: July 30. EOE.

Electrical Plan Reviewer and Inspector, Falls Church

SALARY: \$45,000-\$70,000 DOQ (+) benefits. Reviews electrical construction plans; conducts electrical inspections; ensures codes and policies compliance;

performs electrical plan reviews and field inspections. See www.fallschurchva.gov for additional info. Submit resume or application to the City of Falls Church, Human Resources Division, 300 Park Ave., Falls Church, VA 22046, or via e-mail at hr@fallschurchva.gov. Open until filled. EOE.

Wastewater Treatment Plan Operator (Trainee), Emporia

SALARY: \$24,140 negotiable DOE/DOQ (+) benefits. Operate a wastewater treatment plant in a training capacity under supervision of a treatment plant operator. Reqs. some knowledge of wastewater treatment plant principles and operating practices. Submit city application and/or letter of interest and resume with references to: City of Emporia, Human Resources Department, 201 S. Main St., P.O. Box 511, Emporia, VA 23847; 434/634-4964; FAX: 434/634-0003; E-mail: bessie.reed@ci.emporia.va.us. Review of applications begins after July 9. Open until filled. EOE.

Manager of Library Services, York County

SALARY: \$58,890 base or higher DOE (+) benefits. (pop. 64,000) Responsible for management of 2 libraries; supervises service-oriented staff of 70. Reqs. master's degree in library science from ALA accredited school; 6-9 yrs. exper, including admin. and supervisory exper. Obtain req. county application from the H.R. Office, 120 Alexander Hamilton Blvd., 2nd Floor, Yorktown, VA 23690; by logging-on to www.yorkcounty.gov; or calling 757/890-3690. Application review begins July 15. Open until filled. EOE.

Wastewater Treatment Trainee, Keysville

SALARY: DOQ/DOE (+) benefits. Should be interested in training and studying wastewater process in order to obtain a Va. Class III Wastewater License. Send resume and references to: Town Office, P.O. Box 42, Keysville, VA 23947. 434/736-9551. Open until filled. EOE.

Assistant County Administrator, Orange

SALARY: Negotiable DOQ/DOE (+) benefits. Relevant bachelor's degree (master's desirable); min. 5 yrs. public mngmnt. exper. Exper. must show high level of understanding and performance in finance, personnel, purchasing and operations. Submit letter of application, resume with salary history and work related references to: John A. Anzivino, Senior Vice

President, Springsted Inc., 1564 E. Parham Road, Richmond, VA 23228-2360; Fax 804/726-9752 or Richmond@springsted.com. More info. at www.springsted.com. Deadline: July 27. EOE.

Budget Manager, Manassas

SALARY: \$65,978-\$88,088 (+) benefits. Assist in planning annual operating bldgt., 5-yr. CIP and 5-yr. forecast. Develop and maintain these 3 documents. Reqs. relevant bachelor's degree and 5-6 yrs. exper., including 2-3 yrs. as a supervisor; or any equiv. comb. of educ., training and exper. Apply: Department of Human Resources, 9027 Center St., Room 302, Manassas, VA 20110. FAX 703/257-5827; e-mail: hr@ci.manassas.va.us; Web site: www.manassascity.org. Deadline: Aug. 3. EOE.

Executive Director, Middle Peninsula Juvenile Detention Commission (Merrimac Center)

SALARY: DOQ/DOE (+) benefits. Senior managerial position appointed by the commission as its CAO to manage a 48-bed secure juvenile detention facility in Williamsburg that serves 18 cities and counties. For a full position description and qualifications, see <http://www.merrimac-center.net/Documents/Director%20Job%20Description.doc>. Open until filled. EOE.

Economic Development Strategist / Event Coordinator, Kilmarnock

SALARY: \$42,000-\$53,000. Develop and execute an economic development strategy. Plan, develop and direct economic development programs; assist existing and prospective businesses and industries; oversee preparation and maintenance of promotional materials. Reqs. relevant bachelor's degree and exper. in econ. dev., or equiv. comb. of educ. and exper. Visit www.kilmarnockva.com. Submit statement of interest, Town of Kilmarnock application and/or resume to: cbalderson@kilmarnockva.com or Town Manager, P.O. Box 1357, Kilmarnock, VA 22482 or Fax: 804/435-1587. Open until filled. EOE.

Clerk/Receptionist, Kilmarnock

SALARY: \$22,000-\$26,000. Interacts with public via e-mail, telephone, Web communications and walk-in appts. Assist with filing, data entry and customer service related to managing water/sewer and business accounts, and citizen inquiries. Must

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be proficient in Microsoft Office; exper. with Bright system a plus. Visit www.kilmarnockva.com. Submit statement of interest, town application and/or resume to: cbalderson@kilmarnockva.com or Town Manager, P.O. Box 1357, Kilmarnock, VA 22482 or Fax: 804/435-1587. Open until filled. EOE.

Assistant Director of Budget & Finance, Isle of Wight County

SALARY: \$51,588-\$64,735 DOQ (+) benefits. Supervise and oversee payroll, accounts receivable and payable, procurement, and general ledger transactions. Also assists in the annual audit and preparing financial reports. Reqs. bachelor's degree in accounting, business or related field. Submit application and resume to: Human Resources, P.O. Box 80, Isle of Wight, VA 23397. Visit www.iwus.net or call 757/365-6304. Open until filled. EOE.

Planner, Isle of Wight County

SALARY: \$36,000-\$45,000 DOQ (+) benefits. Coordinate and review development plans, subdivision plats and land use proposals to ensure compliance with county's plans and ordinances with emphasis on site layout, building design and landscaping. Reqs. relevant bachelor's degree and 2 yrs. exper. Submit application and resume to: Human Resources, P.O. Box 80, Isle of Wight, VA 23397. Visit www.iwus.net or call 757/365-6304. Open until filled. EOE.

Information Technology Technician, Front Royal

SALARY: DOQ/DOE. Plan, organize and execute IT functions, including directing all IT operations. Reqs. exper. implementing software development methodologies; operations exper. in multi-user environment. Reqs. relevant bachelor's degree or any comb. of educ. and equiv. exper. Applications available at 16 N. Royal Ave., P.O. Box 1560, Front Royal, VA 22630 or at www.frontroyalva.com. Resumes must be accompanied by application. Additional info. at www.frontroyalva.com or via e-mail at humanresources@frontroyalva.com. Open until filled. EOE.

Code Enforcement Officer, Front Royal

SALARY: DOQ/DOE. Enforce zoning ordinances and codes related to community maintenance. Receive complaints of violations of town codes and ordinances for residential, commercial and industrial

property. Conduct inspections and follow-ups. Reqs. any comb. of educ. and/or exper. in enforcement, inspection or investigative work. Applications available at 16 N. Royal Ave., P.O. Box 1560, Front Royal, VA 22630 or at www.frontroyalva.com. Resumes must be accompanied by application. Additional info. at www.frontroyalva.com or via e-mail at humanresources@frontroyalva.com. Open until filled. EOE.

GIS Technician (Part-time), Front Royal

SALARY: DOQ/DOE. Work in Office of Planning and Zoning managing computer map and preparation, editing and plotting; creates and updates mapping through digitizing, map editing, entry of descriptive data; creates and updates databases. Exper. with ESRI ArcMap 8.2 req. Reqs. any comb. of educ. and exper. equiv. to bachelor's degree in GIS, cartography or geography. Applications available at 16 N. Royal Ave., P.O. Box 1560, Front Royal, VA 22630 or at www.frontroyalva.com. Resumes must be accompanied by application. Additional info. at www.frontroyalva.com or via e-mail at humanresources@frontroyalva.com. Open until filled. EOE.

Management Analyst, Front Royal

SALARY: DOQ/DOE. Prepare and assist with maintenance of financial records; entering, verifying and checking data; processing accounts receivable and other financial accounts. Work with town depts. forecasting reflecting variables such as the effects of changing economic and fiscal policies. Reqs. bachelor's degree in finance or accounting or any comb. of educ. and equiv. exper. Applications available at 16 N. Royal Ave., P.O. Box 1560, Front Royal, VA 22630 or at www.frontroyalva.com. Resumes must be accompanied by application. Additional info. at www.frontroyalva.com or via e-mail at humanresources@frontroyalva.com. Open until filled. EOE.

Assistant Town Attorney, Front Royal

SALARY: Negotiable (entry level). Must be admitted to practice in Va.; admission to practice in local federal courts a plus. Reqs. familiarity with general civil litigation. Submit resumes with salary reqs., writing sample and availability date to: Human Resources Office, 16 N. Royal Ave, Front Royal, VA 22630-2612. More info at 540/635-7872 or e-mail trobnet@frontroyalva.com. Resumes must be ac-

companied with an application and sent to FAX: 540/631-9006 or humanresources@frontroyalva.com. Applications available online and in Town Hall, 16 N. Royal Ave., P.O. Box 1560, Front Royal, VA 22630. Open until filled. EOE.

Water Treatment Plant Operator, Keysville

SALARY: DOQ/DOE (+) benefits. Performs routine tasks and necessary tests related to the processing of potable drinking water at the water treatment plant; does related work as required. Reqs. Va. Class II Water License and valid Va. driver's license. Send resume, references and salary requirements to: Town Office, P.O. Box 42, Keysville, VA 23947. Questions? Call 434/736-9551. EOE.

Town Manager, Clifton Forge

SALARY: DOQ/DOE (+) benefits. (pop. 4,300) Reqs. 5-10 yrs. exper. managing a city or town govt. Reports to and works with 5-member town council elected for 4-yr. staggered terms and is responsible for \$ 4.5 million operating and capital budget; 8 depts.; 52 employees. Reqs. bachelor's degree w/master's preferred. Send resume, salary history and 3 professional references to: Mayor Annette Anderson, P O Box 28, Clifton Forge, VA 24422. Open until filled. EOE.

HOME/CDBG Project Manager, Blacksburg

SALARY: \$35,057-\$38,563 start range (+) benefits. Coordinates and manages CDBG and HOME projects by working with community stakeholders; implements and manages these projects in Blacksburg and Montgomery County, when applicable. Reqs. any comb. of educ. and exper. equiv. to relevant bachelor's degree and exper. with provision of low- and moderate income programs. Applications available at the HR office in the Municipal Building at 300 S. Main St., Blacksburg, VA 24060 or can be downloaded at www.blacksburg.va.us. Deadline: July 6. EOE.

Executive Director, Downtown Blackstone Inc.

SALARY: Negotiable DOQ/DOE. Manage daily activities of a forming Virginia Main Street Program. Primary responsibilities include: volunteer management and recruitment, grant writing and PR, business and govt. liaison; continuing retention and recruitment of businesses;

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special events coordination; and overall design programs for the historic district. Submit letter of interest, resume, three references and writing sample to: Downtown Blackstone Inc., P.O. Box 417, Blackstone, VA 23824; Phone: 434/298-0060. Open until filled. EOE.

Director of Economic Development, Accomack County

SALARY: Negotiable DOQ/DOE (+) benefits. Develop strategies to: attract and recruit new business and industry; retain and encourage expansion of existing businesses and industries; identify, research and target potential businesses and industries; develop promotional materials; conduct site visits; and develop and assist in negotiating incentive packages. For application packet, contact County Administration Office, P.O. Box 388 (23296 Courthouse Ave.), Accomack, VA 23301, 757/787-5700. Send required county application and resume to above address. Deadline: Aug. 3. EOE.

Chief of Police, Buena Vista

SALARY: DOQ/DOE (+) benefits. (pop. 6,500) Reqs. relevant bachelor's degree and 8 yrs. police exper. that must include 4 yrs. supervisory duties as chief or assistant chief, or any equiv. comb. of educ. and exper. Must: be a certified police officer; reside in city within 1 yr. Full job description available in the City Manager's office. Send resume to: City Manager, City of Buena Vista, Attn: Chief of Police, 2039 Sycamore Ave., Buena Vista, VA 24416. Deadline: June 28. EOE.

City Manager, Winchester

SALARY: Negotiable DOE (+) benefits. (pop. 25,000) Governed by 11-member city council; \$110 million bdtg.; 450 (+) employees. Reqs. relevant master's degree and exper. managing a city. Must submit an application packet consisting of an employment application and a resume with a signed cover letter outlining qualifications. Apply to: Sharen Gromling, Director of Administration, Roush City Hall, 15 N. Cameron St., Winchester, VA 22601. 540/667-1815 ext. 1449. TDD 540/722-0782. www.winchesterva.gov/employment. Open until filled. EOE.

Real Estate Specialist, Arlington County

SALARY: \$45,905-\$75,899 DOQ/DOE (+) benefits. Secure agreements on behalf of county for property vacations or abandon-

ments, encroachments, acquisitions, easements, license agreements, leases and sale of real property. Reqs. relevant bachelor's degree plus 3 yrs. relevant exper. Full job description at <http://agency.governmentjobs.com/arlington/default.cfm>. Submit required Internet application at www.arlingtonva.us/pers. Questions? Call 703/228-3500 or e-mail pers@arlingtonva.us. 3511-7A-DES-KE. Deadline: July 5. EOE.

Finance and Planning Manager, Arlington County

SALARY: \$45,905-\$75,899 DOQ/DOE (+) benefits. Involves program planning and fiscal management in a workforce development environment. Reqs. bachelor's degree plus program planning and/or fiscal mngmnt exper. Full job description at <http://agency.governmentjobs.com/arlington/default.cfm>. Submit required Internet application at www.arlingtonva.us/pers. Questions? Call 703/228-3500 or e-mail pers@arlingtonva.us. (no resumes to this e-mail). #1507-7E-DHS-MO. Deadline: July 5. EOE.

Business Tax Manager (Commissioner of Revenue), Chesapeake

SALARY: \$46,713-\$58,391 DOQ (+) benefits. Prefer extensive exper. in the administration and assessment of local business taxes. Oversee administration of revenues that generate \$85 (+) million annually and direct activities of 14-member staff. Reqs. relevant bachelor's degree or training and educ. equiv. to 4 yrs. of college educ. in the field. Visit www.jobs.cityofchesapeake.net for detailed job information and to apply on-line. Deadline: June 30. EOE.

Regional Planner (Environmental, Transportation) Central Shenandoah Planning District Commission

SALARY: \$34,000-\$53,200 DOQ/DOE (+) benefits. Focus on environmental and transportation related planning. Reqs. relevant bachelor's degree and 3-5 yrs. exper., or equiv. comb. of educ. and exper. Water supply and regional planning exper. a plus. Proficiency with MS Office, including Excel, is req. For more info. or to apply, send cover letter and resume to A. Ray Griffin Jr., Executive Director, Central Shenandoah Planning District Commission, 112 MacTanly Place, Staunton, VA 24401. E-mail submissions accepted at ray@cspdc.org. Open until filled. EOE.

Director of Power & Lights, Franklin

SALARY: DOQ (+) benefits. (17 employees) Reqs. graduation from accredited college with major course work in electrical engineering or related field, or progressive experience in electric utility field. City residency req. within 1 yr. For complete job description contact Personnel Department -- 207 W. 2nd Ave., Franklin, VA 23851 or call 757/562-8508. Submit resume, cover letter of interest, references and salary reqs. to: Carolyn S. Joyner, Personnel Department, 207 W. 2nd Ave., Franklin, VA 23851. Deadline: July 20. EOE.

Sports Program Supervisor, Fredericksburg

SALARY: \$37,369 (+) benefits. Plans, promotes and coordinates fitness, adult and youth sports programs sponsored by Parks & Recreation Dept. Reqs. graduation from college with major work and some exper. in parks and rec., physical educ., or related field. Application available at <http://www.fredericksburgva.gov/jobs.asp>. Mail to: City of Fredericksburg, HR Department, P.O. Box 7447, Fredericksburg, VA 22404. Deadline: July 6. EOE.

Superintendent of Leisure Services, Fredericksburg

SALARY: \$46,322-\$55,586 start range (+) benefits. Plans, manages and oversees leisure programs and services; markets large scale special events. Reqs. relevant bachelor's degree. City application available at <http://www.fredericksburgva.gov/jobs.asp>. Mail to: City of Fredericksburg, Human Resources Department, P.O. Box 7447, Fredericksburg, VA 22404. Deadline: July 20. EOE.

Assistant City Attorney, Hampton

SALARY: Negotiable (+) benefits. Provide legal representation to Department of Human Services, including civil abuse/neglect cases, adjudication of parental rights, etc. Represents city before JDR, circuit and appellate courts. Reqs. JD from accredited law school, license to practice in Va. and good standing with Va. State Bar. Some professional legal exper. in municipal govt. desirable. Submit city application via www.hampton.gov/HIRE. To request accommodation call 757/727-6345 or fax 757/727-6449. Deadline: July 20. EOE.

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POSITIONS

Senior Eligibility Worker, Manassas Park

SALARY: \$52,258 (+) benefits. Interview applicants and recipients to determine eligibility for assistance, securing necessary info. and evaluating it for consistency and accuracy. Identifies possible fraud cases. Bi-Lingual English/Spanish preferred. Submit state application (DPT Form 10-012). Forms at state and local DSS offices, VEC local offices and at www.dhrm.virginia.gov. Job can be viewed at <http://www.dss.virginia.gov/jobs/>. No e-mail. Manassas Park Department of Social Services, 1 Park Center Court/City Hall, Manassas Park, VA 20111. Job # 00024-06. Deadline: June 29. EOE.

Town Clerk (PT), Middleburg

SALARY: Hourly rate DOQ. Flexible hrs. Responsible for preparation and maintenance of official town records. Prepares agenda packets and meeting minutes; maintains town records systems and provides support to town administrator and Town Council. Reqs. computer proficiency (Microsoft Office); prefer exper. with FTR (For the Record) software and database mngmnt. systems. Send resume to Jerry Schiro, Town Administrator, Town of Middleburg, P.O. Box 187, Middleburg, VA, 20118, jschiro@middleburg.org. More info. at 540/687-5152. Open until filled. EOE.

Administrative Assistant (PT), Middleburg

SALARY: Hourly rate DOQ. Responsible for administrative support for the town administrator and other staff. Reqs. proficiency in basic computing functions, word processing, and/or accounting computer applications, including working knowledge of Excel, Word and Microsoft Outlook. Flexible schedule. Send resume to Jerry Schiro, Town Administrator, Town of Middleburg, P.O. Box 187, Middleburg, VA, 20118, jschiro@middleburg.org or call 540/687-5152 for more information. Open until filled. EOE.

Finance Director, Radford

SALARY: DOQ/DOE (+) benefits. Plan, implement and direct financial operations. Reqs. comprehensive knowledge of general statutes, laws and administrative policies governing municipal financial practices and procedures; any comb. of educ. and exper. equiv. to graduation from accredited college with major course work in account-

ing or related field and extensive progressively responsible exper. in public finance admin. CPA preferred. Applications at www.radford.va.us and returned to: Office of the City Manager, Attention: Zack Kyle, 619 Second St., Radford, VA 24141. Deadline: July 27. EOE.

Water Treatment Plant Operator, Rivanna Water & Sewer Authority

SALARY: \$26,086-\$41,738 DOQ/DOE (+) benefits. Performs routine tasks and necessary tests related to processing of potable water at South Rivanna Water Treatment Plant. Work 12-hr. day on rotating 6 to 6 shift. Must have H.S. diploma or GED and valid Va. driver's license. For complete job description and req. employment application visit www.rivanna.org or call 434/977-2970. EOE.

Engineering Intern (2 PT, temp. positions), Rivanna Water & Sewer Authority

SALARY: \$10-\$16.50 per hr. No benefits. Performs elementary civil engineering and/or GIS work. Knowledge of CADD or GIS software desirable. No previous work exper. req. Work performed during summer or on annual PT basis. Appx. 500 hrs. per yr. For complete job description and req. application visit www.rivanna.org or call 434/977-2970. EOE.

Civil Engineer, Rivanna Water & Sewer Authority

SALARY: \$46,847-\$74,955 DOQ (+) benefits. Performs professional engineering work related to planning, design, construction and inspection of water and wastewater facilities. Reqs. any comb. of educ. and exper. equiv. to graduation from accredited college with major work in civil or environmental engineering. Registration (or ability to do so) as an EIT in Va. desirable. Complete job description and required application available at www.rivanna.org or call 434/977-2970. Open until filled. EOE.

Human Resources Manager, Rivanna Water & Sewer Authority/Rivanna Solid Waste Authority

SALARY: \$49,189-\$78,702 DOQ (+) benefits. Manage and supervise HR and personnel functions. Reqs. bachelor's degree with major work in business administration; 5-10 yrs. related exper. and/or training; or equiv. comb. of educ.

and related job exper. Some flexibility in work schedule. Completed job description and required application form available at www.rivanna.org or call 434/977-2970. Open until filled. EOE.

Other positions

NOTICE: The following positions also are listed on VML's Web site at www.vml.org.

GIS Data Analyst, Virginia Beach

SALARY: \$48,534 to start (+) benefits. Deadline: July 6.

Procurement Manager, King George County

SALARY: \$45,609-\$60,000 hiring range DOQ (+) benefits. Open until filled.

Director of Code Compliance, Stafford County

SALARY: \$94,653-\$124,090 (+) benefits. Deadline: June 29.

Zoning and Code Enforcement Supervisor, York County

SALARY: \$41,853-\$64,564 DOQ/DOE (+) benefits. Open until filled.

Planner I (Division of Development and Compliance), York County

SALARY: \$36,152-\$55,769 DOQ/DOE (+) benefits. Open until filled.

Transportation Planner, Herndon

SALARY: \$53,076-\$67,316 hiring range (+) benefits. Deadline: July 9.

Business Auditor (Finance Department), Albemarle County

SALARY: \$44,663-\$58,062 hiring range DOE/DOQ. Open until filled.

Building Inspector, Montgomery County

SALARY: DOQ (+) benefits. Deadline: July 9.

Budget Analyst (Finance Department), Manassas

SALARY: \$48,048-\$64,000 (+) benefits. Deadline: July 20.

Continued on page 8

POSITIONS

Accountant (Finance Department), Manassas

SALARY: \$48,048-\$64,000 (+) benefits. Deadline: July 20.

Administrative Analyst, Accomack County

SALARY: \$34,502-\$50,028. Deadline: July 6.

County Attorney, Scott

SALARY: DOQ/DOE (+) benefits. Deadline: July 2.

Assistant City Manager, Norfolk

SALARY: Negotiable DOQ/DOE (+) benefits. Open until filled.

Director of Parks & Recreation, Alleghany County

SALARY: DOQ/DOE (+) benefits. Deadline: June 30.

Senior Policy Analyst, Va. Department of Housing and Community Development

SALARY: \$45,000-\$65,000 DOQ/DOE (+) benefits. Open until filled.

Planner, Chesapeake (Public Schools)

SALARY: \$45,336-\$50,050 start range (+) benefits. Open until filled.

Environmental Administrator, Roanoke

SALARY: \$48,243-\$77,190 DOQ/DOE (+) benefits. Apply immediately.

Public Works Position (FT), Rich Creek

SALARY: DOQ/DOE (+) benefits. Open until filled.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is Friday, July 6. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

CALENDAR

Virginia AWWA / VWEA Safety Seminar, July 19, Verona, Va.

Learn how to improve your safety program at this one-day seminar sponsored by the Virginia AWWA / VWEA Accident Prevention & Safety Committee at the Augusta County Service Authority. A variety of topics will be covered, from fall protection to personal protective equipment and how to conduct a safety audit. Advance registration ends July 9. Additional information, including a list of topics, speakers and registration.

Virginia Enterprise Zone How-to-Apply Workshops, July 24 (Roanoke) and July 25 (Richmond)

The Virginia Department of Housing and Community Development will host in preparation for next round of available Virginia Enterprise Zone designations. Four designations will be available. Application process is competitive and open to any city or county. For more information and to register, log-on to www.dhcd.virginia.gov/ezones.

Local Government Attorneys Fall Conference, Sept. 27-29, Williamsburg

Semi-annual conference will be at the Woodlands Hotel/Suites and Conference Center in Colonial Williamsburg. Contact: Leisa Steele at 804/371-0202 or lrs5c@virginia.edu.

2007 Virginia Mayors' Institute, Oct. 13-14, James City County

To be held at the Williamsburg Marriott in advance of the 2007 VML Annual Conference. Contacts: Joni Terry at e-mail@vml.org or Mary Jo Fields at mfields@vml.org or 804/523-8524.

2007 VML Annual Conference, Oct. 14-16, James City County

Contact: Joni Terry for general information at jterry@vml.org or 804/523-8529 or contact Kimberly Pollard for exhibition information at kpollard@vml.org or 804/523-8528.

Virginia Building and Code Officials Association Annual Conference, Oct. 21-23, Virginia Beach

Contact: Mary Jo Fields at mfields@vml.org or 804/523-8524.

2007 National Conference on the Creative Economy, Oct. 24-25, Fairfax County

For corporate executives, municipal officials and academics. Will cover issues such as attracting and retaining the creative class, using diversity to promote creativity, harnessing the power of an aging workforce, and improving communities and the economy through creative companies. Keynote speakers include George Mason University Professor Richard Florida, New York Times columnist and author Thomas Friedman, and futurist Alvin Toffler. Sponsors include the Fairfax County government and the Fairfax County Economic Development Authority. Registration: \$325 until June 4; \$395 thereafter. For more information and to register, visit www.creativeeconomies.org.

NLC Congress of Cities, Nov. 13-17, New Orleans

Contact: www.nlc.org.

Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.

Using the Transportation Act of 2007 to make growth work

Tuesday, July 24, 10 a.m. – 3:45 p.m.
The Place at Innsbrook
4036-C Cox Road, Glen Allen, VA 23060

Registration

Name: _____

Title: _____

Locality: _____

Address: _____

Phone: _____ E-mail: _____

Registration: **\$40 if mailed before July 15;**
\$50 after July 15 (includes lunch)



Make checks payable to: **High Growth Coalition**

Mail registration form and payment to:

Kara Norris
David Bailey Associates
1001 E. Broad Street, Suite 215, Richmond, VA 23219

E-mail questions about your registration to: **HighGrowth@CapitolSquare.com**

Directions

From West: I-64, exit 178B Broad Street East, left on Dominion Boulevard at 1st traffic light, then right into parking lot.

From East: I-295 to Exit 51B Nuckols Road South, right on Cox Road, right into parking at Innslake Drive (The Place is located on the far side of the complex)

Alternative from Richmond: I-64 West to Exit 178B, then SAME as from West

From South: Either I-95 to I-64 West to Exit 178B OR Route 288 to I-64 East, to Exit 178B, then SAME as from West



Update

The newsletter of the
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



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