

# Update

The newsletter of the  
Virginia Municipal League

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## Compromise appears near as budget talks continue

House and Senate budget conferees met for several hours Tuesday (May 30) in an effort to reach a compromise on the 2006-2008 state budget.

The five senators and six delegates also met with Gov. Tim Kaine. The governor reportedly told the conferees that he needed to be able to report that progress was being made on adoption of the budget when he meets with bond rating agencies on June 7.

Budget talks resumed after the House of Delegates rejected the 2006-2008 budget (HB 5002) adopted by the Senate on May 23. This procedural move set the stage for the resumption of budget negotiations.

At the May 25 meeting of the House of Delegates, House Appropriations Committee Chairman Vince Callahan said that

he hopes the conferees will complete their work within the next two weeks, and that he was confident a resolution would be reached before the end of the fiscal year.

Callahan said that provided that the special session continues, the budget could be adopted as late as June 22 and still take effect July 1. [If the special session continues, the governor has seven days to sign the bill or offer amendments. If the special session adjourned, they would have to reconvene 40 days later in a reconvened session (commonly called a veto session), to review any governor's amendments.]

Callahan also announced that the House conferees offered a compromise on K-12 education spending that they believe addresses most of the differences between



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## Kaine vetoes machinery and tools, gun bills

Gov. Tim Kaine vetoed HB 1290 and SB 260, the bills defining the definition of idle equipment pertaining to machinery and tools taxation. The governor did so at the May 19 meetings of the VML Legislative Committee and the Virginia Association of Counties steering committees in Williamsburg.

The General Assembly at its April 19 reconvened session had rejected the governor's amendments that would have deleted the references to the definition of idle equipment in HB 1290 and SB 260.

Kaine said that currently machinery and tools must have been idle for 12 months in order to be exempt from taxa-

tion, but the bills would establish a much shorter standard of three months. Kaine said that he was concerned that this significant change would adversely affect the revenue collections of local governments. The governor said that he would convene a work group to address issues on machinery and tools taxation. The work group will be headed by the Secretary of Commerce and Trade and the State Tax Commissioner, and will include representatives from local governments and manufacturers.

The governor also vetoed several other bills of interest to local governments:

- HB 370, which would have taken

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## FROM THE CAPITOL

### Budget compromise continued ...

the House and Senate.

Several newspapers reported that the talks on May 30 focused on state construction projects for colleges, prisons and mental health hospitals.

The education compromise offered by the House negotiators was reported as follows:

1. Fund the state portion of a 4 percent teacher pay raise, effective Dec. 1, 2006, as proposed by the Senate. In exchange, the House is asking the Senate to agree to continue the existing pilot on the Hard-to-Staff School Initiative, and to begin the process of phasing-out the cap on the deduction of federal revenues. (See explanation below.)

2. Increase by \$20 million the amount of Literary Fund money awarded for local school construction, as proposed by the Senate. In exchange, the House asks that the contribution rate for VRS be set at 9.20 percent, the amount included in the budgets introduced by both former Gov. Mark Warner and Kaine.

Currently, for each local school division, the state calculates the cost of providing the Standards of Quality in each locality. The state then deducts from this calculation a portion of federal revenues received by that school

divisions for certain federal programs: Title I: Improving Basic Programs, Title II-A: Improving Teacher Quality, Title IV: Safe & Drug Free Schools, Title V: Innovative Programs, Carl Perkins: Vocational Education, and IDEA: Special Education.

The cost of the SOQ is then split between the state and local governments, based on the composite index. Lowering the calculation of the SOQ (called basic aid), therefore, reduces the amount of state aid that goes to a locality.

Technically, it also reduces the mandatory local share for education, but most localities spend more than the required level. The main result is that the local government will receive less state aid.

Phasing-out the cap on the deduction of federal revenues is particularly harmful to school divisions with large concentrations of low-income students and students who receive special education.

The amount that can be deducted currently is capped at the lower of either the division per pupil amount or the statewide linear weighted average per pupil amount. The House amendment begins to phase out this cap – in FY07 (by 10 percent) and in FY08 (by 20 percent). If totally phased out, 29.22

percent of the revenues from the programs listed above would be deducted from basic aid prior to dividing the basic aid costs between the state and the local government. This would lower the state's basic aid payment. Again, lifting the cap especially hurts divisions with larger numbers of poor students who are eligible for Title 1 funds.

On the issue of teacher pay raises, the Senate proposal was to pay the state share of salary increases and related fringe benefits costs of an additional 1 percent increase effective Dec. 1, 2006, for funded SOQ instructional positions only. The amendment in the Senate budget states:

“It is the intent that the average instructional position salaries be improved throughout the state by at least 4 percent a year.” A local match based on the composite index is required. The introduced budget contained a 3 percent increase for all funded positions effective Dec. 1, 2006.

With the exception of transportation, the current Senate and House proposals are similar to the budgets proposed by those houses during the regular session. These differences were outlined in the Feb. 23 Legislative Bulletin. ❖

### Vetoes continued ...

away existing local government authority to regulate firearms along public highways. In the media release announcing the veto, Kaine said, “I am reluctant to take away local authority without a substantial reason, and there has been no demonstrable problem with the existing law.” The governor had proposed amending the bill to require that it be re-enacted in the 2007 session, but the House of Delegates rejected the amendment on April 19.

- HB 1185, which would have altered protection for riparian rights in the Commonwealth.

- HB 350 and SB 676, which would have consolidated the two Schools for the Deaf and Blind into one school in Staunton, provided for a continuing regional program in Hampton, and

conveyed the existing Hampton property to a specific nonprofit entity. The governor pledged to continue to work with interested parties toward reaching a consensus on the future of the schools. ❖



**AT THE LEAGUE****Kaine addresses VML Legislative Committee**

**G**ov. Tim Kaine and two of his key advisers addressed the VML Legislative Committee May 19 on topics ranging from the state budget and transportation funding to the effects of increased energy costs on local governments.

By addressing the Legislative Committee, which met jointly with the steering committees of the Virginia Association of Counties for the purpose of hearing from the governor, Kaine is making good on a promise not to forget his local government roots. Before being elected lieutenant governor in 2001, Kaine served four terms on Richmond City Council, two of them as mayor. He also served as chair of the VML Legislative Committee.

Kaine told the local leaders gathered in Williamsburg that he was optimistic that a resolution to the months-long state budget stalemate was at hand. With the start of the new biennium only about a month away, the governor said that legislators in both houses

were keenly aware of the importance of adopting a budget promptly.

Secretary of Transportation Pierce Homer explained for the Legislative Committee how the state's transportation buying power is being continually eroded. Without new sources of dedicated revenue for transportation, Homer said the amount of money available for new construction would continue to diminish as the cost of maintaining new and existing roads and bridges increases. As a result, some projects in the state's current six-year transportation plan are likely to be delayed or even removed in upcoming years.

Following a presentation by Stephen Walz, the governor's top energy adviser, the Legislative Committee discussed a number of energy-related issues. The committee asked VML staff to identify ways to address the increasingly complex energy issues most likely to affect local governments. Local government pocketbooks are being hit hard by rising fuel prices. The cost of operating

government fleets, heating and cooling buildings, and maintaining roads have jumped dramatically. Virginia Beach Mayor Meyera Oberndorf touched on the often-controversial issue of offshore drilling to explore for oil and natural gas. Other members talked about the controversy surrounding a proposed wind farm in Highland County.

Waynesboro City Manager Doug Walker suggested that a special work group might need to be convened to focus on the most important energy issues.

At Saturday's joint VML-VACo leadership training session for local elected officials, Secretary of the Commonwealth Kate Hanley spoke during lunch. Hanley, former chairman of the Fairfax County Board of Supervisors, served as president of VML in 1997-1998.

James City County Vice Chairman John McGlennon chairs the Legislative Committee. Vienna Mayor Jane Seeman is vice chair. ❖

**FROM THE CAPITOL****Tignor addresses State Board of Education SOQ committee**

**S**peaking on behalf of VML, Hampton City Council Member Rhet Tignor urged that the Board of Education to advocate strongly for promoting implementation of the remainder of the recommendations made by the Joint Legislative Audit and Review Commission in its 2002 study of education funding. Tignor made his remarks at a May 23 meeting of the Board of Education's Committee on the Standards of Quality, which met in Richmond to hear testimony from a variety of organizations interested in education.

Tignor pointed to three particular issues of interest to the league: teacher salaries, health insurance premiums and pre-kindergarten education.

On the issue of state support for teacher salaries, JLARC research shows that about three out of four school divisions paid a higher salary than the state budgeted salary in FY 2004. These

divisions educated about 90 percent of the public school students in the state.

To help address this issue, Tignor urged the board to return to its practice of including a teacher salary increase in the budget submission it makes to the governor each year.

With regards to health insurance premiums, JLARC research shows a consistent underestimating of the costs of these premiums. Tignor suggested that the board draw attention to this issue by examining whether the assumptions used to estimate health insurance costs for teachers are similar to those used for state employees, and by including more realistic estimates for health insurance premiums in its budget submission to the governor.

Tignor also supported the JLARC recommendation to update the per-pupil grant amount for the Virginia Pre-School Initiative. This amount has not

been increased since the program was started in 1996,

Tignor said the league also supports the revisions of the Standards of Quality that were adopted in 2004 but that have not yet been funded by the General Assembly. In other words, we support your recommendations concerning full-time elementary principals, additional assistant principals, reading specialists and a reduction in the caseload for speech language pathologists.

Stepping away from the JLARC study, Tignor said the league strongly opposed any maintenance of effort provisions other than those associated with the SOQ, because this approach would punish those localities that voluntarily spend beyond the required minimum. He also supported the development of alternative programs for students suspended and expelled from school. ❖

**FROM THE CAPITOL****VML to attend communications tax briefing**

At the request of the Virginia Department of Taxation, VML and VACo last week forwarded to their member local governments a notice of a meeting scheduled by the department for June 9 to discuss implementation of the new Communications Sales and Use Tax. The meeting will also cover other state-collected fees that will be replacing local taxes and fees on telephone and cable TV services effective Jan. 1, 2007.

VML and VACo representatives will attend the June 9 meeting, which is primarily intended to make communications service providers aware of the pending changes in their obligations that will result from the General Assembly's adoption of HB568 in the 2006 regular session. While local officials are welcome, they may find that the meeting is not particularly useful.

That meeting notice has caused some localities to ask whether they are required to take some official action to adopt the new taxes and/or repeal the existing ones. No local action will be needed. The new tax and fees will be implemented by the Department

of Taxation and automatically distributed monthly to localities. Because the legislation provides for "revival" of the former taxes and fees if the new law is found invalid by the courts, VML and VACo do not recommend repealing existing local ordinances at this time.

Each locality does need to make certain that the state Auditor of Public Accounts (APA) receives verified totals of the locality's receipts from each of the eliminated local communications taxes and fees in the fiscal year ending June 30, 2006. The APA will use these current year receipts to establish the distribution of the new state tax and fees to counties, cities and towns. The funds will be sent out monthly by the Department of Taxation. If the APA does not receive your verified numbers before Oct. 1, your locality risks not receiving its fair share of these replacement revenues.

A detailed discussion of the changes resulting from HB 568 and its implementation will appear in the June issue of Virginia Town and City. ♦

**ETCETERA****On-line influenza pandemic symposium offered for local governments**

Preparing a local government's response to an influenza pandemic is the topic of an on-line symposium to be offered by the Public Entity Risk Institute (PERI) on June 19-23. The program is free and open to any one with an interest in the topic. The registration Web site is at <http://marketing.riskinstitute.org/symposiumsignup/>.

This "virtual" symposium will present papers each day from local, national and international experts. The papers will examine the potential effects of an influenza pandemic, and will also discuss preparations and plans local governments should have in place to respond to this type of potential crisis. The symposium also will offer numerous resources and examples for use in local planning.

In an on-line symposium, a paper is e-mailed to all enrollees each day of the symposium. You can read the papers at

your convenience and pass them along to colleagues. You may also participate in an on-line discussion each day of the symposium through PERI's Symposium Center, where you can exchange information, ideas, comments, or ask questions about the papers presented.

The program will be directed by Robert McEvoy, a former county manager and current member of the public administration faculty at the Rockefeller College of Public Affairs and Policy at the University of Albany.

Other pandemic influenza planning resources, including a checklist for local governments are available on the Web site of the U.S. Department of Health and Human Services, <http://www.pandemicflu.gov/>. Additional information and a video are available on the Virginia Department of Health's Web page, <http://www.vdh.state.va.us/PandemicFlu/index.asp>.

The National League of Cities is gathering information and resource materials about pandemic flu and avian virus for local governments. This information may be found on NLC's Web site, [www.nlc.org/Newsroom/press\\_room/news\\_alert/01359.cfm](http://www.nlc.org/Newsroom/press_room/news_alert/01359.cfm). New information will be added, so check back.

If you have questions about state and local planning for an influenza pandemic, talk to your local health director or call Bob Mauskapf, statewide planning coordinator in the Virginia Department of Health's Emergency Preparedness and Response division at 804/864-7035. ♦

**ETCETERA****Changes coming to national response plan**

The Department of Homeland Security is transmitting a Notice of Change to the National Response Plan. This notice identifies sections in the December 2004 version of the NRP where changes have been made.

This Notice of Change will be followed later this year by an extensive review of the NRP, at which time the NRP will be reissued. The proposed changes and an executive summary can be viewed on the department's Web site, located at [http://www.dhs.gov/dhspublic/interapp/editorial/editorial\\_0566.xml](http://www.dhs.gov/dhspublic/interapp/editorial/editorial_0566.xml)

The National Response Plan establishes a comprehensive all-hazards approach to improve the ability of the United States to manage domestic incidents. This plan incorporates and integrates best practices and procedures from homeland security, emergency management, law enforcement, fire-fighting, public works, public health, responder and recovery worker safety, emergency medical services, and the private sector. It forms the basis for intergovernmental and private sector coordination during incidents. ❖

**Disaster preparedness information brochure available for seniors**

Hurricane season officially begins June 1, and the Virginia Department of Emergency Management just completed a weeklong preparedness campaign with the National Weather Service and other partners.

The department and its Web site has comprehensive information about hurricane and flooding preparedness. New

this year is a brochure Disaster Preparedness for Seniors. The department encourages organizations and individuals to get this brochure and share it within communities. The brochure is available by calling the department at 804/897-6510. ❖

**POSITIONS****Longer version of job ads posted at [www.vml.org](http://www.vml.org)**

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at [www.vml.org](http://www.vml.org). Visit the VML site and click on "Marketplace" to read the complete descriptions.

**Director of Public Works, Berryville**

SALARY: DOQ (+) benefits. (Pop. 3,400) Oversee operations of Public Works Dept. Reqs. knowledge of principles and practices of civil engineering and municipal public works admin.; ability to review and analyze plans and specs. for construction of public facilities and inspection/approval. Reqs. any comb. of educ. and exper. equiv. to graduation from accredited 4-yr. college with relevant degree. Must have extensive exper. in supervision of construction and maintenance. Call town clerk for job description at 540/955-1099 or

by e-mail at [townclerk@berryvilleva.gov](mailto:townclerk@berryvilleva.gov). Submit cover letter and resume, including info. regarding education, work history and exper., personal and prof. references (min. 2 each) to: Town Manager, 23 E. Main St., Berryville, VA 22611. Deadline: June 26. EOE.

**Assistant City Manager, Newport News**

SALARY: Negotiable DOQ/DOE (+) benefits. (Pop. 185,000) City is reshaping the culture of the organization with emphasis on teamwork and cross-departmental collaboration. Manage special projects and oversee and coordinate several depts. in the human services area; major emphasis on developing a more comprehensive system of human services delivery. Reqs. educ. and exper. equiv. to master's degree in public or business admin. or closely related field supplemented by extensive and progressively responsible exper., including mngmnt. and supervisory level exper. Apply either online at [www.jobs-nngov.com](http://www.jobs-nngov.com), e-mail resume to [scarpenter@nngov.com](mailto:scarpenter@nngov.com) or mail resume to 700 Town Center Drive, Suite 200, Newport News, VA 23606. Deadline: July 31. EOE.

**Police Chief, Bedford**

SALARY: \$57,739-\$81,585 DOQ (+) benefits. (Pop. 6,300) The dept. is a state-accredited agency with 28 sworn officers and 6 non-sworn personnel. Reqs. bachelor's degree from fully accredited institution in law enforcement, public or business admin. or related field or comb. of educ. and exper. equiv. to bachelor's degree; master's a plus; min. 10 yrs. progressively responsible law enforcement exper. Submit city employment application with notarized Authorization for Release Form, FCRA disclosure form and 2 letters of reference to: Attn: Human Resources; Police Chief, 215 E. Main St., Bedford, VA. 24523. Application, job description, release and FCRA forms may be obtained at above address or by logging on to [www.bedfordva.gov](http://www.bedfordva.gov). Deadline: July 7. EOE.

**Assistant Director of Public Works, Campbell County**

SALARY: Negotiable DOQ (+) benefits. Oversee project mngmnt. of the Landfill and Maintenance divisions, including a major facility expansion. Works closely with deputy county administrator on technical matters. Reqs. bachelor's degree

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## POSITIONS

and 2 yrs. related exper.; civil engineering degree or P.E. certification desired. Campbell County applications can be requested by calling 434/332-9818 or by writing to P.O. Box 100, Rustburg, VA 24588. Applications also available on-line at [www.co.campbell.va.us](http://www.co.campbell.va.us). Open until filled. EOE.

### **Programmer Analyst, Campbell County**

**SALARY:** Negotiable DOQ (+) benefits. Provide skilled support for applications on both Windows and i-Series platforms as member of the Information Technology Dept. Work with Infrastructure Services Group to plan and execute integration strategies necessary for the implementation of key application services and systems. Should possess associate's degree with 2 yrs. of related exper. A+ certification or other Microsoft certifications preferred. Campbell County applications can be requested by calling 434/332-9818 or by writing to P.O. Box 100, Rustburg, VA 24588. Applications also available on-line at [www.co.campbell.va.us](http://www.co.campbell.va.us). Open until filled. EOE.

### **Director of Public Works, Dumfries**

**SALARY:** \$55,605-\$76,691. Oversee dept. comprised of environmental maintenance, including streets, storm drainage, refuse collection and recycling; engineering; building permits; erosion and sediment control; city property mngmnt.; and capital project mngmnt. Supervise employees; develop and oversee budget. Degree in engineering or P.E. license req. Apply: Office of the Town Manager, P.O. Box 51, 17755 Main St., Dumfries, VA 22026. 703/221-3400. Open until filled. EOE.

### **Executive Director, Central Virginia Waste Management Authority**

**SALARY:** DOQ/DOE (+) benefits, including VRS. CVWMA is a regional public service authority that implements recycling and solid waste management services for 13 member governments in central Virginia. Works under the general direction of 20-member Board of Directors appointed by the participating member localities. Prefer extensive background in the administration of service contracts for recycling and waste management programs. Reqs. undergraduate degree or higher. Submit cover letter and resume to

"Executive Director Selection Committee" c/o CVWMA, 2100 W. Laburnum Ave., Suite 105, Richmond, VA, 23227. Deadline: June 21. EOE.

### **Assistant County Administrator, Pulaski**

**SALARY:** \$53,500-\$75,000 DOQ (+) benefits. (Pop. 35,000) Assists with all county functions, including Public Service Authority operations, several existing and potential regional efforts and strategic planning. Reqs. graduation from accredited college or university with bachelor's degree in business or public admin. (master's preferred) and progressive supervisory responsibility. Refer to [www.pulaskicounty.org](http://www.pulaskicounty.org) for job description and application. To apply, send completed application, resume, salary history and educational transcript to the Virginia Employment Commission Radford Office, to County of Pulaski Administrative Office, 143 Third St., N.W., Suite 1, Pulaski, VA 24301, or via e-mail to: [nburchett@pulaskicounty.org](mailto:nburchett@pulaskicounty.org). Call 540/980-7705 for questions. Application review begins June 15. Open until filled. EOE.

### **Director of Finance, Pulaski County**

**SALARY:** \$49,000-\$70,000 (+) benefits. (Pop. 35,000) New position responsible for financial management of all county functions, including the public service, industrial development and wireless authorities, as well as several regional agencies. Also responsible for HR mngmnt and benefits coordination. Reqs. bachelor's degree in accounting or business admin. (master's preferred) and progressive financial accounting and supervisory responsibility (prefer familiarity with BAI Municipal Software and Va. laws governing county, school board and public service authority finances). Refer to [www.pulaskicounty.org](http://www.pulaskicounty.org) for job description and application. To apply, send completed application, resume, salary history and educational transcript to the Virginia Employment Commission Radford Office, to County of Pulaski Administrative Office, 143 Third St., N.W., Suite 1, Pulaski, VA 24301, or via e-mail to: [nburchett@pulaskicounty.org](mailto:nburchett@pulaskicounty.org). Call 540/980-7705 for questions. Application review begins June 15. Open until filled. EOE.

### **Community Development Director, Pulaski County**

**SALARY:** \$45,900-\$64,098 range (+) benefits. (Pop. 35,000) Responsible for all aspects of planning and economic develop-

ment (business development and recruitment of basic employers zoning, building inspections, code enforcement, and tourism development), including assistance to the Planning Commission and Industrial Development Authority. Reqs. graduation from accredited college or university with bachelor's degree in planning or geography (master's degree preferred) and progressive planning and/or economic development responsibility. Refer to [www.pulaskicounty.org](http://www.pulaskicounty.org) for job description and application. To apply, send completed application, resume, salary history and educational transcript to the Virginia Employment Commission Radford Office, to County of Pulaski Administrative Office, 143 Third St., N.W., Suite 1, Pulaski, VA 24301, or via e-mail to: [nburchett@pulaskicounty.org](mailto:nburchett@pulaskicounty.org). Call 540/980-7705 for questions. Application review begins June 15. Open until filled. EOE.

### **County Assessor, New Kent**

**SALARY:** \$62,930-\$64,832 start range DOQ (+) benefits. Seeking experienced professional certified by State Tax Commissioner to plan, organize and perform assessment of real property to include mass appraisals and general reassessment. Prefer college graduate with professional certification and extensive experience in real property appraisal. Send resume and county application to: Human Resources, P.O. Box 50, 12007 Courthouse Circle, New Kent, VA 23124. Application review begins June 19. Job information and county application at [www.co.new-kent.va.us](http://www.co.new-kent.va.us). Open until filled. EOE.

### **Director of Economic Development and Tourism, New Kent**

**SALARY:** \$59,218-\$61,910 start range DOQ. Direct the retention, attraction and development of business through promotion of the county and its facilities. Plans, coordinates and conducts ongoing PR programs to promote tourism activities with business associations, citizen groups and the public. Reqs. 5 yrs. exper. and degree in marketing, planning, business admin. or related field (master's preferred). Preference given to past exper. in local govt. or regional economic development. Send resume and county application to: Human Resources, P.O. Box 50, 12007 Courthouse Circle, New Kent, VA 23124. Application review begins June 19. Job information and county application at [www.co.new-kent.va.us](http://www.co.new-kent.va.us). Open until filled. EOE.

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## POSITIONS

### Main Street Program Executive Director, Bristol (Tenn. / Va.)

SALARY: \$30,000-\$35,000 DOQ (+) benefits. Bristol, Tenn. / Va. is a newly designated Main Street Community. Bristol's main street is located on the state line of Tenn. and Va. Both Bristol cities have partnered with "Believe In Bristol" to dedicate resources to support the Main Street program. Duties include coordinating activities of Believe In Bristol's Main Street Program and the four volunteer committees and also assisting committees with implementing their work plans. Qualifications: bachelor's degree and 3 yrs. related exper. in one or more of the following areas: historic preservation, planning, economic development, retailing and marketing; a master's degree may be substituted for 1 yr. of exper. Exper. in the field may be substituted for education. Send resume, letter of interest, 3 references and salary reqs. to: Jean Burnette, President, Believe In Bristol, P.O. Box 1931, Bristol, TN 37621-1931. Deadline: July 15. EOE.

### Development Specialist, Falls Church

SALARY: \$57,400 (+) benefits. Develop, administer, monitor, coordinate and evaluate affordable housing beginning July 3 for Housing and Human Services Division. Reqs. min. 5 yrs. exper. in housing development and financing, and project mngmnt., including min. 1 yr. in affordable housing development; bachelor's degree in real estate development, urban planning, business admin., economics or related field (master's degree and or financial/real estate development preferred). Submit resume to City of Falls Church, Human Resources Division, 300 Park Ave., Falls Church, VA 22046 or e-mail to hr@fallschurchva.gov. Deadline: June 9.

### Community Development Program Administrator, Virginia Department of Housing and Community Development

SALARY: \$40,000-\$55,000 hiring range DOQ (+) benefits. Responsibilities include: creation, delivery and evaluation of programs to increase capacity in developing and maintaining affordable housing, community and economic development activities in targeted communities; interpreting state and federal policies related to the overall mission of the Office of Community Capacity Building and its resulting

programs. For details, go to Job Opportunities at [www.dhcd.virginia.gov](http://www.dhcd.virginia.gov). Must submit completed state application by mail, fax or e-mail to: DHCD, HRO, 501 N. 2nd St., Richmond, VA 23219; fax 804/786-7310; e-mail [hroffice@dhcd.virginia.gov](mailto:hroffice@dhcd.virginia.gov) or call 804/371-7000 for more information. Position # 00303. Deadline: June 2. EOE.

### County Planner II, Henrico

SALARY: \$40,919-\$71,825 (+) benefits. Must think critically, produce high quality work and apply workable knowledge of statistics, mathematics, economics, sociology, zoning, land use, GIS, urban design and map reading in researching and drafting staff reports for rezoning, provisional use permits, small area studies and special projects, including site selection analysis and updates to the comprehensive plan. Reqs. master's degree in planning and min. 1 yr. of professional exper. in urban and/or county planning or bachelor's degree combined with min. 3 yrs. of professional exper. in urban and/or county planning. Person with master's degree and less than 1 yr. exper. may also be considered by under filling position as Planner I. AICP certification preferred. For more specific descriptions of duties and qualifications and to apply, log on to [www.henricojobs.com](http://www.henricojobs.com). #1001-0023. Deadline: June 25. EOE.

### Water & Sewer System Engineer, Manassas

SALARY: \$54,000-\$75,000 DOQ (+) benefits. Perform engineering, planning and project management of water and sewer system initiatives, including drought planning, emergency action planning, dam safety compliance implementation, land use and lake management. Reqs. bachelor's degree from 4-yr. college or university with major in engineering or physical science and experience in water resources mngmnt.; thorough knowledge of local, state and federal regs. pertaining to water and sewer deparat. Activities. Registered P.E. or candidate pursuing a P.E. preferred. Apply: Department of Human Resources, 9027 Center St., Manassas, VA 20110. FAX: 703/257-5827; e-mail: [hr@ci.manassas.va.us](mailto:hr@ci.manassas.va.us); [www.manassascity.org](http://www.manassascity.org). Open until filled. EOE.

### Codes Compliance Officer (Environmental), Gloucester County

SALARY: \$32,216 to start (+) benefits. Ensure compliance with county erosion and sediment control ordinance and approved plans. Reqs. associate's degree and 3-5 yrs. exper. in plan review. Must have or obtain

E&S certifications within 12 mos. For complete position details and Gloucester County application, visit or contact the Gloucester County Human Resource Department, 6467 Main St., Suite A, Gloucester, VA 23061; 804/693-5690; or download from: [www.gloucesterva.info/hr/hrhome.htm](http://www.gloucesterva.info/hr/hrhome.htm). Open until filled. EOE.

### Combination Inspector, Gloucester County

SALARY: \$36,198 to start (+) benefits. Ideal candidate will be certified to inspect residential and commercial construction/renovation in all disciplines (building, plumbing, mechanical & electrical). Reqs. 5-7 yrs. experience in construction work or inspections. (Will consider applicants not able to meet all requirements at a lower job classification) For complete position details and Gloucester County application, visit or contact the Gloucester County Human Resource Department, 6467 Main St., Suite A, Gloucester, VA 23061; 804/693-5690; or download from: [www.gloucesterva.info/hr/hrhome.htm](http://www.gloucesterva.info/hr/hrhome.htm). Open until filled. EOE.

### City Clerk, Emporia

SALARY: \$26,000. Perform skilled clerical work under the general supervision of the city council and city manager. Reqs. thorough knowledge of the functions and organization of municipal government, rules of order related to public hearings and knowledge of the city charter and city code. Serve as clerk to city council. Reqs. any comb. of educ. and exper. equiv. to graduation from H.S. supplemented by course work in business or public admin. and extensive exper. in govt. at a responsible level. Send letter of interest and resume to: City of Emporia, Human Resources Department, P.O. Box 511, Emporia, VA 23847. FAX: 434/634-0003; e-mail: [bessie.reed@ci.emporia.va.us](mailto:bessie.reed@ci.emporia.va.us). Deadline: June 2. EOE.

## Other positions

NOTICE: The following positions also are listed on VML's Web site at [www.vml.org](http://www.vml.org).

### Facilities Design and Construction Bureau Chief, Arlington

SALARY: Up to \$111,000. Open until filled.

### Information Technology Specialist, Manassas Park

SALARY: \$39,000-\$50,000 hiring range DOQ/DOE (+) benefits. Open until filled.

*Continued on page 8*

## POSITIONS

### Deputy County Administrator, Stafford County

SALARY: Negotiable DOQ (+) benefits.  
Deadline: June 10.

### Housing Code Administrator, Virginia Beach

SALARY: \$55,453 to start.  
Deadline: June 7.

### Director of Finance, King George County

SALARY: \$70,000-\$80,000 hiring range  
DOQ (+) benefits. Open until filled.

### Director of Tourism, Town of Appomattox

SALARY: DOQ/DOE (+) benefits. Open  
until filled.

### Director of Management Services, Bedford County

SALARY: DOQ/DOE (+) benefits. Open  
until filled. EOE.

### Assistant to the County Administrator, Halifax

SALARY: \$44,000-\$48,000 hiring range  
DOQ (+) benefits. Open until filled.

### Town Manager, Pennington Gap

SALARY: DOQ/DOE (+) benefits. Dead-  
line: June 16.

*DEADLINE: The deadline for placing a job advertisement in the next issue of Update is Friday, June 9. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

## CALENDAR

### Virginia First Cities Annual Board Meeting, June 9, Petersburg

To be held at the Old Restored Petersburg Train Station beginning at 9:30 a.m. Gov. Tim Kaine is the keynote speaker. For additional information, contact Sam Baird at 804/643-1166 or at mcminimy\_associates@cavtel.net or contact Kelly Harris-Braxton at kharrisbraxton@vafirstcities.com.

### Dealing with Differences: Diversity and the Generation Gap at Work, June 14, Richmond

Virginia Institute of Government seminar in partnership with Chesterfield County. For employees at any level who interact with a staff that is diverse and includes multiple generations. Group discounts. Contact Jovan Hackley at jh5sr@virginia.edu or visit VaInstituteofGovernment.org.

### New Strategies for Managing Performance Challenges, June 15, Henrico County

Virginia Institute of Government seminar in partnership with Virginia Chapter of International Personnel Management Association, Local Government Attorneys of Virginia and VML. Seminar will provide managers and leaders with tools to design individual and team performance contracts, give employees responsibility for improving marginal performance, effect amicable departures, and link performance to compensation systems. Group discounts. Contact Jovan Hackley at jh5sr@virginia.edu or visit VaInstituteofGovernment.org.

### Virginia Local Government Management Association, June 21-23, Virginia Beach

Hilton Virginia Beach Oceanfront. Contact: Denise Thompson at dthompson@vml.org or 804/649-8471.

### 2006 National Summit on Performance Management for Fire Departments, July 10-11, Arlington

Presented by The Performance Institute. The event will provide education on performance measurement, accountability reporting, cost management and workforce development for fire departments. Explore best practices, lessons learned and ideas for measuring and improving fire and emergency medical capability. Cost: \$795. Group discounts available. See www.PerformanceWeb.org/fire.

### Conference for Newly Elected Municipal Officials, July 19-21, Williamsburg

Sessions at the Woodlands Hotel in Colonial Williamsburg will focus on the fundamentals of serving as a council member, including information on making the most of meetings, freedom of information, public officials liability, budgeting and other topics. Registration fee: \$175; hotel rooms: \$109 (not including taxes) per night for a single/double room. Contact: Mary Jo Fields at VML – 804/649-8471 or mfields@vml.org.

### National Association of Counties Annual Conference, Aug. 4-8, Chicago

Registration questions: 866/515-5021.

### ICMA Annual Conference, Sept. 10-13, San Antonio

Contact ICMA: 202/289-4262.

### Local Government Attorneys of Virginia Fall Conference, Oct. 5-7, Roanoke

Contact: Leisa Steele, LGA Conference Coordinator, 804/371-0202 or Lrs5c@virginia.edu.

### VML Annual Conference, Oct. 15-17, Virginia Beach

Contact: Joni Terry at jterry@vml.org or exhibitors contact Kimberly Pollard at kpollard@vml.org. VML phone: 804/649-8471.

### Virginia Building and Code Officials Association Annual Conference, Oct. 22-24, Staunton

Contact: Mary Jo Fields at mfields@vml.org or 804/649-8471.

### Virginia Association of Counties Annual Conference, Nov. 12-14, Bath County

Contact: Linda Butterfield at 804/343-2507.

### NLC Congress of Cities, Dec. 5-9, Reno, Nevada

Contact NLC: 202/626-3105.

*Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.*

NEWLY ELECTED  
MUNICIPAL OFFICIALS

July 19-21, 2006  
Woodlands Hotel & Suites  
Williamsburg

**Who should attend?** The conference is designed primarily for newly-elected officials, but it also provides a refresher course for incumbent officeholders and staff. Concurrent sessions will be held so that the content of workshops can be targeted to larger and smaller jurisdictions.

**Location.** The conference will be held at the Woodlands Hotel & Suites, 105 Visitor Center Drive, Williamsburg, Va. 23185. Directions: From Interstate 64, take Exit 238 onto Route 143 East. Follow Route 143 to the second traffic light and bear right onto Route 132. Continue on Route 132 following signs to the Visitors Center. At second left, turn onto concrete aggregate road, Route 132Y. Turn at the first left; the Woodlands Hotel & Suites is at the top of the hill. Web site: <http://www.history.org/visit/stayWithUs/williamsburgWoodlands/>. Telephone: (757) 220-7960.

**Hotel reservations.** Call Colonial Williamsburg Conference Registration at 800-261-9530. Give the booking code **VIRG06F** to receive the conference room rate of \$109 (not including taxes). The deadline for making hotel reservations is **June 19**. One night's deposit for room and tax is required; credit cards are accepted. Check-in time is 4 p.m.; check-out time is 11 a.m.

**Registration fee.** The \$175 fee includes instructional costs, reception and dinner on Wednesday, lunch and dinner on Thursday, and refreshment breaks. Partial registration fees for conference participants are not available, although tickets for individual meal functions for spouses or guests may be purchased as shown below. To register, complete the form and return with check made payable to VML; send to Sherall Dementi, VML, P.O. Box 12164, Richmond, Va. 23241. Credit cards not accepted. Forms may be faxed to 804/343-3758 and payment made upon arrival.

**Dress:** Business casual is appropriate for all events.

----- **Registration Form** -----

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Name as it should appear on name badge

\_\_\_\_\_  
Spouse/guest (if attending)

Telephone: (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_

**Registration fee:**     \$175 per conference registrant

**Dietary needs:**

**Guest Fees:**         \$55 Wednesday reception & dinner

Vegetarian

(Check events         \$25 Thursday luncheon

Low Sodium

guests will attend)  \$35 Thursday dinner

Other:

**Total enclosed:**    \$\_\_\_\_\_

# Update

The newsletter of the  
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



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