

Update

The newsletter of the
Virginia Municipal League

Inside...

1-12



Work group backs treating manufactured houses as single-family homes in zoning matters

State allocates more money to CSA

Joint Rules Committee proposes 2002 General Assembly calendar

Important transportation meetings loom

VBCOA elects officers; presents awards

On-line terrorism symposium to begin Nov. 13

Fairfax holds public briefing on bioterrorism

Administration warns of dwindling revenue

Unless there is a "positive change" in the economy over the next two months, state revenue estimates will be adjusted downward this fall, according to Virginia Finance Secretary John Forbes. Forbes made the assertion in a Nov. 1 letter to members of the General Assembly.

Gov. Jim Gilmore directed Forbes to send the letter following the first meeting of the Governor's Advisory Board of Economists, a group of economists from major corporations, the Federal Reserve Bank, and Virginia colleges and universities. This first meeting of the panel was postponed for two weeks in order to get more data on the effects

of the Sept. 11 terrorist attacks and anthrax cases on the state's future revenue collections.

Forbes told legislators that the Sept. 11 attacks clearly aggravated an already weakening economy. According to Forbes, the panel of economists believes there will be a sharp downward pressure on key economic factors that drive state revenue collections. This will lead to significantly lower revenue estimates. Forbes said that based on this guidance, the revenue forecast to be presented to the Governor's Advisory Council on Revenue Estimates on Nov. 19 will incorporate assumptions that include a



Continued on page 2

Tax commission focuses on personal property, telecommunications levies

Two key issues with implications for local governments seem likely to emerge from the Governor's Commission on Government Finance Reform for the 21st Century. They are recommendations to replace the personal property tax with income tax, and the creation of a commission to undertake a comprehensive evaluation of telecommunications taxes. These were the issues that seemed to generate the most interest when the commission met Oct. 23 in Herndon. Former congressman Thomas J. Bliley Jr., a former mayor of Richmond who served as VML president, chairs the commission. The commission will meet in Williamsburg Nov. 19 to complete recommendations that it will present to Gov. Jim Gilmore in December.

The commission spent most of the meeting reviewing a list of 35 recommendations that had been compiled based on input received to date from various groups,

including VML. The recommendations can be broken down into the following categories – personal property tax and revenue sharing, telecommunications taxes, sales tax base expansion, local governing authority, local taxing authority, tax policies to encourage business prosperity, urban revitalization, taxpayer rights and general principles regarding government taxing and spending. Lee Goodman, deputy counselor to the governor and deputy director of policy, facilitated the discussion.

Personal property tax and revenue sharing

Del. Jack Rust reviewed again his proposal to eliminate the personal property tax on personal vehicles and replace it with a share of the state income tax. Rust said that

Continued on page 2

FROM THE CAPITOL

Revenue warning continued...

recession lasting longer than previously anticipated, slower employment growth, and slower personal income growth.

Forbes's analysis of the impact of the terrorist attacks on Virginia's economy may be found on the Finance Secretary's website, <http://www.state.va.us/sfin/>.

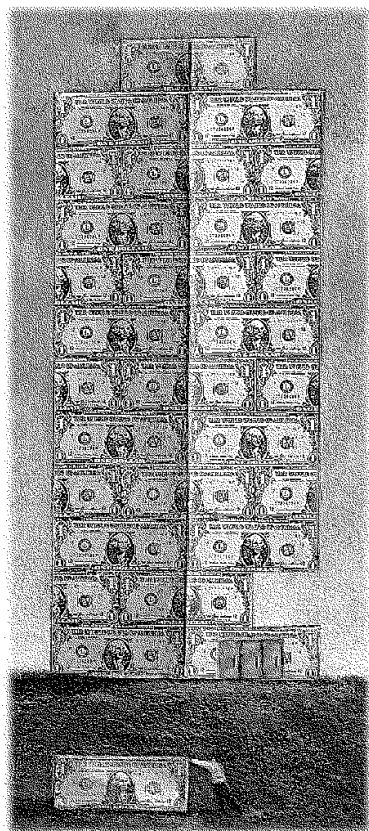
The warning from Forbes coincided with a sobering report regarding states' fiscal outlooks from the National Conference of State Legislatures (NCSL).

NCSL reported that even before Sept. 11, states were facing the deepest budget

shortfalls in at least a decade. NCSL said that 44 states reported that revenue collections had dropped below forecasts made only four months ago. Nineteen states were spending more than they had budgeted, with Medicaid leading the list of expenditures, and seven other states predicted that overspending was likely.

At least 28 states are imposing or considering budget cuts, and many are turning to reserve funds for relief. Seven states have convened or will convene a special session to address budget problems. ❖

Tax commission continued...



the Personal Property Tax Relief Act has created a cumbersome system that will require local governments to continue keeping track of vehicles regardless of whether the owners are responsible for a portion of the tax. Rust acknowledged that this would have to be done on a revenue-neutral basis in order to be politically feasible. He said that 15 percent of the state income tax would be sufficient to replace the lost revenue. This was based on estimates that it would cost \$1.15 billion to replace the revenue associated with the first \$20,000 of a vehicle's value, and that completely eliminating the tax on the full value of all personal vehicles would cost another \$50 million. Rust intends to introduce legislation in 2002 to implement this plan.

Bliley revisited a suggestion he made at the commission's first meeting to gradually increase the amount of state income tax returned to local governments to as much as 20 percent. This would be done to make the proposal more attractive to local governments, and would be achieved through revenue growth over time. Bliley suggested that the "new money"; i.e. the amount that exceeds the money needed to replace personal property tax revenues, could be distributed based on VML and VACo's 50-40-10 formula. He acknowledged the significance of having a formula on which local governments had already agreed.

VML Deputy Director Betty Long reminded the commission of the presentation that VML made at its September meeting, which showed that resources currently available to local governments are inadequate, therefore simply replacing the personal property tax with income tax would not improve the financial condition of local governments. She further noted

that if a locality's personal property tax revenue grows faster than its personal income, then over time such a locality might lose revenue under this proposal.

The commission briefly discussed a Virginia Chamber of Commerce suggestion that the personal property tax be eliminated on all business vehicles as well. Rust pointed out that there would be a much bigger price tag associated with such a proposal.

Telecommunications taxes

Commission members discussed a range of recommendations that stemmed primarily from the Progress and Freedom Foundation and the Virginia Cable Association. The foundation has said that Virginia's telecommunications taxes are among the highest in the nation.

The recommendations included, among other things, a moratorium on any rate increases or new taxes and various limitations on the E-911 tax. The consensus seemed to be that, given the complexity of the issues involved, the best approach would be to convene a commission to study the issues.

The commission would evaluate Virginia's current telecommunications taxes and identify changes to make the taxes more uniform and less regressive, while avoiding discriminatory tax treatment among various types of telecommunications providers and preserving local revenues. Florida was cited as a state that had successfully undertaken such an effort.

Urban revitalization

In September the First Cities Coalition had presented various proposals for the commission's consideration. They included

Continued on page 3

FROM THE CAPITOL

Tax commission continued...

programs to redevelop blighted commercial and industrial properties, enhance housing and neighborhood revitalization and address state funding for street maintenance, transit, education and human service programs.

Commission members observed that some of these proposals went beyond the scope of the commission's work. Others suggested that adequacy of funding was the real issue.

Equal taxing authority

At its previous meeting, the commission heard suggestions from VACo, VML and the Morris Commission that counties be granted the same taxing authority as cities and towns.

Bliley said he saw no reason why counties shouldn't have the same authority to tax that municipalities had. Other commission members expressed the view that giving counties the same taxing authorities as cities and towns could be construed as an expansion of taxing authority, and that the service needs of counties were not the same as cities.

Other issues

The business, professional and occupational license (BPOL) tax was also the subject of discussion during the meeting, with some members. Goodman said that this continued to be an important issue that would likely be underscored in the

report. Other commission members said they thought businesses would be willing to pay another tax in lieu of BPOL. Long told them that past efforts to find an acceptable replacement for the BPOL tax had not been successful.

At the conclusion of the meeting it was suggested that if the commission's recommendations result in more revenue to local governments, then there should be also be some corresponding limits on current taxing authority, in part to build political support for such proposals. Long reiterated her point about how much the state already relies on local governments to pay for services such as education and human services, which could rightly be viewed as state responsibilities. Furthermore, she said that mandating changes in local taxing authority could have widely varying effects on local governments, because of their current revenue diversity and local economies. She said that local officials were in the best position to judge whether local tax relief was appropriate in their jurisdiction, and how it could best be achieved.

John Broadway, the executive director of the commission, asked the members to submit any further recommendations to him before the November meeting. At that meeting, he said he would provide one-page summaries of the input received from each member. ❖

Work group backs treating manufactured houses as single-family homes in zoning matters

A Virginia Housing Study Commission work group has recommended that manufactured houses should be treated as single-family homes for local zoning purposes — the same as any other single-family home where single-family units are allowed.

If the work group's recommendation is adopted and turned into law by the General Assembly, there would be no distinction between manufactured houses and stick-built homes. Manufactured houses would be a "by-right" structure in any zoning district if single-family homes are "by-right."

The proposal originated from the Virginia Manufactured and Modular Home Association. The work group limited the proposal to manufactured housing with at least a 5:12 roof pitch — a rise of 5 inches for every 12 inches of roof width. The thought behind the amendment was that houses with a steeper roof pitch resemble

more closely stick-built homes. The proposal also limits the right to manufactured homes that are multi-sectional. This precludes single-wide trailers, but would mean that double-wides will be allowed in all residential zoning districts. In addition, under the proposal, manufactured housing must have masonry skirting, which means that houses with aluminum or vinyl skirting would not be allowed. The proposal was also amended to make it clear that the law would not overrule restrictive covenants in a subdivision.

The proposal is similar to current law in agricultural zoning districts. In 1990, a law went into effect to require localities to allow manufactured homes in any agricultural zoning district where agriculture is the predominant use. (Va. Code § 15.2-2290.) The proposal in effect, expands the current law to all residential zoning districts.

Continued on page 4

FROM THE CAPITOL

Manufactured housing continued...

During the meeting, the issue of why localities should be able to zone out manufactured housing was a central question. The proponents portrayed the proposal as an affordable-housing tool. Spokesmen for the industry claimed that for many Virginians, a manufactured house is the first home a family can afford to own. Therefore, the houses should be allowed in all neighborhoods. The proponents argued that economics will keep manufactured homes out of wealthier neighborhoods. If a lot is too expensive, the buyer would not place a relatively inexpensive manufactured home on that lot.

Excluding manufactured homes by zoning rules may seem somewhat arbitrary. It is the only tool that many localities have to mold the character of neighborhoods. In large jurisdictions, more sophisticated zoning tools help maintain the character of neighborhoods. In high-

growth areas, lot prices effectively prohibit manufactured housing. In smaller, non-high-growth areas, sophisticated tools don't exist in the zoning ordinance, and lot prices are not so high to exclude manufactured homes. In those cases, the existing law allows manufactured homes to be separated from single-family homes, and works to help maintain the character of neighborhoods. This will be lost if the proposal becomes law.

The vote was 8-3 in favor of the amended proposal. The work group has members of the General Assembly, local governments and the manufactured housing industry. Sen. Marty Williams (chair), Sen. John Watkins and Del. Jackie Stump, the three legislators who attended, voted for the proposal. The full study commission will meet in November to take up this issue, as well as the reports of other work groups. ❖

State allocates more money to CSA

The state will allocate an additional \$58.2 million to the Comprehensive Services Act for At-Risk Youth and Families (CSA), Secretary of Health and Human Resources Louis Rossiter announced Nov. 5. This is the second time this fiscal year that an additional allocation was made to this program. Gov. Jim Gilmore made the first supplemental allocation of \$58.2 million in late August.

These supplemental allocations are not the result of massive growth in the CSA caseload. They instead are the result of the significant underfunding of the program in second year of the biennial budget. When the original budget was passed in the 2000 General Assembly session, funding for the second year was cut by \$42 million from the first year, from \$154.6 million in fiscal year 2001 to \$112.5 million in fiscal year 2002. The rationale

for the cut in the second year was that the Department of Planning and Budget was studying the program's expenditures, including Medicaid during 2000, and would offer program and funding recommendations for the second year of the biennium for the 2001 session. DPB did so, but the General Assembly failed to agree on budget amendments in 2001, so no additional funds were added to the program at that time.

CSA serves emotionally and behaviorally troubled children and their families. The primary consumers are children in the foster care and special education systems. Local governments administer the program and pay a match of as much as 45 percent on each mandated child served through the program. According to Rossiter, state and local CSA expenditures for 2000 exceeded \$204 million. ❖

Joint Rules Committee proposes 2002 General Assembly calendar

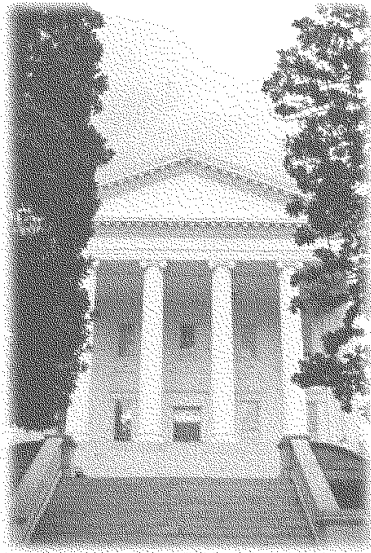
The Joint Rules Committee has discussed a preliminary 2002 calendar and reviewed a procedural resolution for the 2002 General Assembly session. The resolution takes the same basic approach as last session, making adjustments for the long session and some changes in deadlines. These dates are tentative; the calendar and resolution are being circulated among the members of both houses for comments. Joint Rules

will meet Nov. 19 at 1 p.m. in Richmond to consider the calendar again.

The committee also discussed at its Oct. 25 meeting delaying the effective date of legislation and allowing the governor more time to review legislation prior to the veto session. These are discussed in more detail below. Because of the potential impact of these changes on local governments, the league welcomes your views on both of

FROM THE CAPITOL

Proposed calendar continued...



these issues. If you support or oppose either of them, please make your views known to Mary Jo Fields in the league office.

In an effort to control the flow of work in the General Assembly, last year legislators were encouraged to pre-file legislation by limiting the number of bills that could be filed after the start of the session. This same process is proposed for the 2002 session.

As was the case last year, the proposal is that for the 2002 session, legislators may request and pre-file an unlimited number of bills and joint resolutions as long as filing deadlines are met. Otherwise, legislators will be limited in the number of bills and resolutions they can file. Joint Rules is considering a limitation of five pieces of legislation for delegates (down from six last session) and eight for senators (down from 10 last session).

The calendar discussed by the committee is as follows:

Dec. 10. Deadline for making requests to Legislative Services for drafts of legislation to be pre-filed

Jan. 7. Deadline for requesting drafts of study resolutions (these would not be eligible for pre-filing but if filed would count against the legislator's limit)

Jan. 9. Legislative session convenes; deadline of 10 a.m. for pre-filing legislation (drafting request must have been made by Dec. 10); deadline of 5 p.m. for filing charter, claims, local fiscal and correctional impact, sales and property tax exemption and VRS bills

Jan. 11. Deadline for requesting drafts of legislation (if introduced, would count against the limit); deadline for filing study resolutions (count against the limit)

Jan. 14. New governor addresses joint session.

Jan. 18. Deadline for filing all bills (legislators will be limited to the number that can be filed)

Feb. 12. Cross-over day (last day for each house to finish its own legislation except revenue, appropriation, budget, debt and VRS bills)

Feb. 26. Last day for committee action.

March 9. Adjournment

April 17. Reconvened Session.

Dec. 9 (2002). Deadline for committee action on legislation carried-over

The Senate members of the committee proposed that the procedural resolution be changed to allow a Senate bill to be used as the vehicle for the final version of the budget bill. Presently a budget bill can be introduced in both the Senate and House, but the House bill is what emerges as a compromise. The House members of Joint Rules, however, voted down this proposal.

In addition to discussing calendar issues, Joint Rules agreed to study the issue of changing the date that legislation becomes effective from July 1 to Sept. 1 (or some other date). The Virginia Code Commission asked the committee to consider this issue because the commission is having difficulty incorporating new legislation into the code by the July 1 date. Because the July 1 date is in the state constitution, a constitutional amendment would be required. Joint Rules also agreed to study whether the fiscal year would need to be changed in this case, and whether the governor should be given more time to consider legislation enacted by having the reconvened session take place later in the spring. (Currently, the reconvened session is held 30 days after adjournment.) ♦

Important transportation meetings loom

Several important transportation reports will be released during the week of Nov. 12.

The Joint Legislative Audit and Review Commission (JLARC) will release two important studies on Tuesday, Nov. 13. The commission meeting begins at 9:30 a.m. and will be held in the General Assembly Building in Richmond. The first study is entitled "The Efficiency and Effectiveness of Highway Construction and Transit Funding," and the second is entitled "The Adequacy and Management of VDOT's Highway Maintenance Program." JLARC staff teams inter-

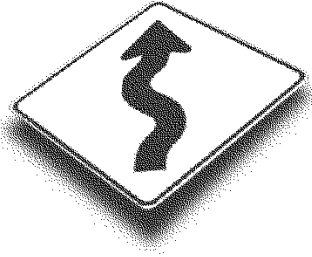
viewed many local officials during the course of their work on both studies.

It is common knowledge that existing and projected transportation revenues are insufficient to meet 20-year needs. However, the study regarding "The Efficiency and Effectiveness of Highway Construction and Transit Funding" was intended to focus on the validity and effectiveness of the current funding formulas, and therefore was not intended to focus on the adequacy and/or inadequacy of funding levels. A similar study in the early 1980s spurred the General

Continued on page 6

FROM THE CAPITOL

Transportation meetings continued...



Assembly to rewrite the [current] allocation formulas later in that decade.

The second study, "The Adequacy and Management of VDOT's Highway Maintenance Program" is, in-part, in response to two issues. First, the maintenance fund is presently insufficient to meet growing demands. As reported in the last issue of *Update* and in the first quarter of fiscal year 2002, VDOT borrowed \$69 million from the construction fund to buoy the maintenance fund. Additionally, the Senate Committee of Finance encouraged JLARC to review the impact of Senate Bill 1389 from the 2000 legislative session. The committee referred the bill to JLARC for review rather than act on it. SB 1389 proposed the establishment of a depreciation factor in calculating highway maintenance payments to cities and towns.

It is assumed that the Commonwealth Transportation Board (CTB) will release the proposed Virginia Transportation Development Plan (VTDP), or the new

six-year plan, at its scheduled work session meeting on Wednesday, Nov. 15. The CTB meeting begins at 2 p.m. and will be held at VDOT's headquarters in Richmond, 1401 E. Broad St. Although the state is well into the second quarter of fiscal year 2002, the transportation board has yet to release the proposed development plan. The development plan is VDOT's fiscal year 2002 plan and budget. It is assumed that the transportation board will adopt the plan at its regularly scheduled meeting in December. VDOT is intending to post the new plan on its website.

The House Committee of Transportation will meet with the Transportation Subcommittee of the House Committee of Appropriations on Nov. 16. The meeting begins at 1 p.m. and will be held in the General Assembly Building in Richmond. The committees are scheduled to hear from state transportation officials regarding security and related matters as well as transportation revenues. ❖

AT THE LEAGUE

VBCOA elects officers; presents awards

Arthur E. Berkley, superintendent of inspections for Isle of Wight County, was elected president of the Virginia Building and Code Officials Association (VBCOA) at its annual business meeting held Oct. 29 in Blacksburg.

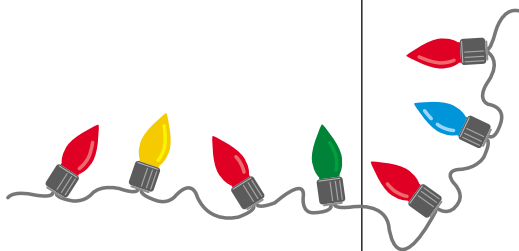
Also elected at the business meeting were First Vice President Eric Mays, building official, Prince William County; Second Vice President Richard Bartell, building official, Hanover County and Sergeant At Arms John David Catlett, building official, Williamsburg. Henrico County Building Official Gregory H. Revels will serve as immediate past president.

In addition to electing officers, VBCOA presented its annual awards at its banquet on Oct. 29. David G. Humphrey, senior electrical inspector in Henrico County

received a meritorious service in recognition of exceptional service, interest and commendable initiative in promoting better building code enforcement. Dick Ashe, chairman of the Virginia Board of Housing and Community Development and a member of the board of supervisors in York County received the Public Citizens Award in recognition of responsiveness and support of building code enforcement.

The business meeting and banquet were held in conjunction with the VBCOA's annual school and conference. Conference participants saw how new products were tested in laboratories at Virginia Tech and attended session on the International Residential Code.

VBCOA is an affiliate organization of VML. League staff member Mary Jo Fields serves as executive director. ❖



Holiday lights for sale

THE TOWN OF MONTROSS is selling strands of lights and garland that it has used to decorate its streets and buildings during the Christmas holiday season in recent years.

Each strand is a 38-foot length of garland with 23 lights. In addition, the town has a number of accessories, including spare bulbs and storage containers.

For information, call the town of Montross offices at 804/493-9623. ❖

ETCETERA

On-line terrorism symposium to begin Nov. 13

There is still time to sign up for a free, on-line symposium regarding community responses to the threat of terrorism geared towards medium and small-size communities. The Public Risk Entity Institute (PERI) will sponsor the symposium in cooperation with ICMA, NLC, and other local government associations.

The symposium will run from Nov. 13-19. Each day, an issue paper will be e-mailed every person who signs up for the program. Each paper will address a specific issue area, including the role of local police in terrorism, public works issues, cyberterrorism, the role of fire, emergency services and emergency management in terrorism, and biological and chemical terrorism. Papers are intended to raise tough issues about a community's preparedness and to offer practical ideas and solutions.

After a paper is posted, an open forum in PERI's on-line symposium center will allow participants to make comments, post observations, debate topics, and ask the authors questions. The authors are all current or former local government professionals who serve as instructors at universities or for the Federal Emergency Management Agency (FEMA).

Following the symposium, PERI will participants a free self-assessment emergency management manual. This publication will guide you through 20 exercises intended to assist you in improving your jurisdiction's organizational structure for the delivery of emergency management services. The goal is to prepare your community for any natural or man-made disaster.

To register for the symposium, visit PERI's website at www.riskinstitute.org. ❖

Fairfax holds public briefing on bioterrorism

Fairfax County sponsored a briefing for residents interested in learning about the county's preparedness for bioterrorism on Nov. 5.

Speakers included a representative of INOVA Health System's infectious disease control division, as well as local health department, fire and rescue, police and community services board representatives.

Fairfax broadcast the briefing live on the county government's cable channel, and will replay the briefing several times this month.

Is your locality conducting public outreach efforts regarding terrorism preparedness or response? If you have, or are planning to do so, send an e-mail to jareson@vml.org. ❖

ICMA, National Research Center roll out National Citizen Survey

ICMA and its partner, National Research Center Inc., have introduced a turnkey service that brings professional survey methods to local governments at an affordable price.

The National Citizen Survey (NCS) uses a standardized questionnaire that can be customized to the local community's interests, and a carefully designed, carefully documented process that also can be customized. The NCS allows economies of scale and the synergy of comparable results. Cities and counties that choose to use the NCS can compare their results to a database of survey norms collected from all over the United States over the past 10 years.

"One measure of the city's performance measurement initiative is customer satisfaction. The use of citizen surveys provides this kind of information and allows city staff and our elected officials to receive the feedback they want and need," said Jerry Hiller, city manager of

Watertown, N.Y. Watertown was one of four pilot sites that tested the NCS. The other sites were Long Beach, Calif.; Tucson, Ariz.; and Oklahoma City, Okla. These local governments and many others are looking at citizen surveys as a tool they can use for priority setting, benchmarking and performance measurement.

ICMA collaborated with National Research Center to develop the NCS in response to growing interest in citizen surveys. NRC's database of survey results gives ICMA the opportunity to offer meaningful comparisons of survey data to defined norms. The first "class" of surveying cities and counties will begin the survey process in November.

For more information and to learn how your community can enroll for The National Citizen Survey, send an e-mail to ncs@icma.org. ❖

POSITIONS

Longer version of job ads posted at www.vml.org

BECAUSE OF A STEADY increase in the number of requests it receives to publish job advertisements, VML has been forced to reduce the length of the descriptions of positions it advertises in *Update*. A full version of all of the job listings published here appears on VML's web site at www.vml.org. If you are interested in finding out more about a position, we encourage you to visit the VML site and click on "Marketplace" to read the complete description. ❖

Director of Financial and Management Services, York County

SALARY: Negotiable (+) benefits. Responsible to county administrator for overall direction of one of 5 major depts. Work involves all aspects of financial mngmnt., computer support services, gov't. procurement, personnel mngmnt. and administration, and real estate assessment. Evaluate operational systems for which management oversight exists and provide guidance for development and implementation of changes to those systems. York County application req. and may be obtained from the Human Resources Office, 120 Alexander Hamilton Blvd., Second Floor, Yorktown, VA; from the county's web site www.yorkcounty.gov; or by calling 757/890-3690. Hearing impaired only call TDD 890-3300. Open until filled. EOE

Zoning Technician, Dumfries

SALARY: \$36,648-\$38,480 DOQ (+) benefits. Reqs. comprehensive knowledge of zoning procedures. Submit cover letter, resume & application to: Town of Dumfries, Attn: Mr. Wilkins, Public Works Dept., P.O. Box 56, Dumfries, VA 22026. 703/221-3400, ext. 117. Open until filled. EOE.

Civil Engineer II, Petersburg

SALARY: \$30,913-\$50,230. Performs difficult professional work in the planning, design and inspection of public works and utility facilities. Any comb. of educ. and exper. equiv. to graduation from accredited college or university with major work in civil engineering, and considerable exper. in professional engineering work. Professional engineer certification desirable. Possession of valid Va. driver's license req. Submit application and/or resume and requests for

needed accommodations to the City of Petersburg, Human Resources Department, 103 W. Tabb St., Petersburg, VA 23803. Download application at www.petersburg-va.org. Deadline: Nov. 19. EOE.

Police Officers, Gordonsville

SALARY: \$20,000-\$25,000. Performs law enforcement duties in a 1,500 population community located in Orange County, appx. 21 miles from Charlottesville. HS diploma req.; must possess valid Va. operator's license. For application and details, contact Chief Terry L. Duty, P.O. Box 276, Gordonsville, Va. 22942 or call 540/832-2234.

Language Access Coordinator (Management Analyst IV), Fairfax County

SALARY: \$55,971-\$74,628. Organization-wide responsibility for language access initiatives throughout the county gov't. Conducts ongoing assessment of language needs to serve customers, assist county agencies with development of language access plans, which includes interpretive and translation services. Implements and monitors language initiatives and staffs an advisory group that will advise the county executive on language access issues. Monitors contracts for interpretive and translation services. Min. quals: Graduation from accredited 4-yr. college or university with course work that included quantitative analysis, (+) 5 yrs. progressively responsible professional exper. in gov't. or related mngmnt. Prefer bilingual ability. Fairfax County resident. Job #01-2284. For application instructions, see www.co.fairfax.va.us. Open until filled. EOE.

Management Intern, Leesburg

SALARY: \$28,500-\$35,000 DOQ (+) benefits. (Pop. 30,000) FT in town manager's office for 12 mos. beginning spring 2002. Prefer graduate of accredited MPA program or closely related field with strong research, analytical, computer and writing skills. Rotate through depts., including finance/budget, human resources, planning and engineering to gain broad view of internal functions. Responsible for administrative assignments, including coordinating policies, procedures and services, performing office and field research, and attending management team and town council meetings. Send completed Town of Leesburg application, resume and 2-page letter explaining career goals and anticipated benefits of internship. For application, contact Human Resources, P.O. Box 88, Leesburg, VA 20178 or download from www.leesburgva.org. Tel: 703/737-7177; Fax: 703/737-7190. Open until filled. EOE.

Senior Engineer (capital projects), Leesburg

SALARY: \$47,549-\$76,078 (+) benefits DOQ. Professional engineering position involving the review, project management, scheduling and construction of public works projects. Reqs: Graduation from accredited 4-yr. college or university with major coursework in civil engineering or a related field, 6-8 years exper. in design and construction of roadways, neighborhood improvement type projects and public facilities. Apply to and request application from the Town of Leesburg, Human Resources Department, 25 W. Market St., Leesburg, VA 20176. Tel: 703/737-7177. See www@leesburgva.org for application. Open until filled. EOE.

Assistant to the Building Official, Portsmouth

SALARY: \$44,019. Administer compliance with the Virginia Uniform Statewide Building Code, Virginia Industrialized Building and Manufactured Home Safety Regulations, Virginia Amusement Device Regulations and Flood Proofing and Elevations (FEMA) regs. Reqs. strong skills in communication, management, planning and administration. Bachelor's degree and 3-5 yrs. progressively responsible work exper. in building inspections, engineering, construction or a related field; including 2 yrs. supervisory exper.; or any comb. of training and exper. that provides req. skills. Must possess certification as a non-structural plans examiner; master electrician / electrical inspector; master plumber / plumbing inspector; master mechanic / mechanical inspector and amusement device inspector. Submit completed city application to the Department of Human Resource Management, 801 Crawford St., Portsmouth, 23704. www.ci.portsmouth.va.us. Open until filled. EOE.

Combination Code Inspector, Portsmouth

SALARY: \$30,325. Ensures that the state's mechanical, electrical and plumbing codes and regulations, and the Virginia Uniform Statewide Building Code are enforced. Conduct on-site inspections of properties, amusement devices, elevators, escalators, tanks, etc. Reports to building official. Education / exper: Vocational school with a diploma in mechanical, electrical or plumbing trade; 3-5 yrs responsible work exper. conducting mechanical, electrical, elevator and plumbing inspections; or any related exper. that provides req. knowledge, skills and abilities. Must complete Virginia Building Code Academy. Must possess certification in mechanical, plumbing, electrical trades, as well

Continued on page 9

POSITIONS

as certification as a combination inspector; additional certifications as a gas fitter; amusement device inspector and elevator inspector req. Submit completed city application to: Department of Human Resource Management, 801 Crawford St., Portsmouth, VA 23704.
www.ci.portsmouth.va.us. Open until filled. EOE.

Deputy Director of Planning/
Core Services, Region 2000
Regional Commission

SALARY: \$47,503-\$52,926 DOQ (+) benefits. Provide innovative leadership to commission's planning/core services division. Under indirect supervision of executive director. Reqs. organized, self-starter; balanced working knowledge of community planning and development, transportation planning and intergovernmental relations. Min. qualifications include bachelor's degree in community planning and development, engineering related field or transportation planning. Three yrs. of supervisory exper. Contact commission for application at: 434/845/3491; P.O. Box 817, Lynchburg, VA 24505; or via e-mail to: carolyn.wagner@regcomm.org. Open until filled. EOE.

Zoning Administrator,
King William County

SALARY: DOQ. (Pop. 13,100) Interpret and ensure compliance with county land use and environmental codes, including zoning ordinances, subdivision ordinances, wetlands ordinances, erosion and sediment control ordinances, stormwater management, and GIS. Submit completed county employment application, resume and 5 professional references to: County Director of Community Development, King William County, P.O. Box 215, King William, VA 23086. Complete job description and county application obtained by calling 804/769-4969. Open until filled. EOE.

Community Inspector IV,
Arlington County

SALARY: \$38,787-\$50,134. Field inspector to coordinate, mentor, train team in the Community Code Enforcement Section doing field inspections of residential and commercial property for compliance with: zoning; condition of private property; noise; and property maintenance. Assist in prosecution; make referrals; and monitor long-term compliance. Quality control / administrative responsibilities. Three yrs

exper investigating related violations.

Employment application form required. See full job announcement and apply electronically at www.co.arlington.va.us/pers or, to have paper materials mailed to you, call 703/228-3363 (24-hr jobline); 703/228-3500 (Employment Desk); 703/228-4613 (TTY phone users only). #5304-2B-PHD. Deadline: Nov. 15. EOE.

Human Resources Director,
Asheville, N.C.

SALARY: DOE/DOQ (+) benefits. Lead 15-member dept w/ \$707,000 operating bdt. Customer focused team includes Health Services, Employee Relations, Benefits, Compensation, Employment, and Training & Development. Possess 8-10 yrs progressively responsible HR admin. exper. Work history must demonstrate a successful progression of increased HR responsibility culminating in a role equiv. to director. A bachelor's degree in public, business or personnel administration or a related field is req; MPA preferred. SPHR preferred. To obtain details and an application packet, contact Pat Ezzell, Human Resources, P.O. Box 7148, Asheville, NC 28802; 828/259-5690; E-mail: PatN@mail.ci.asheville.nc.us. Mail completed applicant packages to: Office of the City Manager, City of Asheville, Attn: HR Director Search, P.O. Box 7148, Asheville, N.C. 28802. Open until filled. EOE.

Manager of Comprehensive
Planning, Portsmouth

SALARY: \$48,290. Perform complex professional, administrative and managerial work assisting the director in conducting major activities, special projects or programs of the Planning and Inspections Department. Involves comprehensive and land-use planning, plan maintenance and allocating, administering and supervising staff and material resources of the dept. Bachelor's degree in urban or regional planning or a closely related field; master's preferred. Five-seven yrs. progressively responsible exper. in local govt. urban planning or equiv. comb. of training and exper. Submit city of Portsmouth application to the Department of Human Resource Management, 801 Crawford St., Portsmouth, VA 23704.
www.ci.portsmouth.va.us. Open until filled. EOE

Assistant City Manager
(Administration and Finance),
Portsmouth

SALARY: \$69,489-\$118,132 negotiable DOE. Works with depts. and programs, such as finance, purchasing, risk management, legislative services and info. technology, to provide oversight in development and

execution of initiatives and policies. A primary advisor to the city manager on organizational development, financial and administrative matters, resolution of issues, and in development of strategic goals, operating budget and capital improvement plan. Submit a completed city of Portsmouth application to the Department of Human Resource Management, 801 Crawford St., Portsmouth, VA 23704.

www.ci.portsmouth.va.us. Open until filled. EOE

Assistant City Manager
(Community Services),
Portsmouth

SALARY: \$69,489-\$118,132 negotiable DOE. Works with depts. and programs, such as social services, mental health, housing, museums, libraries and community relations, to provide oversight in development and execution of initiatives and policies of the city. A primary adviser to the city manager on organizational development, resolution of issues, and in development of strategic goals. Submit a completed city of Portsmouth application to the Department of Human Resource Management, 801 Crawford St., Portsmouth, VA 23704. www.ci.portsmouth.va.us. Open until filled. EOE.

City Manager, Radford

SALARY: \$85,000-\$95,000 DOQ. Current manager retiring after 23 yrs. Reports to 5-member council, including mayor. Directs daily operations of the city, including Police, Fire, Finance, Electric, Water/Wastewater and Street Departments. Possess knowledge of or have exper. in public admin., financial mngmnt., personnel mngmnt. and economic development. Previous exper. in municipal govt. desirable. Must also possess bachelor's degree from accredited college or university. Advanced degree preferred. Current budget: \$37 million; 229 FT employees. Resume and chronological work and salary history to: City of Radford, Attn: Belinda Coffin, 619 Second St., Radford, VA 24141. Deadline: Dec. 10. EOE.

Director of Budget, Chesapeake

SALARY: \$64,526-\$100,015 negotiable. Financial professional with excel. analytical, interpersonal and communication skills to prepare and analyze operating and capital improvement bdtgts. Provides financial and performance analysis of programs, operations and policies. Prepares operating and capital improvement bdtgts. Monitors and forecasts revenues and expenditures to

POSITIONS

identify long-range financial needs. Confidential resumes to: Mary Bullock, Assistant Director of Human Resources, City of Chesapeake, P.O. Box 15225, Chesapeake, VA 23328. E-mail: selection@pers.city.chesapeake.va.us. Web site: www.chesapeake.va.us. City of Chesapeake application may be obtained on-line or by request to the Department of Human Resources 757/382-6492. #10150109. Deadline: Nov. 21. EOE.

Principal Planner, Chesterfield County

SALARY: \$38,571-\$65,866. Develop land-use plan amendments to comprehensive plan, as well as prepare related implementation ordinances. Reqs. working with residents, development interests, community organizations, elected and appointed officials and other county depts. Master's degree in planning with 5 yrs. professional planning exper.; or an equiv. comb. of training and exper. Pre-employment drug test req. County employment application req. Go to www.chesterfield.gov/jobs to obtain a copy. Deadline: Nov. 15. EOE.

City Manager, Kannapolis, N.C.

SALARY: Competitive (+) benefits. (Pop. 40,000) Two managers since ICMA recognition in 1984. \$27M bdtg. w/200 employees. Seven-member non-partisan city council consists of six members elected at-large for 4-yr. staggered terms and a mayor elected at-large for a 4-yr. term. Reqs. bachelor's degree (MBA/MPA preferred); strong professional, administrative leadership, substantial record of success in industrial / economic development; resourceful, conservative mngmnt. skills; sensitive to employee/community interaction and relationships; team-oriented, progressive, visionary. Significant mngmnt. exper. and history of stable tenure. Resume, work-related references and salary history to: Roger Scott, Senior Vice President, Springsted Incorporated, 1206 Laskin Road, Suite 210, Virginia Beach, VA 23451; 757/422-1711. Deadline: Dec. 1. EOE.

Zoning Officer, Front Royal

SALARY: \$31,595-\$45,760 DOQ (+) benefits. Enforce zoning / subdivision ordinances, and environmental codes; review site/subdivision plans; and assist contractors, architects and general public. Reports to dir. of planning. Will acquire thorough knowledge of Front Royal's zoning and subdivision ordinances and

environmental codes. Ability to read and interpret blueprints, site plans and architectural designs req. Applications are available and will be accepted at Town Hall, 16 N. Royal Ave., P.O. Box 1560, Front Royal, VA 22630, (540) 635-3929, TFRPERSL@SHENTEL.NET. Open until filled.

Civil Engineer IV, Norfolk (Utilities Department)

SALARY: \$49,574-\$79,250. Supervise professional, technical and clerical employees working with water/wastewater design and construction contracts, plans, specifications, and cost estimates; prepare/ administer operating and capital improvement budgets. Qualifications include: bachelor's deg. in civil engineering, and 5 yrs. increasingly responsible exper. in design and construction of utility facilities, including at least 2 yrs. supervisory exper. or equiv. Reqs. professional engineer's license. Apply, using position number (#1337), to: Department of Human Resources, City of Norfolk, 100 City Hall Bldg., Norfolk, VA 23501. Deadline: depends on response. EOE.

Civil Engineer III, Norfolk (Utilities Department)

SALARY: \$46,460-\$74,274. Supervise professional, technical and clerical employees working with water/wastewater design and construction contracts, plans, specifications, and cost estimates; assist with preparation of operating and capital improvement bdtgs. Qualifications include bachelor's degree in civil engineering, and 4 yrs. of exper. in design and construction of utility facilities, including at least 1 yr. of supervisory exper. or equiv. Reqs. professional engineer's license. Apply, using position number (#1994), to: Department of Human Resources, City of Norfolk, 100 City Hall Bldg., Norfolk, VA 23501. Deadline: depends on response. EOE.

Planner I, Warren County

SALARY: \$28,273 to start DOE/DOQ (+) benefits. Assist with operation of Planning Department; participate in organizing and directing planning and zoning activities, services, programs and staff; review applications for conditional use permits and rezonings, and perform site plan and subdivision plat review; coordinate work with the county administrator, planning director and other dept. directors; provide staff support for boards and commissions. Any comb. of educ. and exper. equiv. to graduation from an accredited college or university with a degree in planning or related field and experience in professional planning. Master's preferred. Applications available: County Administrator's Office, 220 N. Commerce

Ave., Suite 100, Front Royal, VA 22630, or call 540/636-4600. Open until filled. EOE.

Emergency Response (E-911) Communications System Director, Dinwiddie County

SALARY: \$37,305 to start. Under general supervision of the county administrator, new position will manage the operation of the new county emergency response communications center (E-911). County application, including references and a brief salary history, must be submitted to: Office of the County Administrator, Pamplin Administration Building, 14016 Boydton Plank Road, Dinwiddie, VA 23841. County application, along with a full job description, obtained at same address by calling 804/ 469-4500. Open until filled. EOE.

Neighborhood Improvement Specialist, Herndon

SALARY: \$44,550-plus DOQ. Work with residents and homeowners associations to strengthen neighborhoods. Bachelor's degree in planning or related field, bi-lingual in English and Spanish desirable, 3-plus yrs. working with community groups and possess knowledge of state and federal housing programs and resources. 40 hrs./week, some evening and weekend hrs. Call 703/481-1185 or e-mail jobs@town.herndon.va.us for information/application or visit our website at www.town.herndon.va.us. Open until filled. EOE.

Economic Development Director, Leesburg

SALARY: \$66,139-\$85,981 hiring range. (Pop. 30,000 +) Attract, retain quality economic development prospects and assist existing businesses; supervise tourism coordinator, downtown consultant and grant administration. Exper. in retaining and enhancing historic downtowns, particularly programs such as Mainstreet USA, and skills to serve as a central point of contact for businesses, developers and contractors. Report to town manager. Reqs: BA in related field and 8 yrs. exper. in economic development or equiv. comb. of educ./exper. MA preferred. Complete req. application (see www.leesburgva.org) and send to: HR Department, Town of Leesburg, 25 W. Market St., Leesburg, VA 20176. Open until filled. EOE.

Assistant Director, Dinwiddie County Water Authority

SALARY: Negotiable. Perform engineering, administrative, and supervisory work in the

Continued on page 11

POSITIONS

county's water and sewer authority. Supervise appx. 12 employees, administering contracts and contract labor, with annual bdgt. of appx. \$3 million. Reqs. bachelor's degree in civil engineering, supplemented by 5 yrs. of progressively responsible exper. in mngmnt. of utility operations and maintenance, exhibiting progressive supervisory responsibilities. Virginia P.E. License preferred. Send salary requirements and resume to Dinwiddie County Water Authority, 23008 Airpark Drive, Petersburg, VA 23803. Attention: W. Robert Harrison, Executive Director. Open until filled.

Assistant to the Building Official, Portsmouth

SALARY: \$44,019. Administer compliance with the Virginia Uniform Statewide Building Code (USBC), Virginia Industrialized Building and Manufactured Home Safety Regulations, Virginia Amusement Device Regulations and Flood Proofing and Elevations (FEMA) regulations. Supervise administrative and technical staff to ensure adherence to current building codes. Responsible for educating the public on building safety concerns and code compliance. Submit a completed City of Portsmouth application to any local Virginia Employment Commission. Visit www.ci.portsmouth.va.us for detailed reqs. Open until filled. EOE.

Airport Director, Virginia Tech/Montgomery Regional Airport Authority, Blacksburg

SALARY: Negotiable DOE/DOQ. Virginia Tech/Montgomery Executive Airport. Reqs. bachelor's degree in aviation mngmnt., business or related field and 5 yrs. of mngmnt. exper. in a general aviation airport.

Submit letter of application, resume, letters of reference / recommendation and salary reqs. to: Gary A. Huff, Chairman, Virginia Tech/Montgomery Regional Airport Authority, c/o Town of Blacksburg, 300 S. Main St., P.O. Box 90003, Blacksburg, VA 24062, 540/961-1130, ghuff@blacksburg.gov. Open until filled.

City Planner, Lynchburg

SALARY: \$40,227-\$62,400. Oversee staff of 3 planners and supported by award-winning staff and ordinances, and a state-of-the-art GIS. Work closely with director of the department, the strategic planner and other staff in a team approach to address planning issues and incorporate the updated Comprehensive Plan. Opportunities range from new development to neighborhood redevelopment and major corridor improvements. Promising candidates will be contacted as soon as they are identified. Contact: Office of Human Resources, City Hall, 900 Church St., Lynchburg, Va. 24505, 804/847-1315. Fax 804/845-4304, or e-mail at chambrc@ci.lynchburg.va.us. Visit www.ci.lynchburg.va.us. Open until filled. EOE.

Assistants to the County Manager, Arlington County

SALARY: \$55,415-\$104,975 Seeking two experienced leaders to be a part of county manager's leadership team. Assignments and salaries are flexible, and may change over time based on skills of the incumbents. Constituent Relations: Serves as ombudsman and focal point for the community, identifying and addressing both specific and systemic issues raised by constituents in partnership with county agencies and the county board. Planning and Development: Serves as catalyst and facilitator for the county's planning and development efforts in partnership with the appropriate county agencies. Works closely

with the county board to develop the bi-monthly meeting agenda. Candidates must have a bachelor's degree and at least 3 yrs. of progressively responsible experience in area of interest. Desirable: Spanish language skills; experience in local gov't.; and an MPA. Experience must include demonstrated accomplishments and tangible results. Work involves frequent Saturday and evening meetings. Apply immediately. Complete an application electronically at www.co.arlington.va.us/pers or e-mail resume to pers@co.arlington.va.us using the job title for the subject line — or fax it with a cover sheet indicating the position title to 703/228-3265. To request paper application call 703/228-3363 (24-hr jobline); 703/228-3500 (Employment Desk); 703/228-4613 (TTY Users only). Open until filled. EOE.

Operator in Charge Wastewater Plant, Onancock

SALARY: \$45,000-\$50,000 DOQ (+) benefits after probation. Reqs. Class II wastewater license and ability to obtain a Class IV license in 1 yr.; experience in plant operations, lab procedures and basic mechanical abilities. Send resume to: Town Manager Susan D. Scott, Town of Onancock, 15 North St., Onancock, VA 23417.

DEADLINES: *The deadline for placing a job advertisement in the next issue of Update is Friday, Nov. 16. Submit ads via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's web site and publication in Virginia Town & City (deadlines permitting). VML reserves the right to edit position descriptions because of space limitations.*

CALENDAR

Virginia Association of Counties Annual Conference, Nov. 11-13, Hot Springs

Information: 804/343-2502; richey@vaco.org; www.vaco.org

American Water Works Association Water Quality Technology Conference, Nov. 11-14, Nashville

Information: 800/926-7337 or 303-794-7711; www.awwa.org

Virginia Water Research Symposium, Nov. 14-16, Charlottesville

Assembly of scientists, educators, regulators, and environmental experts in a forum on Virginia water issues. Contact: 540/231-5182.

American Association of State Highway and Transportation Officials Annual Meeting, Nov. 30-Dec. 4, Fort Worth

Information: 202-624-5800; www.aashto.org

National League of Cities Congress of Cities and Exposition, Dec. 4-8, Atlanta

Information: 202-626-3105; rossides@nlc.org; www.nlc.org

The deadline for placing a calendar item in the next issue of Update is Friday, Nov. 16. Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.

