

# Update

The newsletter of the  
Virginia Municipal League

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**Oct. 3-5**

## SCC: Localities can provide broadband telecom services

The State Corporation Commission has issued its final order setting the rules and procedures for local governments to obtain approval to provide residents broadband telecommunications services. The July 19 order largely followed suggestions made by VML during proceedings before the SCC. This is a major step forward for any locality that is contemplating to provide telecommunications services.

The SCC decided to evaluate whether it should adopt rules for local governments to enter the broadband market after the City of Staunton applied to the SCC for a permit to offer such services to residents. Telecommunications industry representatives fought the Staunton application. The SCC denied the Staunton petition in order to decide what, if any, rules would apply. The 2003 legislation that gave local governments the right to get into the broadband business in underserved areas (service-gap authority) also gave the

commission authority to adopt rules. The legislation allows a locality to provide broadband only as long as there are not more than three separate private businesses making "functionally equivalent" telecommunications services generally available in the community.

The telecommunications industry strongly suggested that the SCC adopt rules and procedures. Most of the suggestions would have impeded the ability of local governments to obtain SCC approval to provide broadband services under the service-gap provisions.

The league has been the major participant on behalf of local governments during the SCC proceeding. VML participated with the Association for Rural Telecommunications Infrastructure, a group of localities that are interested in the issue. On the industry side, Charter Communications,

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### At the League

## VML Insurance Programs move will affect operations

VML Insurance Programs is consolidating its underwriting and claims offices into a new location in Henrico County effective Aug. 23.

The underwriting and administrative office, located at 15 E. Franklin St. in downtown Richmond next door to VML's main office, will be sold or leased, according to VML Executive Director Mike Amyx. The claims office has been located in leased space in the Innsbrook office park in western Henrico County. The new 15,349 square foot office will be leased for six years. It will house 59 employees, including the league's insurance, IT and accounting staffs.

"With our claims office lease expiring, it

made sense to consolidate the insurance staff. The consolidation will lead to greater efficiency and improve service to members," said Steve Craig, managing director of VML Insurance Programs.

The move to the new office will begin on Friday, Aug. 20. On that day the claims office will not be open and the telephone system will not be operational. If members have a claims emergency they should call 804/363-6159. The underwriting office will be open Friday from 8:30 a.m. until 2:30 p.m. They can be reached at 888/295-4865 or 804/643-0274.

The claims office telephone and fax

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**FROM THE CAPITOL****Broadband services continued ...**

Central Telephone Co. of Virginia, United Telephone-Southeast, Sprint Communications, the Virginia Cable Telecommunications Association and the Virginia Telecommunications Industry Association all participated.

The final order spelled out that it would not be necessary to adopt a set of regulations for service-gap petitions. The commission ruled that the statute is clear enough so that rules would only duplicate the state code. The commission did rule that the proceeding used in the Staunton case would apply. In part, this requires a city or town applying for authority to "make an evidentiary showing, under oath" supporting its application. This evidence will have to show that there are not three or more private providers of a functionally equivalent telecommunications service and that the service has not been made readily available in the community.

The commission also ruled that its staff would determine when a petition is complete. Only when that determination is made would the 90-day clock start for the commission to act on a petition. To clarify this, the commission did informally adopt one of the rules the staff had prepared during the proceeding.

Where does this leave local governments? A much clearer process to use to apply for authority to provide broadband now exists. However, the final order could end up not being final if the industry appeals. The industry can ask for reconsideration or can appeal to the Virginia Supreme Court. The time won't run on the appeal rights for another 30 days, at a minimum. If industry players don't appeal, the rules will be set for a locality's petition to get into the broadband business. ❖

**AT THE LEAGUE****Insurance move continued ...**

numbers will remain the same in the new office. They are: Telephone: 800/963-6800 or 804/273-0038; Claims/General Fax: 804/273-0560; Safety/Underwriting Fax: 804/968-4662. The old underwriting office telephone and fax numbers from 15 E. Franklin St. will be eliminated.

The new mailing address is:  
VML Insurance Programs  
P.O. Box 71420  
Richmond VA 23255-1420

E-mail addresses for insurance employees will change slightly. The old *vml.org* domain name will be replaced by *vmlins.org*. For example, an insurance

employee with an e-mail address that read *jdoe@vml.org* will have a new e-mail address of *jdoe@vmlins.org* beginning on Aug. 23. E-mail addresses at VML's main office will not be affected.

As a result of the move, VML's main office at 13 E. Franklin St. will have its e-mail service interrupted beginning at 4 p.m. Thursday, Aug. 19. E-mail service will be restored by the time the league office opens for business on Monday, Aug. 23. E-mail sent to league staff in the main office during this down time will be returned to senders as undeliverable. Telephone service to the main office (804/649-8471) will not be affected. ❖

**VML to host VRS briefing Sept. 10 in Richmond**

VML member local government officials will have a chance to interact with representatives of the Virginia Retirement System on Sept. 10 in Richmond.

VML will be the host for a meeting that day from 9-10:30 a.m. at the Richmond Marriott. VRS staff will brief local officials on developments affecting the retirement system, especially those that will affect local contributions. VRS staff will answer questions from local officials following the briefing.

VML will release additional information about the meeting later this month,

including a preliminary agenda, directions and an RSVP. In the meantime, please mark the date on your calendar.

VML's Legislative Committee will meet at the Richmond Marriott following the VRS briefing. The committee will consider specific policy issues as it continues to construct a proposed legislative program for 2005. VML members are welcome to sit in on the meeting.

VML Contacts: Mike Edwards and Mary Jo Fields, 804/649-8471; [medwards@vml.org](mailto:medwards@vml.org); [mfields@vml.org](mailto:mfields@vml.org). ❖

**AT THE LEAGUE****VML policy process moves toward completion**

VML's annual policy process is progressing toward completion at the VML annual conference Oct. 3-5 in Alexandria. While the Legislative Committee has two more scheduled meetings, the five policy committees completed work on their priority policy recommendations and policy statements July 29 in Richmond.

The Legislative Committee is charged with constructing the annual legislative program, and the policy committees are charged with constructing the five annual policy statements, including: Environment, Finance, Education & Human Development, General Laws and Transportation.

The Legislative Committee will meet for the second time this year on Friday, Sept. 10 in Richmond and for the final time on Sunday, Oct. 3 at the annual conference. Before ratifying the legislative program the committee will analyze and

prioritize the various components, including the priority policy recommendations forwarded to it by the five policy committees. Staunton Council Member Rita Wilson is chair of the Legislative Committee; James City County Supervisor John McGlennon is vice chair. VML Deputy Director Mike Edwards serves as lead staff for the committee. The league president appoints the 24 members of the committee.

The league membership is required to act on the annual legislative program and five policy statements at the annual business meeting. This year's annual business meeting will be held Oct. 5 in Alexandria.

The policy process allows VML members and staff to discuss emerging issues and ensure that VML policies reflect the membership's concerns and needs. More than 150 league members serve on the five policy committees. ❖

**ETCETERA****Federal grant program available for rural broadband**

The U.S. Department of Agriculture's Rural Utilities Service (RUS) announced \$9 million in grant funding for broadband Internet providers to serve communities in rural America. In 2003, Rural Broadband Coalition (RBC) members received approximately 20 percent of the \$11.3 million in grant funds available for this program.

"We were pleased to see several RBC members secure RUS grants in 2003," said RBC President Scott M. Lindsay, "but we hope more will take advantage of the program in 2004."

The Community Connect Grant Program – created as part of the 2002 Farm Bill to provide funding to connect

rural communities with high-speed, high-capacity access to the Internet — is designed for rural areas "where Broadband Transmission Services does not currently exist." Eligibility requirements and application guidelines are available at: [www.usda.gov/rus/telecom/commconnect.htm](http://www.usda.gov/rus/telecom/commconnect.htm). Applications must be submitted to RUS by Sept. 13.

To read more about the RBC and federal financing opportunities, go to [www.ruralbroadbandcoalition.net](http://www.ruralbroadbandcoalition.net). Community Connect Grant Program application and submission information is available at: [www.usda.gov/rus/telecom/commconnect.htm](http://www.usda.gov/rus/telecom/commconnect.htm). ❖

**REGULATIONS****Intended Regulatory Action**

**Roadside Management Program Regulations.** The Commonwealth Transportation Board has proposed regulations to establish a comprehensive roadside management program. This program will include, but not be limited to, opportunities for participation by individuals, communities, and local governments and shall address items to include safety, landscape materials, services, funding, recognition, and appropriate signing. VDOT may also

issue new program initiatives, as well as current programs or items not currently addressed in law, such as program participation by businesses, civic groups or others. This regulation is using the fast-track rulemaking process in which the proposed regulation may become effective about 75 days after publication in the Virginia Register, unless objected by 10 or more people. For additional information, contact Jim Barrett, Department of Transportation, at 804/371-6801 or e-mail him at [James.Barrett@VirginiaDOT.org](mailto:James.Barrett@VirginiaDOT.org).

**Proposed Regulations**

**Biosolids Use Regulations.** The State Board of Health has proposed amendments to (i) require entities issued permits for land application of biosolids to provide written evidence of financial responsibility to the Virginia Department of Health (VDH) and to each locality in which they are permitted to land apply biosolids; (ii) require permit holders to inform VDH, the affected local governments, and the treatment facility from which the biosolids originated of

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## REGULATIONS

complaints to begin an investigation within 24 hours of receiving a complaint; (iii) require permitted entities to provide notification in writing at least 15 days prior to commencing the land application process to local governments in while jurisdiction biosolids are being applied; (iv) require permitted entities to post signs at all land application sites at least 48 hours prior to the application of biosolids; and (v) hold permit holders responsible for cleanup and removal of biosolids spilled during transport to the land application site or to and from a storage facility. Public hearing will be held. Contact C. M. Sawyer, Department of Health, at 804/864-7463 or e-mail at [cal.sawyer@vdh.virginia.gov](mailto:cal.sawyer@vdh.virginia.gov) for additional information.

### Final Regulations

#### Regulations Governing Juvenile Record Information and the Virginia Juvenile Justice Information System.

The State Board of Juvenile Justice has proposed regulations establishing standards governing the form and content of juvenile record information submitted to the Virginia Juvenile Justice Information System, ensures the integrity of the data, protects the confidentiality of the juvenile record information, and governs the dissemination of information in accordance with the law. For additional information, contact Donald Carignan, Department of Juvenile Justice, at 804/371-0743 or e-mail him at [carigndr@djj.state.va.us](mailto:carigndr@djj.state.va.us).

**Temporary Assistance for Needy Families (TANF).** The State Board of Social Services has proposed amending or repealing regulations addressing TANF. The new regulation, 22 VAC 40-295, will replace the old regulations, simplify program rules and align many rules with other public assistance programs. Substantive changes include: (i) simplifying eligibility rules regarding a child's having to reside with a relative and increasing the time a child can be out of the home and remain eligible; (ii) excluding the earned income of students under 18; (iii) establishing the beginning date of assistance and redetermination time frame; (iv) clarifying provisions for hearings; (v) simplifying TANF- Emergency Assistance; (vi) adding definitions

related to child care to comply with federal regulations; and (vii) providing authority for the Department of Social Services to establish pilot projects to test future program changes. Contact Mark Golden, Department of Social Services, at 804/726-7385 or e-mail him at [mark.golden@dss.virginia.gov](mailto:mark.golden@dss.virginia.gov) for additional information.

#### Rules Governing Enhanced 911.

The State Corporation Commission has adopted rules to seek to bring additional reliability and accountability to the provision of E-911 telecommunications services by requiring a Local Exchange Carrier (LEC) to: provide adequate and accurate customer information to the Public Safety Access Point (PSAP); submit no less than 95% of database-affecting changes to the PSAP within 48 hours of the LEC's receipt of notice to the change, and 100% of database-affecting changes within 72 hours of the LEC's receipt of notice; correct, or cause to be corrected, any incorrect automatic location identification (ALI) record within 48 hours of receipt of notification of the error; exclude from the E-911 database those telephone numbers not capable of conveying automatic number identification (ANI) information; and consult with a PSAP to assist in the ordering of E-911 service. The rules as adopted differ, in part, from the proposed rules by: eliminating the requirement that a LEC temporarily maintain E-911 service during the suspension of local telecommunications services for nonpayment; eliminating the requirement that LECs assist the PSAP in identifying the number of access lines associated with each LEC in that PSAP's territory; and establishing that a LEC may only charge a PSAP for services actually rendered by the LEC to the PSAP. For additional information, contact Steve Bradley, State Corporation Commission, at 804/371-9420 or e-mail him at [sbradley@sc.state.va.us](mailto:sbradley@sc.state.va.us).

**General Provisions.** The State Air Pollution Control Board has proposed regulations that add a list of areas that are nonattainment for the 8-hour ozone standard. The new ozone attainment areas became effective on June 15, 2004. 40 DFR 51.903 (a) contains the Phase 1 provision for the implementation of the 8-hour ozone NAAQS, including

requirements for area classifications, along with associated planning requirements. In addition to providing the basis for broadbased nonregulatory plans for attainment and maintenance of the standards, the nonattainment area designations and classifications are also part of the legally enforceable means by which the state implements the new source review program for nonattainment areas. On April 30, 2004, EPA promulgated a final rule to implement Phase 1 of the 8-hour ozone standard, including the transition from the 1-hour to the 8-hour standard. 40 CFR 50.9 has been revised to indicate that the 1-hour standard is no longer effective one year after the effective date of the rule, which means that the 8-hour standard replaces the 1-hour standard on June 15, 2005. Contact Karen Sabasteanski, Department of Environmental Quality, at 804/698-4426 or e-mail her at [kgsabastea@deq.virginia.gov](mailto:kgsabastea@deq.virginia.gov) for additional information.

**Virginia Hazardous Waste Management Regulations.** The Virginia Waste Management Board has proposed amendments that alter the schedule of fees for a permit to operate a hazardous waste treatment, storage or disposal facility and add new annual fees to be paid by facilities and large quantity generators of hazardous waste. The new rules specify procedures for the payment of fees and describe discounts for participants in the Virginia Environmental Excellence Program. For more information, contact Robert Wickline, Department of Environmental Quality, at 804/698-4213 or e-mail him at [rgwickline@deq.virginia.gov](mailto:rgwickline@deq.virginia.gov).

**Solid Waste Management Permit Action Fees and Annual Fees.** The Virginia Waste Management Board has proposed amendments to modify fees for new permits and modifications to permits for solid or regulated medical waste management facilities to include the new requirements and establish appropriate administrative procedures for implementation of the new annual fee requirements. For additional information, contact Michael Dieter, Department of Environmental Quality, at 804/698-4146 or e-mail him at [mjdieter@deq.virginia.gov](mailto:mjdieter@deq.virginia.gov).

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## REGULATIONS

### Fees for Permits and Certificates.

The Virginia Waste Management Board has proposed amendments that conform the existing water permit fee regulation with the changes to the Code of Virginia made by Chapters 249 and 324 of the 2004 Acts of Assembly. The substantive amendments (i) add definitions or "major reservoir," "minor reservoir," and "single jurisdiction" and delete the three VWP Project Category definitions; (ii) clarify that permit application fees do not apply to farming operations engaged in production for market, or for maintenance dredging for federal navigation channels or other Corps of Engineers-sponsored dredging projects; (iii) clarify that permit maintenance fees do not apply to facilities operating under a general permit, farming operations engaged in production for market, or for Virginia Water Protection, Surface Water Withdrawal, and Ground Water Withdrawal permits; (iv) add an exemption from paying the Annual Permit Maintenance Fee that is due on Oct. 1, 2004, for VPDES and VPA permittees that terminate their permits prior to Oct. 1, 2004; (v) add an exemption from paying the Annual Permit Maintenance Fee that is due on October 1, 2004, for permit holders that applied/reapplied for a municipal minor VPDES permit with a design flow of 10,000 gpd or less

between July 1, 2003, and July 1, 2004, and who paid the applicable permit application fee; (vi) add a section for annual "permit maintenance fees" that replace the fee to reapply for a permit for VPDES and VPA individual permits, and are due by October 1 of each year; (vii) add a section to allow discounted permit maintenance fees for facilities participating in the Environmental Excellence Program. Contact Burt Tuxford, Department of Environmental Quality, at 804/698-4086 or e-mail him at [brtuxford@deq.virginia.gov](mailto:brtuxford@deq.virginia.gov) for more information.

**Financial Responsibility Requirements for Mitigation Associated with Tidal Dredging Projects.** The Virginia Waste Management Board has proposed regulations that specify the mechanisms by which the State Water Control Board may require demonstration of financial responsibility for the completion of compensatory mitigation requirements for dredging projects in tidal waters permitted under the Virginia Water Protection Permit (VWPP) Program. Financial responsibility may be demonstrated by a letter of credit, certificate of deposit, or performance bond. Contact Ellen Gilinsky, Department of Environmental Quality, at 804/698-4375 or e-mail her at [egilinsky@deq.state.va.us](mailto:egilinsky@deq.state.va.us) for additional information.

## Emergency Regulations

**Community-Based Residential Services.** The Department of Medical Assistance Services has promulgated emergency regulations in reaction to the Virginia Appropriations Act of 2003, Item 325 QQQ, to implement coverage of new community-based residential services. The effective date of this emergency regulation is contingent upon approval of the underlying State Plan Amendment by the federal Centers for Medicare and Medicaid Services. The emergency regulation action will provide for Medicaid coverage of new community-based residential services for children and adolescents. These services are currently paid for with state and local funds through the Comprehensive Services Act (CSA). Providing Medicaid coverage will allow the state to obtain federal financial participation for these same services and thereby significantly reduce the Commonwealth's expenditures in the state CSA budget. Certain minor changes are made to existing regulations to distinguish between requirements for current services and the new services. Because the reimbursement methodology for the new services is the same as that for the current services, no regulatory changes are required to initiate payment. For more information, contact Catherine Hancock, Department of Medical Assistance Services, at 804/225-4272 or e-mail her at [Catherine.Hancock@dmas.virginia.gov](mailto:Catherine.Hancock@dmas.virginia.gov). ❖

## POSITIONS

### Longer version of job ads posted at [www.vml.org](http://www.vml.org)

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the position descriptions in Update. A full version of all of the job listings published here for the past two months appears on VML's Web site at [www.vml.org](http://www.vml.org). Visit the VML site and click on "Marketplace" to read the complete descriptions.

### Town Manager, Bowling Green

SALARY: \$50,000-\$55,000 DOQ (+) benefits. (Pop. 1,000) Req. bachelor's degree or equiv. exper. in planning, public admin., personnel, pol. sci., finance or

related field. Master's degree desirable. Min. 4 yrs. progressively responsible local gov't. exper., some of which should be in supervisory role. Prefer exper. as a local gov't. manager, administrator or assistant manager / administrator, or at a department head level position. Town residency negotiable. Submit letter of application, detailed resume with salary history, and work related references to: John A. Anzivino, Vice President or Roger M. Scott, Senior Vice President, Springsted Incorporated, 1206 Laskin Road, Suite 210, Virginia Beach, VA 23451, Fax 757-422-6617 or e-mail [virginiabeach@springsted.com](mailto:virginiabeach@springsted.com). Deadline: Sept. 17. For information visit [www.springsted.com](http://www.springsted.com). EOE.

### Director of Community Development, West Point

SALARY: \$28,000 to start (+) benefits. Should have strong planning background to

develop and manage planning activities. Department head position charged with: providing advice to town council, town manager, and appointed boards on land use related matters, including maintenance of comprehensive plan; updating and drafting ordinances; serving as zoning administrator; interpreting and enforcing compliance with the town's land use and environmental laws, including zoning, subdivision, wetlands, and erosion and sediment control. Familiarity with ArcGis preferred. Send town employment application, resume, and 3 references to: Town Manager Trenton L. Funkhouser, P.O. Box 152, 329 Sixth St., West Point, VA 23181. Call 804/843-3330 for an application. Deadline: Aug. 27. EOE.

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### Manager of Accounting Services, Roanoke

SALARY: \$70,000-\$75,000 to start (+) benefits and reasonable relocation expenses. (Pop. 94,000) Third highest position in Finance Department who oversees central accounting and payroll systems. Supervises staff of appx. 14. Establishes and oversees financial and accounting policies and serves as deputy director and/or director of finance in their absence. Must have bachelor's degree from 4-yr. college with major in accounting; 5-10 yrs. related exper. and/or training in accounting for a govt. operation and supervisory exper.; or equiv. comb. of educ. and exper. CPA req. See [www.mercergroupinc.com](http://www.mercergroupinc.com) for info. Brochures available from The Mercer Group Inc. Send confidential resumes to James L. Mercer, The Mercer Group Inc., 5579B Chamblee Dunwoody Road, #511, Atlanta, GA 30338. Tel: 770/551-0403; E-mail: [mercerv@mindspring.com](mailto:mercerv@mindspring.com). Open until filled. EOE.

### Deputy Real Estate Assessor, Chesapeake

SALARY: \$57,948 to start. Assist assessor with a full service municipal real estate assessment dept. with staff of 30 and \$2.2 million bdt. Reqs. completion of Appraisal Institute courses 110 and 120 (1-A), 210 (8), 310, 410 and 420 or equiv. Designation in the appraisal field desired. Reqs. educ. and training equiv. to bachelor's degree in business, public admin. or related field and 6 (+) yrs. of property assessment exper. at a responsible level, preferably in a municipal setting. Submit a City of Chesapeake employment application (available for download at [www.cityofchesapeake.net](http://www.cityofchesapeake.net)), letter of interest, resume and references to: Department of Human Resources, City of Chesapeake, P.O. Box 15225, Chesapeake, VA 23328. #08090408. Deadline: Sept. 15. EOE.

### Technology Support Technician II, Henrico County

SALARY: \$32,367-\$56,814. Provide information and graphic design assistance to other office personnel and county agencies by providing accurate graphs, charts, maps and other related information. For more specific descriptions of duties and qualifications and to apply, visit Henrico on the Internet at [www.henricjobs.com](http://www.henricjobs.com). #0003 Deadline: Aug. 22. EOE.

### Assistant Director of Neighborhood Development Services, Suffolk

SALARY: \$56,333-\$69,077 (midpoint). Master's degree in planning, landscape architecture or closely related field and 6 yrs. exper. in zoning admin., public admin., planning at the managerial level. Performs professional admin. and technical tasks to oversee the zoning process, administer the Unified Development Ordinance, and assist in overseeing dept. activities. Provides interpretation and develops conclusions regarding legal issues involving vested rights and nonconforming use in accordance with state law. For req. city application visit [www.suffolk.va.us](http://www.suffolk.va.us). Apply: Human Resources Department, 441 Market St., Suffolk, Va. 23434. Phone: 757/923-2070. Deadline: Aug. 27. EOE.

### Librarian I (Cataloger), Suffolk

SALARY: \$34,312. Work involves locating, modifying and creating catalog records; providing administration of the computer network, and assisting in library operations. Supervises and trains volunteers and staff. Reqs. master's degree in an ALA accredited program in library science with 1-2 yrs. exper. in public library services preferred. Must have knowledge of cataloging principles and practices according to the AACR2 rev. rules, applying LCSH subject headings and Dewey classification in MARC format. Reqs. certification as a librarian by Va. Dept. of Education Library Board. For application and more information visit [www.suffolk.va.us](http://www.suffolk.va.us) or call 757/923-2070. Submit a completed City of Suffolk application to Human Resources Department, 441 Market St., Suffolk, VA 23434. Open until filled. EOE.

### Senior Administrative Analyst, Suffolk

SALARY: \$42,569-\$52,148 (midpoint). Responsible for grants management, report writing; serves as liaison between city and state or federal agencies; prepares speeches for city officials; researches issues, history and precedents pertinent to speech topics or occasions. Reqs: bachelor's degree in public admin., political science, business, or public policy mngmnt. or analysis and 3-5 yrs. exper. in public policy mngmnt. or analysis. For application visit [www.suffolk.va.us](http://www.suffolk.va.us) or call 757/923-2070. Submit a completed City of Suffolk application to: Human Resources 441 Market St., Suffolk, VA 23434. Deadline: Aug. 27. EOE.

### Utility Engineering Manager, Suffolk

SALARY: \$54,955-\$67,321 (midpoint). Supervises the engineering division of the Public Utilities Dept. Supervise engineering and inspection personnel; manage design and construction of CIPs; and develop and administer operating division bdt. Reqs. bachelor's degree in civil engineering, construction trades or related field, and 6-9 yrs. exper. in design, construction or inspection of buildings, project mngmnt., and supervision; or any equiv. comb. of training and exper. Must possess current Va. PE license. For application visit [www.suffolk.va.us](http://www.suffolk.va.us) or call 757/923-2070. Submit a completed City of Suffolk application to: Human Resources 441 Market St., Suffolk, VA 23434. Open until filled. EOE.

### Director of Finance, Charlottesville

SALARY: Mid-\$90,000s to low \$100,000s DOE. (Pop. 40,000 +) Provides direct supervision to the Administration Division, Purchasing, Risk Management, Real Estate Assessor and Utility Billing depts.; provides advice and oversight for \$105.4 million operating bdt. Responsible for capital and operating bdgt. mngmnt., debt mngmnt., business planning, performance mngmnt. and assessment, revenue alternatives, cost of service analyses, and retirement system mngmnt. Reqs. 10-plus yrs. senior financial mngmnt. and exper. in financial policy evaluation and development, cash mngmnt., investments, info. technology, general accounting, and financial forecasting/reporting. Bachelor's degree in accounting, business or finance req., MBA/MPA or CPA preferred. Submit statement of interest, resume and current salary info. to: Andrea Sims or Jerry Oldani, The Oldani Group Inc., 10900 N.E. 4th St. Suite 2030, Bellevue, WA 98004. Phone: 425/451-3938. Fax: 425/453-6786. E-mail: [resume@theoldanigroup.com](mailto:resume@theoldanigroup.com). <http://www.theoldanigroup.com>. Deadline: Sept. 22. EOE.

### Assistant Director Department of Social Services, Albemarle County

SALARY: \$58,393-\$93,429. Manage and lead financial, administrative and technological functions of the department. Spanish language fluency a plus, but not req. Bachelor's degree in public or business admin., social work or related fields with

## POSITIONS

considerable exper. in human services field in admin. or supervisory capacity or master's degree in the same fields with some related exper. Full job description at [www.albemarle.org/jobs.asp](http://www.albemarle.org/jobs.asp). State application req. Apply: Albemarle County Department of Human Resources, 401 McIntire Road, Charlottesville, VA 22902. Contact: 434/296-5827; Fax 434/296-5828. Deadline: Aug. 27. #00002 EOE.

### **Animal Control Officer, Wise County**

SALARY: \$25,041-\$51,560 DOQ/DOE. Directs enforcement of all animal control laws; plans and supervises operation of the pound/animal shelter; and related work as req. Supervise 2 officers, 2 civilians and manage \$200,000 animal control bdgt. Reqs. knowledge of: animals and their handling; animal control laws; county geography; use of firearms; supervising employees; preparing and managing bdgt. Reqs. considerable experience as assistant/animal control officer; appropriate educational training; valid driver's license; pass physical exam and criminal background check. Applications available in the County Administrator's Office, (Room 223 of the courthouse) or call 276/328-2321 or visit [www.wisecounty.org](http://www.wisecounty.org). For more info. contact County Administrator Edward L. Sealover at 276/328-2321. Deadline: Sept. 3. EOE.

### **Assistant Director of Utilities – Operations, Norfolk**

SALARY: DOQ. Oversee and direct complex technical and operational functions, including water treatment plant operations, engineering, water distribution, wastewater collection and CIP implementation. Min. reqs.: bachelor's degree in engineering or related field and at least 7 yrs. exper. managing diverse workforce in technical environment or equiv. educ. / exper. Residency requirement. Details and applications at: [www.norfolk.va.us](http://www.norfolk.va.us) or 757/664-4010, Ext. 353, or Human Resources Department, 100 City Hall Bldg., Norfolk, VA 23501. Deadline: Aug. 27. EOE.

### **Assistant Director of Utilities – Finance and Customer Service, Norfolk**

SALARY: DOQ. Oversee and direct complex financial and customer service functions, including capital and operating bdgts., long term planning, rate setting, financial reporting, accounts payable/

receivable, customer billing and mngmnt. services. Min. reqs.: bachelor's degree in finance or related field and at least 7 yrs. exper. in mngmnt. position or equiv. educ./exper. Residency requirement. Details and applications at: [www.norfolk.va.us](http://www.norfolk.va.us) or 757/664-4010, Ext. 353, or Human Resources Department, 100 City Hall Bldg., Norfolk, VA 23501. Deadline: Aug. 27. EOE.

### **Chief of Fire, Rescue and Emergency Management, Loudoun County**

SALARY: Up to \$125,000 DOE/DOQ (+) benefits. (Pop. 230,000). \$29 million dept. operating bdgt. and 6-yr., \$42.8 million CIP. County is committed to cooperative delivery of fire, rescue and emergency medical services through a combined system of volunteer corporations and career staff employed by county. County chief has overall responsibility for mngmnt. of day-to-day operations. Reqs. any comb. of educ. and exper. equiv. to master's degree in public admin., business admin., or a related field and min. 10 yrs. exper. at a managerial and supervisory level. Reports to county administrator. Visit <http://www.loudoun.gov/hr/jobs.htm> for more info. Send letter of interest, resume and salary requirements to [hr@loudoun.gov](mailto:hr@loudoun.gov) or mail to: Human Resources, 1 Harrison St., S.E. 5<sup>th</sup> Floor, P.O. Box 7000 Leesburg, VA 20177-7000. Ref.# 05-058. Deadline: Sept. 10. EOE.

### **County Planner III (1 of 2), Henrico**

SALARY: \$44,942-\$78,886. Division head level project manager for long range planning and land use functions, rezoning activities, and other aspects of Comprehensive Planning Division. AICP certification preferred. For more specific descriptions of duties and qualifications and to apply, visit the Job Opportunity Source for Henrico on the Internet at [www.henricojobs.com](http://www.henricojobs.com). Deadline: Aug. 15. #0008 EOE.

### **County Planner III (2 of 2), Henrico**

SALARY: \$44,942-\$78,886. Division head level position to administer current planning functions involving review of site plans, subdivisions, and other plan review functions and aspects of Development Review & Design Division. Supervision of staff and public presentation experience required. AICP or CLA certification preferred. For more specific descriptions of duties and qualifications and to apply, visit

the Job Opportunity Source for Henrico on the Internet at [www.henricojobs.com](http://www.henricojobs.com). Deadline: Aug. 15. #0031. EOE.

### **Deputy City Manager (Human Development and Community Initiatives), Chesapeake**

SALARY: DOQ. (Pop. 210,000) \$716 million bdgt., including schools. 3,300 FTEs. As one of 3 deputy city managers, oversee department management in the Human Development and Community Initiatives group, which encompasses human services, libraries, parks and recreation, intergovernmental affairs, neighborhood services and community initiatives, and serving as liaison to the Chesapeake Community Services Board and the Chesapeake Health Department. Submit City of Chesapeake Employment Application, available online at [www.CityofChesapeake.net](http://www.CityofChesapeake.net). Apply to: City of Chesapeake, Department of Human Resources, Attention: Mary Bullock, Director of Human Resources, P.O. Box 15225, Chesapeake, VA 23328. Fax: 757/382.8556; Phone: 757/382.6492; [selection@pers.city.chesapeake.va.us](mailto:selection@pers.city.chesapeake.va.us); Web site: [www.CityofChesapeake.net](http://www.CityofChesapeake.net). Deadline: Sept. 30.

## **Other positions**

NOTICE: The following positions also are listed on VML's Web site at [www.vml.org](http://www.vml.org).

### **Watershed Project Coordinator, Buena Vista**

SALARY: Salary: \$35,000-\$45,000 (+) benefits. Open until filled.

### **Marketing Coordinator, Virginia Aquarium & Marine Science Center (Virginia Beach)**

SALARY: \$46,879-\$70,319. Deadline: Aug. 19. EOE.

### **Executive Director, Virginia First Cities Coalition**

SALARY: DOQ (+) benefits. Open until filled.

### **Wastewater Treatment Plant Supervisor, Lexington**

SALARY: \$31,121-\$45,072 (+) benefits. Open until filled.

### **Chief of Police, Remington**

SALARY: Negotiable DOQ. PT, but will consider FT applications. Open until filled.

*Continued on page 8*

## POSITIONS

### County Administrator, Dinwiddie

SALARY: Negotiable (+) benefits. Deadline: Sept. 10.

### Director of Emergency Communications, Bath County

SALARY: \$30,000-\$42,500 DOE/DOQ. Deadline: Aug. 24.

### Chief of Police, Winchester

SALARY: DOE (+) benefits. Open until filled.

### Old Town Development Board Director, Winchester

SALARY: DOE. Open until filled.

### Director of Operations and Maintenance, Fauquier County Water and Sanitation Authority

SALARY: \$53,117-\$77,381 DOQ/DOE. Deadline: Aug. 31.

### Director (Main Street Program), Altavista

SALARY: \$13,000-\$17,000 DOE / 20 hours per week. Deadline: Aug. 15.

### Communications Specialist, Portsmouth

SALARY: \$44,094-\$58,424. Deadline: Aug. 27. .

### Housing and Development Director, Danville

SALARY: \$43,354-\$55,000 starting range. Deadline: Aug. 18.

### Assistant Director of Finance, Fauquier County

SALARY: \$50,858 min. to start (+) benefits. Open until filled.

### Housing Code Inspector, Lynchburg

SALARY: \$30,201-\$46,862 DOQ. Open until filled.

### Director of Land Development Services, Fairfax County

SALARY: \$80,790-\$134,649 (+) benefits. Deadline: Aug. 27.

### Juvenile Services Chief, York County

SALARY: \$50,211 or higher DOE/DOQ (+) benefits. Open until filled.

### Building Inspector, Falls Church

SALARY: \$40,000-\$55,000 DOQ (+) benefits. Open until filled.

### Chief Financial Officer, Falls Church

SALARY: Low \$100,000s to start DOQ (+) benefits. Open until filled.

### Director of Community Development, Goochland County

SALARY: \$69,920-\$105,142. Open until filled.

**DEADLINE:** *The deadline for placing a job advertisement in the next issue of Update is Friday, Aug. 20. Submit ads via e-mail to David Parsons at [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's Web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

## CALENDAR

### Advancing Economic Development Using the Workforce Investment Act, Sept. 10 & Sept. 17, Statewide Video Course

Sponsored by the Virginia Workforce Council and the Virginia Economic Developers Association, this two-hour video course is designed primarily for members of city councils and boards of supervisors. Presented at these community colleges: Sept. 10 (9 -11 a.m.) Germanna, J.S. Reynolds, John Tyler, Mountain Empire, New River, NOVA, Paul D. Camp, Thomas Nelson, Virginia Highlands and Virginia Western. Sept. 17 (3-5 p.m.) Blue Ridge, Central Virginia, Danville, Dabney Lancaster, Eastern Shore, Lord Fairfax, Patrick Henry, Piedmont, Rappahannock, Southside Virginia, Southwest Virginia, Tidewater and Wytheville. For more information, contact Gail Robinson at 804/225-3070 or [grobinson@vec.state.va.us](mailto:grobinson@vec.state.va.us).

### Virginia Resources Authority Financing Conference, Sept. 13-14, Roanoke

The 2004 conference will be held at the Hotel Roanoke. Reception at 5 p.m. Sept. 13. Conference begins 8:30 a.m. Sept. 14. More information at: [www.VirginiaResources.org](http://www.VirginiaResources.org). Contact: Bonnie McRae at 804/644-3100 or [bmcrac@vra.state.va.us](mailto:bmcrac@vra.state.va.us).

### Decision-making Workshop, Sept. 17, Richmond

All-day session entitled "Is That Your Final Answer? Going from Good to Great Decisions will be held at the Downtown Club from 8:30 am-4 p.m. Knowing how to make decisions is key to effective leadership. Often you have to rely on staff for information, details, and opinions to guide your thought process. How can you help them improve the quality of information they give you? Increase your awareness of the decision-making process and learn ways to improve the quality of information you

receive from others. Designed primarily for city, county and town managers; management teams; department heads; supervisors, and front-line staff. Sponsored by the Virginia Institute of Government and Virginia Innovation Group. Registration: \$109 for members; \$129 for non-members (includes lunch). Deadline: Sept. 10. Contact: Tedd Povar at 804/371-0202 or [tep3e@virginia.edu](mailto:tep3e@virginia.edu).

### Virginia Rural Water Association Expo 2004, Sept. 22 -23, Dublin

VRWA Expo 2004 will be an outdoor show for attendees to get a first hand look at the latest in tools and heavy equipment. Training classes will be held on both days along with demonstrations and contest. Location will be the New River Valley Fairgrounds in Dublin. For more information contact VRWA at 540/261-7178. Virginia Association of Assessing Officers Annual Conference, Sept. 22-24, Richmond Omni Hotel. Contact: [vaa0@hotmail.com](mailto:vaa0@hotmail.com)

*Continued on page 9*

**CALENDAR****Commonwealth of Virginia  
Information Technology  
Symposium 2004, Sept. 26-28,  
Norfolk**

Virginia's signature annual business and technology event will showcase the Hampton Roads region and feature general sessions, workshops and demonstrations. This year's theme: Virginia – Portal to the Emerging Global Marketplace. Speakers will include Tom Brokaw, anchor of the NBC Nightly News; Madeleine Albright, former U.S. Secretary of State; and William Kennard, managing director of The Carlyle Group and former chairman of the Federal Communications Commission. Last year's symposium in Roanoke was a sell-out with more than 1,100 registered delegates from 21 states and 18 countries. For more information, visit [www.covits.org](http://www.covits.org). To register, visit [www.eventlauncher.com/covits/index.html](http://www.eventlauncher.com/covits/index.html).

**Virginia Municipal League  
Annual Conference, Oct. 3-5,  
Alexandria**

The 99th annual meeting of VML. Contact: Joni Terry at 804/649-8471 or [jterry@vml.org](mailto:jterry@vml.org). Exhibitors contact: Kimberly Pollard at 804/649-8471 or [kpollard@vml.org](mailto:kpollard@vml.org).

**Rural Broadband 2004,  
Oct. 27-28, Alexandria**

At the Hilton Hotel in Old Town. See <http://www.ruralbroadbandcoalition.net> for more information. Contact Laura Goodwin: 202/835-7819.

**Structural Design With Wood  
(Introductory Course),  
Nov. 16-18, Blacksburg**

For individuals who never learned wood design basics in a university-level course, but are involved in the design, construction and inspection of wood buildings. Primary focus and objectives are a mastery of wood design basics and understanding of the factors routinely used and required by the 2001 National Design Specification for Wood Construction. Course notebook will contain the designs presented at the course, relieving participants of extensive note taking. It will also contain publications that relate to the construction of residential wood and plastic decks, preventing cracked ceramic tiles and grout, and I-joist repair. 1.7 CEUs equivalent to 17 hrs. of instruction. For information, visit: [www.conted.vt.edu/sdww/](http://www.conted.vt.edu/sdww/)

*Preferred method of submitting items is via e-mail to David Parsons at: [dparsons@vml.org](mailto:dparsons@vml.org). You may also submit via FAX at: 804/343-3758.*

# Update

The newsletter of the  
Virginia Municipal League

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