

Update

June 30, 2006

The newsletter of the
Virginia Municipal League

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Conference registration forms distributed to VML members

Information has been distributed to VML member local governments on registering for the 2006 VML Annual Conference in Virginia Beach Oct. 15-17. The material included conference registration forms and hotel registration forms. Both, as well as the preliminary conference program (see page 3), are posted on the VML Web site at www.vml.org/Conferences.html.

The conference will be held at the new Virginia Beach Convention Center located on 19th Street near the oceanfront. The convention center, which opened 11 months ago, is a state-of-the-art facility with ample space for exhibits, meetings, banquets and free parking.



**Virginia Municipal League
Annual Conference**
Virginia Beach

Blocks of rooms have been reserved for the conference at the Cavalier Hotel (42nd Street and Oceanfront), the Courtyard Marriott South (2501 Atlantic Ave.), the Doubletree Hotel (1900 Pavilion Drive) and the Hilton Virginia Beach Oceanfront (3001 Atlantic Ave.). Only people registered for the annual conference will be able to make reservations from the blocks of rooms reserved for VML. The deadline for making hotel reservations from the VML block is Sept. 1.

Transportation will be provided between the hotels and the convention center. Conference attendees also may drive to the convention center, where plenty of free parking is available.

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Start Strong Council focuses on pre-K education

State funded pre-kindergarten programs are available for 10-19 percent of 4-year-olds in Virginia, according to information presented at the inaugural meeting of the Start Strong Council, held June 21 at Capital One in Goochland County.

Virginia's pre-K program scored about in the middle of the assessment range, according to a measurement by the National Institute for Early Education Research, which evaluated programs in the 40 states offering these services.

Gov. Tim Kaine created the Start Strong Council to develop affordable, effective and efficient guidelines for expanding access to high quality, pre-kindergarten education to every child in the state. The council will develop goals for expanding

opportunities for 4-year-olds to access quality pre-kindergarten programs, including encouraging the development of local Start Strong Councils and the awarding of grants to encourage the expansion of pre-K opportunities.

The purpose of the initiative is to help achieve the goal of having all third grade students reading at grade level.

Alexandria City Councilman Rob Krupicka is a member of the council, which includes representatives of the business community, the General Assembly, children's advocacy groups, public schools, religious organizations and others.

The council was asked to make its initial recommendations by mid-October. The council's next meeting is July 19. ❖

AT THE LEAGUE

VML Annual Conference continued ...

The conference will kick off Sunday, Oct. 15, with the opening of the exhibition hall, the final meeting of the Legislative Committee and the opening reception.

National League of Cities President Jim Hunt will give a keynote address at the opening session on Monday, Oct. 16. Hunt is a five-term council member and former mayor of Clarksburg, W.Va. His goals as NLC president are to "build a nation of inclusive communities" and to elevate the stature of local government service. Hunt has been a leader in NLC's "Undoing Racism" campaign.

Topics such as manager evaluations, the Virginia energy plan, budgeting for capital projects, economic development, constitutional amendments on the ballot in November, use of technology to increase productivity and telecommunications are just a sample of the topics that will be covered in workshop held Monday afternoon.

Monday night the city of Virginia Beach will be the host for conference participants at Host City Night, to be held at the convention center.

Tuesday's activities will include an opening general session; urban, city and town section elections, workshops and the return of the Local Government Roundtables.

The annual business meeting, held Tuesday afternoon, will include the adoption of the league's 2007 Legislative Program and the election of officers for 2006-2007.

The conference will conclude with the annual banquet on Tuesday evening.

Several special ticketed events are scheduled for the conference. Tickets may be ordered by checking the appropriate box(es) on the conference registration form.

The golf tournament will be held Sunday at the Aeropines Golf Club at the Naval Air Station Oceana. Participants will need to register for the tournament by Oct. 5, in order that a roster of players can be given to the base. In addition, golfers will need photo identification, such as a drivers' license, to gain access to the tournament. Detailed information will be sent to people who register for the tournament.

The Black Elected Officials Caucus

will host a breakfast on Monday, Oct. 16, at the convention center. Richmond Vice Mayor Jackie Jackson, a regional director of the National Black Caucus of Local Elected Officials, organized the event. NBC-LEO is a constituency group of the National League of Cities.

The Virginia Local Government Management Association will hold its lunch Monday at noon.

The annual Prayer Breakfast, held in honor of past presidents of VML, will be held Tuesday morning.

Women in Local Government will hold its annual luncheon on Tuesday.

The spouses program includes two special events: a holiday decorating workshop on Monday, and a workshop on family financial planning on Tuesday. In addition, a shopping shuttle will be provided to Lynnhaven Mall.

Additional information on the conference will be included in future issues of Update, and will be sent to key officials and clerks.

For additional information, contact the VML office at 804/649-8471. ❖

FROM THE CAPITOL

Medicaid ID issue burdens local governments

Tucked into the federal Deficit Reduction Act of 2005 were broad new citizenship and identity requirements affecting every current and future recipient of Medicaid. While Virginia's local governments generally do not administer or pay a Medicaid match (with the notable exception of the Comprehensive Services Act for At-Risk Youth), local departments of social services are responsible for determining eligibility for Virginians applying for Medicaid benefits. As such, local departments must deal with this new federal mandate.

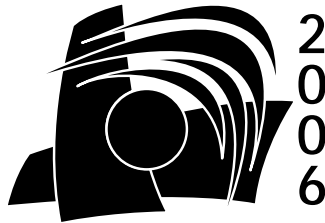
While many of the provisions of this proof of citizenship and identity requirement are either technically in effect or go into effect July 1, federal regulations and guidance have not yet caught up

with implementation. The Virginia Department of Medical Assistance Services (DMAS), which administers the Medicaid program for Virginia, has been piecing together information and submitting questions to the federal government in an effort to notify and clarify what will be expected of those affected by Medicaid beginning July 1. These include local social services, hospitals, nursing homes, and community health and mental health providers. Many questions remain.

The new provisions require people claiming U.S. citizenship to provide satisfactory documentary evidence of citizenship and identity when 1) initially applying for Medicaid, or 2) at the first re-determination of eligibility on or after July 1. Although this is a one-time

activity, it likely will prove to be a time-consuming process for local eligibility staff. If a state wrongly enrolls or continues to serve individuals who are not U.S. citizen or who otherwise fall under the new requirements, the state will have to reimburse the federal government for the Medicaid benefits received by that recipient.

DMAS is working with the Virginia Health Department's Division of Vital Records and Health Statistics on the challenge of getting Virginia and other state birth certificates for recipients so that recipients do not have to pay. The agencies also want to ensure that whatever process Virginia develops, it will meet federal audit requirements (which have not yet been developed). ❖



Virginia Municipal League Annual Conference

Virginia Beach

October 15-17, 2006 • Virginia Beach Convention Center

Unless otherwise noted, all activities take place at The Virginia Beach Convention Center

Sunday, October 15

		1:30 - 2:45 p.m.	Concurrent Sessions
8:30 a.m.	VML Golf Tournament (photo id required; deadline for registrations is Oct. 5) Aeropines Golf Club, Naval Air Station Oceana	2:45 - 3:15 p.m.	Refreshment Break
		3:15 - 4:30 p.m.	Concurrent Sessions
1 - 3 p.m.	Executive Committee Meeting	6 - 9 p.m.	Host City Night City of Virginia Beach
2 - 6:30 p.m.	Registration		

2 - 6:30 p.m. Exhibit Hall

2:30 - 5 p.m. Legislative Committee Meeting

5 p.m. Nominations Committee

5 - 5:30 p.m. Presentation of VEOLA Certificates and Orientation for First Time Conference Participants

5:30 - 6:30 p.m. Opening Reception

Monday, October 16

7:30 a.m. National Black Caucus of Local Elected Officials Breakfast (tickets required)

8 - 8:45 a.m. Continental Breakfast

8 a.m. - 4 p.m. Registration

8 a.m. - 4 p.m. Exhibits

9 - Noon Opening Session

10 - 10:15 a.m. Refreshment Break

10:15 a.m. - Noon Opening Session (continued)

Noon - 1:30 p.m. Lunch in the Exhibit Hall

Noon - 1:30 p.m. Virginia Local Government Management Association Luncheon (tickets required)

Tuesday, October 17

7:30 - 8:30 a.m. Annual Prayer Breakfast (tickets required)
Held Annually in Honor of Past Presidents of VML; tickets required

8 - 8:45 a.m. Continental Breakfast

8 a.m. - Noon Registration

9 - 10:15 a.m. Opening Session

10:15 - 10:45 a.m. Refreshment Break

10:45 - Noon Section Elections and Workshops
Town Section
City Section
Urban Section

Noon - 1:30 p.m. Noon Break

Noon - 1:30 p.m. Women in Local Government Luncheon (tickets required)

1:30 - 3 p.m. Concurrent Workshops or Local Government Round Tables

3:10 - 4:30 p.m. Annual Business Meeting & Election of Officers

5:30 - 6:15 p.m. Reception

6:15 - 9 p.m. Annual Banquet

AT THE LEAGUE

Policy, steering committees begin meeting

VML's five policy committees will meet on Thursday, July 27, at the Greater Richmond Convention Center to create new policy positions and update existing ones for the coming year. The five policy committees are: Environmental Quality, Finance, General Laws, Human Development & Education and Transportation.

In preparation for these meetings, steering committees for each policy committee have begun to meet to create a priority list of issues and to shape the

agenda for the meetings on July 27.

The steering committee meetings still to held are as follow:

- Transportation (June 29) Richmond Marriott (staff: Kimberly Pollard)
- Environmental Quality (July 7) Richmond Marriott (staff: Denise Thompson)
- Human Development & Education (July 14) Fredericksburg City Hall (staff: Mary Jo Fields and Janet Areson)
- Finance (July 18) Richmond Marriott (Suzette Denslow) ❖

AT THE LEAGUE

Rodenberg to lead VLGMA in '06-'07

Fredericksburg City Manager Philip L. Rodenberg was installed as president of the Virginia Local Government Management Association for 2006-2007 recently.

Other officers installed during the association's annual meeting and conference in Virginia Beach were: James City County Administrator Sanford B. Wanner, president-elect; Bedford County Deputy Administrator Kathleen M. Guzi, first vice-president; Smithfield Town Manager Peter M. Stephenson, second vice-president; Charlottesville Assistant City Manager Rochelle Small-Toney, third vice-president; and Williamsburg City Manager Jackson C. Tuttle II, secretary.

The association also added five new members to its executive committee: Arlington County Deputy Manager

Kenneth L. Chandler, Prince George County Administrator Brenda G. Garton, Charlottesville City Manager Gary O'Connell, Chesterfield County Deputy Administrator James J. L. Stegmaier and Blacksburg Town Manager Marc A. Verniel.

Stafford County Deputy Administrator Anthony J. Romanello received the association's Marcia Mashaw Outstanding Assistant Award. The annual award is presented to the top assistant manager or administrator in memory of the late Marcia Mashaw, a former assistant town manager in Blacksburg.

The annual conference, which drew nearly 200 managers and staff, featured workshops on presentation skills, leadership, disaster preparedness and communication. ❖

POSITIONS

Longer version of job ads posted at www.vml.org

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at www.vml.org. Visit the VML site and click on "Marketplace" to read the complete descriptions.

Land Use Planner, Accomack County

SALARY: \$33,661-\$48,808. Review subdivision, rezoning, and conditional use permit applications; review site plans;

prepare reports for Planning Commission; prepare reports and maps for planning studies; update comprehensive plan and land use ordinances; and assist with Chesapeake Bay Preservation Act and Erosion and Sediment Control compliance. Reqs. relevant bachelor's degree supplemented by 1-3 yrs. exper. and/or training. Master's degree preferred. Reqs. certification as a Va. E&S Control Combined Administrator within 18 mos. For application packet, contact the Accomack County Administration Office, P.O. Box 388, Accomack, VA 23301, Tel: 757/787-5700. Submit completed county application to above address. Deadline: July 28. EOE

Senior Community Inspector, Herndon

SALARY: \$51,570-65,406 (+) benefits. Supervise and manage zoning code en-

forcement team in Department of Community Development with emphasis on residential enforcement. Must be able to obtain within 2 yrs. of employment certification as a Va. Certified Zoning Official, Certified Zoning Administrator, and state and national certification as a Property Maintenance Inspector. Some knowledge of spoken Spanish desirable. Contact: Human Resources, P.O. Box 427, 777 Lynn St., Room 110, Herndon, VA 20172. Tel: 703/481-1185 or jobs@herndon-va.gov. Deadline: July 21. EOE.

GIS Coordinator/Project Manager, Region 2000 Local Government Council

SALARY: \$34,461-\$36,119 start range (+) benefits (VRS). Provide mapping and spatial analysis using ARC software and

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POSITIONS

manage projects for local governments in Region 2000 (Lynchburg and vicinity). Reqs. GIS exper. and knowledge of ARC software; ability to research, gather info., manage projects and write reports. Prefer bachelor's degree with 3 yrs. exper. Send application and resume to: mgilley@region2000.org or Region 2000 Local Government Council, 915 Main St., Suite 202, Lynchburg, VA 24504. Application and job description at www.region2000.org/lgc. Consideration of applications begins July 6. Open until filled. EOE.

Public Works Director, Northampton County

SALARY: \$52,000-\$70,000 DOQ. Work with director of solid waste and recycling to: oversee and manage solid waste operations; operation of waste collection centers; closure of landfill; oversight of Facilities Management Department. Also responsible for managing and maintaining new water and wastewater system for the county complex and a smaller water and wastewater system for a local housing development. Reqs. bachelor's degree in civil engineering or related field; 5-10 yrs. progressively responsible exper. in public works construction, equipment maintenance and engineering, including 5 yrs. in supervisory / mngmnt. capacity or equiv. comb. of educ. and exper. Va. licensed P.E. preferred. Submit resume, cover letter and 3 professional references to: Doreen Grady, Human Resources Coordinator, P.O. Box 66, Eastville, VA 23347. E-mail: dgrady@co.northampton.va.us. Deadline: July 31. Open until filled.

Wastewater Treatment Plant Chief Operator, Kilmarnock

SALARY: DOQ/DOE. Must have Va. Class II wastewater works license. Operates 0.500 MGD plant in accordance with DEQ/VPDES techniques, standards and permits. Supervises WWTP operators and helps lead the overall town public works operations. Interviews start July 15. Apply: Submit Town of Kilmarnock or state application with cover letter of statement of position interest and resume to Town Manager, 514 N. Main St., P.O. Box 1357, Kilmarnock, VA 22482-1357 or lhc@kilmarnockva.com. See www.kilmarnockva.com. Open until filled. EOE.

Development Specialist / Planner, Kilmarnock

SALARY: DOQ/DOE. Reqs. exper. in land-use planning, smart growth con-

cepts, code enforcement, project budgeting, public works, site-development and design review elements, and building and engineering core standards. Should have knowledge and exper. with ArcView, ArcInfo, MS Office, and proven ability to prioritize work, and evidence of working well with diverse groups. Reqs. 4 yrs. exper.; AICP, MA or PE preferred. Apply: Submit Town of Kilmarnock or state application with cover letter of statement of position interest and resume to Town Manager, 514 N. Main St., P.O. Box 1357, Kilmarnock, VA 22482-1357 or lhc@kilmarnockva.com. See www.kilmarnockva.com. Open until filled. EOE.

Clerk (PT / FT), Kilmarnock

SALARY: DOQ/DOE. Seeking proficient assistant for customer service, filing and data entry, ordering community and demographic info., and assisting with managing water, sewer and business accounts. Apply: Submit Town of Kilmarnock or state application with cover letter of statement of position interest and resume to Town Manager, 514 N. Main St., P.O. Box 1357, Kilmarnock, VA 22482-1357 or lhc@kilmarnockva.com. See www.kilmarnockva.com. Open until filled. EOE.

Senior Engineer, Leesburg

SALARY: \$43,851-\$86,806 DOQ (+) benefits. (Pop. 35,000-plus) Reqs. bachelor's in civil engineering or related field; min. 2 yrs. in design or construction of civil engineering projects. Prefer master's in engineering, EIT, PE and CCM. See www.leesburgva.gov or request application from Human Resources Department at 703/737-7177. Resumes may be submitted as supplemental info. Mail application to: Town of Leesburg, Human Resources Department, 25 W. Market St., Leesburg, VA 20178. Applications not accepted by fax/e-mail. Open until filled. EOE.

Engineer (Capital Projects), Leesburg

SALARY: \$43,851-\$86,806 DOQ (+) benefits. (Pop. 35,000-plus) Reqs. bachelor's in civil engineering or related field; min. 2 yrs. in design or construction of civil engineering projects. Prefer master's in engineering, EIT, PE and CCM. See www.leesburgva.gov or request application from Human Resources Department at 703/737-7177. Resumes may be submitted as supplemental info. Mail application to: Town of Leesburg, Human Resources Department, 25 W. Market St., Leesburg, VA 20178. Applications not accepted by fax/e-mail. Open until filled. EOE.

Economic Development Director, Isle of Wight County

SALARY: \$68,320-\$85,400 start range (+) benefits. Reqs. 7-10 yrs. of related exper., including working with local govt. Will direct and administer economic development activities in order to expand tax base, retain and attract businesses, and to market the county's attractiveness for economic development. Reqs. bachelor's degree; CEcD or graduation from EDI preferred. Submit application and resume to: Human Resources, P.O. Box 80, Isle of Wight, VA 23397. Info: Visit www.iwus.net or call 757/365-6304. Open until filled. EOE.

Horticulturist, Radford

SALARY: \$23,000-\$26,000 hiring range DOQ (+) benefits. Plan, supervise and participate in the planting, care and improvement of landscape areas. Prefer B.S. in horticulture with green industry certification or any comb. of educ. and exper. equiv. to graduation from accredited college with major course work in horticulture or related field. Applications at www.radford.va.us; return to Office of the City Manager, Attention: Zack Kyle, 619 Second St., Radford, VA 24141. Deadline: Aug. 4. EOE.

Engineer (Plan Review), Leesburg

SALARY: \$43,851-\$86,806 DOQ (+) benefits. (Pop. 35,000-plus) Reqs. B.S. in civil engineering or equiv. comb. of educ. and work exper. in design or conducting technical review of construction drawings, plans and specs for compliance with state, town and engineering design standards. Prefer: E.I.T. with P.E. certificate within 1 yr. and exper. in No.Va. design standards. Apply: See www.leesburgva.gov or request application from the HR Department at 703/737-7177. Resumes may be submitted as supplemental info. Mail to: Town of Leesburg, HR Department, 25 W. Market St., Leesburg, VA 20178. No faxes or e-mail. Deadline: Aug. 1. EOE.

Village Manager, Bald Head Island, N.C.

SALARY: DOQ/DOE (+) benefits. (Pop. 193 FT, 2,000 regular PT and 6,000 during high season) \$8.4 million bdtg., including \$2.1 million utility fund; 50 FTEs. Reqs. bachelor's degree (MBA or MPA preferred); successful exper. in intergovernmental relations, beach nourishment and revitalization, coastal area mngmnt. and building community consensus important;

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prior exper. in finance, HR, planning and project mngmnt. necessary. Submit letter of application, resume with salary history, and work related references to: Roger M. Scott, Senior Vice President, Springsted Inc., 1206 Laskin Road, Suite 210, Virginia Beach, VA 23451. Contact: rscott@springsted.com or Fax: 757/422-6617. Info at www.springsted.com or www.villagebhi.org. Deadline: July 28. EOE.

Chief of Inmate Services (Captain), Northern Neck Regional Jail

SALARY: \$41,714-\$66,687 (+) benefits. Supervise these jail depts.: Medical, Food Service, Transportation, EIP, Inmate Programs and Community Services. Min. reqs: Relevant bachelor's deg. (+) 5 yrs. exper. in criminal justice system. Must undergo comprehensive background investigation. Applications available at jail -- Northern Neck Regional Jail, P.O. Box 1090, 3908 Richmond Road Warsaw, VA 22572 -- or may be downloaded at www.nnrj.state.va.us. Direct questions to Capt. Hickey at 804/333-6002. Deadline: July 31. EOE.

Electronic (HVAC) Technician, George Mason University

SALARY: DOQ/DOE (+) benefits, including state-funded retirement. Seeking qualified journey level electronic (HVAC) technician to work in Facilities Maintenance. Must have at least 5 yrs. HVAC exper. with qualifications to perform installation, modification, repair and overhaul of university Direct Digital Control (DDC) systems and equipment. Req. exper./training in DDC systems and controls; extensive knowledge in HVAC; EPA CFC certification. Apply at <https://jobs.gmu.edu>. Open until filled. EOE.

Planning Technician, Ashland

SALARY: \$27,174-plus to start DOQ/DOE. Perform technical research and provide customer service in support of the Department of Planning & Community Development. Serves as a first point of contact for property inquiries and land development requests. Reports to director of planning & community development. Req. H.S. diploma or equiv. Bachelor's in planning or related field preferred. Obtain required town application and job description at Town of Ashland Municipal Building, 101 Thompson St. Mail or deliver completed applications to: Director

of Planning and Community Development, P.O. Box 1600, Ashland, VA 23005. Deadline: July 3. EOE.

Engineer II, Salem

SALARY: \$46,300-\$72,300 DOQ/DOE (+) benefits. P.E. license or the ability to obtain within 1 yr. is required for this position in the Water & Sewer Department. Prefer experience in public works and sewer systems. Apply: City of Salem Human Resources Department, 114 N. Broad St., Salem, VA 24153. Contact: 540/375-3060 or online at www.ci.salem.va.us. Deadline: July 24. EOE.

Main Street Manager, Waynesboro Downtown Development, Inc.

SALARY: \$40,000-\$60,000 DOE/DOQ (+) benefits. Coordinate activities of Waynesboro Downtown Development, Inc. (WDDI) volunteer committees and assist them with implementing work plans; supervise PT employees and consultants; develop economic development strategies based on historic preservation; assist in developing action plans based on Main Street four-point approach. Prefer relevant bachelor's degree, 3 yrs. related exper. and familiarity with local, state and federal programs related to downtown revitalization. Master's degree may be substituted for 1 yr. of experience. Send resume, letter of interest, 3 references and salary reqs. to: Search Committee Chair, Waynesboro Downtown Development, Inc., 301 W Main St., Waynesboro, VA 22980. Deadline: July 15. EOE.

Director of Public Works, Clifton Forge

SALARY: DOE/DOQ. (Pop. 4,300) Mngmnt. position directs and supervises Public Works Department, annual cleanups and has involvement in capital improvement projects. Strong customer service orientation essential. Req. appropriate education, supervisory exper. or any comb. of skills and educ. (Engineering degree preferred). Submit resume to: Thomas E. Harris, Town Manager, P.O. Box 631, Clifton Forge, VA 24422. Open until filled. EOE.

Manager of City Housing Bureau (Department of Neighborhood Preservation), Norfolk

SALARY: DOQ/DOE (+) benefits. New position. Manage all functions of the Neighborhood Preservation City Housing

Bureau. Involves planning, organizing and administering specialized development initiatives, housing, neighborhood planning, and citizen participation programs to improve the quality and sustainability of Norfolk's neighborhoods. View complete posting at http://www.norfolk.gov/Human_Resources/JobListing.asp. Submit online application or resume to: Department of Human Resources, 810 Union St., Norfolk, VA 23510. # 4833. Open until filled. EOE.

Manager of the Bureau of Administrative Services (Department of Neighborhood Preservation), Norfolk

SALARY: DOQ/DOE (+) benefits. New position. Manage all functions of the Bureau of Administrative Services in the Department of Neighborhood Preservation. Req. graduation from accredited 4-yr. college with master's degree in public admin., business admin., or related field and 4 yrs. increasingly responsible exper. in mngmnt. and finance; or any equiv. comb. of training and exper. View complete posting at http://www.norfolk.gov/Human_Resources/JobListing.asp. Submit online application or resume to Department of Human Resources, 810 Union St., Norfolk, VA 23510. # 4825. Open until filled. EOE.

Manager of the Bureau of Community Outreach, (Department of Neighborhood Preservation), Norfolk

SALARY: DOQ/DOE (+) benefits. New position. Plans and manages the Community Outreach Bureau in the Department of Neighborhood Preservation. Supervises and evaluates work of staff performing administrative, public info. and community outreach, professional and field activities in support of the dept.'s programs and services. Req. relevant bachelor's degree and 3 yrs. progressively responsible managerial exper. in comprehensive programs involving neighborhood revitalization, community engagement, urban planning, and community development. View complete posting at http://www.norfolk.gov/Human_Resources/JobListing.asp. Submit online application or resume to Department of Human Resources, 810 Union St., Norfolk, VA 23510. # 4826. Open until filled. EOE.

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Manager of Bureau of Neighborhood Revitalization, (Department of Neighborhood Preservation), Norfolk

SALARY: DOQ/DOE (+) benefits. New position. Manages the Bureau of Neighborhood Revitalization in the Department of Neighborhood Preservation. Bureau has primary responsibility for neighborhood standards and code compliance. Reqs. bachelor's degree and 2 yrs. graduate work in engineering, architecture, building construction or closely related area. Must possess 4 yrs. increasingly responsible supervisory and administrative exper. in code enforcement or neighborhood and housing preservation. Master's desirable. Familiarity with construction trades, housing and fire inspections is a plus. View complete posting at http://www.norfolk.gov/Human_Resources/JobListing.asp. Submit online application or resume to Department of Human Resources, 810 Union St., Norfolk, VA 23510. # 4827. Open until filled. EOE.

Class II Water Treatment Plant Operator, Marion

SALARY: \$9.99 per hr. to \$14.11 per hr. (+) benefits. 2.5% step after successful completion of 6 mo. probationary period. Will also accept an application of a Class III Operator if in position to achieve a Class II license within 1 yr. Town application and full job description can be picked up at Town Hall or mailed by request. Submit application, resume and copy of applicant's Virginia Department of Health license to: Town of Marion, 138 W. Main St., P.O. Box 1005, Marion, VA 24354. Contact: 276/783-4113. Deadline: June 29. EOE.

Information Systems Manager, Richmond Metropolitan Authority

SALARY: \$61,870-\$84,400 hiring range (+) benefits. IS environment consists of a Microsoft Windows 2000 domain on WAN. Network environments include TCP/IP, and fast Ethernet for 50 users on Windows XP and 2000 workstations. Support applications such as Microsoft Office Professional, Kronos Timekeeper Central, AccPac Pro Series and ABRA Suite. Reqs. knowledge of Microsoft products, including: 2000 server administration on TCP/IP networks with DHCP & WINS, Windows Exchange 2003. Prefer bachelor's degree in info. systems or computer science with 4-plus yrs. exper. in development, implementation and administration of info.

technology. E-mail, fax or mail confidential resume with cover letter and salary reqs. to: Human Resources, 919 E. Main St., Suite 600, Richmond, VA 23219. Fax: 804/523-3333, e-mail: jobs@the-rma.org. Log-on to www.rmaonline.org. Open until filled. EOE.

Library Associate (Flexible Part-Time), Leesburg

SALARY: \$15.03-\$25.23 per hour. (Pop. 35,000) Reqs. relevant bachelor's degree (+) 2 yrs. library exper. and MS Office Suite knowledge. Some evening/weekend shifts. Prefer master's in library science and 2 yrs. reference exper. Apply: Town of Leesburg application for employment req. See www.leesburgva.gov or request application from the HR Department at 703/737-7177. Resumes may be submitted as supplemental info. only. Mail application to: Town of Leesburg, HR Department, 25 W. Market St., Leesburg, VA 20176. Applications not accepted by fax or e-mail. Deadline: July 10. EOE.

Manager of Transportation, Roanoke

SALARY: Negotiable DOQ (+) benefits. (Pop. 95,000) Direct, plan and coordinate the operation of the Transportation Division, which is engaged in long-range highway programs, construction and maintenance of streets, bridges, sidewalks, street signs, pavement marking, street lights, traffic signals and fire alarm installation and maintenance. Reqs. relevant bachelor's degree; 5-10 yrs. exper. in construction and maintenance of streets or related facilities; considerable managerial exper; possession of Va. P.E. license or ability to obtain within 6 mos. of employment. Residency req. Apply on-line at www.roanokeva.gov. Deadline: July 17. EOE.

Environmental Planner, Stafford County

SALARY: \$38,958-\$65,436 DOQ. Assists with development and review of plans, studies, analyses and recommendations for the physical, social and economic development of the county. Provides staff support to boards and commissions; reviews subdivision and site plans; performs field reviews. Reqs. any comb. of educ. and exper. equiv. to graduation from accredited college in relevant field; some exper. in professional environmental planning and water quality mngmnt. Apply on-line at www.co.stafford.va.us. #1276. Deadline: July 6. EOE.

Land-Use Planner, Stafford County

SALARY: \$38,958-\$65,436 (+) benefits DOQ. Assist with development of plans, studies, analyses, and recommendations for the physical, social and economic development of the county. Reqs. any comb. of educ. and exper. equiv. to graduation from accredited college in relevant field. Prefer Va. planning exper. Resumes not accepted in lieu of county application. Apply on-line at www.co.stafford.va.us. #1275. Deadline: July 5. EOE.

Information Technology/Communication Manager, Eden, N.C.

SALARY: DOQ/DOE. Manage info. technology and communication systems, including installing and maintaining hardware and software; serve as local area network specialist; coordinate Internet services through a provider; update computer systems; maintain telephone systems with vendor support; manage and maintain FCC radio licenses, assist in maintaining city Web site; implement automated systems for existing manual ones. Reqs. relevant bachelor's degree and considerable exper. as computer systems analyst, programmer or systems administrator, including considerable network exper. Microsoft Certified Engineer certifications or equiv. accreditations desirable. Reqs. City of Eden application available at Eden City Hall, 308 E. Stadium Drive and Employment Security Commission, Hwy. 87, Reidsville, N.C. Open until filled. EOE.

Firefighter/Driver, Eden, N.C.

SALARY: \$27,994-\$42,417 DOQ (+) benefits. Must have current N.C. Class B Drivers License, N.C. Office of State Fire Marshal certification of Firefighter level II, Hazardous Materials Operations and Driver Operator. Additional certifications of N.C. Fire Inspector, Fire and Life Safety Educator, Qualified Instructor and Emergency Medical Technician preferred. Selected applicants must participate in an interview/extensive assessment process week of July 10. Reqs. City of Eden application and pre-employment drug screen. Applications available at Eden City Hall, 308 E. Stadium Drive and Employment Security Commission, Hwy. 87, Reidsville, N.C. Deadline: July 5. EOE.

POSITIONS

Assistant Director Water and Sewer, Manassas

SALARY: \$80,000-\$105,000 (+) benefits. (Pop. 37,000) Manage the Water and Sewer operations of the Utilities Department. \$15 million annual bdt. / 46 employees. Reqs. exper. selecting and motivating high performance staff; relevant bachelor's degree; min. 6 yrs. related exper. Water Plant Class I Operator certificate desired. P.E. license preferred. Contact: hr@ci.manassas.va.us or Fax 703/257-5827 or www.manassascity.org. Apply: Department of Human Resources, 9027 Center St., Room 302, Manassas, VA 20110. Open until filled. EOE.

Other positions

NOTICE: *The following positions also are listed on VML's Web site at www.vml.org.*

Senior (Counter/Customer Service) Planner, Albemarle County

SALARY: \$43,362-\$56,371 DOQ/DOE (+) benefits. Open until filled.

Director of Parks and Recreation, King George County

SALARY: \$61,372-\$70,577 DOQ (+) benefits. Open until filled.

Assistant City Traffic Engineer/Engineer III, Chesapeake

SALARY: DOQ/DOE (+) benefits. Open until filled.

Town Manager, Abingdon

SALARY: DOQ/DOE (+) benefits. Open until filled.

Planner, Bedford County

SALARY: \$35,755-\$39,331 (+) benefits. Open until filled.

Water Treatment Plant Operator, Rocky Mount

SALARY: Deadline: June 30.

Assistant City Attorney, Charlottesville

SALARY: \$52,000-\$58,000 DOQ (+) benefits. Deadline: July 14.

City Manager, Fayetteville, N.C.

SALARY: Negotiable DOQ/DOE (+) benefits. Deadline Aug. 18.

Hazardous Materials/Safety Officer, Manassas

SALARY: \$55,224-\$68,000 DOQ/DOE. Open until filled.

Executive Assistant to the Mayor, Norfolk

SALARY: \$62,005-\$107,090 (+) benefits. Deadline: June 30.

Budget / Procurement Specialist, Purcellville

SALARY: \$24-\$28 per hour DOE (+) prorated benefits. Deadline: June 29.

Assistant City Manager, Newport News

SALARY: Negotiable DOQ/DOE (+) benefits. Deadline: July 31.

Police Chief, Bedford

SALARY: \$57,739-\$81,585 DOQ (+) benefits. Deadline: July 7.

Assistant Director of Public Works, Campbell County

SALARY: Negotiable DOQ (+) benefits. Open until filled.

Programmer Analyst, Campbell County

SALARY: Negotiable DOQ (+) benefits. Open until filled.

Director of Public Works, Dumfries

SALARY: \$55,605-\$76,691. Open until filled.

Assistant County Administrator, Pulaski

SALARY: \$53,500-\$75,000 DOQ (+) benefits. (Pop. 35,000) Open until filled.

Director of Finance, Pulaski County

SALARY: \$49,000-\$70,000 (+) benefits. Open until filled.

Community Development Director, Pulaski County

SALARY: \$45,900-\$64,098 range (+) benefits. Open until filled.

County Assessor, New Kent

SALARY: \$62,930-\$64,832 start range DOQ (+) benefits. Open until filled.

Director of Economic Development and Tourism, New Kent County

SALARY: \$59,218-\$61,910 start range DOQ. Open until filled.

Main Street Program Executive Director, Bristol (Tenn. / Va.)

SALARY: \$30,000-\$35,000 DOQ (+) benefits. Deadline: July 15.

Water & Sewer System Engineer, Manassas

SALARY: \$54,000-\$75,000 DOQ (+) benefits. Open until filled.

Codes Compliance Officer (Environmental), Gloucester County

SALARY: \$32,216 to start (+) benefits. Open until filled. EOE.

Combination Inspector, Gloucester County

SALARY: \$36,198 to start (+) benefits. Open until filled. EOE.

Director of Planning, Front Royal

SALARY: \$48,526-\$77,583 DOQ (+) benefits. Open until filled.

Planner, Front Royal

SALARY: \$32,697-\$52,270 DOQ. Open until filled.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is Friday, July 7. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

CALENDAR

2006 National Summit on Performance Management for Fire Departments, July 10-11, Arlington

Presented by The Performance Institute. The event will provide education on performance measurement, accountability reporting, cost management and workforce development for fire departments. Explore best practices, lessons learned and ideas for measuring and improving fire and emergency medical capability. Cost: \$795. Group discounts available. See www.PerformanceWeb.org/fire.

Conference for Newly Elected Municipal Officials, July 19-21, Williamsburg

Sessions at the Woodlands Hotel in Colonial Williamsburg will focus on the fundamentals of serving as a council member, including information on making the most of meetings, freedom of information, public officials liability, budgeting and other topics. Registration fee: \$175; hotel rooms: \$109 (not including taxes) per night for a single/double room. Contact: Mary Jo Fields at VML – 804/649-8471 or mfields@vml.org.

National Association of Counties Annual Conference, Aug. 4-8, Chicago

Registration questions: 866/515-5021.

ICMA Annual Conference, Sept. 10-13, San Antonio

Contact ICMA: 202/289-4262.

Local Government Attorneys of Virginia Fall Conference, Oct. 5-7, Roanoke

Contact: Leisa Steele, LGA Conference Coordinator, 804/371-0202 or Lrs5c@virginia.edu.

VML Annual Conference, Oct. 15-17, Virginia Beach

Contact: Joni Terry at jterry@vml.org or exhibitors contact Kimberly Pollard at kpollard@vml.org. VML phone: 804/649-8471.

Virginia Building and Code Officials Association Annual Conference, Oct. 22-24, Staunton

Contact: Mary Jo Fields at mfields@vml.org or 804/649-8471.

Virginia Association of Counties Annual Conference, Nov. 12-14, Bath County

Contact: Linda Butterfield at 804/343-2507.

NLC Congress of Cities, Dec. 5-9, Reno, Nevada

Contact NLC: 202/626-3105.

Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.

Update

The newsletter of the
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



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P.O. Box 12164
Richmond, VA 23241
(804) 649-8471
Fax: (804) 343-3758
E-mail: e-mail@vml.org
www.vml.org

Executive Director
R. Michael Amyx

Editor
David Parsons

Associate Editor
Manuel Timbreza