

# Update

August 27, 2004



The newsletter of the  
Virginia Municipal League

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## State revenues top projections; Warner adds note of caution

Virginia ended fiscal year 2004 with \$323.8 million more in revenue than predicted. Gov. Mark R. Warner, however, told a joint meeting of the House and Senate money committees Aug. 23 that he would not use the surplus to increase spending for government operations or create new programs. He cautioned legislators that despite the strong showing in the final quarter, and the healthy growth projected for fiscal years 2005 and 2006, there continued to be considerable uncertainty about the direction of the national economy. Warner said he was not confident that the strong growth seen in the final quarter of FY04 would necessarily continue.

Growth of 14.1 percent during the fourth quarter of FY04 was almost twice the growth of 7.7 percent experienced during the first three quarters of the fiscal year. According to Secretary of Finance John Bennett, in the past 20 years Virginia has seen fourth

quarter growth exceed 14.1 percent only once – in FY88. Factors affecting this quarter included:

- increased withholding collections, largely due to defense, homeland security, and information technology activity in Northern Virginia;
- a small number of high-income individuals making large tax payments;
- about 100 of Virginia's largest corporations increasing tax payments after making reduced estimated payments earlier in the year;
- extraordinary growth in sales tax collections – the highest rate in 20 years; and
- continued strength in the housing market that drove recordation tax collections almost 20 percent above last year's record collections.

Warner told legislators that the additional revenue was spoken for, as a result of

*Continued on page 2*

## Political yard signs: How long may they wave?

The American Civil Liberties Union of Virginia has sent letters to local governments across the state reminding them of new limits regarding the placement of political campaign signs. VML reported on the legislation that produced the new law throughout the 2004 General Assembly session.

The new law is Va. Code §15.2-109, which states:

“No locality shall have the authority to prohibit the display of political campaign signs on private property if the signs are in compliance with zoning and right-of-way restrictions applicable to temporary nonpolitical signs, if the signs have been posted with the permission of the owner. The

provisions of this section shall supersede the provisions of any local ordinance or regulation in conflict with this section.”

This new section took effect July 1. Sen. Russell Potts of Winchester introduced the bill in response to a locality requiring his campaign signs to be removed before Election Day last year.

Most zoning ordinances contain time limits and size limits for temporary signs. Under §15.2-109, a locality could limit how long a campaign sign remains on a property if the limits are set out in the zoning ordinance for all temporary signs.

The ACLU letter states:  
“If there is an ordinance in your

*Continued on page 2*

**FROM THE CAPITOL****Revenue projections continued ...**

constitutional requirements, or to reverse budget actions no longer necessary, or to clean up the state's balance sheet. The additional revenue will be directed as follows:

- \$52 million as a constitutionally-required deposit to the revenue stabilization (rainy day) fund (in addition to the \$87 million already appropriated for 2004-2006 budget);
- \$113 million for a revenue stabilization fund super-deposit;
- \$40 million to compensate for the Sept. 1 effective date of HB 5018;
- \$32.4 million to the Water Quality Improvement Fund;
- \$28.3 million to accelerate implementation of an increase from \$800 to

\$900 in the income tax personal exemption (to begin Jan. 1, 2005, instead of Jan. 1, 2006);

- \$26 million for the state share of costs for disaster relief
- \$23.8 million to the Transportation Trust Fund as a return of the TTF's share of the accelerated sales tax revenue;
- \$7.6 million to state nongeneral fund sources (primarily higher education and transportation) to make up for fourth quarter interest earned by these sources that was initially swept into the general fund to make it whole; and
- \$8.3 million to accelerate payment of research funding for colleges and universities in FY05 instead of FY06. ❖

**Political yard signs continued ...**

jurisdiction that is in conflict with the new law, it is unenforceable, and we urge you to take whatever steps are necessary to repeal it." This is fair advice. VML, however, cautions localities on enforcing even temporary sign restrictions on campaign signs.

Despite what the new code section may state, the real issue is the First Amendment rights of candidates. The signs are speech, protected by the First Amendment. As an example, if a locality's zoning ordinance limits temporary signs to two weeks before an event being advertised, under the new section, the locality could limit campaign signs to

two weeks before an election. However, if a federal court were to rule that a two-week limit was a violation of the candidate's First Amendment rights, compliance with the new law would be no protection.

The rights of candidates to post campaign signs is an unsettled area of the law in the federal court system. The fact that the General Assembly passed a new law on the subject does not settle the federal issues. Therefore, VML cautions localities to not simply rely on the new law. The league recommends conferring with the city, town or county attorney for advice on how to proceed with specific ordinances and specific fact situations. ❖

**DMAS to update state-local hospitalization program**

The Department of Medical Assistance Services is updating the calculation of locality needs and modifying the way in which claims are paid for medical services through the state-local hospitalization (SLH) program. The local government match for the program remains at no more than 25 percent, and the amount contributed by the state will not change this year.

As a result of the updating of the needs formula, some localities will see appreciable differences in their local share (either up or down), as a result of the changes in calculations of local need. Other localities will see little difference from the fluctuations in contribution levels now seen from year to year. This change in the calculation will be phased in over the biennium. DMAS will soon mail

letters to localities announcing their share of costs for the program for fiscal year 2005.

VML and VACo staff met with DMAS officials Aug. 23 to discuss the changes being made. DMAS staff explained that the SLH program had been moved to a different section of DMAS, and that in looking over the program and its components, staff discovered that some of the data used in the existing formula for computing locality needs was more than 10 years old and outdated. Ten years ago the state had stopped requiring that local departments of social services collect and submit claims for the program even after the year's funding was exhausted. Now local departments only submit claims when there is a potential for funding availability. The agency, however,

*Continued on page 3*

**FROM THE CAPITOL****Hospitalization program continued ...**

was still using the old data in the formula that determines the locality's level of need for the coming year. DMAS will continue to determine locality need based on five years of data, but it will include only data from the period of time in which funding is available (usually no more than six months out of a year) instead of using a blend of the current funding history and the 10-year-old data.

DMAS staff said that the SLH program used per diem payments, and not diagnostic-related groupings (DRGs) to determine payment for services. Staff determined that it would be more equitable to move SLH to same payment basis as with other Medicaid-related programs, so that medical payments would be based more on the actual need of the patient. As a result, the DRGs will replace the flat per diem payment to medical providers.

The *Code of Virginia* requires local governments to participate in the state-local hospitalization program. This program helps to pay for medical costs for indigent people, primarily for hospital care. The General Assembly determines the amount the state will pay for this program each biennium; localities pay no more than

25 percent of the cost for its residents served under this program. In fiscal year 2004, the state contributed \$10.8 million to the program, and localities contributed \$2.02 million. The program does not come close to covering all of the annual costs for indigent care – the funding typically runs out within six months. Once exhausted, hospitals may have to write off the costs of care, or try to pursue other ways to receive payment for these costs.

In the first quarter of a fiscal year, DMAS tells each city and county its share of costs for the program for the coming year (localities are sent an estimated share of costs in the early January; based upon a suggestion by VML, DMAS will consider sending an updated estimate to localities in February). The locality must remit its share of costs to the state for the SLH account. If the locality's share of costs is not spent during the year, that amount is credited to the locality for the next year. This means that a locality's payment can vary from year to year, based on both the calculation of need for that locality, and the actual use of its share of costs during that year. That will not change as a result of the modifications proposed by DMAS. ❖

**Local roles in licensing, debt collections, incarceration discussed**

The Commonwealth Competition Council will examine how the offices of commissioners of the revenue and treasurers might be used in producing photo-identification cards, instead of the Division of Motor Vehicles, according to the council's work plan adopted Aug. 18 in Richmond.

Del. Alan Louderback, a member of the council, said the constitutional officers also might be able to play a role in titling vehicles.

Louderback said that local treasurers and directors of finance might be able to play a role in collecting the \$1 billion in debt owed the state. He said he wanted to make sure that local officers would be able to collect the debt and be eligible for the commission that is paid private collectors.

Barry Green, deputy secretary of

public safety and another member of the council, will make a presentation on the prisoner re-entry workgroup at the council's next meeting. This group is working with a program that returns state prisoners to local jails 90 days before the end of their term in order for inmates to reintegrate into the community. For the first 45 days the inmate takes courses on how to apply for a job, keeping a checking account, etc.; the last 45 days is spent on work release. Because of changes in the parole system, the state prisoner population is growing even though the crime rate is down.

The council also will examine long-range transportation planning and alternatives for the state purchase of property and casualty insurance stop loss coverage.

The council will meet in late fall at a time and date to be determined. ❖

## FROM THE CAPITOL

## Electronic voting machine paper trail questioned

A paper receipt from an electronic voting machine is no guarantee that a vote was counted, or that the paper trail will exist should a recount be held, according to an expert on computers and voting. The paper trail will tell the voter that the machine has correctly captured the choices made on the ballot, and creates a sense of security among voters, but does not ensure that vote will be correctly counted.

Michael Shamos, a professor with the School of Computer Science at Carnegie Mellon University, made his remarks in a presentation to a legislative subcommittee studying the certification of voting machines and the use of paper trails. The committee held its first meeting Aug. 16 in Richmond.

Shamos said that paper trails pose a massive paper handling and security problem, and will lead to increased demands for recounts.

Some electronic voting machines show a replication of the ballot, and ask voters to verify the choices that have been made. Shamos pointed out that this could lead to voter confusion when the ballot is lengthy

and complicated. Some machines will retain a copy of the ballot in the machine; presumably these ballots could then be used in a manual recount.

Shamos pointed out that a recount of these paper ballots would be very lengthy because the ballots are printed in very small print and the verification would be difficult. He said that an experimental recount in Sacramento took an average of 20 minutes per ballot to tabulate and verify the results.

He also pointed out that historically paper ballots have been subject to fraud, and that these paper trails also would be subject to abuse.

As a result of The Help America Vote Act (HAVA), most localities in Virginia within the next two years will purchase and implement direct recording electronic (DRE) voting machines.

Local electoral boards are responsible for the security of the DRE voting systems in their localities, and for implementing a DRE voting systems security program. Localities are responsible for purchasing the voting equipment, which has to be from among a list of equipment certified by the state Board of Elections. ❖

## New 6-year plan reinforces funding problems

Without an infusion of new, dedicated state funds, including transportation user fees like the gas tax, Virginia's transportation construction program will continue to get even smaller.

Virginians have been coping with a shrinking transportation construction allocation since the late 1990s. The news, however, only gets worse in the new six-year transportation plan adopted recently by the Commonwealth Transportation Board.

VDOT estimates that total transportation revenue growth will average only 2 percent for the next six years. The new six-year plan includes \$19.9 billion in expenditures, but only 20 percent of that amount (approximately \$4.1 billion) is allocated to the interstate, primary, secondary and urban systems, commonly referred to as systems construction. Systems construction will decrease

an average of 6.7 percent each of the next five-years. VDOT will spend \$792 million on construction in FY05 and only \$560.3 million in FY10.

Maintenance costs and debt service will consume a larger and larger share of the transportation dollars over the next six years. VDOT has budgeted 8 percent (\$1.6 billion) in the six-year plan to retire debt. VDOT budgeted only 1 percent of its program for debt service in 1989.

In contrast, urban maintenance allocations have increased steadily in recent years. Cities, towns and two counties have experienced an average annual maintenance funding increase of more than 4.5 percent each of the past six years. Each new dollar that VDOT spends on state and local maintenance, however, simply reduces the share of available construction dollars by the same amount. ❖



## FROM THE CAPITOL

# Study acknowledges high cost of placing utilities underground

A State Corporation Commission panel studying the possibility of requiring the placement of utility distribution lines underground acknowledged that the cost would be significant and who would pay those costs would be controversial.

The 2004 General Assembly adopted legislation (HJR 153) sponsored by Del. Thelma Drake requiring the commission to study the "feasibility of placing underground the currently existing overhead utility distribution lines and any new distribution lines, the costs that would be incurred, and the options for funding such underground placement."

Although Drake has introduced measures in the past dealing with the aesthetic benefits of placing utilities underground, the widespread damage caused by Hurricane Isabel last year to electrical, telephone and cable TV lines prompted the legislature to look at the issue again. The SCC convened a meeting of parties likely to be most interested in the issue in Richmond on Aug. 16.

Should Virginia ever develop a statewide policy regarding the placement of utility lines underground it seemed

likely from the discussion that local governments would be given the option of whether to participate.

Drake said that there are so many variables that could affect the cost of placing utility lines underground that certain parts of the state would be unfairly burdened by a required state model

Arlington, Alexandria and Williamsburg have policies in place dealing with the placement of utility distribution lines underground. Many localities, especially those experiencing high growth, require utility lines in new developments to be placed underground. A spokesman for the Home Builders Association of Virginia told the panel that when localities require that utility distribution lines be placed underground that it drives up the cost of new home construction significantly. The homebuilders' representative maintained that builders would reduce the cost of new homes if local governments that required underground utilities shared in the costs.

Representatives from Alexandria, Arlington County and Fairfax County shared their experiences with placing utility lines underground with the group, which also included representatives from

electric cooperatives and the Virginia Association of Realtors. It costs Arlington \$8.5 million per mile to put lines underground. Because of the high cost, only one project a year can be completed even though several revenue sources are tapped, including developer contributions.

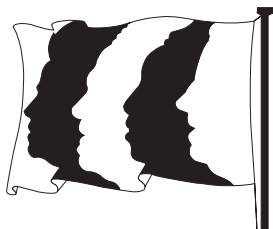
In addition to costs, the reliability of underground versus overhead lines was discussed in detail.

The North Carolina Utilities Commission conducted a study of placing utility lines underground in that state recently. The North Carolina commission found that it would cost about \$41 billion to place existing above ground lines underground. The \$41 billion would translate into electricity bill increases of more than 125 percent and the project would take 25 years to complete. At the end of the 25 years, the North Carolina study determined that cable would be outdated and utility lines would have to start being replaced.

The SCC will submit a report on its findings by the end of the year. A follow-up meeting date has not yet been set. ❖

## AT THE LEAGUE

### VRS workshop for local officials set for Sept. 10



How the Virginia Retirement System is funded, factors that go into setting rates, predictions on where rates are headed, and the effect of local personnel decisions on contribution rates will be discussed at a VML-sponsored workshop on Sept. 10.

VRS representatives who will attend the 90-minute meeting at the Richmond Marriott include Forrest Matthews, director; Barry Faison, chief financial officer; and Jeanne Chenault, director of public relations. The meeting will take place from 9-10:30 a.m.

The meeting will help local officials better understand the VRS rate setting process and the connection between local actions and future retirement contribution rates.

There is no fee to attend, but participants must register in advance. Because of space considerations, attendance is limited to the first 100 registrations received from VML member localities.

Registration information was e-mailed Aug. 17 to VML key officials, budget officers, finance officers and legislative liaisons. It also is available on the VML Web site at the "What's New" link. For questions about registration, contact Peggy Blunt (pblunt@vml.org); for questions about the program contact Mary Jo Fields (mfields@vml.org). The league's telephone number is (804) 649-8471. ❖

**AT THE LEAGUE****Land development expert to address VML annual conference**

**E**d McMahon, senior fellow at the Urban Land Institute, will give the keynote address at the Oct. 5 general session of the VML Annual Conference.

The conference will be held Oct. 3-5 at the Hilton Alexandria Mark Center.

McMahon formerly worked for The Conservation Fund, where he was the lead author for *Better Models for Development in Virginia* and *Better Models for Commercial Development*.

Following the keynote address on Oct. 5, the urban, city, and town sections will hold their annual elections and workshops. The chair of each section serves on the VML executive board.

The topic for the Urban Section is VTRANS2025: The future of transportation in Virginia. Portsmouth Council Member Charles Whitehurst is the Urban Section chair. The Urban Section consists

of cities and counties with populations of 35,000 or more.

The City Section will discuss visioning and goal setting. Lexington Mayor John Knapp is the chair of the City Section, which consists of cities and counties with populations of less than 35,000.

The Town Section will discuss Land Use Law, Property Owners Rights and Stormwater Regulations. Christiansburg Town Manager Lance Terpenny is chair of the Town Section.

Washington, D.C. Mayor Anthony Williams and political commentator Mark Shields will deliver the keynote addresses at the Oct. 4 general session.

For additional information on the conference, please follow the annual conference links on the VML Web site at [www.vml.org](http://www.vml.org). ♦

**ETCETERA****Accounting standards retiree workshop scheduled**

**D**oes your city, county or town allow its retirees to maintain or pay for medical, life and disability benefits offered by the local government? If so, newly released rules from the Governmental Accounting Standards Board will require you to report and account for the projected liability.

Find out what is necessary to comply with the new standards by attending a workshop scheduled for Sept. 22 in Richmond from 10 a.m.-2 p.m. at the Omni Richmond Hotel in downtown.

Facilitated by Stephen McElhaney and Brian Fuller, the session will include a detailed overview, including the effects of Medicare Reform.

Cost of the seminar is \$25, which includes lunch. The hotel is located at 100 S. 12<sup>th</sup> St. Parking is available underneath the hotel.

RSVP to [GASBseminar@mercer.com](mailto:GASBseminar@mercer.com) or contact Linda Burroughs at Mercer HR Consulting, P.O. Box 27506, Richmond, VA 23261. ♦

**NLC policy appointment process to begin**

**T**he National League of Cities has announced its time-line for 2005 leadership and committee appointments. NLC First Vice President Anthony A. Williams, mayor of Washington, D.C., who is scheduled to move up to the NLC president's position on Dec. 4 during the 2004 Congress of Cities, is responsible for appointing the leadership and members of NLC's standing committees for 2005.

NLC gives local elected officials the opportunity to participate in a number of policy and special issues committees. NLC has seven policy/steering committees: Community and Economic Development; Energy, Environment and Natural Resources; Finance, Administration and Intergovernmental Relations; Human Development; Information Technology

and Communications; Public Safety and Crime Prevention; and Transportation and Infrastructure Services.

NLC also has a number of special committees and councils. They include: Municipalities in Transition panels (public finance, community and regional development, equality and opportunity, and democratic governance); Congress of Cities Program Committee; Council on Youth, Education and Families; International Task Force; Leadership Training Council; Central Cities Council; First Tier Suburbs Council; and Small Cities Council.

Applications for standing committee chairmanships and vice chairmanships for all of the committees and panels listed above are due to NLC by Oct. 4. To be

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## ETCETERA

## NLC policy appointments continued ...

chosen for a leadership position, nominees must be from NLC-member localities and already have served on a committee or panel. Williams will notify those chosen for leadership appointments following the Nov. 2 elections. These leadership appointments will be publicly announced at the Congress of Cities in December.

Applications for membership on the steering committees for NLC's policy committees are due Nov. 8. Current steering committee members who are interested in continuing their service must submit an application to be considered for reappointment. Steering committees consist of approximately 35 elected officials who steer policy development and advocacy work recommended by the larger policy committees early in the year. You

do not have to be a current policy committee member to be nominated for a steering committee position, but it helps.

Policy committee appointments will be made during January 2005. Each state gets seats on the policy committee, and VML submits Virginia's nominees for these committees.

You may get an application form for any of the leadership positions, standing committees, and steering committees from VML, or from NLC's Web site ([www.nlc.org](http://www.nlc.org)). Call Janet Areson at VML at 804/649-8471 if you need an application form or if you have any questions about the appointment process. ❖

## REGULATIONS

### Intended Regulatory Action

**Standards for Juvenile Residential Facilities.** The State Board of Juvenile Justice has proposed regulations to set operating standards for residential facilities in Virginia's juvenile justice system, including group homes, detention homes, juvenile correctional centers and boot camps. The broad categories of amendments are proposed. The first category includes new or expanded standards governing postdispositional detention programs as required by § 16.1-284.1 D of the Code of Virginia. The second category of amendments includes new or expanded standards closely tracking those of national accrediting organizations. Generally, the proposed standards follow those of the American Correctional Association, but in a few places relating to health care, the proposed standards follow the language of the National Commission on Correctional Health Care. Most of the proposed new standards will affect only juvenile correctional centers and halfway houses operated by the department. Many of the "new" standards, or substantially similar requirements, were in effect and applicable to juvenile correctional centers prior to January 1998, when the regulation was simplified to give juvenile residential facilities greater operational flexibility. While the department has generally continued to

operate in accordance with many of those nationally recognized standards, their removal from the Virginia regulations has meant that those historical standards have also been removed from the certification audit process, which is the primary means by which the board exercises its statutory oversight responsibilities. As a consequence, the department cannot always demonstrate that it continues to operate in accordance with the nationally recognized standards. By reinstating some of those historical standards into the regulation, the board is affirming that it is the policy of the Commonwealth to operate its juvenile correctional facilities in accordance with nationally recognized standards in juvenile corrections and is providing a routine means to document and demonstrate compliance with those national standards. A public hearing will be held. For additional information, contact Donald Carignan, Department of Juvenile Justice, at 804/371-0743 or e-mail him at [carigndr@djj.state.va.us](mailto:carigndr@djj.state.va.us).

**Rules Relating to Compulsory In-Service Training Standards for Law-Enforcement Officers, Jailors or Custodial Officers, Courtroom Security Officers, Process Service Officers, and Officers of the Department of Corrections, Division of Institutional Services.** The Criminal Justice Services Board has proposed regulations to conduct a periodic review with four

additional goals to: (i) incorporate into the regulation greater opportunities to use electronic media to facilitate in-service training, (ii) provide cost savings to agencies and localities, (iii) provide consistency between the courses used for firearms training at entry-level and the courses used for in-service recertification with firearms, and (iv) included training on cultural diversity and the potential for bias-based policing as required by the addition of subdivision 40 to § 9.1-102 of the Code of Virginia. The agency intends to hold public hearing. Contact John Byrd, Department of Criminal Justice Services, at 804/786-6375 for additional information.

### Community Block Grant Program.

The State Board of Social Services has proposed action to provide guidelines for the Department of Social Services to use in evaluating organizations for designation as a community action agency. The guidelines will be used by the department in making its recommendation to the governor for designation and funding of new community action agencies. No public hearing will be held. Contact Mark Grigsby, Department of Social Services, at 804/726-7922 or e-mail him at [James.Grisby@dss.virginia.gov](mailto:James.Grisby@dss.virginia.gov) for additional information.

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## REGULATIONS

### Proposed Regulations

**Standards and Regulations for Agency Approved Providers.** The State Board of Social Services has proposed regulations that address standards for local departments of social services to approve and regulate service providers including adult service providers, child care providers, and adoptive and foster providers. The new regulation, which includes generic provisions that apply to all providers, will be replaced by a new regulation since the job of each provider is so unique the old format is no longer effective. The new regulation is divided into appropriate sections for adult

services, childcare, adoptive and foster providers, and is updated to comply with changes to federal and state laws that regulations. Substantive changes include the addition of barrier crimes standards for adult providers and rights and responsibilities of adults in care. In addition, timeframes for repeat background checks and prohibition of allowable variances for certain crimes are addressed. For additional information, contact Sue Murdock, Department of Social Services, at 804/726-7616.

### Final Regulations

**Water Quality Management Planning Regulation.** The State Water Control Board has included amendments

that consist of the inclusion of 28 Total Maximum Daily Load (TMDL) waste load allocations contained in 11 TMDL reports. The TMDLs were developed in accordance with federal regulations (40 DFR 130.7) and are exempt from the provisions of Article II of the Virginia Administrative Process Act. The TMDLs public participation process and waste load allocations are adopted as part of 9 VAC 25-720 in accordance with Virginia's Public Participation Procedures for Water Quality Management Planning. For additional information, contact Charles Martin, Department of Environmental Quality, at 804/698-4462.

## POSITIONS

### Longer version of job ads posted at [www.vml.org](http://www.vml.org)

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at [www.vml.org](http://www.vml.org). Visit the VML site and click on "Marketplace" to read the complete descriptions.

### Senior Site Planner, Arlington

SALARY: \$50,209-\$83,023. Review complex development proposals in order to implement Arlington's Sector Plans for the metro-rail corridors. Analyze, research and develop recommendations on re-zoning, site plan applications and other special exception cases. Reqs. relevant B.A.; 3 yrs. urban planning exper.; prefer MA and local govt. exper. in complex site development process. Submit required Arlington employment application on-line at [www.arlingtonva.us/](http://www.arlingtonva.us/) pers. Click on "Current Job Openings" and then on the job title from the list. Contact: 703/228-3500 or e-mail [pers@arlingtonva.us](mailto:pers@arlingtonva.us). # 3117-5C-PHD. Deadline: Sept. 16. EOE.

### Construction Plans Examiner, Arlington

SALARY: \$44,110-\$72,928. Review plans prior to permit issuance and provide advice regarding construction code enforcement.

Reqs. AA or equiv. technical school program related to building construction, plus 3 yrs. exper. in architecture or civil/structural engineering related to buildings or fire protection. Prefer BS in architecture or engineering and exper. with ICC codes in commercial and/or high rise buildings. Must have or be able to obtain Va. Commercial Plans Examiner certification. Submit required Arlington employment application on-line at [www.arlingtonva.us/pers](http://www.arlingtonva.us/pers). Click on "Current Job Openings" and then on the job title from the list. Resumes submitted without the application will not be considered. Contact: 703/228-3500 or e-mail [pers@arlingtonva.us](mailto:pers@arlingtonva.us). Deadline: Sept. 23. EOE.

### Executive Director, Region 2000 Regional Commission

SALARY: \$70,000-\$100,000 expected hiring range negotiable DOQ (+) benefits. Serves 10 local govts. in central Va. Seeking experienced, innovative, organized self-starter. Must have extensive knowledge of local govt. operations with substantial project mngmnt. background. Prior exper. in intergovernmental projects highly desirable. Position profile available upon request. E-mail C.W. Gillespie Jr. ([bill.gillespie@regcomm.org](mailto:bill.gillespie@regcomm.org)) for information, or send cover letter, resume, salary history and 3 references to: Chairman, Region 2000 Regional Commission, Executive Director Search Committee, P.O. Box 817, Lynchburg, VA 24505. Phone: 434/845-3491. Final candidates will be selected for interviews on Sept. 24. Open until filled. EOE.

### Downtown Coordinator, Leesburg

SALARY: \$37,866-\$60,586 (+) benefits. Hiring range up to \$49,226. (Pop. 36,000) Organizes and coordinates revitalization program for the Historic Downtown. Reports to the economic development director. Works with businesses, property owners, civic organizations and residents to implement projects, including promotional activities, special events and physical improvements. Reqs. town employment application available at [www.leesburgva.gov/employment](http://www.leesburgva.gov/employment). Send completed application to: Town of Leesburg, Human Resources Department, 25 W. Market St., Leesburg VA 20176. Deadline: Sept. 17. Phone: 703/737-7177.

### Administrative Office Specialist, Town of Kilmarnock

SALARY: DOQ/DOE. Chief assistant for town manager, clerk and treasurer. Duties include interactions with citizens and customers through info. sharing, data management and dissemination. Reqs: Knowledge of MS Office, IBM-AS400e programs and ability to prioritize workload; ability to apply statutes, regulations, policies and procedures consistently, and accept occasional evening assignments. To apply: Submit Town of Kilmarnock or state application with cover letter or statement of interest to: Town Manager, 514 N. Main St., P.O. Box 1357, Kilmarnock, Va. 22482 or [lhcapps@kilmarnockva.com](mailto:lhcapps@kilmarnockva.com), [www.kilmarnockva.com](http://www.kilmarnockva.com). Interviews start Aug. 30. EOE.

## POSITIONS

### Town Manager, Cape Charles

SALARY: \$60,000 (+) DOQ/DOE (+) benefits). (Pop. 1,100)

Reqs. bachelor's degree or equiv. exper. in planning, public admin., political sci., or related field. Master's degree desirable. Reqs. min. 5 yrs. progressively responsible local govt. exper. in planning, zoning, administration, personnel or finance, some of which should be in a supervisory or managerial role at the dept. head level or preferably above. Prior exper. should include development and implementation of a municipal bdtg., land use planning, utility planning and development, downtown revitalization and use of technology to improve internal administrative performance. Submit letter of application, detailed resume with salary history, writing sample, and work related references to: Cela Burge, Town Manager, 2 Plum St., Cape Charles, VA 23310 or e-mail townmanager@capecharles.org. Deadline: Sept. 20, 2004. EOE.

### Chief of Public Safety Department, Morganton, N.C.

SALARY: \$58,837-\$88,256 (+) benefits. (Pop. 17,300) Dept. was formed from separate police and fire depts. in 1976 and is divided into two bureaus: Field Operations and Support Services. It has 102 employees (67 sworn and 35 civilians) and a \$6.76 million bdtg. BA/BS in criminal justice or closely-related field (master's preferred) is req. Must have thorough knowledge of police, fire and public safety principals. Advanced management, supervision, personnel and budgeting skills req. Completion of city employment and supplemental employment applications req. Send letter of interest, resume, college and criminal justice transcripts, and references to: Director of Human Resources, City of Morganton, P.O. Box 3448, Morganton, N.C. 28680-3448. Deadline: Oct. 15. EOE.

### Treasurer, Town of New Market

SALARY: \$32,000-\$37,000 DOQ, DOE (+) benefits. Responsible for directing the financial activities of the town, including payroll, accounts payable and accounts receivable, financial reporting to town manager and town council, and ensuring sound accounting practices. Should possess B.S./B.A. in accounting, finance, business admin., public admin. or closely related field. Municipal govt. exper. a plus. Applications available at the New Market

Town Offices, 9418 John Sevier Road, New Market, VA 22844, by calling 540/740-3432 or by visiting [www.newmarketvirginia.com/employment.htm](http://www.newmarketvirginia.com/employment.htm). Open until filled. EOE.

### Jail Superintendent, Middle River Regional Jail Authority

SALARY: \$52,247-\$73,823 DOE. New jail managed by cities of Staunton and Waynesboro, and Augusta County will receive prisoners in February 2006. Appx. 402 inmates. Supervise appx. 120 sworn officers and 19 civilians. Reports to regional jail authority board. Prepare and manage \$8 million operating bdtg. Reqs. exper. in managing jail with at least 100 inmates, and at least 5 yrs. exper. as manager in a correctional or other related criminal justice or gov. agency. Employment date is Dec. 1, 2004. Recruitment profile can be obtained from Augusta County Personnel Office. Send cover letter with resume to Augusta County Personnel Office, Attention: Faith H. Souder, Personnel Manager, County of Augusta, P.O. Box 590, Verona, VA 24482-0590, Tel: 540/245-5617; Fax: 540/245-5175. Deadline: Sept. 24. EOE.

### Community Development Maintenance Code Inspector, Danville

SALARY: \$25,352-\$31,686 starting range DOQ. Inspects commercial and residential properties for code violations under the Virginia Uniform Statewide Building Code, Vol. II, Building Maintenance Code; generates maintenance code reports regarding violations of the code and conducts research to determine property ownership and identifies the code sections that are being violated. Apply: City of Danville, Human Resources, P.O. Box 3300, Danville, VA 24543, the Virginia Employment Commission, or see visit [www.danville-va.gov](http://www.danville-va.gov) to access an application. Deadline: Sept. 17. EOE.

### Emergency Information Officer III, Fairfax County (Office of Public Affairs)

SALARY: \$49,217-\$65,623 hiring range. Acts as a senior public information professional responsible for developing, planning and executing comprehensive emergency public information programs. Serves as countywide information resource for emergency management issues and procedures. Provides employees, citizens and news media with critical information. Manages an emergency information line. Serves as a senior level liaison with public safety officials, local and regional emer-

gency committees and task forces, and with employees committees. Serves as part of the County Emergency Operation Team. To apply: Visit <http://www.fairfaxcounty.gov/jobs/pers1.htm> or call the Fairfax County Department of Human Resources at 703/222-5872, TTY 711. Deadline: Sept. 17. EOE.

### City Manager, Alexandria

SALARY: Open DOQ. (Pop. 137,600) Appointed by city council. Appx. 2,300 employees, 20 (+) operating depts. and activities with \$503.8 million operating bdtg. (including schools), \$302.6 million 6-yr. CIP, 2 triple-A bond ratings and enjoys national recognition for quality of programs and services. Reqs. significant executive municipal mngmnt. exper. in full-service, city or county, including exper. in urban development and financial mngmnt., and strong leadership, interpersonal and media relations skills. For more info., see [www.maximus.com/recruit](http://www.maximus.com/recruit). Send resumes to: MAXIMUS, Attn: Eric Middleton or Sherrill Uyeda, 10474 Santa Monica Blvd. #208, Los Angeles, CA 90025, Fax: 310/475-8007, or e-mail: [searchla@maximus.com](mailto:searchla@maximus.com). Deadline: Sept. 8. EOE.

### Director of Economic Development, Charlottesville

SALARY: Mid-\$90,000s-low \$100,000s DOE. (Pop. 40,000) Appx. 900 FTEs, \$105.5 million operating bdtg., \$188 million total bdtg., and \$18.4 million current year CIP. Report to the COO/CFO and city manager. Oversee 4-person dept. and help continue city's growth in workforce development, technology, tourism and mixed uses. Must have excellent strategic planning skills. Min. 10 yrs. senior economic development related exper. Reqs. min. of any comb. of educ. and exper. equiv. to graduation from college with degree in economics, urban planning, finance, marketing, business/public admin., or related field. Master's degree desirable; economic development certification recommended. Submit resume and current salary info. to: The Oldani Group, Inc., 10900 NE 4th St. Suite 2030, Bellevue, WA 98004. Phone: 425/451-3938; Fax: 425/453-6786; E-mail: [resume@theoldanigroup.com](mailto:resume@theoldanigroup.com). Deadline: Sept. 27. EOE.

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## POSITIONS

### Chief of Police, Town of Bluefield (Va.)

SALARY: DOQ (+) benefits. (Pop. 5,000) Supervise, plan and direct dept. with 20 employees. Bachelor's degree in law enforcement, public admin. or related area preferred, plus 15 consecutive yrs. in police service, including management and supervision. Should have extensive knowledge of budgeting, police operations and be computer literate. Reports to town manager. Applications obtained at the Bluefield temporary Town Hall, by calling 276/322-4626, or by sending e-mail to shrader@4seasonswireless.net. Send applications with resumes to: Town of Bluefield, Attn: Chief of Police Position, P.O. Box 1026, Bluefield, VA 24605-4026. Open until filled. EOE.

### Budget Administrator, Roanoke

SALARY: \$52,380. Coordinate and supervise preparation and administration of operating, capital and grant bdgts., and the analysis of service delivery for all depts. Assists in development of bdgt. documents for submission to city council. Bachelor's degree from 4-yr. college w/major course work in accounting, business mngmnt., public admin. or related field; 5 yrs. related exper. and/or training in bdgt. development and analysis and 2 yrs. supervisory exper.; or equiv. comb. of educ. and exper. Apply on-line at [www.roanokegov.com](http://www.roanokegov.com) or at City of Roanoke, Department of Human Resources, 215 Church Ave., SW, Room 207, Roanoke VA 24011. Deadline: Aug. 30. EOE.

### Other positions

NOTICE: The following positions also are listed on VML's Web site at [www.vml.org](http://www.vml.org).

### Town Manager, Bowling Green

SALARY: \$50,000-\$55,000 DOQ (+) benefits. Deadline: Sept. 17.

### Manager of Accounting Services, Roanoke

SALARY: \$70,000-\$75,000 to start (+) benefits. Open until filled.

### Deputy Real Estate Assessor, Chesapeake

SALARY: \$57,948 to start. Deadline: Sept. 15.

### Librarian I (Cataloger), Suffolk

SALARY: \$34,312. Open until filled.

### Utility Engineering Manager, Suffolk

SALARY: \$54,955-\$67,321 (midpoint). Open until filled.

### Director of Finance, Charlottesville

SALARY: Mid-\$90,000s to low \$100,000s DOE. Deadline: Sept. 22.

### Animal Control Officer, Wise County

SALARY: \$25,041-\$51,560 DOQ/DOE. Deadline: Sept. 3.

### Chief of Fire, Rescue and Emergency Management, Loudoun County

SALARY: Up to \$125,000 DOE/DOQ (+) benefits. Deadline: Sept. 10.

### Deputy City Manager (Human Development and Community Initiatives), Chesapeake

SALARY: DOQ. Deadline: Sept. 30.

### Watershed Project Coordinator, Buena Vista

SALARY: Salary: \$35,000-\$45,000 (+) benefits. Open until filled.

### Executive Director, Virginia First Cities Coalition

SALARY: DOQ (+) benefits. Open until filled.

### County Administrator, Dinwiddie

SALARY: Negotiable (+) benefits. Deadline: Sept. 10.

### Director of Operations and Maintenance, Fauquier County Water and Sanitation Authority

SALARY: \$53,117-\$77,381 DOQ/DOE. Deadline: Aug. 31.

### Juvenile Services Chief, York County

SALARY: \$50,211 or higher DOE/DOQ (+) benefits. Open until filled.

### Chief Financial Officer, Falls Church

SALARY: Low \$100,000s to start DOQ (+) benefits. Open until filled.

**DEADLINE:** *The deadline for placing a job advertisement in the next issue of Update is Friday, Sept. 3. Submit ads via e-mail to David Parsons at [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

## CALENDAR

### Advancing Economic Development Using the Workforce Investment Act, Sept. 10 & Sept. 17, Statewide Video Course

Sponsored by the Virginia Workforce Council and the Virginia Economic Developers Association, this two-hour video course is designed primarily for members of city councils and boards of supervisors. Presented at these community colleges:

Sept. 10 (9 -11 a.m.) Germanna, J.S. Reynolds, John Tyler, Mountain Empire, New River, NOVA, Paul D. Camp, Thomas Nelson, Virginia Highlands and Virginia Western. Sept. 17 (3-5 p.m.) Blue Ridge, Central Virginia, Danville, Dabney Lancaster, Eastern Shore, Lord Fairfax, Patrick Henry, Piedmont, Rappahannock, Southside Virginia, Southwest Virginia, Tidewater and Wytheville. For more information, contact Gail Robinson at 804/225-3070 or [grobinson@vec.state.va.us](mailto:grobinson@vec.state.va.us).

### Virginia Resources Authority Financing Conference, Sept. 13-14, Roanoke

The 2004 conference will be held at the Hotel Roanoke. Reception at 5 p.m. Sept. 13. Conference begins 8:30 a.m. Sept. 14. More information at: [www.VirginiaResources.org](http://www.VirginiaResources.org). Contact: †Bonnie McRae at 804/644-3100 or [bmcr@a.vra.state.va.us](mailto:bmcr@a.vra.state.va.us).

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## CALENDAR

### Decision-making Workshop, Sept. 17, Richmond

All-day session entitled "Is That Your Final Answer? Going from Good to Great Decisions will be held at the Downtown Club from 8:30 am-4 p.m. Knowing how to make decisions is key to effective leadership. Often you have to rely on staff for information, details, and opinions to guide your thought process. How can you help them improve the quality of information they give you? Increase your awareness of the decision-making process and learn ways to improve the quality of information you receive from others. Designed primarily for city, county and town managers; management teams; department heads; supervisors, and front-line staff. Sponsored by the Virginia Institute of Government and Virginia Innovation Group. Registration: \$109 for members; \$129 for non-members (includes lunch). Deadline: Sept. 10. Contact: Tedd Povar at 804/371-0202 or tep3e@virginia.edu.

### Virginia Rural Water Association Expo 2004, Sept. 22 -23, Dublin

VRWA Expo 2004 will be an outdoor show for attendees to get a first hand look at the latest in tools and heavy equipment. Training classes will be held on both days along with demonstrations and contest. Location will be the New River Valley Fairgrounds in Dublin. For more information contact VRWA at 540/261-7178. Virginia Association of Assessing Officers Annual Conference, Sept. 22-24, Richmond Omni Hotel. Contact: vaao@hotmail.com

### Broadband-WiFi Forum, Sept. 23, Abingdon

Entitled "Who's Doing What, Where, and How," this one-day forum on the latest government initiatives in broadband and WiFi will be held from 9:30 am-4 p.m. Will include industry overview and 7 Virginia local government case studies. Sponsored by the Virginia Institute of Government and Virginia Tech. Registration: \$65 includes lunch and all materials. Registration deadline Sept. 15. Registration form at <http://www.coopercenter.org/institute>. Contact: Tedd Povar at 804/371-0202 or tep3e@virginia.edu.

### Commonwealth of Virginia Information Technology Symposium 2004, Sept. 26-28, Norfolk

Virginia's signature annual business and technology event will showcase the Hampton Roads region and feature general sessions, workshops and demonstrations. This year's theme: Virginia – Portal to the Emerging Global Marketplace. Speakers will include Tom Brokaw, anchor of the NBC Nightly News; Madeleine Albright, former U.S. Secretary of State; and William Kennard, managing director of The Carlyle Group and former chairman of the Federal Communications Commission. Last year's symposium in Roanoke was a sell-out with more than 1,100 registered delegates from 21 states and 18 countries. For more information, visit [www.covits.org](http://www.covits.org). To register, visit [www.eventlauncher.com/covits/index.html](http://www.eventlauncher.com/covits/index.html).

### Virginia Forum for Excellence, Sept. 28-29, Richmond

Hosted by U.S. Senate Productivity and Quality Awards Program at the Richmond Marriott. Learn about some of Virginia's finest organizations in the government, education, manufacturing, service, and health care sectors. Speakers plus workshops on performance improvement topics, including knowledge management, organizational leadership, strategic planning, and a panel on best practices in education. For more information visit [http://www.spqa-va.org/quality/Forum/Forum\\_2004.htm](http://www.spqa-va.org/quality/Forum/Forum_2004.htm).

### Virginia Municipal League Annual Conference, Oct. 3-5, Alexandria

The 99th annual meeting of VML. Contact: Joni Terry at 804/649-8471 or [jterry@vml.org](mailto:jterry@vml.org). Exhibitors contact: Kimberly Pollard at 804/649-8471 or [kpollard@vml.org](mailto:kpollard@vml.org).

### Rural Broadband 2004, Oct. 27-28, Alexandria

At the Hilton Hotel in Old Town. See <http://www.ruralbroadbandcoalition.net> for more information. Contact Laura Goodwin: 202/835-7819.

### Structural Design With Wood (Introductory Course), Nov. 16-18, Blacksburg

For individuals who never learned wood design basics in a university-level course, but are involved in the design, construction and inspection of wood buildings. Primary focus and objectives are a mastery of wood design basics and understanding of the factors routinely used and required by the 2001 National Design Specification for Wood Construction. Course notebook will contain the designs presented at the course, relieving participants of extensive note taking. It will also contain publications that relate to the construction of residential wood and plastic decks, preventing cracked ceramic tiles and grout, and I-joist repair.

1.7 CEUs equivalent to 17 hrs. of instruction. For information, visit: [www.conted.vt.edu/sdww/](http://www.conted.vt.edu/sdww/)

### 2005 Greenways and Trails Conference, May 1-4, Richmond

Sponsored by BikeWalk Virginia. Presentations, mobile workshops and a bonus whole-day technical field workshop will provide attendees information and skills to plan, design, construct and maintain active communities and build support for them by promoting health, recreation and environmental benefits. For more information, call BikeWalk Virginia at 757/229-0507 or write [info@bikewalkvirginia.org](mailto:info@bikewalkvirginia.org).

*Preferred method of submitting items is via e-mail to David Parsons at: [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758.*

# Update

The newsletter of the  
Virginia Municipal League

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