

Update

The newsletter of the
Virginia Municipal League

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Budget materials available; state to brief local officials

The Virginia Department of Planning and Budget will hold a briefing for local government officials and staff on the proposed amendments to the 2004-2006 budget on Monday, Jan. 10, at 1 p.m. The briefing will be held at the Richmond Marriott located at 5th and Broad streets in downtown.

DPB managers and analysts will review proposed budget amendments of interest to local governments and answer questions. Spreadsheets and other written summaries will be distributed. VML and VACo staff members also will provide an update on legislation that will affect the collection of the car tax.

VML has mailed and posted on its Web site a detailed analysis of the budget items that affect local governments. The information is posted at: <http://www.vml.org/WNEW/LB122004.html>.

Links to a number of state budget documents are also posted on VML's Web site. They include:

The executive budget (DPB's explanation of proposed executive budget amendments):

<http://www.dpb.state.va.us/Budget/04-06/BudDoc05/BudDoc.htm>

HB 1500 (Amendments to the 2004-2006 budget bill):

<http://leg1.state.va.us/cgi-bin/legp504.exe?ses=051&typ=bil&val=hb1500>

State Superintendent of Public Instruction's Memo containing locality-specific data on the distribution of direct aid for education:

<http://141.104.22.210/VDOE/suptsmemos/2004/inf255.html>

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Budget public hearings scheduled across state

The House Appropriations and Senate Finance Committees will hold regional public hearings on the governor's proposed amendments.

People wishing to speak may only register at the official registration table at each hearing site no earlier than one hour prior to the start of the hearing.

Speakers will be taken in the order of registration. Each person may register only one speaker at a time. Speakers are asked to limit their comments to three minutes or less. Speakers representing groups and organizations should consolidate remarks to reduce duplication. People unable to attend may comment in writing to either: Del. Vincent F. Callahan Jr., P.O. Box 406, General Assembly Building, Richmond, VA 23218 or Sen. John H. Chichester, 10th Floor General

Assembly Building, Richmond, VA 23219

The hearing schedule is as follows:

Tuesday, Jan. 4

Noon - Germanna Community College, Fredericksburg Area Campus, Spotsylvania; Wytheville Community College, Grayson Commons, Wytheville.

Thursday, Jan. 6

Noon - Tidewater Community College, Downtown Campus, Roper Performing Arts Center, Norfolk; Lord Fairfax Community College Special Events Center, Middletown; Northern Virginia Community College, Schlesinger Center, 3001 N. Beauregard St., Alexandria.

Monday, Jan. 17

1 p.m. - General Assembly Building, House Room D, Richmond. ❖

FROM THE CAPITOL

Budget information continued ...

Preliminary highway construction allocations by locality for 2006-2011:

<http://www.vml.org/WNEW/05VDOT/SecUrbanDistrib.xls>

Highway construction project deficits proposed for payoff:

<http://www.vml.org/WNEW/05VDOT/TransPartAct-Deficits.doc>

Summary information about governor's proposed transportation partnership act:

<http://www.vml.org/WNEW/05VDOT/TransPartAct-LocalPrgrms.doc>

DPB Budget Director Ric Brown's outline of major points in budget amendments:

<http://www.dpb.state.va.us/Budget/04-06/rdb-121704.pdf>

Secretary of Finance John Bennett's presentation on Virginia's economic and revenue forecast:

<http://www.finance.virginia.gov/KeyDocs/JMCmaterials/JMC-Dec2004.pdf>

The proposed HB 599 allocations listed by locality should be available the first week of January. VML will notify member local governments of the link to that information, and any other specific budget numbers that are released between now and the beginning of the General Assembly session on Jan. 12.



ETCETERA

Publication shows steady or declining residential real estate tax rates

The rapid rise of house prices has translated into higher tax bills for Virginia's homeowners, while permitting many local governments to collect more revenue and cut or hold the line on tax rates for residential real estate at the same time.

For example, a house valued at \$210,000 last year would have had a tax bill of \$1,512, assuming a tax rate of \$0.72 per \$100 of assessed value. If the assessed value increased by 9 percent this year, but the statutory tax rate remained unchanged, the homeowner's tax bill would rise by 10 percent, or \$151.

This year, 31 out of Virginia's 134 cities and counties reduced their tax rates on residential real estate and 74 left them untouched, according to the 2004 edition of *Tax Rates in Virginia's Cities, Counties, and Selected Towns*, by John L. Knapp and Stephen C. Kulp, economists with the University of Virginia's Weldon Cooper Center for Public Service, which publishes the annual tax study and reference book.

The real property tax is by far the most important source of local tax revenue, averaging 56 percent of total taxes collected by cities and counties, Knapp said. In many cases, rising property values have allowed local governments to keep pace with rising costs without having to raise property tax rates.

Only 29 Virginia localities raised their rates this year, and many of them were areas that reassess infrequently (and

had not re-evaluated in several years, according to the study.) Most of Virginia's urban areas have full-time professional staffs that reassess property every one or two years, which enables them to keep up with rapidly rising values, Kulp said.

Meals and lodging taxes

In contrast to property taxes, which fall primarily on residents, meals and lodging taxes are popular methods of raising tax revenue because a significant portion of the burden is seen as being "exported" to visitors, the study notes. All of Virginia's 39 cities, as well as 37 counties and 98 towns, impose a meals tax. The median rate is 4 percent.

Four localities raised their meals taxes this year. When combined with the recently increased state sales tax of 4 percent and the 1 percent local option sales tax, the median combined tax rate on restaurant food in Virginia is now 9 percent and runs as high as 11.5 percent in six cities, according to the study. Meals taxes apply to any food sold by a restaurant, from fast-food burgers to gourmet dinners.

Motel and hotel taxes were increased in five cities and two counties. The median rate for lodging taxes in the 92 cities and counties that impose the tax is now 5 percent. When combined with the 5 percent state and local sales tax, the median tax rate on lodging is 10 percent.

In 10 localities, the combined state and local taxes on lodgings equal 13 percent.

Cigarette tax

Cigarette smokers in Virginia were dealt a double whammy in 2004. The commonwealth raised its per-package tax rate from 2.5 cents to 25 cents, and 14 cities and counties raised their local rates as well. For the 32 cities and counties that tax cigarettes, the median local rate is 25 cents per pack of 20 cigarettes.

Car tax

Virginia reimburses localities for revenue lost from car tax reductions. The Virginia Personal Property Tax Relief Act of 1997 compensates localities on the basis of the rate in place when the legislation went into effect.

Localities, however, are not precluded from raising personal property tax rates to raise additional revenues (an action taken by 24 counties and one city since 1997. These counties include: Alleghany, Amelia, Amherst, Buckingham, Campbell, Cumberland, Giles, Grayson, Halifax, Henry, Highland, King and Queen, King William, Lee, Louisa, Mathews, Mecklenburg, Page, Patrick, Pulaski, Rappahannock, Rockbridge, Scott, Wythe and the City of Radford.

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ETCETERA

Tax rates survey continued ...

Order copies now

The just-published, 2004 edition of *Tax Rates in Virginia's Cities, Counties, and Selected Towns*, is an invaluable resource for journalists, tax analysts and government officials. It contains detailed information on taxes levied in all of Virginia's 95 counties, 39 cities and 155 towns. The study, now in its 23rd year, is based on an annual survey conducted by the business and economics section of U.Va.'s Cooper Center for Public Service.

This 293-page, \$35 reference volume includes information on the provisions in the Virginia Code applicable to each tax and in-depth explanations of how taxes are calculated and applied. The volume also includes a summary of major 2004 General Assembly legislation affecting local taxes, and the names and phone numbers of local tax officials.

The new study also contains the Web addresses of the Virginia local govern-

ments that maintain Web sites, many of which provide information on local taxes and government expenditures.

For more information about the study, call John Knapp at 434/982-5604 or Steve Kulp at 434/982-5638. To order a copy of the reference book, visit the Web site: <http://www.coopercenter.org/publications/sitefiles/economics/tr04flyer.pdf>. ❖

Local governments can benefit from participating in homeless initiative

Homelessness is a serious issue that affects all of Virginia – cities, suburbs and rural communities. In order to end homelessness in Virginia and address the needs of all homeless people, it is essential for federal, state and local partners to join forces. In the fall of 2003, Gov. Mark Warner convened a team of senior level state agency executives and partner organizations to develop and implement Virginia's action plan to the most difficult homeless population – the chronically homeless. The chronically homeless are individuals with a disabling condition who have either been continuously homeless for a year or more or have had at least four episodes of homelessness in the past three years. A large percentage of these people are veterans.

Partnering with local governments and nonprofit organizations as well as federal housing partners, the team is implementing its action plan,

A Common Wealth to End Homelessness. The plan can be found at www.dhcd.virginia.gov under Homeless Shelter Support Programs.

The plan's vision is that an integrated, community-based system of individualized opportunities, services and housing can end homelessness in Virginia. Working in concert, the team now known as the Virginia Inter-Agency Council on Homelessness (VIACH) has set into action many initiatives that address the plan's priorities.

- Affordable continuum of suitable housing options
- Accessible supportive services
- Targeted prevention strategies
- Sufficient financial resources through employment and benefits
- Public understanding and education

This is the most comprehensive initiative ever undertaken in Virginia to combat chronic homelessness and to ensure coordinated services for Virginia's homeless or those at risk of becoming homeless.

Each year the Commonwealth and local governments miss the opportunity to maximize federal dollars available for meeting the housing needs of its most vulnerable populations. In order to draw down its pro-rata share of housing dollars, communities must be organized in Continuums of Care and submit an application to the Department of Housing and Urban Development. Last year communities, mostly rural, had available \$1.8 million dollars for which applications were not filed. This year, the Virginia Department of Housing and Community Development will lead an effort to submit a Balance of State application to cover many of these areas and to maximize the resources available to end homelessness in Virginia.

Contact Nikki Nicholau at 804/371-7101 or nikki.nicholau@dhcd.virginia.gov to learn more about the effort and how your locality can benefit from participating. ❖

REGULATIONS

Intended Regulatory Action

Biosolids Use Regulations. The State Board of Health has proposed action to carry out 2004 legislation by providing a program for certifying persons who apply biosolids to land. No public hearing will be held. Contact Cal Sawyer, Department of Health, at 804/864-7463 or e-mail him at cal.sawyer@vdh.virginia.gov for additional information.

Final Regulations

General Provisions of the Clean Air Act. The State Air Pollution Control Board has listed areas in the Commonwealth that do not meet the National Ambient Air Quality Standards. The Clean Air Act specifies requirements by which nonattainment areas must attain the standard, with marginal areas having the fewest requirements and, cumulatively, extreme areas having the most. These requirements, which are dependent in part on the classification of a non-attainment area, include the need for transportation conformity analysis, and specific requirements for new source review permitting. The Richmond Ozone Non-attainment Area has been reclassified from moderate to marginal.

Non attainment areas are geographically defined by locality for the criteria pollutants indicated. Each ozone attainment areas, in parentheses, is the classification assigned pursuant to §181(a) of the federal Clean Air Act.

Ozone (1-hour): Northern Virginia Ozone Attainment area (severe): Arlington, Fairfax County, Loudoun, Prince William, Stafford, Alexandria, Fairfax City, Falls Church, Manassas and Manassas Park.

Ozone (8-hour): Fredericksburg Ozone Non-attainment Area (moderate): Spotsylvania, Stafford, and Fredericksburg. Northern Virginia Ozone Non-attainment Area (moderate): Arlington, Fairfax County, Loudoun, Prince William, Alexandria, Fairfax City, Falls Church, Manassas and Manassas Park. Hampton Roads Ozone Attainment Area (marginal): Gloucester, Isle of Wight, James City, York, Chesapeake, Hampton, Newport News, Poquoson, Portsmouth, Norfolk, Suffolk, Virginia Beach and Williamsburg. Richmond Ozone Non-attainment Area (marginal): Charles City, Chesterfield, Hanover, Henrico, Prince George, Colonial Heights, Hopewell, Petersburg and Richmond.

For additional information, contact Karen Sabasteanski, Department of Environmental Quality, at 804/698-4426 or e-mail her at kgsabastea@deq.virginia.gov.

Fast-Track Regulations

Regulation Governing Financial Retention Schedule. The State Board of Education has proposed regulations that set the schedule for the retention and disposition of financial records in local school divisions. Under its statutory authority the Library of Virginia has developed a retention and disposition schedule governing fiscal records. The schedule developed by the Library of Virginia replaces this regulation, therefore, the regulation is being repealed. Contact Margaret Roberts, Department of Education, at 804/225-2540 or email her at mroberts@mail.vak12ed.edu for additional information.

Rules Governing Public School Building Construction. The State Board of Education has proposed regulations that establishes the maximum loan amount available from the literary fund for school construction, the rate of interest, duration of loans, and requirements for the payment of the loan when the title to the property is transferred. As Literary Loan requirements are prescribed by another board regulations (8 VAC 20-100), this regulation is being repealed. For more information, contact Margaret Roberts, Department of Education, at 804/225-2540 or e-mail her at mroberts@mail.vak12ed.edu.

POSITIONS

Longer version of job ads posted at www.vml.org

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at www.vml.org. Visit the VML site and click on "Marketplace" to read the complete descriptions.

Financial Systems Accountant, Roanoke

SALARY: \$41,600-\$52,000. Coordinate preparation of Comprehensive Annual

Financial Report, including substantial contact with external auditors. Coordinate implementation of accounting system improvements, including subsystem implementations. Bachelor's degree from 4-yr. college with major work in accounting. CPA preferred. Visit www.roanokeva.gov to apply on-line or to download an application. Mail applications to: Human Resources, City of Roanoke, 215 Church Ave., Roanoke, VA 24011. Open until filled. EOE.

Public Information Officer, Fairfax County

SALARY: \$42,698-\$56,928. Assist with comprehensive public information programs and media relations. Responsibilities include serving as information consultant for agencies, preparing public info. plans, managing special projects and events,

assisting with emergency communications; providing sensitive information to media; producing publications. Reqs. bachelor's and 5 yrs. exper. Full job description and apply online at <http://www.fairfaxcounty.gov/gov/pers/pers1.htm>. Deadline: Jan. 14. EOE.

Executive Director, Northern Virginia Regional Park Authority

SALARY: Negotiable within established range. Provide leadership, administration, oversight and fiscal accountability for authority's staff and resources under direction of Park Authority Board. Authority has 19 parks with more than 10,000 acres, more than 500 FTE and PT staff and \$19 million bdgt. Full position description at www.nvrpa.org. Submit resume to: Cynthia S. Hudson, Personnel Officer,

Continued on page 5

POSITIONS

NVRPA Headquarters, 5400 Ox Road, Fairfax Station, VA 22039. Deadline: Jan. 31. EOE.

Community Computer Center Supervisor / Police Administrative Assistant, Shenandoah

SALARY: \$20,000 (+) benefits. Partially grant funded for 2 yrs. Twofold responsibilities: Serve as computer center supervisor responsible for overseeing day-to-day operations and as police administrative assistant answering phones, dispatching, typing reports and managing grants. Detailed job description at www.TownOfShenandoah.com. Contact: Economic Development Office at 540/652-0718. Send completed town employment application, resume and cover letter to: Town of Shenandoah, 426 First St., Shenandoah, VA 22849. Deadline: Jan. 7.

Computer Center Assistants (2 part-time positions), Shenandoah

SALARY: \$8 per hr. / 22 hrs. a week / no benefits. Grant funded for 2 yrs. Duties include: answering telephones, maintaining equipment, light cleaning, assisting users and enforcing the acceptable use policy at the Computer Center. Detailed job description at www.TownOfShenandoah.com. Contact: Economic Development Office at 540/652-0718. Send completed town employment application, resume and cover letter to: Town of Shenandoah, 426 First St., Shenandoah, VA 22849. Deadline: Jan. 7.

Police Officer, Bedford

SALARY: \$30,903-\$43,665. (More than 1 position) Must: possess or be eligible to obtain Va. certification as a law enforcement officer; be a U.S. citizen; be at least 21; be H.S. graduate or equiv., possess valid Va. driver's license. Must pass physical that includes drug screening and a psychological exam. Employment application, job description and police employment package (required) available at City of Bedford Human Resources Office, 215 E. Main St., Bedford, VA 24523. Deadline: Jan. 13. EOE.

Police Chief, Hillsborough, N.C.

SALARY: Low \$70,000s to start. (Pop. 5,500). CALEA accredited in 2004. Reports to town mgr. and supervises staff of 26 sworn, 3 civilian employees, with appx. \$2 million bdtg. Recent annexation between

interstates is projected to add 25 percent population & 50 percent tax base over next 10 years. Prefer graduate from an accredited college and extensive exper. in police service. Applications and additional information at: www.ci.hillsboroughnc.us. Send completed application, resume and cover letter to: Town of Hillsborough, Personnel Officer, P.O. Box 429, Hillsborough, N.C. 27278. Deadline: March 4. EOE.

County Administrator, Bedford

SALARY: Negotiable DOQ/DOE (+) benefits. (Pop. 60,371 / 754 sq. miles) Full service county with 22 depts., 450 employees and \$137 million bdtg. County has seen 30 percent-plus population increases for past 3 decades. Bachelor's degree in public admin., govt., political science, business mngmnt. or related field req. MPA/MBA preferred. Min. 10 yrs. exper. as a county administrator or deputy/assistant county administrator or equiv. position req. Visit www.co.bedford.va.us/ administrator to read detailed position description. Submit cover letter and resume to: Cheryl Dean, Human Resources Manager, Bedford County, 122 E. Main St., Suite 202, Bedford, VA 24523. Contact: 540/586-7601. Deadline: March 4. EOE.

Firefighter/Cardiac Technician, Poquoson

SALARY: \$28,897 to start (+) benefits (+) \$4,000 annual cardiac tech incentive pay. Must be: Current state certified CT or higher; and state certified Firefighter Level II. HS graduation of GED req. Applications available at City Manager's Office, 500 City Hall Ave., Poquoson, VA and on city Web site at www.ci.poquoson.va.us. Deadline: Jan. 28. EOE.

Town Manager, Front Royal

SALARY: Negotiable (+) benefits. (Pop. 13,800) Work with mayor and council dealing with significant growth and development issues. \$24 million bdtg; 160 FTEs. Reqs. bachelor's in planning, public admin., finance or engineering (MPA preferred). Submit letter of application, detailed resume with salary history and work related references to: Vice President John A. Anzivino or Senior Vice President Roger M. Scott, Springsted Incorporated, 1206 Laskin Road, Suite 210, Virginia Beach, VA 23451; Fax 757/422-6617 or e-mail Janzivino@springsted.com. To view a complete position profile visit www.springsted.com. Deadline: Jan. 14. EOE.

Other positions

NOTICE: The following positions also are listed on VML's Web site at www.vml.org.

Director of Economic Development, Roanoke

SALARY: \$73,510-\$110,264 negotiable DOQ (+) benefits. Open until filled.

Director of Housing and Neighborhood Services, Roanoke

SALARY: \$65,119-\$97,679 negotiable DOQ (+) benefits. Open until filled.

Public Utilities Director, Isle of Wight County

SALARY: \$68,320-\$85,400. Open until filled.

Senior Civil Engineer / VDOT Projects Manager, Hampton

SALARY: From \$47,374 (+) benefits. Negotiable. Open until filled.

Town Manager, Lovettsville

SALARY: \$50,000-\$60,000 + benefits. Deadline: Jan. 15.

Director of Finance, Danville

SALARY: \$85,000-\$100,000 DOQ + benefits. Deadline: Jan 12.

Operations Engineer, Herndon

SALARY: \$41,814-\$66,905 DOQ (+) benefits. Open until filled.

Assistant City Manager, Fairfax City

SALARY: \$74,308-\$115,276 DOQ (+) benefits. Open until filled.

Director of Administration/ Finance, Tidewater Regional Group Home Commission

SALARY: \$45,916-\$50,500 (+) benefits. Open until filled.

Maintenance Supervisor/Water Operator, Timberville

SALARY: DOQ/DOE. Open until filled.

Management Analyst II (Public Works-Transportation), Norfolk

SALARY: \$40,767-\$50,912. Open until filled.

POSITIONS

Deputy Town Manager, Nags Head, N.C.

SALARY: \$61,391-\$86,743. Deadline: Jan. 7.

Director of Parks and Recreation, Bath County

SALARY: DOQ/DOE. Deadline: Jan. 25.

County Administrator, Surry

SALARY: Negotiable DOQ (+) benefits.
(Pop. 6,829) Deadline: Jan. 6.

Director of Finance, Front Royal

SALARY: DOQ (+) benefits. Deadline:
Feb. 18.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is*

Friday, Jan 7. Submit ads via e-mail to David Parsons at dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.

CALENDAR

Employment Law Basics Seminar, Jan. 12, Richmond

Don't let the courtroom be your classroom is the theme of this seminar that will be held from 8:30 a.m.-3:30 p.m. at the University of Virginia's Richmond Center. Seminar will provide guidelines to hire the right person the right way, handle employee complaints, correct deficient performance, investigate conduct issues, and use the Employee Assistance Program as a management tool. Sponsored by the Virginia Institute of Government. Registration: \$100 (includes lunch). Contact: Jovan Hackley at 804/371-0202, e-mail jh5sr@virginia.edu, or visit www.VaInstituteofGovernment.org.

VML/VACo Legislative Day, Feb. 3, Richmond

Annual legislative briefing and program for local officials will be held at the Richmond Marriott Hotel in downtown. Contact: Peggy Blunt at pblunt@vml.org or (804) 649-8471.

Time and Meeting Management Seminar, Feb. 9, Richmond

Timing is everything is the theme of this seminar that will be held from 8:30 a.m.-3:30 p.m. at the University of Virginia's Richmond Center. Learn how to be more productive with your time and your relationships. Classes are taught by expert learning consultants from Chesterfield County's Chesterfield University. Sponsored by the Virginia Institute of Government. Registration: \$100 (includes lunch). Contact: Jovan Hackley at 804/371-0202, e-mail jh5sr@virginia.edu, or visit www.VaInstituteofGovernment.org.

ICMA Southeast Regional Meeting, March 3-4, Savannah

Includes ICMA University Workshop presented by Bob O'Neill on "A Sea of Change: Sailing in Uncharted Waters." Additional details forthcoming. Contact: ICMA's Caren Campbell-Hussein at 202/962-3599 or Chussein@icma.org.

Diversity and the Generation Gap at Work, March 9, Richmond

Held from 8:30 a.m.-3:30 p.m. at the University of Virginia's Richmond Center. Sponsored by the Virginia Institute of Government. Registration: \$100 (includes lunch). Contact: Jovan Hackley at 804/371-0202, e-mail jh5sr@virginia.edu, or visit www.VaInstituteofGovernment.org.

Virginia Municipal Clerks Association Conference, April 20-22, Chesterfield County

Hosted by Region IX.† For information, contact Lisa Elko at 804/748-1200.

2005 Greenways and Trails Conference, May 1-4, Richmond

Sponsored by BikeWalk Virginia. Presentations, mobile workshops and a bonus whole-day technical field workshop will provide attendees information and skills to plan,†design, construct†and maintain†active communities and build support for them by promoting health, recreation and environmental benefits. For more information, call BikeWalk Virginia at 757/229-0507 or write info@bikewalkvirginia.org.

Delivering Effective Presentations Seminar, May 11, Richmond

Held from 8:30 a.m.-3:30 p.m. at the University of Virginia's Richmond Center. Sponsored by the Virginia Institute of Government. Registration: \$100 (includes lunch). Contact: Jovan Hackley at 804/371-0202, e-mail jh5sr@virginia.edu, or visit www.VaInstituteofGovernment.org.

Myers-Briggs Type Indicator Seminar, June 8, Richmond

Held from 8:30 a.m.-3:30 p.m. at the University of Virginia's Richmond Center. Sponsored by the Virginia Institute of Government. Registration: \$100 (includes lunch). Contact: Jovan Hackley at 804/371-0202, e-mail jh5sr@virginia.edu, or visit www.VaInstituteofGovernment.org.

Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.



VML, VACo co-sponsor Legislative Day Feb. 3

Richmond Marriott Hotel, 5th & Broad St.

The Virginia Municipal League and the Virginia Association of Counties will sponsor a Legislative Day on Thursday, Feb. 3 at the Richmond Marriott Hotel, 5th and Broad St. VML and VACo staff members will report on legislation affecting local governments, then local officials are encouraged to go to the Capitol to participate in committee meetings and lobby state legislators. In the evening, local officials are strongly encouraged to take their legislators to dinner. Please invite them soon.

To register, mail this form and a check (payable to VML) for \$25 per person to:
Attn: Peggy Blunt, VML, P.O. Box 12164, Richmond, VA 23241. Fax (804) 343-3758.

Officials who need to stay overnight at the Richmond Marriott Hotel can get a special rate of \$105 for a single or double room. Call the hotel at 800-228-9290.

For more details, call VML at (804) 649-8471 or VACo at (804) 788-6652.

PROGRAM SCHEDULE

- 9:30 a.m. VML Executive Committee
- 11 a.m. Registration
- Noon VML and VACo staff legislative briefings (box lunch provided)
- Afternoon Visits to state Capitol
- 5:30 - 6:30 p.m. Cash Bar reception for local officials
- Evening Make plans now to take your state legislators to dinner!

Enclosed is a check (\$25 per person) payable to VML for the following people to attend:
VML does not take credit cards.

Name _____ Name _____

Title _____ Title _____

Name _____ Name _____

Title _____ Title _____

County/City/Town/Organization _____

Mailing Address _____

Phone _____ Special Accommodations _____

(attach a list of additional names with titles)

Update

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Virginia Municipal League

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LOCAL GOVERNMENTS
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Update is published
biweekly by the
Virginia Municipal League

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Richmond, VA 23241
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