

Update

The newsletter of the Virginia Municipal League

Inside ...

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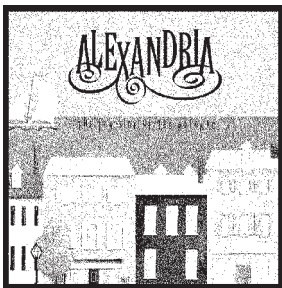


Local leaders must examine new state tax provisions

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PTI Releases Wireless E9-1-1 Executive Guide

Local fiscal stress report available from COLG



2004 VML Annual Conference
Alexandria, Oct. 3-5

2004-2006 budget analysis, information links available

Detailed information on the 2004-06 budget adopted by the General Assembly was sent to VML members on May 14 through the U.S. Postal Service and via e-mail. The General Assembly will meet June 16 to consider any gubernatorial amendments to legislation adopted during the special session.

A detailed chart prepared by VML spells out how the new budget will affect local governments. It is available on the league Web site at <http://www.vml.org/VML-Restricted/bgtchart.pdf>.

Some state agencies will post information on their Web sites regarding state aid to localities. Here are these links:

State Compensation Board: <http://www.scb.virginia.gov/fy03budestm.cfm>

Education: (projected 2004-2006 state entitlement and local match requirements for direct aid): [http://141.104.22.210/VDOE/Finance/Budget/CalcTool-2004-](http://141.104.22.210/VDOE/Finance/Budget/CalcTool-2004-2006FinalGABudget(May2004)withunfundedcorrections.xls)

[2006FinalGABudget\(May2004\)withunfundedcorrections.xls](http://141.104.22.210/VDOE/suptsmemos/2004/reg003.html).

Superintendent of Public Instruction: <http://141.104.22.210/VDOE/suptsmemos/2004/reg003.html>.

The Department of Taxation will send updated numbers any day now on wine tax, ABC profits, state sales and use tax, local option 1-percent sales and use tax, and state recordation & grantors taxes. Last year these numbers were sent to jurisdictions via e-mail.

HB 599 funds should be posted on the Department of Criminal Justice's Web site: <http://www.dcjs.org/grantsAdministration/599/?menuLevel=3&mID=8>.

The numbers currently are in the budget conference report prepared by the Senate Finance Committee staff at: <http://leg3.state.va.us/quickplace/sfc2004/>

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Newly elected officials conference scheduled

The Conference for Newly Elected Municipal Officers will be held July 14-16 at the Omni Hotel in Charlottesville located at 235 W. Main St. The conference is held every other year following municipal elections in May.

The conference is an excellent opportunity for newly-elected officials to receive a comprehensive overview of Virginia municipal government and to meet other newly-elected officials.

A copy of the revised *Handbook for Virginia Mayors and Council Members* will be distributed at the conference. It is an

excellent reference for new council members during their initiation to the council process. Copies of the handbook will be mailed in

late July to people unable to attend the conference.

A preliminary conference program, registration information and hotel reservation information are posted in PDF format on the

What's New and *Conferences* pages of the VML Web site at www.vml.org. This information was mailed recently to newly elected officials.

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FROM THE CAPITOL

2004-2006 budget analysis continued ...

main.nsf/h_Discussion/4D710E3C375ED28885256E8D00535F34/?OpenDocument.

Here is a quick overview of some of the major items of interest to local governments:

Direct Aid to Education

Puts an additional \$1.5 billion in direct aid for education, including:

- Restores 100 percent of the funding for the deduction of locally generated revenues contained in the introduced budget, and restores 71 percent of the deduction of federal revenues included in the proposed budget.

- By FY06, funds an additional eight instructional positions per 1,000 students, which is a sizable commitment to funding the increases to the SOQ proposed by the State Board of Education.

- Addresses some Tier 1 and Tier 2 recommendations made by JLARC, including increasing funding for at-risk four-year-olds (phased in during the biennium), completing the restoration of funding for administrative positions, fixing the one-month rollover of fringe benefit costs (in FY 2006) and fully funding the cost of competing for Planning District 8.

- Earmarks one-fourth of the one-half cent sales tax increase for public education. One-half of that (or one-eighth cent) will be distributed on the basis of school age population, and the other one-half (or one-eighth cent) will be distributed through the SOQ funding formula.

- Eliminates the student achievement grant program and the SOL remediation program.

- Sets teacher retirement rates at 6.03 percent for FY05 and 6.62 percent for FY06. The retiree health care credit is 0.55 percent for both years, so the total rate is 6.58 percent in FY05 and 7.17 percent in FY06. The state contribution to retirement is not capped as the House budget adopted during the regular session. The premium holiday for group life insurance is retained.

Employee salaries and benefits

- Funds a 3 percent salary increase for state employees and state-supported local employees, effective Nov. 25, 2004. No funding is included for salary increases for teachers.

- Funds higher salary increases for deputy sheriffs, state police, capitol police and judges. The budget includes \$21.5 million for a 4.82 percent for deputy sheriffs, effective Dec. 1, 2004.
- Retains the premium holiday for the group life insurance program. The VRS Board of Trustees has always extended the premium holiday to cities, towns, counties and other political subdivisions.

State aid programs

HB 599. Increases funding in FY05 over FY04 by approximately \$8.8 million, or 5.2 percent, and in FY06 by \$9 million, or 5.7 percent over FY05. This is *less* than what was included in the governor's introduced budget; those amounts were contingent upon tax reform. The proposed allocations for localities posted by the Department of Planning and Budget in January were based on the introduced budget and actual allocations will be less. Use the link listed above to find HB 599 numbers. In addition, language is added to the budget stating that it is the General Assembly's intent that these funds be used for public safety purposes, and that funds provided through this allocation shall not be used to supplant the funding provided by localities for public safety services as of June 30, 2004.

ABC profits. Leaves the distribution to local governments in FY05 and FY06 at the FY04 level (\$4.15 million). Allocations will be the same as the current fiscal year, which is less than in the introduced budget. Again, the proposed allocations for localities posted by DPB in January were based on the introduced budget.

Wine taxes. Leaves the distribution to local governments in FY05 and FY06 at the FY04 level (\$4.35 million). Your actual allocation will be the same as in the current fiscal year, and is less than in

the introduced budget. The proposed allocations for localities posted by DPB in January were based on the introduced budget.

Jail per diems

The budget adds \$13.2 million each year to the amount in the introduced budget to restore previous reductions in reimbursement levels to localities for the cost of maintaining prisoners in local and regional jails. At the same time, it defers budgeting for projected increases of a total of \$15.1 million for the biennium until the actual inmate population for the first quarter of FY05 and FY06 are available.

Transportation

The budget as adopted eliminates the proposed transfer of state general fund appropriations for transportation projects and therefore increases general fund support by \$130.4 million in FY05 and by \$141.6 million in FY06.

Car tax relief

The budget reduces the proposed appropriation for the car tax relief program by \$277 million in general fund dollars in FY06; payments for calendar year 2006 will total \$950 million, with reimbursements being made beginning July 1, 2006.

If you have questions about the budget, contact Mary Jo Fields at mfields@vml.org for answers to questions related to education funding; contact Mike Edwards at medwards@vml.org for answers to questions about taxes; and contact Janet Areson at jareson@vml.org about all other areas. VML's telephone number is (804) 649-8471. ♦

AT THE LEAGUE

Newly elected officials conference continued ...

The registration form for the conference is also printed on page 9 of this Update. The deadline for making hotel reservations is June 15.

While the conference is intended primarily for newly elected officials, staff members and incumbents have found it to be helpful as well.

The conference is sponsored by VML, the Cooper Center for Public Service at the University of Virginia and the Cooperative Extension of Virginia Tech and Virginia State University. For more information, contact Mary Jo Fields at mfields@vml.org. ❖

FROM THE CAPITOL

Local leaders must examine new state tax provisions

At least three important provisions in the state's new tax bill, the Tax Reform Compromise Act of 2004, directly affect local leaders and require special attention. These portions of HB 5018 relate to the effective date of the bill, the establishment of the Public Education Standards of Quality / Local Real Estate Property Tax Relief Fund, and an increase in state recordation fees from 15 cents per \$100 to 25 cents per \$100. The state increase authorizes localities to increase their local rates for deeds of trusts or mortgages.

The adoption of SB 5005, relating the personal property tax relief act, will affect local governments receiving state reimbursements for car tax payments. The bill caps the state car tax reimbursement at not greater than \$950 million annually and thereby saves the state additional General Fund revenues.

The car tax legislation requires VML and VACo, in consultation with the governor and legislature, to develop legislation for 2005 that establishes an acceptable and reasonable state reimbursement schedule. The new law also converts the reimbursement from a calendar year to a fiscal year.

The July start date will cause a substantial interruption of cash flow for localities billing semiannually, and (depending on to which fiscal year localities attribute the first billing — typically June), possible movement of revenue from FY06 to FY07. The work group described above will address this problem and offer changes that will be made to the 2006 appropriation schedule. For an illustrative calculation demonstrating how the program will work, review VML's April 27 *Legislative Bulletin*, which is posted on the VML Web site.

Please note of the following changes brought about by the passage of HB 5018:

- The effective date of HB 5018 is Sept. 1, 2004. The tax bill cannot take effect prior to Sept. 1 because the General Assembly did not adjourn from its special session until May.

- The portion of the increased sales and use tax dedicated to K-12 education (one-quarter percent of the one-half percent state increase) requires local leaders to consider providing real estate tax relief. A specific section of the new law requires local leaders to examine their real estate tax rates in light of receiving these new state dollars:

§ 58.1-638.1. Public Education Standards of Quality / Local Real Estate Property Tax Relief Fund established.

There is hereby created in the state treasury a special permanent, nonreverting, interest-bearing fund to be known as the Public Education Standards of Quality / Local Real Estate Property Tax Relief Fund, hereinafter referred to as "the Fund." The Fund shall be established on the books of the Comptroller. The Fund shall consist of (i) any sales and use tax revenues transferred pursuant to subsection F of § 58.1-638...

All amounts credited to the Fund shall be paid to localities in accordance with the general appropriation act to meet the Commonwealth's responsibility for the Standards of Quality prescribed pursuant to Article VIII, Section 2 of the Constitution of Virginia. Any amount paid to a county, city, or town from the Fund shall be taken into account by the governing body of the county, city, or town in setting real estate tax rate.

While the provision does not require a locality to reduce its real estate tax rates, it does require a governing body to examine their rate in light of the

increased state appropriations for K-12 education.

- The increase in the state recordation tax — or so-called deeds of trust or mortgages — permits localities to increase the local rate. Consequently, localities can increase their local rates to not more than 8.3 cents per \$100. Current rates are capped at 5 cents per \$100. Any such local increase cannot take effect until Sept. 1, 2004.

§ 58.1-3800. Levy.

In addition to the state recordation tax imposed by Chapter 8 (§ 58.1-800 et seq.) of this title, the governing body of any city or county is hereby authorized to impose a recordation tax, in an amount equal to one-third of the amount of the state recordation tax collectible for the Commonwealth, upon the first recordation of each taxable instrument in such city or county. No tax shall be levied under this section when the state recordation tax imposed under Chapter 8 (§ 58.1-800 et seq.) is fifty cents

HB 5018 increases the state recordation tax rate from 15 cents on every \$100 to 25 cents. This additional revenue to the state will help stabilize expenditures for core government services, including K-12 education and Medicaid eligible services. The \$40 million distribution local governments receive from the state recordation tax proceeds will not increase.

Summary of HB 5018

HB 5018 increases revenues by:

- reducing the state sales tax on food by 1.5 percent in three equal increments of 0.5 percent beginning in FY 2006. By beginning the phase out in FY 2006, the state saves more than \$50 million in FY

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FROM THE CAPITOL

New tax provisions continued ...

2005 because the bill as introduced would have initiated the first phase of its penny phase out in FY 2005.

- increasing the sales and use tax on non-food items by one-half percent. One-half of the increase would be go to the state's General Fund (\$377.7 million) while the remaining one-half would be dedicated to funding the Standards of Quality. The education component generates an additional \$377.7 million for K-12 education in the next biennium.
- eliminating two common corporate tax loopholes, thereby raising an additional \$30 million for the biennium.
- increasing the recordation tax rate by a dime, thereby raising an additional \$224.1 million for the biennium. Local governments will be authorized to increase their local recordation tax rates by an additional 3 cents for a maximum local rate of 8 cents.
- amending the senior age tax

preference, thereby generating an additional \$35 million for the biennium.

The bill also:

- increases the state cigarette tax to 20 cents per pack in FY 2005 and 30 cents in FY 2006 and dedicates the money to a health care trust fund largely to support Medicaid payments (\$280.8 million).
 - removes the sales tax exemptions on public service corporations (\$77.7 million) and retains the provision to decrease the income tax by raising the personal exemptions (\$70 million).
 - removes the phase-out of the estate tax, thereby saving the state \$104 million in FY 2006.
- HB 5018 does not provide additional revenues for transportation.

Car tax

SB 5005 caps the state's car tax reimbursements and requires each locality to set a separate rate for all vehicles in order to provide tax relief for assessed values of less than or equal to \$20,000. Just as today, localities will apply their local tangible personal property tax rates to values in excess of \$20,000.

After FY 2005, each locality will receive a flat reoccurring appropriation for car tax reimbursements. These flat appropriations will translate to decreasing tax relief in fast growing localities. The state appropriation will equate to a locality's CY 2005 appropriation. For example, if Locality X receives \$37 million from the state in FY 2005, it will receive that same amount — \$37 million annually — each year thereafter, beginning in FY 2006. ❖

Chesapeake Bay report targets treatment plants

A new report by the Chesapeake Bay Foundation says that nutrient discharges from wastewater treatment plants can be reduced for 50 percent to 60 percent less than current projected costs.

The report claims that wastewater treatment facilities can be upgraded rapidly at low cost using the excess treatment capacities that already exist in the plants, thus avoiding major construction costs in the immediate future. Clifford Randall, a professor at Virginia Tech and an authority on wastewater treatment technologies, prepared the study for the foundation.

The report acknowledges that the key to restoring the Chesapeake Bay is to reduce the amount of nutrients entering it. Randall contends that the quickest and cheapest way to do this is by implementing a process called "limit of technology." LOT would alter treatment methods to take advantage of a plant's excess treatment capacity.

Altering the treatment methods, however, would reduce the rated treatment capacities of the plants, shortening their lifespan. Local govern-

ments that had planned and designed local and regional wastewater systems to include room for growth would need to expand the systems sooner.

Wastewater treatment plants are responsible for less than one-third of the nutrients in Virginia's portion of the bay. Other sources include farms, auto emissions, air pollution and stormwater.

"It's just not as easy as was suggested today," Deputy Secretary of Natural Resources Russell Baxter told the Norfolk *Virginian-Pilot* newspaper following the release of the report.

Cleaning up the bay is proving to be incredibly complex and costly. Virginia has undertaken at least four major programs intended to improve conditions in the bay.

These include:

- identifying the amount of pollution that a stream can tolerate and still meet government water quality standards, known as Total Maximum Daily Loads;
- developing tributary strategies designed to reduce nutrients and sediments feeding into the Chesapeake Bay;
- revising water quality standards

related to dissolved oxygen, water clarity and plant life; and

- establishing technology-based nutrient limits in discharge permits.

An advisory committee is scheduled to recommend amendments to Virginia's Chesapeake Bay and tidal tributaries water quality standards later this month. A second technical advisory committee will advise DEQ on the levels of nitrogen and phosphorus that can be allowed in permitted discharges located within the Virginia portion of the Chesapeake Bay watershed. Those recommendations are due by Aug. 3.

The technical advisory committee will discuss several important issues, including financing for wastewater facility construction, providing future service for growth, alternatives to technological limits, and whether the more stringent limits should apply to all or only portions of the bay watershed.

VML is represented on both of these committees. For more information, contact Denise Thompson at dthompson@vml.org. ❖

REGULATIONS

Intended Regulatory Actions

Nutrient Management Training and Certification Regulations. The Department of Conservation and Recreation has proposed action to amend the Nutrient Management Training and Certification Regulations and their attendant forms including the criteria for nutrient management plan content and development procedures in order to bring the regulations and attendant documents into compliance as may be necessary with § 62/1-44.17:1.1 of the Code of Virginia and in the requirements set forth in 40 SFR Parts 9,122,123 and 412 as published in the Federal Register Volume 68, No. 29, dated February 12, 2003, or as may otherwise be necessary to protect water quality. A public hearing will be held after publication. Contact Leon App, Department of Conservation and Recreation, at 804/786-2123 for additional information.

Subdivision Street Requirements.

The Commonwealth Transportation Board has proposed regulations that set forth the requirements applicable to all subdivision streets in the Commonwealth that are designated to become part of the secondary system of state highways, including procedures for approval and criteria used to consider the acceptance of new streets for maintenance as part of the secondary system. This regulation may apply to independent cities or towns of more than a 3,500 population pursuant to § 33.1-41.1 of the Code of Virginia. The proposed changes (i) clarify text to improve comprehensibility and usefulness; (ii) update obsolete titles and work unit names; (iii) move geometric standards from the regulatory requirements to a new section of the Road Design Manual; (iv) update the list of documents incorporated by reference; (v) address the impact of technical issues on the regulation; (definition of roles,

design processes, right-of-way, sidewalks, flexibility of standards, traffic calming, utilities, etc.) (vi) update amounts for surety and maintenance fees; and (vii) provide a mechanism under which VDOT can recover administrative costs associated with new street development. Due to the extensive nature of the changes proposed, VDOT has abandoned its initial approach to amend the existing regulation in favor of repealing the existing regulation and replacing it with a totally new regulation under the same title. Public hearings will be held around the state. For additional information, contact Ken Smith, Local Assistance Division, VDOT, at 804/786-2576 or e-mail him at ken.smith@VirginiaDOT.org. ❖

ETCETERA

PTI Releases Wireless E9-1-1 Executive Guide

Public Technology, Inc. has released its *Wireless E 9-1-1 Implementation Guide* for local government elected and appointed officials. The guidebook, funded by the Public Safety Foundation of America, was designed to provide the information necessary to understand and implement a wireless E 9-1-1 system. The Federal Communications Commission has mandated that wireless E 9-1-1 systems be implemented by Dec. 31, 2005.

There are more than 148 million cellular phone users in the United States, according to the Cellular Telecommunications & Internet Association.

Unlike traditional landlines, cell phones lack the emergency locator services necessary when dialing 9-1-1. Without a wireless E 9-1-1 system, the 9-1-1 operator must determine

where the emergency is occurring by talking with the caller. This takes precious time, and requires that both the caller and the operator be familiar with their location. With implementation of a wireless E 9-1-1 system, operators can pin down the emergency and dispatch the appropriate authorities.

The two-part guidebook is available by visiting www.pti.org. The first section outlines the current systems and what implementation of a wireless E 9-1-1 system will entail for the local jurisdiction. The second section is a collection of case studies that provide invaluable information for cities and counties looking for best practices information.

PTI is a national non-profit technology research and development membership organization based in Washington. ❖



ETCETERA

Local fiscal stress report available from COLG

The Commission on Local Government has released a statistical analysis entitled *Report on the Comparative Revenue Capacity, Revenue Effort, and Fiscal Stress of Virginia's Counties and Cities 2001/2002*. The report, which is based upon the latest available statewide data, contains a set of graphics and statistical tables documenting the comparative fiscal condition of Virginia's counties and cities during the 1997/1998 – 2001/2002 interval.

The commission has undertaken similar analyses of the comparative revenue capacity, revenue effort, and fiscal stress of Virginia's localities since 1989. These various studies have examined the fiscal attributes of Virginia's local governments in relation to their jurisdictional class (i.e., county or city status), geographic location, and population size and growth rate. The current report continues to indicate that the state's cities, on the whole, confront markedly greater fiscal

difficulty than the Commonwealth's counties. According to 2001-2002 data, the average revenue effort of Virginia's cities was 71.2 percent greater than that of the state's counties. Among the "high stress" localities in the Commonwealth, 17 of these 21 jurisdictions were cities.

Copies of the report, as well as selected tables from the document, are available for downloading at no charge from the commission's Web site at:

www.clg.state.va.us; then select "New from the Commission on Local Government." Adobe Acrobat Reader software is required to view the entire document; some tables are available separately in Excel format.

To order a published copy of the Fiscal Stress Report, mail a check for \$15 per copy (made payable to "Treasurer of Virginia") to: Commission on Local Government, 501 North 2nd St., Richmond, VA 23219-1921. All orders must be prepaid

Contact: Steve Ziony at 804/786-6761.



POSITIONS

Longer version of job ads posted at www.vml.org

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at www.vml.org. Visit the VML site and click on "Marketplace" to read the complete descriptions.

Inspection Services Division Chief, Arlington County

SALARY: Negotiable. The Building Official is the final arbitrator at the local level in the administration and enforcement of state building and related codes for all construction within the county. Administer and enforce Va. Uniform Statewide Building Code and direct 40-person Inspection Services Division. Reqs. related degree and extensive senior mngmnt. exper. in inspection services or construction mngmnt. Must have significant exper. in administration and enforcement of high-rise and commercial building codes. You must apply on-line at www.arlingtonva.us/pers. Use the "Job Openings" link on the left sidebar and click

on the job title to see the "Apply" link to the application. Questions? Call 703/228-3500 or e-mail pers@arlingtonva.us. # 0350-A4-PHD. Open until filled. EOE.

Construction Plans Examiner, Arlington County

SALARY: \$43,245-\$69,892. Review plans prior to permit issuance and provide advice regarding construction code enforcement programs. Prefer BS in architecture, engineering and exper. working with the ICC codes in commercial (and/or high rise) building design, construction or plan review. Must have or be able to obtain Va. Commercial Plans Examiner certification. You must apply on-line at www.arlingtonva.us/pers. Use the "Job Openings" link on the left sidebar and click on the job title to see the "Apply" link to the application. Questions? Call 703/228-3500 or e-mail pers@arlingtonva.us. # 5312-4A-PHD. Open until filled. EOE.

Utility Field Worker / Equipment Operator (2 positions), Kilmarnock

SALARY: \$22,000-28,000 DOQ/DOE. Multi-skilled trades work in the Public Works Division. CDL license required for operation of backhoe and other heavy equipment, snow removal, etc. Job duties: Heavy lifting, general maintenance, ability

to repair water and sewer lines as needed. Weekend work and teamwork required. No calls. Submit state application and letter of interest to: Town Manager Lee Hood Capps, Town of Kilmarnock, P.O. Box 1357, Kilmarnock, VA 22482. Fax: 804-435-1587. E-mail: tokmainst@rivnet.net.

Planner / Development Associate, Kilmarnock

SALARY: DOQ/DOE. Work with town leaders providing critical leadership in staffing Main Street Committee, liaison with Comprehensive Plan update, and development of town's 75th Anniversary Celebration Commission. Prefer exper. in revitalizing a central business district, with clear understanding of land-use, zoning, and GIS applications. Planning degree with advanced work in related field preferred. No calls. Send resume, cover letter and 2 writing samples to: Town Manager Lee Hood Capps, Town of Kilmarnock, P.O. Box 1357, Kilmarnock, VA 22482. Fax: 804-435-1587. E-mail: tokmainst@rivnet.net. Open until filled.

GIS / Planner Intern, Kilmarnock

SALARY: DOQ/DOE. Provide commercial district consulting and training; planning and zoning policy direction related

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POSITIONS

to economic development restructuring. Prefer CBD, training, consulting exper.; understanding of GIS applications; collaborative partnerships, funding, volunteer development, marketing, historic preservation, real estate, business development, land-use, and zoning. Bachelor's degree req.; advanced work in related field preferred. No calls. Send resume, cover letter and two writing samples to: Town Manager Lee Hood Capps, Town of Kilmarnock, P.O. Box 1357, Kilmarnock, VA 22482. Fax: 804-435-1587. E-mail: tokmainst@rivnet.net. Open until filled.

Business Development Coordinator, Ashland

SALARY: \$37,837-\$56,757 to start DOQ. Perform research and project mngmnt. activities designed to promote business development, redevelopment and related economic expansion. Reqs. graduation from accredited college with major in public admin., economics, business, marketing, statistics, or closely related discipline; master's degree preferred. Town application must be submitted. Applications and a job description may be obtained at the Town of Ashland Municipal Building, 101 Thompson St. Contact: Ashland Department of Planning and Community Development at 804/798-1073. Mail or deliver completed applications to: Director of Planning and Community Development, P.O. Box 1600, Ashland, VA 23005. Deadline: June 18. EOE.

Zoning Administrator, Dinwiddie County

SALARY: \$37,573-\$53,089. Graduation from college with major in planning, public admin. or related field with some course work in GIS and min. 2 yrs. planning exper.; or any equiv. comb. of exper. and educ. Knowledge of local ordinances governing zoning and related codes; thorough knowledge of routine legal procedures; ability to prepare and present code violation cases in court. County application, including 3 references, a brief salary history, and a resume to: Human Resources, Dinwiddie County, Pamplin Administration Building, 14016 Boynton Plank Road, P.O. Drawer 70, Dinwiddie, VA 23841. Application and complete job description available by calling 804/469-4500, or visiting <http://www.Dinwiddieva.us>. Open until filled. EOE.

Architect/Engineer II / District Planner, VDOT (Staunton)

SALARY: \$46,633 - \$95,705 negotiable (+) benefits. DOE. Coordinate short- and long-range transportation planning w/ appropriate federal / state / local organizations and VDOT district / residency / central office staff. Assist and/or provide input into local comprehensive and land-use plans. Develop comprehensive district transportation planning program. Required state application available at www.virginiadot.org ("Careers" tab) or state offices. Contact: Tim Nicely (540) 332-7722 / VDOT Human Resources, P.O. Box 2249, Staunton, VA, 24402. E-mail: stauntonjobs@virginiadot.org. TDD call (800) 828-1120. Deadline: May 24. EOE.

Deputy Director II, Richmond Department of Public Utilities Gas & Light Division

SALARY: \$75,561-\$122,773 (+) benefits. Manage large municipal operation that serves more than 90,000 natural gas customers and more than 32,000 streetlights. Manage \$266 million operating bdt. and \$57 million capital bdt. for the combined utilities. Oversee a staff of more than 300. Must have working knowledge of the regulatory reqs. for the distribution and maintenance of a natural gas system. Preferred advanced degree in business/public admin.; or P.E. license and 10 yrs. progressive exper. in mngmnt. of a public utility or municipal govt. Submit letter of interest, resume and salary history to: City of Richmond, Department of Human Resources, 900 E. Broad St. Room 109, Richmond, VA 23261-6505. See www.richmondgov.com. Deadline: May 30. EOE.

Utilities Planner I, Richmond Department of Public Utilities

SALARY: \$35,884-\$56,810. Assist in planning initiatives for the department's 4 utilities (natural gas, water, wastewater and streetlights); review and analyze established comprehensive and land-use plans; assist with development of a divisional GIS; use existing GIS info. to perform analysis. Prefer master's degree in urban or city planning or public admin and strong GIS implementation exper. Submit letter of interest, resume and salary history to: City of Richmond, Department of Human Resources, 900 E. Broad St. Room 109, Richmond, VA 23261-6505. See www.richmondgov.com. Deadline: May 28. EOE.

Director of Public Works, Berryville

SALARY: \$45,000-\$55,000 DOQ (+) benefits. (Pop. 3,000) Reqs. exper. with principles and practices of civil engineering and municipal public works admin., planning and design; review and analyze plans and specifications for construction of public facilities. Reqs. any comb. of educ./exper. equiv. to graduation from accredited college, preferably with background in civil engineering. Must have exper. in supervision of construction and maintenance. Submit town application, resume including salary history and requirements, and at least 3 professional references to: Town Manager, Berryville Town Office, 23 E. Main St., Berryville, VA 22611. Deadline: June 3. EOE.

Other positions

NOTICE: The following positions also are listed on VML's Web site at www.vml.org.

City Attorney, Fredericksburg

SALARY: \$100,000-\$115,000 DOQ/DOE negotiable (+) benefits. Deadline: May 26.

Assistant City Manager, Emporia

SALARY: \$44,542-\$62,937 DOE (+) benefits. Open until filled.

Senior Business Development Representative, York County

SALARY: \$44,648 (+) benefits. Open until filled.

Budget Management Analyst, Bedford County

SALARY: \$28,251-\$33,901 start range DOE (+) benefits. Open until filled.

Human Resources Manager, Bedford County

SALARY: \$32,705-\$39,246 start range DOQ (+) benefits. Open until filled.

Assistant Director of Planning for Development Review, Chesterfield County

SALARY: \$59,000-\$80,000 DOQ (+) benefits. Open until filled.

City Manager, Colonial Heights

SALARY: DOQ/DOE (+) benefits. Deadline: July 1.

POSITIONS

Utility Engineering Manager, Suffolk

SALARY: \$53,615-\$65,679 (midpoint).
Open until filled.

Town Manager, Elkton

SALARY: DOQ / DOE (+) benefits. Open until filled.

Public Works Director / Zoning Administrator, Elkton

SALARY: \$31,695 min. negotiable DOQ / DOE (+) benefits. Open until filled.

Building Inspector, Alleghany County

SALARY: \$17,680-\$30,576 DOQ. Open until filled.

Director of Finance and Administration, Western Virginia Water Authority

SALARY: Negotiable. Open until filled.

Executive Director, Mount Rogers Planning District Commission

SALARY: DOQ (+) benefits. Deadline: June 15.

Director of Downtown Development, Rocky Mount, N.C.

SALARY: DOQ/DOE. Deadline: June 4.

Director of Community Development, Goochland County

SALARY: \$69,920-\$105,142. Open until filled.

Building Official / Plans Examiner, Poquoson

SALARY: DOQ. Deadline: June 15.

County Administrator, Hanover

SALARY: DOQ/DOE (+) benefits. Deadline: June 15.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is Friday, May 28. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

CALENDAR

Regional Landscape Water Quality Conference, May 25, Manassas

Professional development opportunity for anyone involved in water quality educational programs in urban and suburban environments from EPA Region 3 with interests in urban environments and their influence on water quality. This conference brings together education and outreach professionals in an attempt to establish regional, collaborative, and cooperative partnerships in landscape water quality programming. For more information: <http://www.conted.vt.edu/urbanwater/> or contact Greg Eaton at geaton@vt.edu or 540/231-6323.

Municipal Electric Power Association of Virginia, May 26-28, Virginia Beach

Annual meeting. Contact: Kimberly Pollard at kpollard@vml.org.

Building New Partnerships Conference, June 19, Roanoke

At the Hotel Roanoke & Conference Center: City of Roanoke, Purchasing Division Educational conference for minority, small, veteran and women-owned Businesses on how to do business with public entities. Contact Sharon Gentry or Toni Thomas 540-853-2871 or e-mail BNPC@ci.roanoke.va.us

Virginia Local Government Management Association, June 23-26, Virginia Beach

Annual conference at the Sheraton Virginia Beach.

Conference for Newly Elected Municipal Officials, July 14-16, Charlottesville

Registration information will be sent to key officials as well as to the newly elected office holders in early May. Contact: Mary Jo Fields at VML 804/649-8471 or mfields@vml.org.

Virginia Resources Authority Financing Conference, Sept. 13-14, Roanoke

The 2004 conference will be held at the Hotel Roanoke. Reception at 5 p.m. Sept. 13. Conference begins 8:30 a.m. Sept. 14. Contact: Bonnie McRae at 804/644-3100 or bmcr@a.vra.state.va.us.

Virginia Association of Assessing Officers Annual Conference, Sept. 22-24, Richmond

Omni Hotel. Contact: vaaoh@hotmail.com

Virginia Municipal League Annual Conference, Oct. 3-5, Alexandria

The 99th annual meeting of VML. Contact: Joni Terry at 804/649-8471 or jterry@vml.org. Exhibitors contact: Kimberly Pollard at 804/649-8471 or kpollard@vml.org.

Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.

NEWLY ELECTED MUNICIPAL OFFICIALS

July 14-16, 2004 • Omni Hotel/Charlottesville

Who should attend: The conference is designed primarily for newly-elected officials, but incumbent office holders and staff are welcome to attend as well. Several concurrent sessions will be held so that the content of the workshops can be targeted more directly to larger and smaller jurisdictions.

Location: The conference will take place at the Charlottesville Omni, 235 West Main St., with the exception of the dinners on Wednesday and Thursday nights. **Directions:** From I-64 (east or west), take exit 120. Follow 5th Street north for approximately 2 miles. You will come to the intersection with Main Street. Continue straight through the intersection; the entrance to the Omni is on the right as you go down the hill. The entrance sign is small (in keeping with historic architectural requirements).

Hotel reservations: Call the Charlottesville Omni at 434-971-5500 or the Omni Hotel toll free number at 1-800-THE-OMNI. Say you are with the Virginia Municipal League to receive the conference room rate, which is \$104 for a single or double room. The deadline for receiving the conference room rate is June 15.

Registration fee: The fee of \$170 includes instructional costs, reception and dinner on Wednesday, lunch and dinner on Thursday, lunch on Friday, and refreshment breaks. A copy of the *Handbook for Virginia Mayors and Council Members* will be given to conference participant at registration check-in. Partial registration fees are not available. If a spouse or guest is attending, tickets may be purchased for individual meal functions as shown below. **To register, please complete this form and send with check payable to VML to Peggy Blunt, VML, P. O. Box 12164, Richmond, VA 23241; fax 804-343-3758. You can pay upon arrival.**

Dress: Business casual is appropriate for all events.

Registration Form

Name & Title: _____

Address: _____

Name as it should appear on badge

Spouse/Guest (if attending)

Telephone: (____) _____ E-mail: _____

Registration Fee: \$170 per conference participant

- Guest Fees:** \$50 Wednesday reception and dinner
 (Check events \$20 Thursday luncheon
 guests will attend) \$30 Thursday dinner
 \$17 Friday working luncheon

Dietary restrictions:

- Vegetarian
 Low sodium
 Other:

Total Enclosed: \$ _____

Sponsored by the Virginia Municipal League; Cooperative Extension of Virginia Tech and Virginia State University; Weldon Cooper Center for Public Service, University of Virginia

Update

The newsletter of the
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



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