

Update

September 9, 2005



The newsletter of the
Virginia Municipal League

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Governor renews call for disciplined budgeting

Despite a 14.8 percent increase in state General Fund revenue in fiscal year 2005, Gov. Mark R. Warner warned state legislators not to spend the money on new programs that will require funding indefinitely.

Instead, the governor warned the General Assembly's budget and finance committees that the rate of growth cannot be sustained indefinitely and that existing programs and commitments will use up most of the surplus. Warner delivered his mid-year report on state finances to the committees on Aug. 29 in Richmond.

The governor pointed out that three relatively volatile taxes – capital gains, corporate profits and recordation – were largely

responsible for the state exceeding the forecasted 8.3 percent revenue growth in FY05.

Warner said that most of the \$544.4 million surplus – \$402 million – would be set aside to meet a constitutionally required deposit to the Revenue Stabilization Fund. This deposit will bring the “rainy day” fund to about \$1.1 billion, close to the maximum level set by the state constitution.

Another \$56 million will be deposited into the Water Quality Improvement Fund, as required by state law. A total of \$153 million will be deposited to this fund in fiscal year 2006, which Warner said is more than all previous years' contributions combined. This fund is used to fund

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AT THE LEAGUE

Denslow named VML deputy director

Suzette Denslow, policy director in the office of Gov. Mark R. Warner, has been named deputy director of the Virginia Municipal League. Denslow will begin work at VML on Sept. 26. It will be her third stint at the league.

Denslow currently oversees the development of information to assist the governor in formulating policy. She is his senior adviser in the areas of education and finance. Prior to this position, she was legislative director for the governor's office, and helped coordinate the work of state agencies in the General Assembly process.

Prior to her service in the governor's office, Denslow was the executive director of the Tennessee Municipal League from 1998-2000 and deputy director of VML from 1993-1998. She served as deputy secretary of education in the office of former Gov. L. Douglas Wilder from 1990-1993 and as

research director for VML from 1986-1990.

In addition, she has worked as assistant chancellor of the Virginia Community College System, as a senior consultant for the National Academy of Public Administration, as legislative liaison for Arlington County, as a senior budget analyst for the City of Richmond, as a senior legislative analyst for the Joint Legislative Audit and Review Commission, and as a budget analyst for the City of Charlottesville.

Denslow is an adjunct faculty member in the master's of public administration program at Virginia Tech. She previously served as an adjunct faculty member at Virginia Commonwealth University.

She holds a bachelor's degree in urban studies and planning from VCU and a master's degree in public administration from the University of Virginia. ❖

FROM THE CAPITOL

Disciplined budgeting continued ...

upgrades to wastewater treatment facilities and to reduce non-point source pollution.

Warner said that about \$9 million would be set aside to make up for money his administration pledged earlier this year to plug a hole in the state's share of the Standards of Quality (SOQ) funding for FY05. Despite pleas from VML member local governments, the 2005 General Assembly did not fund technical corrections to the SOQ, which would have resulted in cuts to local governments during the final quarter of FY05.

Another \$26 million in accelerated sales tax collections will be returned to the Transportation Trust Fund, according to the governor.

Warner said that \$25 million of the unanticipated revenues would be set aside as state matching funds to assist

local governments affected by decisions made by the federal base realignment and closure process. Warner warned that based on the final recommendations adopted BRAC, additional funding may be needed.

He also announced his intention to name four working groups to evaluate the BRAC changes, identify and create a list of priority issues to be addressed, and to begin development of an action plan. These four groups will address situations in Northern Virginia, the lower Peninsula, Central Virginia and Virginia Beach.

While Virginia's revenue picture has brightened considerably since Warner took office 3 1/2 years ago, he warned legislative leaders that the state has an ongoing commitment to fund a number of basic state services.

These include funding a rebenchmarking of the state Standards of Quality, which will require about \$1.2 billion in the coming biennium; paying the state's share of Medicaid, which will exceed \$500 million; meeting the state's commitment to a phased-down car tax, which will require an additional \$950 million; paying for health insurance, higher VRS contribution rates, and group life insurance, which will require about \$200 million; and paying for two new prisons and new prison expansions, which will require about \$90 million.

These commitments and costs did not take into account the additional costs the state and its political subdivisions will likely experience as a result of Hurricane Katrina. ❖

Family court costs continue to increase



The estimated price tag for the state to implement a family court system stands at more than \$18 million, under the proposals recommended by a subcommittee studying the issue.

The Personnel and Fiscal Resources Subcommittee of the Advisory Committee on the Establishment of a Family Court in Virginia decided on the following recommendations at its Aug. 31 meeting in Richmond:

- to support salary levels for family court judges at halfway between the salaries of general district and circuit court judges;
- provide secretarial and law clerk assistance for the family court judges;
- to include mediation service for the family court system;
- to support a 9.3 percent increase for other employees (deputy clerks, etc.) of the current juvenile and domestic relations system who are transferred to the family court
- to support either a 10 percent (for a combined general district/family court) or 20 percent (for family court only) salary increase for the family court clerks.
- to allow localities to supplement salaries of family court personnel (with the exception of the judges). Currently, localities are prohibited from supplement-

ing the salaries of the general district and juvenile and domestic relations courts, although they may supplement the salaries for employees of the circuit court.

VML staff attending the meeting reiterated, as has been done at meetings of the other subcommittees, that VML has a longstanding position that the state should pay 100 percent of the new operating and capital costs of a family courts system.

Under Virginia law, cities and counties are responsible for paying for facilities and equipment for the courts.

The recommendations, therefore, of the Personnel and Fiscal Resources Subcommittee have important implications for local governments. The estimate is that the new system will require 30 new judges. The recommendation for secretaries and law clerks also has facilities and equipment implications.

The subcommittee declined to recommend ways to finance the state share of the costs of the new system.

The price tag for the state, without the 9.3 percent salary increase for current employees and the salary differential for the clerks, is \$18,765,345. The final price tag will be higher, although the computations have not been completed.

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FROM THE CAPITOL**Family court costs continued ...**

Committee staff said that Chief Justice Leroy Haskell has indicated he was not wed to the July 2007 start date. The current schedule calls for the procedural and substantive legislation establishing the jurisdiction of the court system to be taken up in the 2006 session. Funding for the system and the election of judges would take place in the 2007 session, with implementation scheduled for July 2007.

The subcommittee on local planning is expected to have a full agenda in 2006; this committee will develop estimates of the cost to implement the new court system at the local level. The schedule for now is that a preliminary survey of local facilities needs will be distributed to local governments in January 2006, in order for cities

and counties to begin the process of gathering needed data. The surveys, however, will not be completed, submitted and compiled until after the adjournment of the 2006 session.

The Substantive and Procedural Subcommittee, which met Aug. 9, supported having the family court judges treated statutorily and financially as though they were circuit court judges. The Resources Subcommittee, however, did not agree with that approach.

The full advisory council meets Sept. 28 in Richmond. Wytheville Mayor Trent Crewe and Fairfax County Supervisor Gerry Hyland are members of the full advisory council and of the subcommittee on local planning. ♦

VMA to propose changes to machinery and tools taxation

The Virginia Manufacturers Association will forward suggestions for revising how machinery and tools are taxed in advance of the Nov. 30 meeting of the legislative committee studying the needs of manufacturers in the 21st century. The committee's chair, Sen. Frank Wagner of Virginia Beach, asked the association to send its proposal to the committee's staff. Staff will then forward it to the league and the Virginia Association of Counties and ask for comment at the Nov. 30 meeting, which will be held in Williamsburg.

Wagner made his request at the committee's meeting on Aug. 25 at the Volvo plant in Dublin. At that meeting, the committee heard a presentation on the comparative burden of taxes that was commissioned by the VMA and prepared by Ernst & Young. The report said that the utility and property tax burden on manufacturers in Virginia was relatively high. (An electronic copy of the report is supposed to be forwarded to the committee staff, and then will be posted on the committee's Web site at this address: <http://dls.state.va.us/>

[groups/SJR361/MEETINGS/082505/materials.htm](http://dls.state.va.us/groups/SJR361/MEETINGS/082505/materials.htm). Other background material on the committee is available at its home page (<http://dls.state.va.us/SJR361.HTM>).

Additional write-ups on previous meetings of the committee are available in the April 8 (<http://www.vml.org/UP/UPApr0805.html#coverst>) and June 17 (<http://www.vml.org/UP/UPJun1705.html#machine>) issues of *Update*. ♦

JLARC revisits transportation allocation formula changes

The Joint Legislative Audit and Review Commission made a presentation to a special transportation subcommittee recommending that legislators consider changing the allocation formula for highway construction funds by reclassifying roads and establishing new funding regions. The current formula has been in place since 1985 and has not been adjusted since that time. JLARC made a similar presentation to legislators in 2001.

JLARC has recommended reclassifying roads using a new functional system to simplify funding allocations. The functional system would classify roads as statewide, regional or local within seven newly drawn funding regions. Currently, roads are categorized as urban, primary, secondary or interstate within VDOT districts that are based on 1922 Congressional districts.

JLARC believes that the current administrative system is an outdated collection of roads with multiple functional purposes. For example, there are secondary roads that are functionally classified as arterial roads (a four-lane divided highway) and carry high volumes of traffic, such as two roads in Fairfax County that carry 40,000 vehicles per day, while there are primary roads that are classified as collector roads and carry low volumes of traffic such as Route 52 in Bland County, which carries fewer than 200 vehicles per day.

The new functional classification system being proposed by JLARC would classify roads in a three-tiered system. The first tier would be roads of statewide significance as determined by the National Highway System. The second tier would be regional roads that include all arterial roads that

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FROM THE CAPITOL

Transportation allocation formula changes continued ...

serve a regional functional purpose, such as Route 29 in Charlottesville. The third tier would include collectors and local roads that serve a local function.

According to JLARC, a new functional system has additional benefits. It would improve the allocation process by allowing VDOT and the Commonwealth Transportation Board to concentrate on roads of statewide significance and determine the highest priority needs on a project-by-project basis. Allocation of funds would be based on proportional need.

The current system, on the other hand, is limited. For example, no funds are allocated expressly for a system of roads of statewide significance; roads with different functional purposes have to compete for the same allocation of highway construction funds; and the proper decision maker often does not make funding decisions regarding roads. A copy of the full 2001 report can be found here: <http://jlarc.state.va.us/reports/rpt272.pdf>

In addition to the JLARC presentation, House Appropriations Committee staff member Anne Oman reviewed current transportation funding formulas and revenues.

She said that under the new federal transportation bill recently passed by Congress Virginia is projected to receive \$938.9 million per year, about \$228 million more than under the old TEA-21 — a 32 percent increase. ❖

BPOL administrative appeals process under review

The Virginia Department of Taxation is preparing its assessment of the administrative appeals process required of local governments that levy a business, professional and occupational license tax.

Code of Virginia § 58.1-3703.1 requires localities that levy a local license tax or fee to implement an administrative appeals process through the local assessing officer and the Department of Taxation whereby taxpayers can appeal license tax assess-

ments resulting from an audit.

This process is one of the on-going assessments triggered under Code of Virginia § 2.1-7.1, which requires state executive agencies to periodically assess all state and federal mandates on localities.

The assessments, which are filed with the Commission on Local Government, are prepared for the purposes of determining which mandates, if any, may be altered or eliminated without interrup-

tion of local service delivery and without undue threat to the health, safety, and welfare of the residents of Virginia.

Comments regarding the BPOL administrative appeals process should be e-mailed before Sept. 19 to LocalMandateStudy@tax.virginia.gov. Questions regarding the assessment process also should be directed to the same e-mail address. ❖

AT THE LEAGUE

Host City Night to be held at science museum

VML annual conference attendees will be treated to brand new exhibits, along with great food and entertainment, at the Science Museum of Virginia on Oct. 24 during Richmond's Host City Night events. The museum recently invested more than \$2 million installing 40 new, interactive exhibits. Test your astronaut skills as you control a Gyroscope chair in "Newton in Space." Or, use your voice to make a laser beam dance in "Electriworks."

Housed in the former Broad Street Station, which at its peak during World War II averaged 57 passenger trains a day, the Science Museum of Virginia opened in the mid-1970s. The station was designed by New York architect John Russell Pope, who also designed the National Gallery of Art, National

Archives, and Jefferson Memorial buildings in Washington. Construction was completed in 1919. An excellent example of urban reuse, the museum is host to school groups, corporate dinners, social events and out of town groups visiting the city from across the nation.

The city of Richmond will provide transportation to the museum from the Marriott Hotel, beginning at 6 p.m. Buses will return to the hotel at 9 p.m. Conference attendees must wear their name badges to be admitted to this event.

Important conference dates

Here are some important conference dates and deadlines you'll want to note:

Friday, Sept. 9: Deadline for hotel reservations. Requests received after that

date will be handled on a space available basis with no guarantee that the special VML rate will be available.

Friday, Sept. 30: Deadline for cancellation of housing reservations without penalty. No refunds on deposits will be made after this date.

Friday, Sept. 30: Also the deadline for registration refunds. VML is unable to give refunds after this date. Please give notification of cancellation by fax or letter.

Finally, a limited number of banquet tickets are available for those unable to attend and register for the conference, but desiring to participate in this gala event. Tickets must be purchased prior to the event, no later than Friday, Oct. 21 at 5 p.m. Contact VML at 804/649-8471. ❖

ETCETERA

Car tax implementation workshops scheduled

The Virginia Department of Taxation is holding a series of regional workshops on the implementation of the car tax relief program. The workshops began on Sept. 7 and will end on Sept. 16. The workshops are aimed at commissioners of the revenue, treasurers and directors of finance.

One of the handouts to be reviewed at the workshop is the guide and model ordinance written by VML legal consultant Alan Albert. The Personal Property Tax Relief Act guide was mailed in June to VML officials, and also is available on the VML Web site under the "What's New" link.

The sessions will provide an overview of the changes to the car tax relief program, the phase out of the current program and the methodology for calculating the new car tax credit.

VML will hold a workshop geared to town officials that will be similar to the ones

being held by the Department of Taxation during the VML annual conference.

The Department of Taxation's meetings will be held as follows:

Sept. 7, Wytheville Community College, Grayson Hall, 1000 E. Main St., Wytheville.

Sept. 9, Eanes-Pittman Building, 6610 Public Safety Way, Chesterfield.

Sept. 12, Buena Vista Fire House, 2010 Sycamore Ave., Buena Vista.

Sept. 14, Germanna Community College, Building Tow, 1000 Germanna Point Drive, Fredericksburg (two sessions—one in the morning and one in the afternoon).

Sept. 16, 1st Floor Conference Room A & B, Ruppert Leon Sargent Administration Building, 1 Franklin St., Hampton.

The sessions with the exception of the afternoon session in Fredericksburg begin at 9:30 a.m. and will conclude by 12:30 p.m.

The afternoon session in Fredericksburg will begin at 1:30 p.m. ♦

CIT to hold broadband workshops in Southwest Va.

The Center for Innovative Technology (CIT) is leading a series of interactive hands-on workshops that will help local businesses and households in Southwest Virginia understand the details and economic benefits of installing broadband telecommunications technologies.

The workshops, titled "Broadband 101: Untangling the Wires," will be held at the following locations over the next several months:

Sept. 13 – Abingdon, Virginia Highlands Small Business Incubator.

Sept. 14 – Lebanon, Russell County Library.

Sept. 15 – Richlands, Southwest Virginia Community College Community Center.

Oct. 25 – Marion, Best Western.

Oct. 26 – Patrick County Community Center.

Oct. 27 – Rocky Mount, Gereau Center.

Nov. 2 – Gate City (Location TBD).

For more information on these workshops, contact Karen Jackson, CIT VP of Broadband Programs, at karen@cit.org or 757-249-0884. ♦

Workshop on Public-Private Partnerships scheduled

Local government officials can attend a workshop on Public-Private Partnerships and Virginia's Public-Private Education Facilities and Infrastructure Act (PPEA). The workshop, sponsored by VML, the Virginia Association of Counties, and the National Council on Public-Private Partnerships, will be held Sept. 30 at the Crowne Plaza Richmond West at 6531 W. Broad Street.

The workshop will address "Lessons Learned from PPEA Projects," and "How to Craft and Implement Partnerships to Provide the Best Deal for the Public," with speakers from both the public and private sectors. The keynote speaker will be U.S. Sen. George Allen.

A public-private partnership is a contractual agreement between a public

agency (federal, state or local) and a private sector entity to share resources and risks in delivering a facility for the use of the general public. Virginia's Public-Private Education Facilities and Infrastructure Act of 2002 is considered a model statute and grants Virginia public entities the authority to create a partnership for the development of a range of qualifying projects.

The program includes continental breakfast and a buffet lunch. Registration is \$95 for individuals from public/government organizations and \$250 for people from private sector organizations. To register, contact Zenna Hawley at HDR, at 703-518-8525 or Zenna.Hawley@hdrinc.com. ♦

ETCETERA

Water supply planning workshop to be held in Richmond

Although the state's water supply planning requirements will impose new obligations on local governments, they also will provide the opportunity to reduce the time, expense and uncertainty now associated with water supply project development. VML is co-sponsoring a one-day water supply planning workshop at the OMNI Richmond Hotel on Sept. 20 at 9:30 a.m. The workshop will familiarize local government officials with these significant new rules and their impact on water supply planning and project development.

The workshop is designed to give Virginia local government officials a head

start toward compliance with the new rules. It will be organized into two segments. The first part is a water supply planning program. Speakers will discuss the state's expectations, new regulatory requirements, anticipated impacts of the new requirements, and provide practical insight and advice about how to plan for future water supply needs. The second part will focus on project development. Speakers will address the anticipated impacts of the requirements on new or expanded water supply projects, and provide practical guidance for dealing with these issues.

Speakers will include Deputy Secretary of Natural Resources David

Paylor and Department of Environmental Quality Director Robert Burnley, plus local government water utility managers, engineers and legal experts. The workshop is intended for both local government elected and appointed officials. It is appropriate for both large and small communities.

The \$50 registration fee includes lunch. A reception sponsored by McGuireWoods will follow the program. For more information, contact John Lain at McGuire Woods at 804/775-4381. To register, go to http://www.mcguirewoods.com/news-resources/seminars/va_water.asp. ❖

REGULATIONS

Intended Regulatory Action

Regulations for Emissions Trading (Rev. E05). The State Air Pollution Control Board has proposed regulations to establish requirements to reduce Sox and Nox emissions in order to eliminate their significant contribution to nonattainment or interference with maintenance of the national ambient air quality standards in downwind states and to protect Virginia's air quality and its natural resources. A public hearing will be held after publication. Contact Mary Major, Department of Environmental Quality, at 804/698-4423 or e-mail her at mlmajor@deq.virginia.gov.

Regulations for Emissions Trading (F05). The State Air Pollution Control Board has proposed regulations to establish requirements to control mercury emissions in order to reduce the regional deposition of mercury. A public hearing will be held after publication. For additional information, contact Mary Major, Department of Environmental Quality, at 804/698-4423 or e-mail her at mlmajor@deq.virginia.gov.

Proposed Regulations

Regulations Governing the Reenrollment of Students Committed to the Department of Juvenile Justice. The State Board of Education has proposed regulations to provide a structured procedure for re-enrollment of students into the public schools when

they have been in the custody of the juvenile justice system and receiving instruction through the Department of Correctional Education. The regulation would provide for the exchange of educational information concerning students among the Department of Juvenile Justice, the Department of Correctional Education and the public school divisions. By establishing a process for exchange of student records, with procedures, responsibilities, and timelines delineated, reenrollment and planning for the student's continued education can take place on a timely basis prior to a student's release from the juvenile justice system. For additional information, contact Cynthia Cave, Department of Education, at 804/225-2818 or e-mail her at ccave@mail.vak12ed.edu. ❖

POSITIONS

Longer version of job ads posted at www.vml.org

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at www.vml.org. Visit the VML site and click on "Marketplace" to read the complete descriptions.

Operations Manager, Dayton

SALARY: DOE (+) benefits. Oversees and inspects construction projects undertaken by the town, both in-house and contracted; liaison with VDOT, state and county agencies, and engineering firms; assists town superintendent in formulation of annual bdt. Prefer: BA/BS in public admin. or related fields; knowledge of computer applications; min. 4-5 yrs. exper. in mngmnt./supervisory position. To request application call 540/879-9538 or e-mail request to: daytonadm@aol.com. Deadline: Sept. 29. EOE.

Finance Director, Charlottesville

SALARY: Mid \$90,000s to low-\$100,000s start range DOE (+) relocation bonus. Search reopened. Reports to city council and provides direct supervision to: Administration Division, Purchasing, Risk Management, Real Estate Assessor and Utility Billing Departments; oversee combined dept. bdt. of \$2.8 million and have oversight responsibility for \$105.4 million operating bdt. Residency req. Submit resume and current salary info. to: Andrea Sims, Waters-Oldani Executive Recruit-

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POSITIONS

ment, 2695 Villa Creek Drive, Suite 104, Dallas, Texas 75234. Phone: 972/481-1950; Fax: 972/481-1951; E-mail: searches@watersconsulting.com. Deadline: Oct. 7. EOE.

Zoning Official, Windsor

SALARY: \$31,000-\$40,000 DOQ (+) benefits. Seeking exper. zoning official for eventual appointment as zoning administrator. Reqs. min. of any comb. of educ. and exper. equiv. to bachelor's in planning, public admin., or related field; and ability to interpret site plans and architectural designs. Prior exper. in a planning/zoning dept. and VAZO certification a plus. Applications available and will be accepted at: Town of Windsor Business Office, 8 E. Windsor Blvd., P.O. Box 307, Windsor, VA 23487. Call 757/242-4288 for info. Deadline: Sept. 30. EOE.

GIS Coordinator (Planning Department), Waynesboro

SALARY: \$34,395 minimum DOE/DOQ. Newly-created position to implement and coordinate organizationwide GIS program. Reqs. 4-yr. college degree in geography, cartography, urban planning, info. sciences or related field; thorough knowledge and min. of 2 yrs. of direct exper. related to GIS, including data production and map production; hands on exper. utilizing ArcMap, ArcSDE, and Microsoft Office; and exper. with AutoCAD, GPS and Web-based GIS technology. Submit resume w/cover letter and 3 professional references to Human Resources, 503 W. Main St., Room 102, Waynesboro, VA 22980 or e-mail fitzgeraldjc@ci.waynesboro.va.us. Open until filled. EOE.

Web and Design Specialist, Montgomery County

SALARY: \$30,909 (+) benefits. Programs and designs county's Web site; updates Internet and intranet sites; designs illustrations, ads and documents for print; writes, tests and debugs Web-related code; designs graphics and layout for Web sites; works with print vendors to manage print production jobs and media representatives for advertising placement and specifications; copy-edits text for graphic design projects or Web postings. Reqs. bachelor's degree or equivalent training and education in computer science or related field, plus 2 yrs. of related experience. For more info. or a county application contact HR at 540/394-2007; TDD 540/382-5700; county Job Line 540/394-2010) or visit www.montva.com. Deadline: Sept. 23.

Director of Electric Services, Front Royal

SALARY: \$51,022-\$81,485 DOQ (+) benefits. Plan, organize, direct and supervise installation, operation, maintenance and repair of electric power transmission and distribution systems, substations, lighting and traffic signals. Prepare budgets and assist with long-range planning to ensure cost efficient, effective and reliable electric system. Any comb. of educ. and exper. equiv. to graduation from accredited college and extensive admin. exper. in electric utility management req. Va. P.E. preferred. Submit cover letter of interest and a confidential resume to: Director of Human Resources, P.O. Box 1560, Front Royal, VA 22630. E-mail: Humanresources@ci.Front-Royal.va.us; see www.ci.Front-Royal.va.us. Open until filled. EOE.

City Attorney, Colonial Heights

SALARY: DOQ/DOE. (Pop. 17,000) Serve as primary legal counsel for 7-member city council. Reqs. JD from accredited law school, with 5 yrs. practice of municipal law preferred. Must be member in good standing with Virginia State Bar. See www.colonial-heights.com. Send cover letter and detailed resume in confidence to: Jennifer Carpenter, Director of Human Resources, P.O. Box 3401, Colonial Heights, VA 23834. Deadline: Sept. 30. EOE.

Planner (private firm), Richmond

SALARY: \$32,500-\$34,000. Urban and regional planning firm seeks individual with degree in urban planning or related field with experience in comprehensive planning, community development and/or urban design. Career track position requires strong writing, verbal, interpersonal and computer skills. Must be able to travel to job sites. Submit resumes to K.W. Poore & Associates, Inc., 2201 W. Broad St., Suite 204, Richmond, VA 23220. See www.kwpoore.com. Open until filled.

Urban Planner (private firm), Richmond

SALARY: \$37,050-\$42,500 (+) profit sharing. Urban and regional planning firm seeks individual to be responsible for multiple assignments, including short- and long-range planning projects, studies and analysis in connection with physical, social and economic development and community development projects. Must have master's degree in urban planning or related field or bachelor's degree with 3 to 4 yrs. related experience. Reqs. strong writing, verbal,

interpersonal and computer skills. Must be able to travel to job sites throughout Virginia. Submit resumes to K.W. Poore & Associates, Inc.; 2201 W. Broad St., Suite 204, Richmond, VA 23220. See www.kwpoore.com. Open until filled.

Police Officer, Falls Church (2 positions)

SALARY: \$40,380-\$64,608 (+) benefits. (Pop. 11,000). A Police Officer Selection Test will be administered to applicants on Saturday, Sept. 24 at 8 a.m. at City Hall. To apply: call 703/248-5006 to register for the exam and to obtain a Personal History Statement and City Application form. Call 703/248-5050 or 703/248-5054 for more info. Full job description with requirements and application available on HR page at <http://www.ci.falls-church.va.us>. Apply immediately. EOE.

Deputy Town Manager, Blacksburg

SALARY: \$61,000-\$76,250 to start (+) benefits. Assist town manager in management of town affairs, primarily in areas of economic development, community and business relations, public information and special projects. This position is responsible for preparing the annual operating budget and capital improvement program. Required town applications are available at the Human Resources Office in the Municipal Building at 300 S. Main St., Blacksburg, VA 24060 or can be downloaded at www.blacksburg.gov. Deadline: Sept. 30. EOE.

Code Enforcement Officer, Warrenton

SALARY: \$34,926 (+) benefits. Inspect public works, utilities construction, zoning and building projects (residential and commercial) by private contractors for compliance. Prefer 2 yrs. exper. in construction inspection work and Virginia Building Code Certification or ability to obtain within 6 mos. Town employment application req. and may be obtained from www.warrentonva.gov. Applications to: Finance & Human Resources Director, Town of Warrenton, P.O. Drawer 341, Warrenton, VA 20188 (18 Court St, Warrenton, VA 20186). Deadline: Sept. 15. EOE.

Chief of Housing, York County

SALARY: \$46,566 base (+) benefits. Designs, directs and implements housing programs, including rental subsidy programs, housing rehabilitation, neighborhood

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POSITIONS

revitalization and affordable housing initiatives. Reqs. master's degree in public admin., government, human services, or related field, and 6-9 yrs. exper. in responsible mngmnt. position in the housing field or any equiv. comb. of educ. and exper. A county application is req. and may be obtained from: Human Resources Office, 120 Alexander Hamilton Blvd., Second Floor, Yorktown, VA; from www.yorkcounty.gov; or by calling 757/890-3690. Deadline: Sept. 30. EOE.

Special Programs Manager, York County

SALARY: \$46,566 base (+) benefits. Responsible for developing short- and long-range plans for program development and implementation, and monitoring and evaluating existing and on-going programs. Coordinates performance mngmnt. reporting; identifies, develops and implements special programs that may serve internal customers or county residents; performs project management, grant administration and develops new initiatives; performs specialized work in research and analysis in human services and mngmnt.; administers comprehensive package of programs to address aging, health and disability issues. Reqs. master's in govt., business admin., operations research, human services discipline or related field, and 6-9 yrs. exper. in human services field or any equiv. comb. of educ. and exper. A county application is req. and may be obtained from the Human Resources Office, 120 Alexander Hamilton Blvd., Second Floor, Yorktown, VA; from www.yorkcounty.gov; or by calling 757/890-3690. Hearing impaired call TDD 890-3300. Deadline: Sept. 30. EOE.

Assistant Director of Public Works, Isle of Wight County

SALARY: \$40,476-\$50,595 DOQ. Assist public works director in managing the department, including the construction and maintenance of county-owned facilities and the Refuse Division. Assist in development and implementation of the dept. bdgt. and oversees capital improvement projects. Min. reqs. include any comb. of educ. and exper. equiv. to associate's degree and 1-3 yrs. exper. BA/BS preferred. Submit application and resume to: Human Resources, P.O. Box 80, Isle of Wight, VA 23397. Visit www.co.isle-of-wight.va.us or call 757/365-6304. Open until filled. EOE.

Planner, Powhatan County

SALARY: \$37,784-\$46,542 specialist grade (planner II) or \$39,093-\$52,775 senior planner DOE (1 position). Review and approve site plans and subdivision plats; manage zoning cases. Reqs. bachelor's degree in planning or related field and min. 1 yr. of direct exper. as a professional planner with at least 3 yrs. of indirect exper. in planning or a related field for the Planner II position. Reqs. master's degree in planning or a related field and 3-5 yrs. of experience in a local government planning/zoning office for senior planner. GIS experience preferred for both. Send county application, resume and writing sample to: Human Resources, Powhatan County, 3834 Old Buckingham Road, Suite A, Powhatan, VA 23139. Application can be obtained at www.powhatanva.gov/jobs or by calling 804/598-5612. Deadline: Sept. 16.

Regional Director, Virginia and Carolina Office of The Innovations Group

SALARY: \$42,000-\$52,000 DOQ (+) benefits. Direct regional operation for national non-profit local government association, serving cities, counties and towns in Va., N.C., S.C., Tenn., Md. and Ky. Work with local govts. to provide research assistance, recruitment and retention, as well as coordinate info. dissemination and sharing. Reqs. local govt. background or educ. Extensive regional travel req. Selected candidate can choose office location in Va. or N.C. Submit cover letter and resume to: Bob Hart, President, The Innovation Groups, P.O. Box 16645, Tampa, FL 33687-6645; e-mail: bhart@ig.org; Tel: 813/622-8484; FAX: 813/664-0051. Open until filled.

City Planning Manager, Norfolk

SALARY: \$50,219-\$88,386 DOQ. Develop, coordinate and supervise activities of neighborhood and comprehensive planning professionals in the Neighborhood Planning Services Bureau of the Department of Planning and Community Development. Must possess comprehensive background in planning. Reqs. min. of master's degree in urban or regional planning from a college or university certified by Planning Accreditation Board and 4 yrs. of professional planning exper. Norfolk residency req. Visit <http://www.norfolk.gov> to download application. Applications and resumes should be e-mailed to recruit@norfolk.gov or mailed ASAP to City of Norfolk, Department of Human Resources, City Hall Building, Room 100, Norfolk, VA 23510 or faxed to 757/664-4492. Open until filled. EOE.

Architect I or Architect II, Norfolk

SALARY: \$50,039-\$79,996 DOQ. Provide preliminary architectural planning and design services for major renovation, alteration and rehabilitation of residential properties; create design concepts for new residential development while implementing traditional neighborhood design principles. Architect I candidates must possess min. of master's degree in architecture from accredited college or university and 3 yrs. exper. Architect II candidates must possess min. of master's degree in architecture from accredited college or university and 5 yrs. exper. Visit <http://www.norfolk.gov> to download application. Applications and resumes should be e-mailed to recruit@norfolk.gov or mailed ASAP to City of Norfolk, Department of Human Resources, City Hall Building, Room 100, Norfolk, VA 23510 or faxed to 757/664-4492. Open until filled. EOE.

City Planner III, Norfolk

SALARY: \$46,932-\$75,027 DOQ. Perform community development work in city with more than 120 distinct and historic neighborhoods. Serves as project manager for complex planning projects. Reqs. master's degree in urban or regional planning from a college or university certified by Planning Accreditation Board and 3 yrs. of professional urban/regional planning exper. Visit <http://www.norfolk.gov> to download application. Applications and resumes should be e-mailed to recruit@norfolk.gov or mailed ASAP to City of Norfolk, Department of Human Resources, City Hall Building, Room 100, Norfolk, VA 23510 or faxed to 757/664-4492. Open until filled. EOE.

Director of Technical Services, Alexandria Sanitation Authority

SALARY: DOQ/DOE. Lead newly reorganized division consisting of central maintenance services, engineering services, laboratory services and information technology. Serve as authority's lead staff person for the concept development, design and construction of Enhanced Nutrient Removal facilities. Reqs. B.S. in civil, sanitary, environmental, chemical engineering or other related engineering degree. Advanced degree in a technical or management field preferred. Reqs. P.E. license and at least 5 yrs. progressively responsible mngmnt. exper. Send resume with cover letter to repenn@alexsan.com, or by fax to 703/549-0763, or by mail to ASA DTS-02, P.O. Box 1987, Alexandria, VA 22313. Visit www.alexsan.com. Open until filled. EOE.

Continued on page 9

POSITIONS

Other positions

NOTICE: The following positions also are listed on VML's Web site at www.vml.org.

Social Services Director, Manassas Park

SALARY: \$72,888-\$112,976 (+) benefits.
Deadline: Sept. 16.

Director, Montgomery County Public Service Authority

SALARY: DOQ. Deadline: Sept. 23.

Public Utilities Engineer (water and wastewater), Warrenton

SALARY: \$56,890 DOQ (+) benefits.
Deadline: Oct. 1.

Assistant Director, Department of Public Works & Environmental Services, Fairfax County

SALARY: \$79,396-\$132,326. Deadline:
Sept. 30.

Senior Budget Analyst, James City County

SALARY: \$42,885-\$53,606 DOQ. Open
until filled. EOE.

Executive Director, Allegheny Highlands Economic Development Corp.

SALARY: \$60,000 mid-range. (Serving
22,000 pop.) Deadline: Postmark Sept. 15.

Chief Development Officer, Virginia Beach

SALARY: Low- to mid-\$100s DOE (+)
benefits. Deadline: Sept. 19.

Zoning Administrator/Planner, King and Queen County

SALARY: \$32,000-\$34,000 (+) benefits.
Open until filled.

Town Manager, Dumfries,

SALARY: \$85,000-\$95,000 DOQ (+)
benefits. Deadline: Sept. 23.

Building/Fire Code Official, Nelson County

SALARY: DOQ/DOE (+) benefits. Open
until filled.

Deputy Director Gas & Light Division (Department of Public Utilities), Richmond

SALARY: \$75,561-\$122,773. Open until
filled.

Engineer III (Department of Public Utilities), Richmond

SALARY: \$51,829-\$85,131. Open until
filled.

Economic Development Director, Orange County

SALARY: DOQ/DOE. Open until filled.

Budget Analyst I, Albemarle County

SALARY: \$39,429-\$51,259 hiring range
DOE/DOQ. Open until filled.

County Administrator, Allegheny

SALARY: DOQ (+) benefits. Deadline:
Sept. 30.

Deputy Director II Public Works (Division of Support Services), Richmond

SALARY: \$75,561-\$127,377 range (+)
benefits. Open until filled.

Information Technology Manager, Manassas Park

SALARY: \$57,109-\$75,000 hiring range
DOQ (+) benefits. Open until filled.

Human Resources Director, Leesburg

SALARY: \$68,811-\$115,495. Deadline:
Sept. 30.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is Friday, Sept. 16. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

CALENDAR

2005 Local Government Financing Conference, Sept. 13, Hampton

Sponsored by the Virginia Resources Authority at the Hampton Roads Convention Center. Program will offer a comprehensive review of the latest innovations in infrastructure financing options available to local governments in Virginia. Reception will be held Monday night, Sept. 12. Multiple sessions will cover broad range of issues and financing information. Also will include case studies and roundtables. For additional information, a complete agenda, and to register, visit www.VirginiaResources.org or

contact Trisha Henshaw at 804/644-3331 ext.115 or by e-mail at thenshaw@VirginiaResources.org.

Virginia's Sustainable Future Summit, Sept. 13-15, Richmond

Engage in presentations, tours, and workshops on environmentally and economically sound, energy-efficient policies and practices for your work, home and community. Themes include: Water Resources and Sustainability; Energy for a Secure and Efficient Future; Healthy Buildings and Communities; Industrial Stewardship Options; Sustainable Policy for the 21st Century; and Transportation: Air Quality and Land Use. Deadline for early registration is Aug. 15. For more informa-

tion on sponsors and exhibitors, and to register, visit www.vsf3.org.

Governor's Housing Conference, Sept. 14-16, Roanoke

State's largest and most comprehensive affordable housing event of the year will be held at the Hotel Roanoke. Register online at www.dhcd.Virginia.gov.

Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.

Update

The newsletter of the
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



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CELEBRATING 100 YEARS OF LOCAL
GOVERNMENTS WORKING TOGETHER