

# Update

August 25, 2006

The newsletter of the  
Virginia Municipal League

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## New VDOT regulations will affect local land use

Local governments will have a chance to comment soon on new state regulations that will require any comprehensive plan amendment, rezoning, site plan or subdivision plat that will substantially affect transportation on state-controlled highways to be reviewed by the Virginia Department of Transportation.

Legislation passed by the 2006 session of the General Assembly prompted the new regulations. VML, private groups and local government planning directors and transportation engineers have been working with VDOT over the summer to develop an agreed set of regulations. The regulations will take effect by the end of the year.

The law simply states that plan amendments, rezonings and site plans / subdivision plats must be submitted to VDOT if

they substantially affect transportation on state highways. To provide more guidance, the regulations attempt to define the term "substantially affect."

For a comprehensive plan amendment,

the proposed regulations spell out that a substantial effect occurs if the amendment will generate 2,000 or more additional vehicle trips per day on state-controlled highways, assuming the highest density of permissible use according to industry standards.

For rezonings, if the project will generate more than 100

vehicle trips per peak hour or more than 200 per day (a 20 lot subdivision) on state highways, substantial impact is assumed and a VDOT review is required.

For cities and towns that maintain their own streets, if a proposal will gener-



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### AT THE LEAGUE

## Conference mailing sent; humorist to speak at banquet

VML mailed its annual conference packet to members last week. The conference will be held Oct. 15-17 at the Virginia Beach Convention Center.

The mailing includes an updated conference program, the forms necessary to designate voting members at the annual business meeting, to be held Oct. 17 at 3:10 p.m. and other conference information.

As a reminder, Sept. 1 is the deadline for making hotel reservations. Requests received after that date will be handled on a space available basis with no guarantee

that the special VML rate will be available. Deadline for cancellation of housing reservations without penalty is Friday, Sept. 22. No refund on deposits will be made after this date.

Humorist Jeanne Robertson will be the closing speaker at the conference's banquet on Tuesday night, Oct. 17. Robertson uses original, reality-based humor to give audiences a fresh perspective on life and work.

Conference information also is posted on the VML Web site at [www.vml.org](http://www.vml.org). ❖

## FROM THE CAPITOL

## VDOT regulations continued ...

ate more than 1,000 vehicle trips daily and is within 3,000 feet of a state highway, VDOT review is required.

The standards for significant site plans and subdivision plats are the same as those for rezonings.

In cases where one of the changes included in the new law is sought, the regulations will create a significant

increase in the amount of work involved for an applicant and for local government staff. The new law, however, could lead to better land-use decisions by mandating that the effects on transportation be studied more realistically.

VML will send information on how to access the regulations and how to comment as soon as it is available. ❖

## SOQ public hearings set for September

The Board of Education will hold public hearings across the state during the later half of September as part of its biennial review of the Standards of Quality. The board also is seeking public comment by mail, fax or e-mail. Comments may be mailed by Sept. 29 to Anne D. Wescott, assistant superintendent for policy and communications, P.O. Box 2120, Richmond, VA 23218-2120; telephone 804/225-2403; fax: 804/225-2524; e-mail: policy@doe.virginia.gov

The board has been asked to re-confirm its support for four revisions to the Standards of Quality approved by the board in 2004 but not funded by the General Assembly. Should the board support these revisions, they would cost the state \$100.3 million in FY07 and \$103.8 million in FY08.

Required local costs would be about \$80 million a year.

The four standards include:

- a full-time principal for every elementary school, regardless of the number of students;
- one full-time assistant principal for each 400 students in each school;
- one full-time reading specialist for each 1,000 students;
- decreasing the staffing standard for speech-language pathologists from 68 to 60 students.

Many localities already are funding some of these positions with 100 percent local dollars. For example, in 2004 the state estimated that state standards required only a part-time principal in 130 elementary schools. In reality, there were only 3 schools in the state that did not have a full-time principal because localities funded full-time positions.

In these cases, the state funding

would then help pay for the positions that the localities already are funding. This local funding, however, has been discretionary. If the board raises the SOQs, some of the local discretionary funding would become mandatory.

Further, while most localities are funding education well beyond the minimum required under the SOQ, they may not be funding positions such as reading specialists.

Each local government will have to work with its school divisions to determine the effect in its particular situation.

The board also has been urged to increase staffing standards for data / assessment / remediation specialists, mathematics specialists and school librarians.

The dates, times and locations of the board's public hearings are as follows:

Monday, Sept. 11

Blacksburg Middle School Auditorium  
3109 Price's Fork Road  
Blacksburg, VA 24060  
540/951-5800  
<http://www.mcps.org/bms>

Thursday, Sept. 14

Abingdon High School Auditorium  
705 Thompson Drive  
Abingdon, VA 24210  
276/739-3200  
<http://ahs.wcs.k12.va.us>

Monday, Sept. 18

Youth for Tomorrow Auditorium  
11835 Hazel Circle Drive  
Bristow, Virginia 20136  
703/631-3360  
<http://www.youthfortomorrow.org/>

Monday, Sept. 18

Sussex Central High School Auditorium  
21394 Sussex Drive  
Sussex, Virginia 23884  
434/246-6051  
[http://www.sussex.k12.va.us/SCHOOLS/HIGH/SCHS\\_CENTRAL\\_HS.htm](http://www.sussex.k12.va.us/SCHOOLS/HIGH/SCHS_CENTRAL_HS.htm)

Tuesday, Sept. 19

Robinson Secondary School Recital Hall  
5035 Sideburn Road  
Fairfax, VA 22032  
703/426-2100  
<http://www.fcps.edu/RobinsonSS>

Tuesday, Sept. 19

William Fox Elementary School  
2300 Hanover Ave.  
Richmond, VA 23220  
804/780-6259  
<http://www.richmond.k12.va.us/schools/fox/index.html>

Thursday, Sept. 21

Jolliff Middle School  
1021 Jolliff Road.  
Chesapeake, VA 23321  
757/465-5246  
<http://www.cps.k12.va.us/Schools/home.php?school=JMS>

Monday, Sept. 25

Monticello High School  
1400 Independence Way  
Charlottesville, VA 22903  
434/244-3100  
<http://schoolcenter.k12albemarle.org/education/school/school.php?sectiondetailid=221>

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## FROM THE CAPITOL

## SOQ public hearings continued ...

Monday, Sept. 25  
 Petersburg High School  
 3101 Johnson Road  
 Petersburg, VA 23805  
 804/862-7096  
<http://phs.petersburg.k12.va.us/home.aspx>

Wednesday, Sept. 27  
 Dunbar Middle School of Innovation  
 1200-1208 Polk St.  
 Lynchburg, VA 24504-3149  
 434/522-3740  
<http://www.lyncburg.org/Schools/Dms/Default.htm>

## Budget amendment action expected Aug. 28

The General Assembly is expected to act Aug. 28 on Gov. Tim Kaine's budget amendment to fix the \$130 million error that overestimated the amount of money local governments with school divisions would receive from the state sales tax in fiscal year 2007.

The governor's budget amendment is expected to hold local governments harmless from any increased local costs for FY07 due to the mistake. Since the legislature remains in special session for transportation and budget issues, the General Assembly has the ability to amend the budget prior to the beginning of the school year.

The change would be for the first year of the biennium only. Changes to the second year (FY08) will be discussed during the regular 2007 legislative session.

Locality-specific numbers on the effect of the amendment should be released by the end of this week or by Monday. Even in the absence of these locality-specific numbers, the amendment will have a positive effect on every city, town and county that has a school division.

As background, the State Tax Department over-estimated the portion of the sales tax that is dedicated to paying for the Standards of Quality, the minimum requirements for operating a school system. When the sales tax estimate is reduced, the state and local shares of the SOQ increase.

Here's why:

For each school division the state calculates the cost of providing the SOQ. Then 1 1/8 cents of the state sales

tax is deducted from this cost. The remaining cost is split between the state and the locality based on a composite index that measures the local ability to pay. If the estimated sales tax increases, then the state and local shares go down. In this situation, the estimated sales tax will decrease, so the state and local shares will go up.

The state adopted its budget at the last minute this year, making it difficult for localities to adjust for this mistake.

The league sent an *Action Call* on Aug. 22 urging that local officials contact their delegates and senators by Friday, Aug. 25, to urge support for the sales tax budget amendment. ❖

## General Assembly may act on land conservation tax credits



The money committees and the General Assembly may take up on Aug. 28 the governor's amendments to HB 5019 and SB 5019, the land conservation tax credit program.

The tax credits, which are a pivotal part of the state's effort to protect 400,000 acres of Virginia's fields and forests by 2010, would be capped at \$100 million under the amendments submitted by the governor. This cap would be adjusted annually by the consumer price index.

The tax credits in the current versions of HB 5019 and SB 5019 have caps of \$50 million in 2007 and \$75 million in 2008.

The gubernatorial amendments to HB 5019 and SB 5019 also would remove a \$750,000 per-transaction cap on easements granted for property located in Southwest and Southside Virginia.

The credit program currently has no

cap, but the General Assembly, particularly the members of the Senate Finance Committee, have concerns about how much the program costs. The cap on the program and the repeal of the estate tax were crucial elements in the budget negotiations between the House and the Senate that culminated in the budget agreement reached last month.

The purpose of the caps is to ensure that the program will have a more predictable fiscal impact while at the same time preserving environmentally significant land. Preserving open space, parks and other natural areas, a goal long-held by VML members, supports habitat and species diversity, provides buffers for water quality protection, and enhances air quality.

Kaine's amendments left intact the General Assembly's repeal of the estate tax on July 1, 2007. ❖

## FROM THE CAPITOL

## Local source revenues report available

The Commission on Local Government has published its report analyzing the performance of Virginia's counties and cities in generating own-source revenue from property taxes, non-property taxes and non-tax instruments between FY89 and FY04.

The current report, which is based upon the latest available data, contains statistical tables that trace local-source revenue collections for all jurisdictions over a 15-year period. The data reveals that more than 87 percent of the Commonwealth's counties and cities experienced overall declines in total per capita local-source revenue receipts during at least one fiscal year covered by the report, with instances of revenue

diminution arising most frequently in the recessionary periods of FY92, FY96 and FY98 through FY02.

Copies of the commission's findings, and the supporting 192 tables, can be downloaded from the agency's web site (<http://www.dhcd.virginia.gov/CD/CLG>) under the following titles: "Local-Source Revenue Profile of Virginia's Counties and Cities, FY1989-2004" (rev8904a.pdf) and "Local-Source Revenue of Virginia's Counties and Cities: Detailed Statistical Exhibits, FY1989-2004" (rev8904b.pdf).

If you have questions concerning the 1989-2004 Local-Source Revenues Report, contact Steve Ziony at 804/786-6761 or [Steve.Ziony@dhcd.virginia.gov](mailto:Steve.Ziony@dhcd.virginia.gov).



## Kaine addresses Smart Beginnings summit

More than 26,000 third graders fail the reading test required under the standards of Learning annually, and more than half of those go on to fail the reading test taken as fifth graders, according to Gov. Tim Kaine.

Kaine presented these statistics at the Smart Beginnings summit held Aug. 14 in Richmond. He said his administration has the goal of reducing the number of students failing the exam to 10,000 by 2010.

The governor also pointed out that every year, 10,000 students between kindergarten and the 3rd grade have to

repeat a school year, at a cost of about \$8,000 student. The governor said that it would make more sense to put resources into getting children prepared to do well upon entering school than in having to put resources into remediation.

Smart Beginnings is an initiative of the Virginia Early Childhood Foundation, which has the goal that every child in Virginia will enter kindergarten healthy and ready to succeed in school and in life.

Additional information on Smart Beginnings is available at <http://www.smartbeginnings.org/sb.htm>. ❖

## Statewide salary and benefit survey adds participants

More than 100 jurisdictions are paid subscribers to the Virginia Institute of Government's new Compensation Survey System (CSS). Participants are able to easily retrieve comparative personnel information on salaries and fringe benefits.

To date, 26 cities, 43 counties, 33 towns and five regional entities have signed up to participate.

If your local government has not signed on, get started today by visiting <http://www.comp-survey.com/> to obtain a login and password. An online tutorial is available and staff is available by phone and e-mail to assist. For techni-

cal assistance, contact Mike Swallow at 801/269-8977 or e-mail [personnelsystems@comcast.net](mailto:personnelsystems@comcast.net).

VML, VACo and the Virginia International Personnel Management Association have endorsed the online salary and benefit survey system.

The annual cost to participate is between \$50 and \$500, based on population.

If you wish to subscribe or have general questions about the CSS, contact Tedd Povar at the Institute at 804/371-0202 or e-mail [tep3e@virginia.edu](mailto:tep3e@virginia.edu). ❖

## FROM THE CAPITOL

## Regulatory reform contact information available

Local officials are urged to encourage staff to identify unnecessary or burdensome state regulations and forward suggestions for reform to the Government and Regulatory Reform Task Force launched by Attorney General Bob McDonnell on Aug. 2.

The task force's e-mail address is

regreform@oag.state.va.us. Staff members assigned to work with the task force include Martin Kent, counsel to the Attorney General, and Nicole Riley, policy adviser. Kent's telephone number is 804/786-3510; Riley's is 804/786-6425. ❖

## State finances up, but slow down is predicted

While states overall finished FY06 with nearly 25 percent more money than in the previous year, state revenue growth is predicted to slow considerably this year, according to the National Conference of State Legislatures (NCSL).

The NCSL said that states have rebounded slowly from depressed economic conditions faced earlier this decade. Beginning in 2001 and over the next five years, states had to close \$264 billion in budget gaps. The bottom lines of states showed marked improvement during the last three years, but NCSL predicts that overall revenue growth will be only about 3 percent in the coming year, while state spending is expected to growth 7.6 per-

cent. NCSL will release a more detailed report on states' revenues later this year.

Closer to home, Gov. Tim Kaine will present the final fiscal 2006 numbers to the General Assembly's budget and finance committees on Aug. 28. While Virginia revenues are healthy, localities are beginning to see a slowdown in home sales and home prices. In addition, an Aug. 17 report by the Conference Board showed a slight decline in the survey of U.S. leading economic indicators in July, with an overall slight decline in the leading index in the last four out of six months. This index includes housing starts and unemployment, among other business factors. ❖

## AT THE LEAGUE

## Rehabilitation, reuse of buildings to be focus of VBCOA conference

Maintenance and design issues surrounding historic buildings and the reuse of existing historic structures will be the focus of the 78th annual school and conference of the Virginia Building and Code Officials Association.

The conference, to be held Oct. 22-24 at the Stonewall Jackson Hotel in Staunton, also will include a session

on the International Electric Building Code.

Officers for 2006-2007 will be elected during the conference.

Conference registration information is available at VBCOA's web site at this address: [http://www.vbcoa.org/06\\_Annual\\_Con/06\\_Con.html](http://www.vbcoa.org/06_Annual_Con/06_Con.html). ❖

## ETCETERA

## Homeland security grants available to selected communities

Local governments have until Sept. 22 to apply for grant funding through the U.S. Department of Homeland Security's Commercial Equipment Direct Assistance Program (CEDAP). This program provides grant funding for first responder equipment for communities not typically eligible to receive funds through the Urban Areas Security Initiative program (UASI).

CEDAP is intended to help agencies and departments from "smaller" communities and rural areas (i.e., those localities not in an UASI region) to acquire and effectively use commercially available equipment and technology for first

responders. The program was established in FY05, and proved to be a very competitive grant program.

Eligible applicants include fire, law enforcement agencies, and other emergency responders who can demonstrate in their application that the equipment will be used to improve their ability to respond to a major critical incident or improve their ability to work with other first responders through sharing of equipment, joint training or operational planning, etc. (VML has noticed that the trend in homeland security funding grants appear to favor more collabora-

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## ETCETERA

## Homeland security grants continued ...

tive and regional approaches).

CEDAP gives training on all of the devices and systems offered through the program to allow successful applicants to develop a basic level of proficiency with the items they are awarded through grants. All grant winners must participate in training on the equipment they receive. If the equipment or system awarded is highly complex, this training may be given in the community that received it.

According to the Department of Homeland Security, more than \$35.2 million worth of equipment and train-

ing have been awarded to almost 2,000 fire departments and law enforcement agencies since FY05.

Additional information and application forms may be found at <http://www.rkb.mipt.org>. When you reach the Responder Knowledge Base (RKB) Web site, go to the right side and click on "Login as guest." When the next page appears, scroll down and click on the title Commercial Equipment Direct Assistance Program. You can then see additional information and the application form.

Once an application is submitted, it will undergo several steps, including ap-

proval by the applicant's respective State Administration Agency and a review board consisting of subject matter experts. State agencies are responsible for determining if the equipment requested in an application is consistent with the state's homeland security strategy.

Applicants and those interested in applying can call the grants and training (G&T) centralized scheduling information desk at 1-800-368-6498 for more information about the program. If applicants have problems with the online registration or application, they can call the RKB at 703/641-2078. ❖

## Victim Notification Program to expand to jails

A system designed to inform victims when perpetrators are released from prison is being expanded to include city and regional jails.

The system, Victim Information and Notification Everyday (VINE), will allow victims to call a toll-free number to find out if an offender is in jail or be notified via e-mail or telephone if an offender has been released, transferred facilities or escapes.

A \$1.25 million federal grant will allow the system to be expanded to include Virginia's jails, which will take two years to expand to 73 city and regional jails. The state will pay \$600,000 per year thereafter for the system.

To learn more about this program, click log-on to: <http://www.vadoc.state.va.us/resources/victims/default.htm> and scroll down to learn more about VINE. ❖

## Deadline nears for innovations award

Harvard University is accepting applications for its Innovations in American Government Award.

Administered by the Ash Institute for Democratic Governance and Innovation at the John F. Kennedy School of Government in partnership with the Council for Excellence in Government, the Innovations Award is one of the premier public-sector awards in the nation. It is given annually to programs that serve as examples of creative and effective

government at its best.

All units of government--federal, state, local, tribal and territorial -- are eligible to apply.

Each of the five winners of the 2005 Innovations Award will receive a \$100,000 grant to support replication and dissemination activities. Applications and additional information are available at [www.innovationsaward.harvard.edu](http://www.innovationsaward.harvard.edu). Deadline for applying is Sept. 12. ❖

## REGULATIONS

## Proposed Regulations

**Virginia Enterprise Zone Program Regulations.** The Board of Housing and Community Development has proposed regulations that will establish the processes and procedures for the provision of the new Real Property Investment Grants and the new Job Creation Grants; establish new enter-

prise zone administration processes and procedures as provided for in Chapter 49 (§§ 59.1-538 through 59.1-549) of Title 59.1 of the Code of Virginia. The proposed regulations will also establish the process and procedures for providing the Enterprise Zone Business Tax Credit, Enterprise Zone Real Property Investment Tax Credit and the Job Grants as provided for by amendments to §§ 59.1-279, 59.1-280, 59.1-280.1,

59.1-282.1, and 59.1-282.2 of the Code of Virginia. A public hearing will be held. For more information, contact Steve Calhoun, Department of Housing and Community Development, at 804/371-7015 or e-mail him at [steve.Calhoun@dhcd.virginia.gov](mailto:steve.Calhoun@dhcd.virginia.gov).

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## REGULATIONS

## Final Regulations

**Virginia Pollutant Discharge Elimination System (VPDES) Permit Regulation.** The State Water Control Board has updated a regulation in order to bring it into conformance with changes in federal regulations as required by the Clean Water Act, federal regulations delegating NPDES authority, and the NPDES Memorandum of Agreement between the Commonwealth of Virginia and the U.S. Environmental Protection Agency. Most of the changes to the

regulation pertain to new federal rules for cooling water intake structures, and to new federal rules to streamline pretreatment requirements. Contact Michael Gregory, Department of Environmental Quality, at 804/698-4065 or e-mail him at mbgregory@deq.virginia.gov for additional information.

**Waterworks Regulations.** The State Board of Health has proposed amendments to (i) add new definitions and clarify existing definitions; (ii) add new requirements and clarify existing requirements for monitoring and

testing; (iii) update and clarify existing requirements for determining compliance; (iv) update and clarify existing requirements and add new requirements for analytical methods; (v) update and clarify consumer confidence report requirements; (vi) add data on the best available technologies/treatment techniques for arsenic; and (vii) clarify consumer confidence report and public notification requirements. For additional information, contact Tamara Metzfield, Department of Health, at 804/864-7499 or e-mail her at tamara.metzfield@vdh.virginia.gov. ♦

## POSITIONS

Longer version of job ads posted at [www.vml.org](http://www.vml.org)

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at [www.vml.org](http://www.vml.org). Visit the VML site and click on "Marketplace" to read the complete descriptions.

## Senior Engineer (Capital Projects), Leesburg

SALARY: \$51,718-\$86,806 (+) benefits. *Updated.* (Pop. 35,000-plus) Reqs. relevant BS degree plus 4 yrs. exper. in design or construction of civil engineering projects, or equiv. comb. of related educ. and work exper. Duties include managing consultants and contractors during design and construction of capital projects. Prefer: master's degree plus 4-10 yrs. exper. in design and construction of civil engineering projects; PE or EIT. See [www.leesburgva.gov](http://www.leesburgva.gov) or request application from H.R. Dept. at 703/737-7177. Mail application to: Town of Leesburg, Human Resources Department, 25 W. Market St., Leesburg, VA 20178. Applications not accepted by fax/e-mail. Open until filled. EOE.

## County Attorney, Warren

SALARY: DOQ (+) benefits. Under general direction of the Board of Supervisors, full-time position will provide legal advice and representation in civil matters to the board, county constitutional officers, county administrator and various boards and commissions. Must be graduate of

accredited law school and a member of the Virginia Bar. Prefer 5-plus yrs. experience in practice of law, particularly civil litigation and local government work. For application, contact Warren County Administration Office, 220 N. Commerce Ave., Suite 100, Front Royal, VA 22630; telephone: 540/636-4600; or online at <http://www.warrencountyva.net>. Open until filled. EOE.

## Assistant Town Manager (Project Manager), Lovettsville

SALARY: DOQ/DOE. (Pop. 850) The population of Lovettsville, the northernmost incorporated town in Loudoun County, is expected to double during the next several years. New developments are under construction, including a Town Center and a retirement community. Reqs. bachelor's degree in relevant field; at least 3 yrs. municipal govt. exper.; working knowledge of municipal budgeting and finance, land use planning, zoning and development-related issues; and public facility management. Send resume, salary history and cover letter to: Search Committee, Town of Lovettsville, P.O. Box 209, Lovettsville, VA 20180 or e-mail to [toflovettsville@gmail.com](mailto:toflovettsville@gmail.com). Deadline: Sept. 8. EOE.

## Town Manager, Haymarket

SALARY: Negotiable (+) benefits. (Pop. 1,200) Rapidly developing municipality located 40 miles west of Washington. Reqs. bachelor's degree in a municipal-related field and at least 5 yrs. experience in government administration or equivalent experience. Send questions and resumes to Vice Mayor John Cole [jcole@townofhaymarket.org](mailto:jcole@townofhaymarket.org) with "Town Manager Application" as the subject. A complete

job description is also available at the same address. Applicants may be subject to a background criminal investigation. Deadline: Sept. 30. EOE.

## Director of Public Works, Clifton Forge

SALARY: DOE/DOQ. (Pop. 4,300) Directs and supervises the department, including annual cleanups, and has involvement in capital improvement projects. Strong customer service orientation essential. Reqs. appropriate education, supervisory exper. or any comb. of skills and educ. (Engineering degree preferred). Submit resume to: Thomas E. Harris, Town Manager, P.O. Box 631, Clifton Forge, VA 24422. Open until filled. EOE.

## Policy and Economic Analyst, Norfolk

SALARY: DOQ. Responsibilities in the Office of Budget and Management include performing studies and research projects affecting policy and strategic planning; conducting market and demographic research and analyses, maintaining databases; and assisting in preparing the revenue forecast for the long-range financial plan. Reqs. relevant bachelor's degree. Details and applications at: [www.norfolk.gov](http://www.norfolk.gov) or call 757/664-4283, or visit the Human Resources Department, 100 City Hall Bldg., Norfolk, VA 23501. Deadline: Sept. 8. EOE.

## Director of Finance, King George County

SALARY: DOQ (+) benefits. Holds management and supervisory responsibility over financial accounting and financial information systems, budget, payroll,

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## POSITIONS

utilities billing and procurement for ninth fastest growing county in U.S. CPA and familiarity with Bright & Associates financial system desirable. A job description and required county application are available at [www.kinggeorge.va.us/jobs.cfm](http://www.kinggeorge.va.us/jobs.cfm), or an application may be obtained from the county administrator's office, 540/775-9181. Forward resume, county application, 3 letters of professional reference and salary history to [gbottomly@co.kinggeorge.state.va.us](mailto:gbottomly@co.kinggeorge.state.va.us) or mail to: Office of the County Administrator, King George County, 10459 Courthouse Drive, Suite 200, King George, VA 22485. Apply immediately. EOE.

#### Community Development Program Administrator, Virginia Department of Housing and Community Development

SALARY: DOQ/DOE (+) benefits. Position within the Community Revitalization and Development Unit of the Virginia Main Street Program is responsible for providing downtown revitalization assistance and training to designated Main Street communities, affiliate communities, and other organizations and local governments across the state. For details visit [www.dhcd.virginia.gov](http://www.dhcd.virginia.gov). Applicants must complete a state application through the on-line employment system at <http://jobs.virginia.gov/>. For additional information contact the VDHCD H.R. office at 804/371-7000. Position # 00211. Deadline: Sept. 8. EOE.

#### Assistant City Attorney, Lynchburg

SALARY: \$53,518-\$89,148 DOQ/DOE (+) benefits. Work in an office of four attorneys rendering legal services to the city. Applications available at the Human Resources office on the third floor of City Hall at 900 Church St., Lynchburg, VA 24504, or from [www.lynchburgva.gov](http://www.lynchburgva.gov). Submit completed application in person by mail, by fax at 434/845-4304, by e-mail at [human.resources@lynchburgva.gov](mailto:human.resources@lynchburgva.gov) or online at [www.lynchburgva.gov](http://www.lynchburgva.gov). Resumes not accepted without a completed city application. Deadline: Sept. 22. EOE.

#### Chief Development Officer, Virginia Beach

SALARY: Mid-\$100,000s DOQ/DOE. Reqs. include 10-plus yrs. senior management and business/community development and redevelopment experience. MBA/MPA or related credential preferred. Experience serving as prime spokesperson

on business matters and developing near and long-term community planning and development is essential. Submit resume and salary information to: Ms. Andrea Sims, Waters-Oldani Executive Recruitment, 5050 Quorum Drive, Suite 625, Dallas, Texas 75254. Phone: 972/481-1950; Fax: 972/481-1951. E-mail: [search@watersconsulting.com](mailto:search@watersconsulting.com). See [www.watersconsulting.com](http://www.watersconsulting.com). Deadline: Sept. 15. EOE.

#### Long Range Planner, Isle of Wight County

SALARY: \$36,000-\$45,000 DOQ (+) benefits. Perform long-range planning and special projects with emphasis on providing planning level research and land-use policy development to support the Comprehensive Land Use Plan. Any comb. of educ. and exper. equiv. to bachelor's degree in urban planning or related field with 2 yrs. of related work exper. Relevant master's degree preferred. Submit application and resume to: Human Resources, P.O. Box 80, Isle of Wight, VA 23397. Visit [www.iwus.net](http://www.iwus.net) or call 757/365-6304. Deadline: Sept. 8. EOE.

#### Assistant Planning Director, Prince William County

SALARY: \$76,072-\$98,134 hiring range DOQ (+) benefits. \$76,072-\$121,716 full range. (Pop. 367,466) Help lead dept. responsible for all phases of planning and zoning. Reqs. relevant master's degree and substantial professional experience. Prefer: AICP certification. Position No: 891279. To apply: Log-on to: <http://www.pwvcgov.org/jobs/applynow/applynow.asp?Vacancy=2359&PCN=891279>. Deadline: Sept. 8. EOE.

#### Associate Director of Special Needs Housing and Homeless Service Programs, Virginia Department of Housing and Community Development

SALARY: \$60,000-\$80,000 DOQ (+) benefits. Provide strategic management and program implementation directed to providing housing resources for populations with special housing needs, including but not limited to the homeless, elderly, disabled and veterans. For additional information contact HR office at 804/371-7000. Must complete a state application through the on-line employment system at <http://jobs.virginia.gov>. Job # 00336. Deadline: Sept. 8. EOE.

#### Senior Quality and Finance Analyst, Norfolk

SALARY: DOQ (+) benefits. Responsibili-

ties in the Office of Budget and Management include leading analytical studies and research projects; assisting with long-term planning and policy development; developing and analyzing departmental budgets; assisting in formulating annual operating and capital budgets; and conducting program evaluations. Reqs. relevant bachelor's degree (master's preferred) and experience. Details and applications at: [www.norfolk.gov](http://www.norfolk.gov) or call 757/664-4283, or visit the Human Resources Department, 100 City Hall Bldg., Norfolk, VA 23501. Deadline: Aug. 31. EOE.

#### Principal Planner, Poquoson

SALARY: DOQ. Responsible for managing planning functions with primary responsibility for developing and interpreting the city's Comprehensive Plan and development review process. Reqs. combination of education and experience equivalent to bachelor's degree in planning and 3 yrs. exper. Master's in planning preferred. Send resumes to: City Manager's Office, 500 City Hall Ave., Poquoson, VA 23662. Open until filled. EOE.

#### Hydrologic Engineer, Stafford County

SALARY: \$47,465-\$79,726 DOQ (+) benefits. Serves as coordinator and manager of hydrologic and watershed mngmnt. plans; assists in development of stormwater mngmnt. programs and the administration, planning, design and construction of civil engineering projects. Registration as a P.E. desirable. Apply on-line at [www.co.stafford.va.us](http://www.co.stafford.va.us). Resumes not accepted in lieu of county application. #1300. Deadline: Aug. 31. EOE.

## Other positions

**NOTICE:** The following positions also are listed on VML's Web site at [www.vml.org](http://www.vml.org).

#### Planner, Front Royal

SALARY: \$34,340-\$54,891 DOQ (+) benefits. Open until filled.

#### Manager of Accounting and Budget, Norfolk Department of Utilities

SALARY: DOQ. Deadline: Sept. 1.

#### Assistant County Administrator, Surry

SALARY: \$61,322-\$65,057 DOQ (+) benefits. Deadline: Sept. 15.

*Continued on page 9*

## POSITIONS

Director of Community Development, King William County

SALARY: \$63,000-plus DOQ (+) benefits. Open until filled.

Water Treatment Plant Operator, Rivanna Water & Sewer Authority

SALARY: \$23,661-\$53,269 DOE. Open until filled.

Regional Planner, Northern Virginia Regional Commission

SALARY: \$42,890-\$47,179 DOQ (+) benefits. Open until filled.

Director of Information Technology, Hampton

SALARY: Negotiable. Open until filled.

Senior Planner, Chesapeake

SALARY: \$39,930-\$49,913 DOQ (+) benefits. Open until filled.

County Attorney, Accomack

SALARY: Negotiable DOQ (+) benefits. Deadline: Sept. 8.

Community Development Division Director, Virginia Department of Housing and Community Development

SALARY: Negotiable DOQ (+) benefits. Deadline: Sept. 1.

Land Use Planner, Accomack County

SALARY: \$33,661-\$48,808. Open until filled.

Planner I, Prince Edward County

SALARY: \$38,372-\$61,690 DOQ (+) benefits. Deadline: Sept. 29.

Deputy Director of Planning and Community Development, Franklin County

SALARY: \$44,623-\$48,639 to start (+) benefits. Open until filled.

County Planner II, Franklin

SALARY: \$36,239-\$39,500 (+) benefits. Open until filled.

Engineer I, Manassas

SALARY: \$55,219-\$92,216 (+) benefits. Open until filled.

Librarian II, Roanoke

SALARY: \$38,806 (+) benefits. Open until filled.

Town Manager, Grundy

SALARY: DOQ/DOE (+) benefits. Open until filled.

Planning & Zoning Director, Mathews County

SALARY: DOQ/DOE (+) benefits. Open until filled.

Environmental Code Compliance Officer, Mathews County

SALARY: \$30,000-plus to start DOQ (+) benefits. Open until filled.

Assistant Chief (Department of Fire, Rescue and Emergency Management Services), Loudoun County

SALARY: \$75,689-\$122,617 hiring range (+) benefits. Deadline: Sept. 1.

**DEADLINE:** *The deadline for placing a job advertisement in the next issue of Update is Friday, Sept. 1. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

## CALENDAR

ICMA Annual Conference, Sept. 10-13, San Antonio

Contact ICMA: 202/289-4262.

Local Government Attorneys of Virginia Fall Conference, Oct. 5-7, Roanoke

Contact: Leisa Steele, LGA Conference Coordinator, 804/371-0202 or Lrs5c@virginia.edu.

VML Annual Conference, Oct. 15-17, Virginia Beach

Contact: Joni Terry at jterry@vml.org or exhibitors contact Kimberly Pollard at kpollard@vml.org. VML phone: 804/649-8471.

Virginia Building and Code Officials Association Annual Conference, Oct. 22-24, Staunton

Contact: Mary Jo Fields at mfields@vml.org or 804/649-8471.

Virginia Association of Counties Annual Conference, Nov. 12-14, Bath County

Contact: Linda Butterfield at 804/343-2507.

NLC Congress of Cities, Dec. 5-9, Reno, Nevada

Contact NLC: 202/626-3105.

*Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.*

# Update

The newsletter of the  
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



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