

# Update

June 4, 2004



The newsletter of the  
Virginia Municipal League

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## Panel to consider eminent domain, state housing policy

The Virginia Housing Study Commission will discuss two issues of importance to local governments when it meets on June 8 in Richmond.

The commission is likely to recommend legislation for the 2005 General Assembly dealing with eminent domain and affordable housing.

On the eminent domain front, the commission is charged with following up on legislation introduced during the 2004 session of the General Assembly. HB 822 (Drake) would limit condemnations used in redevelopment for properties that will be used by the public generally. The bill would prohibit localities from acquiring property in a redevelopment project by eminent domain. A principal tool in redevelopment projects is converting derelict private properties into new, usually larger commercial and private residential uses to revitalize an area. With the restriction in HB 822, the city or town

could not include any land acquired by eminent domain into a redevelopment plan. The bill is contrary to another bill submitted by the same patron that allows the Virginia Housing Development Authority to fund redevelopment projects that have mixed uses and mixed income levels in the project. This bill was successful.

The issue underlying HB 822 is just how far a locality may go in condemning one private use of land and transferring the condemned land to another private use. This question is legitimate, but case law generally sets those limits. The issue has been litigated time and again over the years. Therefore, given that the courts have set limits and considering that any new definition will simply ignite a new, long series of litigation, legislation may well not be useful.

The other eminent domain issue is how

*Continued on page 2*

## New transportation plan includes more cuts

The Virginia Department of Transportation's new six-year plan will cut funding for as many as 186 projects that total more than \$602 million in near-term roadwork, according to a story in the May 26 edition of the *Richmond Times-Dispatch*. The cuts may equate to more than \$1.3 billion over the life of the plan.

The recently adopted state budget excludes new funding for transportation. The final spending plan specifically eliminates the proposed transfer of state general fund appropriations for transportation projects by \$130.4 million in FY05 and by \$141.6 million in FY06. The proposed transfer would have allowed VDOT to issue

additional debt for previously approved projects.

The state budget action caused the Commonwealth Transportation Board to delay the adoption of the new six-year plan until later this month. The board will meet at VDOT's headquarters in Richmond at 9 a.m. on June 17 to adopt the revised program. The board originally had intended to adopt the new program at its May meeting.

Transportation advocates, including VML, worked until the close of the special General Assembly session to include new transportation funding in the final budget.

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## FROM THE CAPITOL

### Eminent domain, state housing policy continued ...

long a public entity that condemns land can hold it without using it for the use claimed in the condemnation suit. SB 301, which was carried over to the 2005 session, would set a 10-year limit. After 10 years, the public agency would be required to reconvey the land to the original owner, or to the current owner, at the owner's request. During the 2004 session, numerous problems with the bill were identified. The main problem is that in some cases, and on a fairly widespread basis, the project may not start for more than 10 years after the agency begins acquiring land. A major new road, or a sizeable reservoir, is a typical example.

On the affordable housing front, the commission will continue its work on developing a statewide housing policy. SJ 95 (Lucas) directs the commission to "study the impact of blighted or deteriorated properties in older urban communities as part of the Commission's study on the development of a statewide housing policy. All agencies of the Commonwealth shall provide assistance to the Commission for this study, upon request."

The meeting will be held at 1 p.m. in House Room C of the General Assembly Building. ❖

### Transportation plan continued ...



Budget conferees, however, were unable to reach an agreement.

Gov. Mark R. Warner had proposed the transportation supplements that total more than \$270 million, but the Senate leadership generally is opposed to supporting transportation projects with general funds.

While the Senate was willing to support increasing new, dedicated revenues for transportation (non General Fund), the

House apparently was not. The issue of transportation must be addressed in the near term or the state will face a transportation-funding crisis.

"Our program isn't even close to being able to use the words 'going forward,'" state Transportation Commissioner Philip Shucet told the *Times-Dispatch*. "It is the beginning stages of a wind-down program." ❖

## Urban Policy Task Force advances important bills

Gov. Mark R. Warner's Urban Policy Task Force advanced several important legislative changes during the 2004 session. The task force, appointed by the governor, explored several policy issues, including blight reform, during the summer and fall of 2003. The task force included four city managers: Darlene Burcham of Roanoke, David Canada of Petersburg, James Spore of Virginia Beach and George Wallace of Hampton. VML Deputy Director Mike Edwards also served.

Local authority to deal with blight took a giant step forward with the passage of HB 1456 (D. Jones). The legislation allows a locality to pursue penalties if the owner of a shell corporation fails to pay real estate taxes or the costs attached to the land for clearing a nuisance or removing a derelict building. The bill makes the officer, or employee of a corporation or other entity, responsible for a penalty if the officer or employee: 1) knows the debt is due; 2)

has the responsibility to pay it for the legal owner; and 3) willfully fails to pay it. The penalty is equal to the tax or assessment. The bill also expands the tax lien provisions in state law regarding clearing nuisances. VML Director of Legal Services Mark Flynn was instrumental in drafting HB 1456.

The changes in the tax lien provisions also are included in HB 438 (Suit), which pertains to municipal corporations assessing land for cleaning up nuisances.

HB 1398 (Bland) requires the Secretary of Commerce to file a report with the governor at the beginning of the governor's term that identifies the health of Virginia's cities and prescribes plans to improve their health. In addition, the bill creates a cabinet-level commission to assist in preparation of the report.

Although not apart of the task force's recommendations, the General Assembly acted on several important housing bills key to urban sustainability.

HB 825 (Drake) authorizes the Virginia Housing Development Authority to participate in funding mixed use and mixed income projects, using federal and state funds. This important step recognizes that healthy urban redevelopment includes a mixing of uses and residential types, replacing the less successful large, single-income projects that may lead to further blight problems.

In addition, the General Assembly rejected a bill to proscribe VHDA loans to people living together who are not married — HB 187 (Black). Last year, VHDA had enacted new rules to allow loans to unmarried people, and the bill was filed to countermand the new rules. Del. Terri Suit successfully argued on the House floor that the bill would make it more difficult for women to move off of welfare, because they would not be able to join forces with relatives or women in similar situations to obtain VHDA loans. ❖

## FROM THE CAPITOL

## VRS extends premium holiday for political subdivisions

The Virginia Retirement System Board of Trustees has certified the continuation of the premium holiday for the 2004-2006 biennium for the group life insurance program offered as part of VRS retirement benefits provided by participating political subdivisions.

The budget adopted by the General Assembly on May 7 included a premium holiday for the plans offered by the state, including the teacher retirement system. A premium holiday means that no premiums will be collected for 2004-2006. The VRS board previously had notified political subdivisions that the premium would be 1.14 percent of payroll.

Several members of the board said that the state and localities should be

mindful of the fact that the life insurance rate will at some point have to be applied, and that the rate will be substantially higher than it would have been otherwise due to the extended period in which the premium holidays will have been in effect.

A premium holiday for group life has been in effect since March 2002. At the time the premium holiday was put into effect, the rate was 0.80, the VRS board certified rate. For 02-04 (and retroactively back to March 2002), the General Assembly put in place a premium holiday. (The board had certified a rate of 0.98.)

For this upcoming biennium, the board certified a rate of 1.14 percent. The governor included a premium holiday for state employees and teachers

in his introduced budget, and the General Assembly accepted that.

State employees, teachers, and employees of local political subdivisions are in one group when it comes to the life insurance program so localities would have been subsidizing the state if the premium holiday had not been extended to political subdivisions if the board had not extended the premium holiday to political subdivisions.

VRS has sent letters to political subdivisions and school divisions affirming the premium holiday for group life, and affirming the setting of the retiree health care credit for teachers at 0.55 percent (instead of 0.59 percent as was contained in the introduced budget).

The VRS trustees met on May 20. ❖

## Criteria for identifying low performing schools proposed



Having a percentage of students attending “warned” schools that is higher than the statewide percentage of students attending such schools would target school divisions for academic review by the state Department of Education under criteria proposed by the State Board of Education. A “warned” school is one in which the pass rates on any Standards of Learning test do not meet the required benchmarks to qualify for accreditation.

Currently, schools that are accredited with warning must undergo a school-level academic review. School-level reviews conducted thus far reveal that in some school divisions, the school boards have not met their responsibilities under the SOQ and have not aligned the curriculum with the Standards of Learning objectives.

The number of schools accredited with warning has decreased from 211 in 2000-2001 to 47 schools in 2003-2004. The number of schools accredited with warning, however, is expected to jump next year when the “provisionally accredited” level of accreditation is eliminated. A number of schools that are now provisionally accredited are likely to fall into the “warned” category. Provisionally accredited means that a school has made progress toward reaching accreditation status.

Under the May 26 board proposal, the entire division — not just a specific school — would be required to undergo a division

level academic review if too many of its students attended “warned” schools and if the school reviews show that the local school board is not meeting its responsibilities under the SOQ. Statewide, 1.40 percent of students attend “warned” schools.

The division-wide reviews are authorized with HB 1294 (Reid), enacted in the 2004 General Assembly session. The bill gives the state Board of Education the authority to require an academic review of any school division if a school-level review process reveals that school failure is related to the failure of the division to implement the SOQ. After the review is made, the school board is required to submit a corrective action plan to the board for its approval, as well as a schedule for schools to reach accreditation status. Finally, HB 1294 gives the state board the authority to petition the circuit court to mandate or otherwise enforce compliance with the Standards of Quality.

The board also discussed how to dovetail requirements under the SOQ with federal requirements under the No Child Left Behind legislation. Last year, only 18 of the state’s 132 school divisions met the requirements regarding Adequate Yearly Progress under NCLB. Under NCLB, school divisions receiving Title 1 funds are identified for improvement after two

*Continued on page 4*

## FROM THE CAPITOL

## Low performing schools continued ...

consecutive years of failing to make adequate yearly progress. NCLB requires the state to implement a system of corrective action to help students meet state academic achievement standards. Required action has to be *one* of the following initiatives:

1. defer programmatic funds or reduce administrative funds;
2. institute and implement a new curriculum based on state and local standards;
3. replace school personnel who are relevant to the failure to make AYP;
4. remove schools from the jurisdiction of the school division and establish

alternative arrangements for public governance and supervision;

5. appoint a receiver to administer the school division in place of the superintendent and school board; and

6. abolish or restructure the school division.

Under Virginia's constitution, the state board does not have the authority to appoint a receiver to administer the school division in place of the superintendent and school board, so Item 5 is not permissible under the current state constitution. The state constitution does grant the state Board of Education the authority to divide the state into school divisions. ❖

## State board discusses SOQ policy changes

The State Board of Education will continue its review of the Standards of Quality this summer and fall with a view toward proposing policy changes that will not entail additional financial resources.

Despite a suggestion by board member Scott Goodman that the board consider language that would include a position supporting higher teacher salaries, the board decided that the SOQ changes to be considered this year would be policy items, not financial ones.

Last summer the board proposed extensive, costly revisions to the SOQ, which had not been thoroughly updated since 1988. These changes were incorporated in legislation enacted in the 2004 General Assembly session. When fully funded, the changes would add about 12,000 teaching positions to those funded by the state. The budget adopted May 7 includes funding for 2004-2006 for an additional eight instructional positions per 1,000 students. Presumably efforts will be made in the 2006-2008 budget find the state funds to pay for the remaining initiatives.

Among the items reviewed by the board are a change that would explicitly require that the program of instruction used in schools be aligned with the Standards of Learning. School level academic reviews currently being conducted in schools that have not been accredited reveal that in some

cases school boards have failed to take action to ensure that the curriculum is aligned with the Standards of Learning. The board also discussed amending the process for determining whether school divisions are in compliance with the Standards of Quality. Currently school superintendents are simply asked to certify whether the division is in compliance with the SOQ.

The board will continue its review through the summer, with meetings already scheduled for June 22 and July 20. Education organizations will be invited to meet with board members on July 20. The board should complete its review and adoption of changes by November. Under the state constitution, the board is responsible for adopting the Standards of Quality, subject to revision only by the General Assembly. ❖



**FROM THE CAPITOL****Virginia retains  
Moody's Aaa bond  
rating**

Gov. Mark R. Warner announced May 27 that Moody's Investors' Services had reaffirmed the state's triple-A bond rating. Moody's also upgraded Virginia's outlook from negative to stable. The bond-rating company had placed Virginia on a watch list last September for a possible rating downgrade.

Moody's cited three reasons for its action: "improving revenues brought on by a recovering economy; a budget and tax reform package that restrains spending growth and provides significant new sources of recurring revenue; and a cap of on the state's liability for phasing out the

annual personal property tax on automobiles. These measures will restore the state's structural budget balance and illustrate the strength of the Commonwealth's long tradition of conservative financial management."

Virginia is one of only seven states to hold a triple-A bond rating from all three national rating agencies. Since March 2003, six states have been downgraded by Moody's, five by FitchRatings, and five by Standard and Poor's Public Finance Ratings. A downgrade in the state's bond rating would have affected the bond ratings of local governments. ❖

**IN THE COURTS****Supreme Court  
decides  
constitutional  
officer salary case  
by not deciding it**

An important issue concerning the responsibility of local governments to pay the salaries and other expenses of constitutional officers when the state cuts its funding to the officers was placed in the lap of the Virginia Supreme Court. VML filed a friend of the court brief on this important issue in the case *Sullenberger v. Lohr*.

The road to the Supreme Court began when Highland County budgeted the full amount for the local Commonwealth's Attorney that the Compensation Board had approved. Later, the Compensation Board reduced the state funding by a percentage. The county followed suit, making the same percentage reduction.

The attorney sued the county. The county paid the full amount, but also appealed the case. The Supreme Court took the appeal. However, at the oral argument, it was disclosed that the county had no plans to ask for reimbursement from the Commonwealth's Attorney. Therefore, in an opinion dated May 28, the court ruled the case moot – that is, it did not decide the merits, because there was no longer an actual controversy between the parties.

VML would have preferred a decision. The Compensation Board could do the same thing to another locality and the issue would still be a problem. ❖

**AT THE LEAGUE****Policy leaders  
appointed;  
meetings set**

VML President Turner Spencer has appointed the leaders for the league's 2004 policy process, as well as the policy steering committee membership.

The policy committee leaders are as follows:

**Environmental Quality**

**Chair:** James P. Council, III, Mayor of Franklin

**Vice Chair:** Orba Alderman, Council Member, Hillsville

**Finance**

**Chair:** E. Dana Dickens, Mayor of Suffolk

**Vice Chair:** Rhet E. Tignor, Council Member, Hampton

**General Laws**

**Chair:** Charles C. Allen, Vice Mayor of Newport News

**Vice Chair:** Timothy Coyne, Council Member, Winchester

**Human Development & Education**

**Chair:** Rosemary Wilson, Council Member, Virginia Beach

**Vice Chair:** Jean M. Donovan, Council Member, Staunton

**Transportation**

**Chair:** M. Jane Seeman, Mayor of Vienna

**Vice Chair:** Debbie Ritter, Council Member, Chesapeake

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## AT THE LEAGUE

### Policy leaders appointed; meetings set continued ...

The policy process allows the opportunity for VML members and staff to discuss emerging issues and to ensure that VML policies reflect the membership's concerns and needs. The steering committees, which consist of elected and chief appointed officials, meet first to determine issues to be addressed by the full policy committee and to work on changes to the policy statement. The full policy committees meet on the same day in late July to work on the issues raised by steering committees, to possibly hear speakers on chosen topics, and to bring the policy statements up-to-date. These committees also suggest issues for consideration by VML's legislative committee.

Policy and steering committee meetings will be held in June and July. The policy steering committees will meet in June, prior to the full policy committee meetings on July 29. A meeting schedule is listed below.

The steering committee meeting schedule is as follows:

#### Environmental Quality

June 22 at 10 a.m.  
Linden Row Inn, Richmond  
Staff: Denise Thompson

#### Finance

June 23 at 10:30 a.m.  
Williamsburg Municipal Building,  
Williamsburg  
Staff: Mike Edwards

#### General Laws

June 17 at 10 a.m.  
Linden Row Inn, Richmond  
Staff: Mark Flynn

#### Human Development & Education

June 24 from 10:30 a.m.- 2 p.m.  
Williamsburg Municipal Building,  
Williamsburg  
Staff: Janet Areson & Mary Jo Fields

#### Transportation

June 24 at 10 a.m.  
Linden Row Inn, Richmond  
Staff: Kimberly Pollard

All five policy committees will meet on Thursday, July 29, at the Greater Richmond Convention Center. The meeting schedule is as follows:

#### 10 a.m.-12:15 p.m.

**Environmental Quality**, Room E11b  
**Human Development & Education**,  
Room E11c

**Transportation**, Room E11a

#### 12:15 - 1:15 p.m.

Lunch for all participants, Room E10cd

#### 1:30 - 3:45 p.m.

**Finance**, Room E11a  
**General Laws**, Room E11b

The Legislative Committee, which develops the most pressing issues into legislative positions for the league, will hold its first meeting June 3, from 10:30 a.m. to 2:30 p.m. at the Jefferson Hotel in Richmond.

Staunton Council Member Rita Wilson is chair of the committee, and James City County Supervisor John McGlennon is vice chair.

VML Deputy Director Mike Edwards serves as lead staff for the committee. ❖

## REGULATIONS

### Final Regulation

**Policies and Procedures for Administering Commonwealth Neurotrauma Initiative Trust Fund.** The Department of Rehabilitative Services has proposed amendments that conform the regulation to §51.2-12.2 of the Code of Virginia, which was amended in 2002. The current regulation states that 50 percent of the money in the fund shall be allocated for research and 50 percent shall be allocated for community-based rehabilitation programs. This amendment will change the wording to state

that 47.5 percent shall be allocated for research and 47.5 percent shall be allocated for rehabilitative services, and 5 percent shall be allocated for the Department of Rehabilitative Services' cost for administering and staffing the Commonwealth Neurotrauma Initiative Advisory Board. Contact Elizabeth Smith, Department of Rehabilitative Services, at 804/662-7071 or e-mail her at [smithee@drs.state.va.us](mailto:smithee@drs.state.va.us) for additional information. ❖

## POSITIONS

### Longer version of job ads posted at [www.vml.org](http://www.vml.org)

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at [www.vml.org](http://www.vml.org). Visit the VML site and click on "Marketplace" to read the complete descriptions.

### Assistant to the Town Manager, West Point

SALARY: \$26,000 (+) DOQ/DOE. Will also serve as either town clerk or deputy town clerk. Handle correspondence of the Town Manager's office, maintain records and databases and assist with daily operations. Clerk functions include handling council correspondence, preparation of agendas and minutes, and updating ordinances. Prefer bachelor's degree and local gov't. exper. Submit resume, cover letter and Town of West Point job application to Trenton L. Funkhouser, Town Manager, P.O. Box 152, West Point, VA 23181. Deadline: June 18.

### Chief Accountant (Deputy Director), Leesburg

SALARY: \$62,125-\$99,391 effective 7/1/04 (+) benefits. Reqs: BS in accounting or related field; CPA; 5-7 yrs exp in accounting; ability to perform timely close and reconciliation of acctg sys on monthly, quarterly, and year-end basis; acctg/reporting, CAFR, GASB 34 implementation; exp with automated acctg sys; grants; fixed assets; capital projects acctg; monitoring internal controls; supervisory exp, and excellent organization and communication skills. Prefer: MBA or equiv., considerable acctg exp in public practice with large accounting firm. Must submit town application to: Human Resources Department, 25 W. Market St., Leesburg, VA 20176, or download from [www.leesburgva.gov](http://www.leesburgva.gov). 703/737-7177. Deadline: June 25. EOE.

### Operations Manager (Finance Department), Leesburg

SALARY: \$57,201 - \$91,521 effective 7/1/04 (+) benefits. Reqs: BS in accounting or related field; CPA; 5-7 yrs progressively responsible exp in business/municipal finance and customer service; supervisory

exp in daily business operations; exp with receivables, payables, monitoring internal controls, utility billing, bus license, debt & cash mgmt, automated acctg sys and payroll; and excellent organization and communication skills. Preferred: MBA or equivalent. Must submit town application to: Human Resources Department, 25 W. Market St., Leesburg, VA 20176, or download from [www.leesburgva.gov](http://www.leesburgva.gov). 703/737-7177. Deadline: June 25. EOE.

### Staff Accountant, Leesburg

SALARY: \$44,662-\$71,455 effective 7/1/04 (+) benefits. Reqs: BS in accounting or equivalent; 2(+) yrs exp public accounting; A/P; A/R; payroll, general ledger, budget and audit preparation and cost accounting. Preferred: CPA. Must submit town application to: Human Resources Department, 25 W. Market St., Leesburg, VA 20176, or download from [www.leesburgva.gov](http://www.leesburgva.gov). 703/737-7177. Deadline: June 25. EOE.

### Management & Budget Analyst, Leesburg

SALARY: \$44,662 - \$71,455 effective 7/1/04 (+) benefits. Reqs: BS in accounting, business or public admin. or a related field; 2+ yrs exp in municipal bdtg/finance; considerable exp in computerized accounting systems; preparation, admin. and analysis of operating and capital bdtgs; analyze, measure and evaluate program performance and excellent organization and communication skills. Prefer: MPA. Must submit town application to: Human Resources Department, 25 W. Market St., Leesburg, VA 20176, or download from [www.leesburgva.gov](http://www.leesburgva.gov). 703/737-7177. Deadline: June 25. EOE.

### Town Attorney, Ashland

SALARY: DOQ/DOE negotiable. P.T. (Pop. 6,850) Graduation from accredited law school, admitted to practice in Va. and 5 yrs. increasingly responsible exper. in practice of law. Past local gov exper important with service as town attorney desirable. Must display broad range of knowledge and exper with planning and zoning, land use, redevelopment, real estate, contract, personnel, and general law pertaining to Va. local govts. Individual or firm works at pleasure of Town Council. Submit individual resume or firm information to: Town Attorney Search, P.O. Box 1600, Ashland, VA 23005. Phone 804/798-9219. [www.town.ashland.va.us](http://www.town.ashland.va.us). Deadline: June 17. EOE.

### Juvenile Services Chief, York County

SALARY: \$50,211 base or possibly higher DOE/DOQ (+) benefits. Directs Juvenile Services Division of the Department of Community Services. Oversees regional delivery of juvenile justice programs, including residential care. Reqs. master's in public admin., gov't., human services, or related field, 6-9 yrs mngmnt. exper. in human services field, or any equiv. comb. of training and experience. Req. county application obtained from the Human Resources Office, 120 Alexander Hamilton Blvd., Second Floor, Yorktown,; from [www.yorkcounty.gov](http://www.yorkcounty.gov); or by calling 757/890-3690. Hearing impaired call TDD 757/890-3300. Open until filled. EOE

### Building Inspector, James City County

SALARY: \$28,547-\$35,684 DOQ. Performs residential and commercial building inspections for compliance with Va. Uniform Statewide Building Code and county ordinances. Must be able to: read blueprints; enforce building codes; access and maintain records using a computer. Reqs. HS diploma or equiv., supplemented by college courses in building construction technology. Completed county application is req. and may be obtained by calling 757/253-6736, downloading from [www.JccEgov.com](http://www.JccEgov.com), or by writing Human Resource Department, P.O. Box 8784, Williamsburg, VA 23187-8784. # 762. Deadline: June 11. EOE.

### County Administrator, Page County

SALARY: Negotiable DOE (+) benefits. (Pop. 24,000) \$41 million bdtg. Plan, direct and coordinate day-to-day operations as chief administrative and operating officer. Advise Board of Supervisors on policymaking and governance. Reqs. comprehensive knowledge of public admin., local gov't. finance, econ. dev., land-use planning and laws and regs. Reqs. bachelor's with major course work in public admin. or related field. Graduate degree and/or exper. as chief or asst. chief local gov't. administrator preferred. A completed county employment application is req. and may be obtained by contacting the Page County Administrator at 117 S. Court St., Luray, VA 22835, 540/743-4142; or print off [www.co.page.va.us](http://www.co.page.va.us). Submit to County Administrator's Office at the above address. Deadline: June 18. EOE.

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## POSITIONS

### **Bacteriologist II (Water Production), Chesapeake**

SALARY: \$32,489. Collect and analyze water samples. Schedule and collect samples, prepare media, test and analyze water, record data, and respond to inquiries. Respond to inquiries relating to water quality and safety. Reqs. engineering or scientific bachelor's degree in chemistry, biology, or closely related field, min. 2 yrs. exper., and possession of or ability to acquire Class II Water and Wastewater Works Certificate. Chesapeake Employment Application req. and can be obtained at [www.cityofchesapeake.net](http://www.cityofchesapeake.net). Open until filled. EOE.

### **Principal Planner (1 of 2 positions), Henrico County**

SALARY: \$55,904-\$98,129. Key division head level position in the Department of Planning. Direct current planning functions involving review of site plans, subdivisions and other plan review functions and aspects of Development Review & Design Division. AICP or CLA certification preferred. For more specific descriptions of duties and qualifications and to apply, visit the Job Opportunity Source for Henrico at [www.henricojobs.com](http://www.henricojobs.com). # 0027 Deadline: June 6. EOE.

### **Principal Planner (2 of 2 positions), Henrico County**

SALARY: \$55,904-\$98,129. Key division head level position in the Department of Planning. Direct long-range planning and land-use functions, rezoning activities and other aspects of Comprehensive Planning Division. AICP certification preferred. For more specific descriptions of duties and qualifications and to apply, visit the Job Opportunity Source for Henrico at [www.henricojobs.com](http://www.henricojobs.com). # 0028 Deadline: June 6. EOE.

### **Combination Inspector, Roanoke**

SALARY: \$29,520-\$44,281. Review building plans and inspect new construction, additions and alterations of buildings and structures, including 1&2 family dwellings for compliance with the USBC, local ordinances and state laws. Reqs. associate's degree or equiv. from a 2-yr. college or tech. school w/coursework in building, plumbing, mechanical and electrical systems or related field and 3-5 yrs. related exper. Any comb. of educ. or

exper. may be considered. A Va. recognized inspector certification desired, but not req. Must be able to obtain combination inspector – general certification within 2 yrs. Applications on-line at: <http://www.roanokegov.com/jobs> or in the HR department at 215 Church Ave., S.W., Noel C. Taylor Municipal Building, Room 207, Roanoke, VA 24011. 540/853-2231. Open until filled. EOE.

### **Treasurer / Director of Finance, Culpeper**

SALARY: \$60,118-\$89,225 (+) benefits. Reqs. bachelor's in finance / accounting or related field and min. 5 yrs. financial mgmt. experience; prefer master's in acct./business with CPA & pub. finance officer cert. Extensive knowledge of municipal budgeting, accounting, financial policies, tax collection and utility billing; strong customer service orientation. Serves at pleasure of council. Town application & resume to: Brannon Godfrey, Town Manager, 400 S. Main St., Culpeper, VA 22701. Town application, complete job ad, and job description available at [www.culpeper.to](http://www.culpeper.to) or 540/829-8250. Deadline: June 25.

### **Assistant City Attorney, Danville**

SALARY: \$50,172-\$65,000 DOQ. (Pop. 50,000) Provide full range of legal services, including litigation (trial and appellate). Prepare pleadings, contracts and legislation. Considerable exper. in municipal law, juvenile law, educ. law and real estate law, or willingness to self educate desirable. City residency req. Submit confidential city application, cover letter, resume, law school transcript, writing sample (preferably a brief or memorandum of points and authorities filed in litigation as counsel of record), to Human Resources, P.O. Box 3300, Danville, VA 24543-3300 or e-mail to [HR@ci.danville.va.us](mailto:HR@ci.danville.va.us). Download application or more info. at [www.danville-va.gov](http://www.danville-va.gov). Deadline: June 30. EOE.

## **Other positions**

**NOTICE:** The following positions also are listed on VML's Web site at [www.vml.org](http://www.vml.org).

### **Director of Community Development, Goochland County**

SALARY: \$69,920-\$105,142. Open until filled.

### **Inspection Services Division Chief, Arlington County**

SALARY: Negotiable. # 0350-A4-PHD. Open until filled.

### **Construction Plans Examiner, Arlington County**

SALARY: \$43,245-\$69,892. # 5312-4A-PHD. Open until filled.

### **Utility Field Worker / Equipment Operator (2 positions), Kilmarnock**

SALARY: \$22,000-28,000 DOQ/DOE. Open until filled.

### **Planner / Development Associate, Kilmarnock**

SALARY: DOQ/DOE. Open until filled.

### **GIS / Planner Intern, Kilmarnock**

SALARY: DOQ/DOE. Open until filled.

### **Business Development Coordinator, Ashland**

SALARY: \$37,837-\$56,757 to start DOQ. Deadline: June 18.

### **Zoning Administrator, Dinwiddie County**

SALARY: \$37,573-\$53,089. Open until filled.

### **Assistant City Manager, Emporia**

SALARY: \$44,542-\$62,937 DOE (+) benefits. Open until filled.

### **Senior Business Development Representative, York County**

SALARY: \$44,648 (+) benefits. Open until filled.

### **Budget Management Analyst, Bedford County**

SALARY: \$28,251-\$33,901 start range DOE (+) benefits. Open until filled.

### **Human Resources Manager, Bedford County**

SALARY: \$32,705-\$39,246 start range DOQ (+) benefits. Open until filled.

*Continued on page 9*

## POSITIONS

### Assistant Director of Planning for Development Review, Chesterfield County

SALARY: \$59,000-\$80,000 DOQ (+) benefits. Open until filled.

### City Manager, Colonial Heights

SALARY: DOQ/DOE (+) benefits. Deadline: July 1.

### Utility Engineering Manager, Suffolk

SALARY: \$53,615-\$65,679 (midpoint). Open until filled.

### Town Manager, Elkton

SALARY: DOQ / DOE (+) benefits. Open until filled.

### Public Works Director / Zoning Administrator, Elkton

SALARY: \$31,695 min. negotiable DOQ / DOE (+) benefits. Open until filled.

### Building Inspector, Alleghany County

SALARY: \$17,680-\$30,576 DOQ. Open until filled.

### Director of Finance and Administration, Western Virginia Water Authority

SALARY: Negotiable. Open until filled.

### Executive Director, Mount Rogers Planning District Commission

SALARY: DOQ (+) benefits. Deadline: June 15.

### Building Official / Plans Examiner, Poquoson

SALARY: DOQ. Deadline: June 15.

### County Administrator, Hanover

SALARY: DOQ/DOE (+) benefits. Deadline: June 15.

**DEADLINE:** The deadline for placing a job advertisement in the next issue of Update is Friday, June 11. Submit ads via e-mail to David Parsons at [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.

## CALENDAR

### Building New Partnerships Conference, June 19, Roanoke

At the Hotel Roanoke & Conference Center: City of Roanoke, Purchasing Division  
Educational conference for minority, small, veteran and women-owned  
Businesses on how to do business with public entities. Contact Sharon Gentry or Toni Thomas 540-853-2871 or e-mail [BNPC@ci.roanoke.va.us](mailto:BNPC@ci.roanoke.va.us)

### Virginia Local Government Management Association, June 23-26, Virginia Beach

Annual conference at the Sheraton Virginia Beach.

### Virginia Business Incubation Association Annual Conference, June 22-23, Herndon

"Success in Changing Times" is the theme for the annual conference that will be held at the Days Hotel & Conference Center in Herndon. National speakers and sessions on financing companies, innovative partnerships and maintaining long-term program viability. A regional panel of incubator managers and service providers will discuss current issues and best practices. Registration forms are available by e-mailing Lisa Ison ([lison@ncvc.com](mailto:lison@ncvc.com)) or David Lohr ([drl@vabiotech.com](mailto:drl@vabiotech.com)).

### Conference for Newly Elected Municipal Officials, July 14-16, Charlottesville

Registration information will be sent to key officials as well as to the newly elected office holders in early May. Contact: Mary Jo Fields at VML 804/649-8471 or [mfields@vml.org](mailto:mfields@vml.org).

### Virginia Resources Authority Financing Conference, Sept. 13-14, Roanoke

The 2004 conference will be held at the Hotel Roanoke. Reception at 5 p.m. Sept. 13. Conference begins 8:30 a.m. Sept. 14. Contact: Bonnie McRae at 804/644-3100 or [bmcr@a.vra.state.va.us](mailto:bmcr@a.vra.state.va.us).

### Virginia Association of Assessing Officers Annual Conference, Sept. 22-24, Richmond

Omni Hotel. Contact: [vaao@hotmail.com](mailto:vaao@hotmail.com)

### Commonwealth of Virginia Information Technology Symposium 2004, Sept. 26-28, Norfolk

Virginia's signature annual business and technology event will showcase the Hampton Roads region and feature general sessions, workshops and demonstrations. This year's theme: Virginia  
- Portal to the Emerging Global Market-

place. Speakers will include Tom Brokaw, anchor of the NBC Nightly News; Madeleine Albright, former U.S. Secretary of State; and William Kennard, managing director of The Carlyle Group and former chairman of the Federal Communications Commission. Last year's symposium in Roanoke was a sell-out with more than 1,100 registered delegates from 21 states and 18 countries. For more information, visit [www.covits.org](http://www.covits.org). To register, visit [www.eventlauncher.com/covits/index.html](http://www.eventlauncher.com/covits/index.html).



### Virginia Municipal League Annual Conference, Oct. 3-5, Alexandria

The 99th annual meeting of VML. Contact: Joni Terry at 804/649-8471 or [jterry@vml.org](mailto:jterry@vml.org). Exhibitors contact: Kimberly Pollard at 804/649-8471 or [kpollard@vml.org](mailto:kpollard@vml.org).

Preferred method of submitting items is via e-mail to David Parsons at: [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758.

# Update

The newsletter of the  
Virginia Municipal League

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