

# Update

October 7, 2005



The newsletter of the  
Virginia Municipal League

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## VML 100<sup>th</sup> anniversary

# Preliminary agenda set for annual conference

**D**etails of the Virginia Municipal League's 2005 Annual Conference program are virtually complete. The conference, to be held in Richmond Oct. 23-25, will celebrate VML's 100<sup>th</sup> anniversary.

All sessions and special events, with the exception of the golf tournament, the spouses programs on Monday and Host City Night on Monday night, will be held at the Richmond Marriott, located at the corner of the 5<sup>th</sup> and Broad Streets in downtown.

There has been one significant change to the program. Gov. Mark R. Warner will address the opening session of the conference on Monday, Oct. 24. Philip Van Hooser, a nationally recognized speaker on leadership, will address the closing event of the confer-

ence, the Leadership and Achievement Awards Luncheon on Tuesday, Oct. 25.

A tour of the Greater Richmond Convention Center – the largest regional project in state history – has been scheduled for Sunday, Oct. 23, at 3 p.m.

Business attire is preferred for the Sunday reception and Centennial Gala. Business or business casual attire is appropriate for conference general sessions, workshops, ticketed events and the Tuesday luncheon.

Casual dress is appropriate for Host City Night and the guest events and tours.

Detailed information on the conference program follows.



## VIRGINIA MUNICIPAL LEAGUE ANNUAL CONFERENCE

*Continued on page 2*

## Property tax briefing, legislative program mailed

**A** briefing paper offering a local government perspective on proposals to provide real estate tax relief was mailed to league members recently.

The reference will provide local officials with a comprehensive source of information when they are asked to comment on property tax relief proposals in the run-up to the 2006 General Assembly. The briefing paper was mailed to council members, mayors, supervisors, board chairs, clerks, directors of finance, commissioners of the revenue, treasurers and attorneys in league-member localities.

Additional copies are available from VML. Local officials are urged to distribute copies to civic groups and concerned citizens. For additional copies, e-mail the league at [e-mail@vml.org](mailto:e-mail@vml.org).

The league also recently mailed its *Preliminary Legislative Program and Policy Statements* for 2006. The document was sent to key officials, legislative liaisons and policy committee members. It will be posted on the VML Web site. ❖



**AT THE LEAGUE****VML Conference continued ...****Sunday**

- 9 a.m.**            **Golf tournament (pre-registration required)**  
Birkdale Golf Course
- 1 p.m.-3 p.m.**    **Executive Committee meeting**
- 2 p.m.-6:15 p.m.** **Registration**
- 2 p.m.- 6:15 p.m.** **Exhibit Hall**
- 1 p.m.-3 p.m.**    **Legislative Committee meeting**
- 3 p.m.- 4:30 p.m.** **City tour**  
A brief tour of the Greater Richmond Convention Center, the largest regional project in state history, as well as a tour of infrastructure improvements in the Grace Street / Broad Street / Marshall Streets area. Meet in the lobby of the Marriott. There is no additional charge for the tour; pre-registration for the tour is not required.
- 4 p.m.**            **Nominations Committee**
- 4 p.m.-4:30 p.m.** **Orientation for first time conference participants**
- 5:15-6:15 p.m.**   **Opening reception**  
Entertainment by The Richmond Jazz Society Ensemble: Dave Hoggard Trio
- 6:15 p.m.-9 p.m.** **Centennial Gala**  
**Join in the celebration of VML's 100th anniversary!**  
Keynote Address by Mayor William H. Hudnut, Chevy Chase, Md.; Joseph C. Canizaro, Chair for Public Policy, Urban Land Institute. Entertainment by Ralph Stanley and the Clinch Mountain Boys

**Monday**

- 7:45 -8:45 a.m.**   **Prayer Breakfast (pre-purchased tickets required)**  
Speaker: Ben Campbell, Pastoral Director, Richmond Hill
- 8-8:45 a.m.**      **Continental breakfast**
- 8 a.m.-4 p.m.**    **Registration**
- 8 a.m.- 4 p.m.**    **Exhibits**  
Final day of Exhibit Hall
- 9 a.m.-Noon**      **Opening Session**  
Keynote Address – Gov. Mark R. Warner

Addresses by gubernatorial candidates  
Sen. H. Russell Potts, Independent  
Lt. Gov. Tim Kaine, Democrat (invited)  
Former Attorney Gen. Jerry Kilgore, Republican (invited)

**Noon-1:30 p.m.** **Lunch for all in Exhibit Hall**

**Noon-1:30 p.m.**   **VLGMA Luncheon (pre-purchased tickets required)**

**1:30 -2:45 p.m.**   **Concurrent sessions**

**How to hold a successful festival (town track)**

No matter what size the town, chances are a festival takes place at least once during the year. Festivals promote tourism, celebrate community pride, and help support community needs. From logistics to liability, marketing to media, entertainment to emergencies, mastering certain key elements makes a festival a success.

**How to hold a meeting: Parliamentary procedures and more**

Find out how to cope with recurring parliamentary issues. This workshop will focus on the basics of parliamentary procedure: how to make and amend motions, how to determine a quorum, the role of the presiding officer, what happens if the presiding officer enters into the debate, how to handle citizen comments and more. VML appreciates the Virginia Municipal Clerks Association's assistance in identifying and sponsoring this workshop.

**Telecommunications issues: Taxation and cable franchises**

The basis for local taxation of telecommunication services may soon be obsolete. Telephone companies are deploying fiber into homes and are beginning to offer cable television service, thus competing with cable television companies. Verizon proposes legislation to allow it to provide cable TV service without obtaining a franchise in each locality in which it will offer cable TV. Learn the basis for telecommunications tax reform and provide an overview of the cable franchise issue and how competition and regulation should be balanced when two or more companies offer cable TV services.

**Affordable housing issues**

Learn what one city is doing to tackle the problem of affordable housing and what resources the state has to offer communities.

**Emerging issues in downtown parking**

Satisfying increasing demand for adequate, well-designed downtown parking is a challenge for municipal officials. Topics include: learning how to use resources more efficiently, defining additional needs, and planning to meet those needs. In addition, find out the importance of a compatible, well-designed parking deck as an entry point into your downtown.

**Role of local governments in emergency management**

The role and visibility of local emergency management has changed drastically in this decade, most notably following 9-11 and the recent hurricanes in the Gulf of Mexico. What is Virginia's disaster response system? What roles do state and local emergency management perform in this system, and what do local government officials need to know to make the system work well in their communities?

**AT THE LEAGUE****VML Conference continued ...****3:15-4:30 p.m. Concurrent sessions****Implementation of changes in the Personal Property Tax Relief Act (town track)**

Find out what steps towns need to take to implement the changes in car tax legislation made during the 2004 and 2005 sessions of the General Assembly.

**University / college / community relations: Cooperation between colleges and localities**

Economic development, public safety, transportation and other neighborhood issues will be some of the topics covered. Share experiences and learn about how other localities are addressing problems.

**Neighborhoods in Bloom**

Neighborhoods in Bloom is an innovative program that supports the restoration of Richmond's historic neighborhoods. It promotes housing renovation, restoration, construction and sales in six select neighborhoods. Learn about the results of the program, the process for developing political consensus to target limited resources in strategic areas and the findings of the Federal Reserve Bank on the fiscal impact of the program.

**Life After *Kelo v. New London***

The U.S. Supreme Court upheld in June that government agencies have the power to condemn private property when the primary public purpose is economic development. Following the ruling in *Kelo v. New London*, several candidates for state-wide office in Virginia have promised legislation to limit the authority granted by the court. Other proposals are expected, including a bill that would limit condemnation to takings for purely public uses. Find out what steps the league is taking to ensure that local authority is protected to the greatest extent possible.

**Public health issues in natural and man-made disasters**

Find out about plans for providing medical care in cities and counties and how the roles of public health officials, hospitals and local governments are coordinated in time of a major natural or man-made disaster. Some examples of the community response include: Hurricane Isabel, this year's Anthrax incident in Northern Virginia, as well as plans and programs on Cities Readiness Initiative and public health and hospital plans to provide care in response to a surge in demand.

**6-9 p.m. Host City Night****Hosted by the City of Richmond**

Come enjoy brand new exhibits, along with great food and entertainment, at the Science Museum of Virginia. The museum recently invested more than \$2 million installing 40 new, interactive exhibits. Test your astronaut skills as you control a Gyroscope chair in "Newton in Space." Or, use your voice to make a laser beam dance in "Electriworks." The city will provide transportation to the museum from the Marriott and OMNI hotels beginning at 5:30 p.m.

**Tuesday****7:30 -8:30 a.m.**

**Women in Local Government Breakfast (pre-purchased tickets required)**  
Speaker: Jane Woods, Virginia Secretary of Health & Human Resources

**8-8:45 a.m.****Continental breakfast****8-11 a.m.****Registration****8:45-10 a.m.****Section elections and workshops****City Section**

**Living with Your Neighbor: City-county relationship**  
Two case studies on how cities work with their neighboring counties. The City of Staunton has operated a joint social services department with Augusta County for many years. The City of Winchester and Frederick County are in the middle of studying the consolidation of a range of services. Find out about what has and hasn't worked.

**Town Section: Can small towns be cool?**

Reversing the "brain drain" and pursuing a long-term community sustainability strategy is a challenge for communities, particularly rural towns. Learn approaches to improving community sustainability in this fast-paced virtual tour of successful initiatives in towns across the Midwest and the East. The presentation, based on personal visits to more than 200 best practice communities, includes meaningful strategies that can be adapted in your town.

**Urban Section: Transportation funding issues**

The state's transportation infrastructure, along with its population and economic development, are growing. Numerous studies over the past 15 years have examined transportation funding and needs, but there has been no significant change in funding mechanisms or intergovernmental responsibilities. What should the future of transportation funding and management look like?

**11 a.m.-1 p.m.****Leadership and Achievement Awards Luncheon**

Remarks by the newly-elected VML president and presentation of the 2005 Achievement Awards, followed by a keynote address by Philip Van Hooser. Van Hooser is an expert on leadership development and service professionalism who has spoken around the world to a variety of audiences. He translates his Fortune 500 management experience into practical strategies to produce maximum leadership performance for individuals and organizations. ❖



**AT THE LEAGUE****Conference opening night to feature jazz trio, bluegrass pioneer**

A Richmond Jazz Society ensemble, the Dave Hoggard Trio, will provide entertainment for the 2005 VML Annual Conference opening reception on Sunday night, Oct. 23.

Seasoned jazz drummer-vibraphonist David L. Hoggard Jr. leads the trio, which features W. Weldon Hill, dean of liberal arts education at Virginia State University, on piano, and Michael Hawkins, who performs with internationally renowned jazz pianist Cyrus Chestnutt, on acoustic bass.

Sunday night activities celebrating VML's 100<sup>th</sup> anniversary also will include entertainment by bluegrass pioneer Ralph Stanley and the Clinch Mountain Boys.

The opening night reception will begin at 5:15 and end at 6:15. It will be followed by the 100th Anniversary gala dinner. Attendees must have their name badge for entrance to the reception and banquet, and a ticket for the banquet. A banquet ticket is included with each full conference registration. Separate tickets for the gala may be purchased for \$60. Tickets for the gala celebrating VML's 100th Anniversary will not be sold the day of the event. If you wish to attend the gala, you must purchase a ticket prior to arriving in Richmond.

The cutoff date for purchasing a ticket is Friday, Oct. 21. Contact Joni Terry if you have questions at 804/649-8471 or at [jterry@vml.org](mailto:jterry@vml.org). ❖

**City to welcome conferees to Science Museum of Virginia**

The City of Richmond will be the host for a night of food, music and fun at the Science Museum of Virginia on Monday, Oct. 24 – the second day of the 2005 VML Annual Conference. Transportation will be provided from both the Marriott and Omni hotels to the museum.

In addition to the food and music at the museum, Host City Night attendees can

enjoy special exhibits that simulate walking on the moon, instant weight loss and floating on air; try piloting a Segway®, launching a rocket or commanding a gyroscope? The museum also features an IMAX® Theatre and planetarium.

As with all VML conference events, you must wear your name badge for entrance to Host City Night activities. ❖

**FROM THE CAPITOL****State family courts price tag put at \$26 million**

The cost to the state for implementing a new system of family courts is estimated at \$26.6 million a year, according to a report made at the Sept. 28 meeting of the Advisory Committee on the Establishment of a Family Court in Virginia.

The costs to cities and counties, which pay for capital and equipment costs, will not be known until next year, following the distribution of a survey following the 2006 session of the General Assembly. The statewide local fiscal impact was estimated at \$6.6 million back in 1993.

The committee also endorsed the concept of allowing local governments to supplement the salaries and other costs of the family courts. Currently, localities are prohibited from supplementing the salaries and other costs of general district court personnel, although they are permitted to supplement salaries and staff for circuit courts.

A number of localities supplement salaries for circuit court employees; some also pay for additional personnel (such as law clerks and secretaries for circuit court judges).

According to state law, cities and counties are required to provide courthouses with suitable space and facilities, and to pay for the books, equipment and furnishings required by the clerks of courts of record.

The proposal calls for juvenile and domestic relations courts to become family courts effective July 2007 (although the start-up date may end up being postponed). Civil proceedings regarding family law, including adoptions, divorces, name changes related to these areas, custodies, and child support, would be heard in a family court, which would be a court of record. Decisions of the court would be appealed to the Virginia Court of Appeals. The criminal jurisdiction of the family courts would

not differ from that of the current juvenile domestic and relations courts.

While some procedural issues regarding the family court system are scheduled to come before the 2006 General Assembly, the election of judges and the funding of the system are scheduled to be decided in 2007.

The implementation of a family court system could result in the appointment of 30 additional judges, as well as 112 new deputy clerks, 31 new secretarial and 46 new law clerk positions. The system also would include funding for mediators.

The report of the advisory committee will be submitted to the chief justice and to the Judicial Council. ❖

**FROM THE CAPITOL****New state water cleanup fund guidelines released**

The state has released new guidelines for use of the Water Quality Improvement Fund.

The guidelines address criteria for prioritizing the funding of nonpoint cost share projects, including urban stormwater management and stream buffers, as well as agricultural best management practices. They also revise the definitions of eligible costs for wastewater projects, and include new state reimbursement percentages for wastewater projects. In the past, grants were made for 50 percent of eligible project costs. Under the new guidelines, grants to local governments for wastewater treatment plant upgrades will range from 35 percent up to 75 percent.

The guidance is important for local governments because the WQIF is the primary source of state cost-share money

to implement nutrient and sediment reduction "Tributary Strategies" prepared pursuant to the Chesapeake 2000 Agreement and state regulations. The fund also provides grants for on-the-ground practices to control nonpoint source pollution in watersheds in Virginia that do not drain to the Chesapeake Bay.

The Water Quality Improvement Act of 1997 established the fund. The act requires that the secretary of natural resources provide guidance on WQIF grants for wastewater treatment plant upgrades and for agricultural and urban stormwater management. The 2005 General Assembly amended the act to better reflect current water quality needs and priorities in Virginia, particularly the implementation of Chesapeake Bay "Tributary Strategy Plans" and the

removal of Virginia waters from the federal Clean Water Act list of impaired waters. The 2005 amendments made it necessary to revise the existing guidelines.

For several years, no deposits were made to the WQIF. This year, more than \$56 million of a state surplus will be deposited to the fund. With this deposit, state contributions in FY06 will exceed \$153 million – more than all previous years' deposits combined.

For more information, contact Assistant Secretary of Natural Resources Russell W. Baxter at 804/786-0044 or e-mail at russ.baxter@governor.virginia.gov. Copies of the guidelines are available at [www.naturalresources.virginia.gov](http://www.naturalresources.virginia.gov). ❖

**State Water Control Board endorses nutrient limits**

The State Water Control Board approved numerical limits on how much nitrogen and phosphorous municipal wastewater treatment plants can discharge into state waters.

About 75 major sewage treatment plants and factories in three river basins (the Shenandoah/Potomac, the Rappahannock and the Eastern Shore) are affected. Nutrient limits for wastewater treatment plants in the James River Basin are likely to be added when the board meets again on Nov. 21 and, by the end of the year, about 120 plants are likely to be affected at a cumulative cost of \$1.2 billion.

Sewer rates in many parts of the state will increase to pay for the mandated improvements. Residential sewer rates average about \$21 per month statewide; they range from about \$10 to \$40 a month. To help finance the cost of the wastewater treatment upgrades, localities can apply for grants from the Water Quality Improvement Fund.

The new rules approved by the State Water Control Board on Sept. 28 are another action taken to implement the 2000 Chesapeake Bay Agreement, which established specific limits on loadings of nutrients and sediments into the Chesapeake

Bay and its tributaries. While the 2000 Chesapeake Bay Agreement is a voluntary, multi-state venture, failure to meet these nutrient reduction goals could result in Virginia's loss of authority delegated by EPA to manage parts of its water quality permitting program.

This is because an EPA consent decree requires that Virginia either complete a regulatory nutrient budget – called a TMDL – for the bay or that the bay meets water quality standards by 2010. ❖

**Subcommittee considers funding options for water cleanup**

A joint legislative committee studying long-term funding solutions to improve the quality of Virginia's waters learned Sept. 29 that rising prices – including the cost of fuel and concrete – are increasing the price tag for cleaning up Virginia's waters. Earlier this summer, state staff had informed the subcommittee that the estimated cumulative costs associated with the removal of all of Virginia's waters from EPA's "impaired waters" list by 2010 is \$12.5 billion. Out of 13,200 miles of waterways

in Virginia, 6,900 stream miles are designated by EPA as impaired. And of the 109,000 acres of lakes in Virginia that have been assessed, 89,000 acres also are impaired. The Chesapeake Bay also has been designated an impaired water.

The "Joint Subcommittee to Study Options to Provide a Long-Term Funding Source to Clean Up Virginia's Polluted Waters, Including the Chesapeake Bay and its Tributaries" has yet to make recommendations.

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## FROM THE CAPITOL

### Water cleanup funding continued ...

One committee member, Del. Scott Lingamfelter, proposed that the state create a Chesapeake Bay Clean-up Authority. The authority would develop a "Chesapeake Bay Clean-up Strategic Plan." The proposal includes the issuance of \$1 billion in bonds through the State Treasurer, over a period of 10-20 years. Fifty percent of the bond proceeds would be directed to point source programs in the form of matching grants to localities. The other 50 percent would go toward non-point source programs, perhaps in the form of grants to farmers and local governments. Debt

service on the bonds would be paid through a dedicated portion of the recordation tax revenue and \$50 million a year from state general funds.

Subcommittee staff again reviewed findings from the 2002 Governor's Natural Resources Funding Commission which, among other things, identified water utility fees, solid waste tipping fees, electric utility fees and gas taxes as potential nongeneral fund sources of revenue. The joint subcommittee will meet again on Nov. 14 in Richmond. For more information, go to <http://dls.state.va.us/statewaters.htm>. ❖

## AT THE LEAGUE

### Nominations sought for NLC committees; Nov. 14 is deadline

Nov. 14 is the deadline for applying for a position on policy steering committees, networking councils, "cityfutures" panels and other advisory groups for the National League of Cities (NLC). Governing body members from NLC-member local governments are eligible to apply.

#### Steering committees

NLC has seven policy and advocacy committees. They include: Community and Economic Development; Energy, Environment and Natural Resources; Finance, Administration and Intergovernmental Relations; Human Development; Information Technology and Communications; Public Safety and Crime Prevention; and Transportation Infrastructure and Services.

The Nov. 14 deadline is intended for applications to serve on a policy and advocacy steering committee. Steering committees are select groups of the full policy committees. Steering committees meet two times apart from the full policy committee to work on the priority issues for the year as chosen by the policy committee at the Congressional-City Conference in early March.

Steering committee meetings include in-depth briefings on priority issues, discussions with policy leaders at the federal level, and development of policy positions on priority issues on behalf of the full policy committee. Steering committee membership is usually capped at approximately 30-35 members.

Steering committee applications may be found on the NLC Web site, [www.nlc.org](http://www.nlc.org). You can also get a copy from Janet Areson at VML, 804/649-8471, [jareson@vml.org](mailto:jareson@vml.org). She can help members with their application submittals.

In contrast, the full policy committees are appointed in January. Elected officials with an interest in serving on a policy committee may simply notify VML of their interest in a particular policy committee. Each state gets a number of slots on each policy committee based upon statewide municipal population. Virginia gets five seats on each policy committee. The policy committees meet twice each year, during NLC's annual conferences. These bodies receive briefings on emerging issues, determine the focus issues for the year, and discuss and adopt policy positions developed by the steering committee.

#### Networking councils

NLC has developed three "networking" councils to focus on issues affecting different types of communities. These councils are the central cities council, the first tier suburbs council, and the small cities council.

Membership of any one of these three councils is open to any elected official representing a central city, a first-tier community (municipalities located outside of central cities and inside the ring of developing suburbs and rural areas), or a small city (communities with

populations below 50,000). These councils meet during NLC's annual conferences, and give members an opportunity to network and talk about issues of mutual concern. These concerns can range from every-day operations to federal legislation or regulation.

The application for the 2006 councils may be found at [www.nlc.org](http://www.nlc.org), or you can get an application from Janet Areson at VML, 804/649-8471, [jareson@vml.org](mailto:jareson@vml.org). Again, the deadline for applications is Nov. 14.

#### "Cityfutures" panels

NLC has developed four panels to focus on specific topics of interest to local governments of various sizes. These panels were developed to focus on an NLC's goal of equipping local officials with the tools to build quality communities. They meet at NLC's annual conferences.

The Community and Regional Development Panel addresses local land use decision making, affordable housing, growth management, and regional development strategies.

The Democratic Governance panel supports local officials seeking to improve local democracy by more effectively engaging with residents in responding to local challenges and opportunities, and to make community residents full-partners in addressing community needs.

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## AT THE LEAGUE

### NLC committees continued ...

The Equity and Opportunity Panel looks at challenges that result from inequalities based primarily on race or economics, and help local officials determine ways to address issues of equity, fairness, and inequality.

The Public Finance Panel identifies the challenges and potential solutions to a viable system of public finance for local governments. This includes the impact of intergovernmental systems

and partnerships. The goal is to foster and shape a broader and more visible public discussion about the need to reform the system of public finance and the related intergovernmental system, and to give local officials guidance in their dealings with specific local fiscal challenges.

The application form for these panels is available at [www.nlc.org](http://www.nlc.org), or from Janet Areson at VML, 804/649-8471,

[jareson@vml.org](mailto:jareson@vml.org). The deadline for applications is Nov. 14.

#### Other NLC advisory groups

NLC is also accepting applications to serve on its Congress of Cities Program Committee, the Council on Youth, Education and Families, the International Council, and the Leadership Training Council. The application is available on the NLC Web site as well. ❖

## ETCETERA

### Wellhead protection grants available

Local governments that draw their water from the ground may be eligible for new wellhead protection grants from the Virginia Department of Environmental Quality and the Virginia Department of Health.

The agencies have issued a Request for Proposals for wellhead protection imple-

mentation projects. Local governments must reply by Nov. 10.

Visit <http://www.deq.virginia.gov/gwpsc/whp.html> for more information. Direct questions to Mary Ann Massie at DEQ 804/698-4042. ❖

## REGULATIONS

### Intended Regulatory Action

**Rules Relating to Compulsory In-Service Training Standards for Law-Enforcement Officers, Jailors or Custodial Officers, Courtroom Security Officers, Process Service Officers and Officers of the Department of Corrections, Division of Institutional Services.** The Criminal Justice Services Board has proposed action to establish a licensure process to conduct a periodic review with four additional goals: (i) incorporating into the regulation greater opportunities to use electronic media to facilitate in-service training; (ii) providing cost savings to agencies and localities; (iii) providing a consistency between the courses used for firearms training at entry level and the courses used for in-service re-certification with firearms; and (iv) including training on cultural

diversity and the potential for bias-based policing as required by

§ 9.1-102 of the Code of Virginia. The agency intends to hold a public hearing after publication. For additional information, contact John Byrd, Department of Criminal Justice Services, at 804/786-6375 or e-mail him at [john.byrd@dcjs.virginia.gov](mailto:john.byrd@dcjs.virginia.gov).

**Regulations for Development of Solid Waste Management Plans.** The Virginia Waste Management Board has proposed regulations to amend the regulation on the calculation of the mandatory recycling rate for localities and regions, procedures for formation and dissolution of planning regions, clear specification of qualifications for variances, requirements for plan approval and duplicative language on Waste Information and Assessment Program. A public hearing will be held. Contact Allen Brockman, Department of

Environmental Quality, at 804/698-4468 or e-mail him at [arbrockman@deq.virginia.gov](mailto:arbrockman@deq.virginia.gov) for additional information.

### Fast-Track Regulations

**Solid Waste Management Regulations.** The Virginia Waste Management Board has proposed an amendment to remove the requirement to conduct a radio advertisement of a tentative decision to grant or deny a variance petition from solid waste management regulations. Contact Michael Dieter, Department of Environmental Quality, at 804/698-4146 or e-mail him at [mjdieter@deq.virginia.gov](mailto:mjdieter@deq.virginia.gov) for more information. ❖

## POSITIONS

### Longer version of job ads posted at [www.vml.org](http://www.vml.org)

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at [www.vml.org](http://www.vml.org). Visit the VML site and click on "Marketplace" to read the complete descriptions.

### Assistant Director of Public Works, Manassas

SALARY: \$67,662-\$108,264 (+) benefits. Administer capital projects for department's capital improvement program that includes general government, parks, transportation and drainage projects. Oversees and coordinates design projects. Bachelor's degree from 4-yr. college in civil engineering, construction management, public administration or a related field; and PE license (preferred). Valid state driver's license req. Apply: Department of Human Resources, 9027 Center St., Room 302, Manassas, VA 20110. E-mail: [hr@ci.manassas.va.us](mailto:hr@ci.manassas.va.us); FAX: 703/257-5827; [www.manassascity.org](http://www.manassascity.org). Open until filled. EOE.

### Engineer II, Richmond Department of Public Utilities

SALARY: \$47,274-\$77,650 range DOQ. Reqs. considerable technical knowledge of requirements, regulations and practices related to wastewater industry, including sanitary and combined sewer systems. Responsible for the design and construction of pipelines, pumping stations and wastewater treatment facility improvements. Reqs. bachelor's degree in civil, mechanical, environmental engineering or a related engineering or science field, and 3 yrs. relevant engineering exper. Registration as a PE or EIT desirable. Submit City of Richmond application online at [www.richmondgov.com](http://www.richmondgov.com) or to 900 E. Broad St., Room 109, Richmond, VA 23235. Job #35M00000618. Open until filled. EOE.

### Engineer II (2 positions), Richmond Department of Public Utilities

SALARY: \$47,274-\$77,650 range DOQ. Perform advanced civil engineering work in overseeing the development plan, and permit review process that includes water

and wastewater system design and new service connections. Possess a thorough knowledge of the principles, practices, and methods of civil engineering as applied to water and sewer facilities. Reqs. bachelor's degree in civil, mechanical, environmental engineering or a related engineering or science field, and 3 yrs. relevant exper. in engineering work. Registration as a PE or EIT is desirable. Submit City of Richmond application online at [www.richmondgov.com](http://www.richmondgov.com) or to 900 E. Broad St., Room 109, Richmond, VA 23235. Positions #35M00000616 & 35M00000630. Open until filled. EOE.

### Engineer II, Richmond Department of Public Utilities

SALARY: \$47,274-\$77,650 range DOQ. Assist, meet and respond to police, civic groups, businesses, police and citizens with streetlight requests. Must have a working knowledge of electricity transmission and distribution, the National Electrical Code, and roadway lighting design standards. Reqs. bachelor's degree in civil, mechanical, environmental engineering or a related engineering or science field, and 3 yrs. relevant experience in engineering work. Registration as a PE or EIT is desirable. Submit City of Richmond application online at [www.richmondgov.com](http://www.richmondgov.com) or to 900 E. Broad St., Room 109, Richmond, VA 23235. Position # 35M00000632. Open until filled. EOE.

### Chief of Design and Construction, Leesburg

SALARY: \$46,461-\$78,055 DOQ (+) benefits. FT management position in Department of General Services responsible for executing department's Facilities Major Maintenance & Repair and Stormwater Maintenance & Repair programs for the Division of Public Works. Educ. and exper. equiv. to master's degree in civil engineering, architecture, environmental sciences or a related field with at least 2 yrs. relevant exper. Prefer 2 additional yrs. admin. mngmnt. exper. Submit completed County of Loudoun application to Human Resources, 1 Harrison St., S.E., 5th Floor, P.O. Box 7000, Leesburg, VA 20177. For application and further information, visit [www.loudoun.gov](http://www.loudoun.gov) or call 703/777-0213. Open until filled. EOE.

### Principal Engineer / Team Leader, Leesburg

SALARY: \$46,461-\$78,055 DOQ (+) benefits. Supervisor position in the Projects Division of the Department of General

Services. Manage complex building and public works infrastructure projects during planning, pre-design, design, bidding, construction, commissioning and post-construction phases.

Submit completed County of Loudoun application to Human Resources, 1 Harrison St., S.E., 5th Floor, P.O. Box 7000, Leesburg, VA 20177. For application and further information, visit [www.loudoun.gov](http://www.loudoun.gov) or call 703/777-0213. Open until filled. EOE.

### City Manager, Bedford

SALARY: \$90,000-\$105,000 initial range DOE (+) benefits. (Pop. 6,300) \$40 million annual bdtg.; 129 FTEs. Reqs. educ. and exper. equivalent to bachelor's in public admin., finance or related field (master's desirable). Min. 5-9 yrs. public-mngmnt. exper. as chief admin. officer or in a responsible local-govt. position desirable. Submit letter of application, detailed resume with salary history and work related references to: John A. Anzivino, Vice President, or Roger M. Scott, Senior Vice President, Springsted Incorporated, 1206 Laskin Road, Suite 210, Virginia Beach, VA 23451; Fax 757/422-6617 or e-mail [janzivino@springsted.com](mailto:janzivino@springsted.com). For more info. and a community and position profile visit [www.springsted.com](http://www.springsted.com). Deadline: Nov. 11. EOE.

### Assistant Director of Electric Utility, Manassas

SALARY: \$80,000-\$105,000 (+) benefits. Manassas is a leader in Broadband over Power Line communications, delivering broadband Internet services to residences and businesses. Direct Electric Utility staff with responsibility in budgeting, planning, engineering, construction, operations and maintenance of substations, transmission and distribution facilities, service extensions to new customers, and expansion of the BPL communications system. Registered P.E. preferred with min. 10 yrs. progressively responsible mngmnt. exper. with an electric utility. Apply: Department of Human Resources, 9027 Center St., Room 302, Manassas, VA 20110. FAX: 703/257-5827; e-mail: [hr@ci.manassas.va.us](mailto:hr@ci.manassas.va.us); [www.manassascity.org](http://www.manassascity.org). Open until filled. EOE.

### Zoning and Plans Inspector I, Franklin County

SALARY: \$27,080 to start (+) benefits. (Pop. 49,095). Enforce the County Code, including the zoning, erosion control, subdivision, and manufactured home regs.

## POSITIONS

Perform site compliance inspections for commercial and residential sites. Any comb. of educ. and exper. equiv. to associate's degree (bachelor's preferred) with college level courses in city planning, architecture, engineering or environmental science + experience in enforcement of regulations. Obtain applications and complete job description in Office of the County Administrator, 40 E. Court St., Rocky Mount, VA 24151, by calling 540/483-3030, or visit <http://www.franklincountyva.org>. Open until filled. EOE.

### Executive Director, Commonwealth Regional Council

SALARY: \$80,000-\$120,000 expected hiring range DOQ negotiable (+) benefits. Serves 6 counties in central Virginia. Develop organization that fuels regional economic development, leverages expertise of higher educ. facilities and energizes regional planning. Reqs. working knowledge of local govt. and enterprise operations, project management background. For more info. visit <http://www.commonwealthregionalcouncil.org>. Position profile and info. packet available from [cmwrc@ntelos.net](mailto:cmwrc@ntelos.net). Send cover letter, resume, salary history and 3 references to: Chairman, Commonwealth Regional Council, Executive Director Search Committee, P.O. Box P, Farmville, VA 23901. Open until filled. EOE.

### Housing Inspection Agent, Prince George County

SALARY: \$12 hour / 20 hrs. per week. Readvertisement. This is a part-time, temporary position for the countywide Section-8 (existing) Housing Choice Voucher Program. Previous applicants need not apply. Schedules, coordinates and conducts housing inspections to ensure compliance with HUD Housing Quality Standards and assists the Section-8 coordinator within the Housing Department. Visit [www.princegeorgeva.org](http://www.princegeorgeva.org). For info., call 804/722-8669. No faxes. Postmarks are not considered as received. Deadline: Oct. 28. EOE.

### Risk Manager, Suffolk

SALARY: \$67,621-\$82,829 (midpoint). Directs all programs and activities associated with worker's compensation, ADA, OSHA, and public liability. Directs all real property acquisitions and sales through negotiations or condemnation. Ensures that safety training is available to all employees and that

the city is in compliance with all mandatory safety and risk mngmnt. laws. Reqs. bachelor's (master's preferred) in relevant field + 6-9 yrs. exper. in risk mngmnt. in a supervisory capacity or an equiv. comb. of educ., training and exper. Submit completed City of Suffolk application to: Human Resources, 441 Market St., Suffolk, VA 23434. For application and further information visit [www.suffolk.va.us](http://www.suffolk.va.us) or call 757/923-2070. Deadline: Oct. 21. EOE.

### Tourism Coordinator, Fauquier County

SALARY: \$30,830-\$46,246 (+) benefits. Expand and implement county tourism program; develop marketing recommendations for special events; review marketing proposals; staff County Tourism Advisory Committee; and perform administrative functions as directed by the head of the Department of Economic Development. Must have any comb. of educ. and exper. equiv. to bachelor's degree, supplemented by a min. 5 yrs. relevant exper. and/or training. Must submit Fauquier County classified application form to: Fauquier County Human Resources Department, 320 Hospital Drive, Warrenton, VA 20186. For assistance, call 540/428-8700; Fax 540/349-3133. Applications at [www.fauquiercounty.gov](http://www.fauquiercounty.gov). Open until filled. EOE.

### Building Official, Warrenton

SALARY: \$54,181-\$83,981 (+) benefits full range. Start salary DOQ. Oversee and participate in enforcement of building, fire and environmental codes; coordinate all building inspection and code enforcement activities; perform building plan reviews; train and manage the inspections function. State Code Academy training req. with appropriate certifications as an inspector in building, fire and property maintenance. Certification as a state building official preferred. Town application req. Mail or deliver to: Finance & Human Resources Director, Town of Warrenton, P.O. Drawer 341, Warrenton, VA 20188 (18 Court St., Warrenton, VA 20186). Applications may be printed from [www.warrentonva.gov](http://www.warrentonva.gov). Deadline: Oct. 28. EOE

### Planner / Zoning Administrator, Round Hill

SALARY: Up to \$60,000 DOQ (+) benefits. (Pop. 600) Manage every aspect of planning operations, including administering the zoning ordinance; site plan and subdivision review; manage the rezoning and special exception process; draft zoning ordinance amendments, elements of the comprehensive plan and grant applications.

Provides principal support to the Board of Zoning Appeals and Planning Commission. Reqs. any comb. of educ. and exper. equiv. to bachelor's in planning or related field and at least 3 yrs. zoning/planning experience. Master's preferred. AICP desired. Submit resume and writing samples to: Town Administrator Kelly Yost, Town of Round Hill, P.O. Box 36, Round Hill, VA 20142-0036. Tel: 540/338-7878. Deadline: Oct. 21. EOE.

### Assistant Town Manager, Ashland

SALARY: \$54,852-\$73,145 DOQ/DOE to start (+) benefits. (Pop. 6,900.) Directly responsible for areas of human resources, parks and recreation, public relations, tourism, and special projects. Assists in preparing the annual operating bdtg. and CIP. Reqs. bachelor's degree and prefer min. 3 yrs. exper. in municipal govt. Master's in relevant field preferred. Info. available at [www.town.ashland.va.us](http://www.town.ashland.va.us) or by calling 804/798-9219. Submit town application, cover letter, resume and references to: Town Manager Charles W. Hartgrove, P.O. Box 1600, Ashland, VA 23005. EOE.

### Finance Director, Manassas Park

SALARY: \$76,532-\$118,625 DOQ. (Pop. 14,000) Direct and coordinate all financial activities, including the responsibility for financial planning, budgeting and accounting. Must be familiar with BAI and other accounting systems commonly used by local govt. agencies. Min. reqs: Graduation from accredited 4-yr. college with bachelor's in relevant field and min. 5 yrs. paid FT highly responsible work exper. in accounting or finance admin. and other phases of fiscal mngmnt., (3 yrs. of which must be in gov't. accounting). Reqs. CPA. For info. regarding residency req., contact the city manager's office. Application to: Deputy City Manager, 1 Park Center Court, Manassas Park, VA. 20111. For application call 703/335-8040 or via e-mail: [astarr@cityofmanassaspark.us](mailto:astarr@cityofmanassaspark.us). Deadline: Oct. 11. EOE.

### Wastewater Plant Chief Operator, Lawrenceville

SALARY: DOQ/DOE (+) benefits. Must possess valid Va. Class B CDL operator's license and valid Class II or higher Va. wastewater operator's license. Prefer several years of direct experience – some supervisory — operating wastewater plants. Duties: Operation and maintenance of 1.2 MGD

*Continued on page 10*

## POSITIONS

municipal wastewater plant; control testing and required permit testing; provide recommendations for plant's capital needs; and assist in planning for long-term expansion and improvements. Applications available and will be accepted at Lawrenceville Town Office, 400 N. Main St., Lawrenceville, VA, 23868. Deadline: Oct. 31. EOE.

### Public Works Director, Rockingham County

SALARY: DOQ/DOE. Directs public works activities and 66 employees. Appx. \$4 million annual bdtg. for water and sewer and \$3.5 million for solid waste collection and disposal. Significant experience in managing and directing a Public Works Department is needed. Apply in person at the Rockingham County Administration Center or mail resume, completed application and references to: Department of Human Resources, Rockingham County, P.O. Box 1252 Harrisonburg, VA 22803. Employment application may be downloaded at [www.rockinghamcountyva.gov](http://www.rockinghamcountyva.gov) and submitted with resume to the Department of Human Resources. Open until filled. EOE.

### City Arborist, Virginia Beach

SALARY: \$50,238-\$75,357 (+) benefits. Review and coordinate tree-related activities within the city; administer contracts and estimate contract costs for landscape installation and maintenance for various sites; monitor application of landscape code reqs.; supervise the Grounds Maintenance Bureau, which consists of about 90 people. Req. any comb. of educ. (above HS) and/or exper. equiv. to 8 yrs., 3 yrs. of which must have been in a supervisory capacity in relevant fields. Visit [www.vbgov.com/careers](http://www.vbgov.com/careers) for more detailed info. and to apply on-line. Job # 0234. Deadline: Oct. 20. EOE.

### County Administrator, Amherst

SALARY: \$85,000-plus DOQ (+) benefits. Req. min. of any comb. of educ. and exper. equiv. to graduation from accredited college with major course work in public admin., planning or related field, preferably supplemented by master's degree, and extensive increasingly responsible exper. in local gov't. admin. Complete job description and Amherst County application available from Office of the County Administrator (434/946-9400) or [www.countyofamherst.com](http://www.countyofamherst.com). Submit letter of interest, resume, professional references, salary history and a completed Amherst County application to: Leon J. Parrish, Chairman, Amherst County Board of Supervisors, P.O. Box 390, 153 Washing-

ton St., Amherst, VA 24521. Deadline: Nov. 18. EOE.

### Building Official (Bureau of Fire/Code Enforcement), Hopewell

SALARY: \$45,065-\$67,600 DOQ. Direct enforcement operations to ensure compliance with building and property maintenance codes. Must have knowledge of zoning practices and at least 5 yrs. of building exper. as a licensed professional engineer or architect, building inspector or contractor. Four-year degree preferred, but not required; a combination of education and experience will be considered. Access a required City of Hopewell application at [www.ci.hopewell.va.us](http://www.ci.hopewell.va.us). Submit application to Human Resources, City of Hopewell, Municipal Building, Room 221, 300 N. Main St., Hopewell, VA 23860. Phone: 804/541-2211. Position # 11078. Deadline: Oct. 7. EOE.

### Zoning Enforcement Officer, Henrico County

SALARY: \$32,894-\$57,739 DOQ/DOE. Inspects commercial construction sites for conformance with approved plans of development. Inspects residential construction sites for compliance with zoning requirements before approving certificates of occupancy. Inspects subdivision sites for conformance with approved landscaping plans. Initiates legal actions, subpoenas witnesses and presents evidence in court regarding zoning violations. Performs related work as assigned. Interested applicants apply at: [www.henricojobs.com](http://www.henricojobs.com). Deadline: Oct. 16. EOE.

## Other positions

NOTICE: The following positions also are listed on VML's Web site at [www.vml.org](http://www.vml.org).

### Town Manager, La Crosse

SALARY: DOQ. Deadline: Oct. 14.

### Wastewater Treatment Plant Operator, Culpeper

SALARY: DOQ (+) benefits. Deadline: Oct. 15.

### Water & Wastewater Operator, Drakes Branch

SALARY: DOQ (+) benefits. Deadline: 2:30 p.m. Oct. 14.

### Building Official, Arlington County

SALARY: Negotiable. Open until filled.

### Planner, Front Royal

SALARY: \$28,204-\$45,052 DOQ. Open until filled.

### Assistant County Administrator, Hanover

SALARY: \$83,686-\$125,000 (+) benefits. Open until filled. EOE.

### County Planner, Bath

SALARY: Negotiable DOE. Open until filled.

### Zoning Administrator/Planner, Dumfries

SALARY: \$36,655-\$50,860. Deadline: Oct. 14.

### Director of Finance, South Boston

SALARY: DOQ (+) benefits. Open until filled.

### E-911 Manager, Bedford County

SALARY: DOQ (+) benefits. Open until filled.

### Deputy Director of Finance, Front Royal

SALARY: \$39,853-\$63,669 DOQ (+) benefits. Open until filled.

### Director of Financial Services, Lynchburg

SALARY: DOQ (+) benefits. Open until filled.

### City Clerk, Petersburg

SALARY: \$31,840-\$51,737 (+) benefits. Deadline: Oct. 21.

### Police Officer, Windsor

SALARY: \$27,000-\$35,000 DOQ (+) benefits. Deadline Oct. 7.

**DEADLINE:** *The deadline for placing a job advertisement in the next issue of Update is Friday, Oct. 14. Submit ads via e-mail to David Parsons at [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

## CALENDAR

### **Virginia Planning and Zoning Conference, Oct. 9-11, Roanoke**

The 2005 annual conference will be held at the Hotel Roanoke. Anticipated cost: \$210. Contact: [info@vcpa-va.org](mailto:info@vcpa-va.org).

### **Balancing Water Law and Science, Oct. 10-12, Blacksburg**

The Virginia Water Resources Research Center will celebrate its 40th anniversary with a national symposium held at the Virginia Tech Inn and Skelton Conference Center. Will feature nationally known keynote speakers, a series of science and policy forums that address critical water issues, workshops and research presentations. An awards luncheon will be held Oct. 12 to recognize four people who have provided long-term leadership in supporting water resources research, education and regulatory programs in Virginia. For information contact Tamim Younos, interim director, Virginia Water Resources Research Center, 23 Agnew Hall, Virginia Tech, Blacksburg, VA 24061-0444. Phone: 540/231-5624; E-mail: [tyounos@vt.edu](mailto:tyounos@vt.edu).

### **The Virginia Association of Governmental Purchasing, Oct 17-19, Richmond**

Fall conference will be held at the Holiday Inn Select, Koger Center South. This is for public procurement professionals and will feature timely sessions and speakers. Registration materials and a full agenda will be available at [www.vagp.org](http://www.vagp.org).

### **Virginia Municipal League Annual Conference, Oct. 23-25, Richmond**

The 100th annual meeting of VML will be held at the Richmond Marriott Hotel in downtown at the corner of 5<sup>th</sup> and Broad streets. Contact: Joni Terry at 804/649-8471 or [jterry@vml.org](mailto:jterry@vml.org). Exhibitors contact: Kimberly Pollard at 804/649-8471 or [kpollard@vml.org](mailto:kpollard@vml.org).

### **16th Annual Virginia GIS Conference, Oct. 24-25, Richmond**

Hosted by the Virginia Association of Planning District Commissions at the Greater Richmond Convention Center. Call for papers deadline is July 15. Access [www.richmondregional.org](http://www.richmondregional.org) for additional information and to register online.

### **Designing and Evaluating Residential Walls with Large Openings Course, Oct. 25-27, Blacksburg**

This course is designed for plan reviewers, building inspectors, building officials, home inspectors, residential designers, engineers, architects and homebuilders. The primary focus and objectives of it are a mastery of the application of prescriptive wall lateral design provisions of the 2003 International Residential Code™(IRC). For more info. and registration details, visit: [www.conted.vt.edu/sdww](http://www.conted.vt.edu/sdww).

### **2005 Virginia Quality Conference and Forum for Excellence, Oct. 26, Williamsburg**

Hundreds of local government, education, healthcare and business representatives will gather to learn about best practices and how to improve performance and attain results. The 2005 award recipients of the U.S. Senate Productivity and Quality Award for Virginia will also be presented at a mid-day luncheon. For more information on the conference, visit [www.vaquality.org](http://www.vaquality.org). Visit [www.spqa-va.org](http://www.spqa-va.org) or contact SPQA Executive Director Bob Bowles at 757/523-6762 or [director@spqa-va.org](mailto:director@spqa-va.org) to learn more about the SPQA program.

### **Access 2005, Nov. 17-18, Lexington**

Presented by Virginia Coalition for Open Government. Visit <http://www.opengovva.org> for program updates. Contact Frosty Landon, executive director, at [vcog@opengovva.org](mailto:vcog@opengovva.org).

### **The Virginia Association of Governmental Purchasing, March 29-31, Blacksburg**

Spring '06 conference will be held at the Virginia Tech Skelton Inn and Conference Center. This is for public procurement professionals and will feature timely sessions and speakers. Registration materials and a full agenda will be available at [www.vagp.org](http://www.vagp.org).

*Preferred method of submitting items is via e-mail to David Parsons at: [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758.*

# Update

The newsletter of the  
Virginia Municipal League

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CELEBRATING 100 YEARS OF LOCAL  
GOVERNMENTS WORKING TOGETHER