

Update

May 24, 2002



The newsletter of the
Virginia Municipal League

Inside ...

1-10



*Governor signs bills,
vetoes 5 budget items*

*NLC joins suit
over FCC ruling
on cable modems*

*Conference
for newly-elected
municipal officials set
July 10-12*

*Mayors Institute
to precede
annual conference*

*VLGMA seeks
nominations
for top assistant*

*National Small Cities
Day is June 14*

ROAD KILL

6-year plan affects hundreds of projects

As promised, new document offers harsh dose of reality

The Commonwealth Transportation Board's revamped six-year transportation plan for fiscal year 2003 cuts \$2.9 billion and eliminates a staggering 179 projects.

The board followed a charge from Gov. Mark R. Warner, crafting a plan that aligns forecasted revenues with achievable project expenditures. Not only does the new plan cut the 179 projects from the fiscal year 2002 program, it moves another 117 projects from "construction" status to "development" status.

Commissioner Philip A. Shucet briefed local officials and the transportation board about the tentative six-year plan May 15. The commissioner spoke to local officials via a satellite conference in the morning prior to briefing transportation board members at their monthly workshop meeting in the afternoon. The board approved the tentative plan the next morning.

On average, each of the nine construction districts across the state will experience a 30 percent reduction in funding from the previous year's estimate. Primary, urban and secondary support will be reduced by 32 percent from the previous year's estimate. The department will transfer more than \$150 million from construction funds to support maintenance activities because the maintenance fund is unable to support necessary upkeep. The transfer will not be replaced or

repaid. The state's maintenance budget will grow by 4 percent from FY02 levels, and city and town street maintenance payments will grow by a similar percentage. Mass transit support is down from the previous year's estimate.

In developing the plan the department adopted seven program goals: adopt realistic revenue projections; adopt realistic cost estimates; pay-off projects in the year of completion; remove projects from the plan that have no foreseeable source of funding; adequately fund highway maintenance and facility needs; support rail and public transportation; and minimize long-term

reliance on debt, specifically, Federal Revenue Anticipation Notes.

The goals were derived from Warner's directive to develop an accountable and realistic plan. He berated the members of the board soon after he took office in January for adopting a bogus FY02 plan that included unrealistic revenue projections and expenditures, including maintenance costs, and that proffered an unrealistic number of affordable and achievable projects. The governor also challenged the board to adopt the FY03 plan prior to the start of the new fiscal year on July 1, 2002. The board had



Continued on page 2

FROM THE CAPITOL

6-year plan continued...

adopted the previous two annual plans five-to-six months into the new fiscal year

In addition to the governor's mandate to balance the program against available revenues, several factors account for the proposed FY03 cuts. Available federal and state revenues are falling (by \$1.8 billion); maintenance costs are increasing (by \$900 million); previously unrealistic construction costs are increasing (by \$950 million); and additional debt service obligations are rising (by \$600 million).

Shucet advised the board that the department developed an interim cost factor to revise the estimated costs of projects. In developing the factor the department relied on three previous years of actual costs. Shucet committed to developing a reliable and permanent cost factor before the fall of this year.

The board will hold its final allocation public hearings on June 5 in Wytheville and in Richmond. The department will ask the members of the board to approve the plan at its regularly scheduled meeting of June 20. ❖

Governor signs bills, vetoes 5 budget items

Gov. Mark R. Warner signed into law a bill to allow, but not require the posting of the national motto in local government building (HB106). This bill and eight others were sent back to Warner after the General Assembly rejected his proposed amendments in the reconvened session in April. Other bills signed into law included an open container bill (SB148), a measure to require the posting of the national motto in public school buildings (SB608; HB108), and a bill to extend unemployment benefits (SB663).

Warner signed into law HB30, the Appropriations Act for 2002-04, but exercised his line-item veto authority in five places in the budget. In each case, it

was language, not funding, that was vetoed. Vetoed items included language directing the merger of 1) the Department of Business Assistance with another, unspecified department, and 2) the Virginia Tourism Authority with the Virginia Economic Development Authority.

Also vetoed was language calling for the merger of the Hampton School for the Deaf, Blind and Disabled into the Staunton School for the Deaf and Blind. Instead, a merger will be studied without a directive as to which facility will remain open. Warner vetoed as well language to eliminate the Department of the State Internal Auditor. Finally, Warner vetoed language to restrict gubernatorial authority to hire senior staff in the executive branch. ❖

IN THE COURTS

NLC joins suit over FCC ruling on cable modems



The National League of Cities, along with other members of the newly-formed Alliance of Local Organizations Against Preemption, is taking its fight against the Federal Communications Commission's ruling on cable modem services to the federal courts.

The alliance filed a petition May 14 with the U.S. District Court of Appeals in Washington asking for a review of the FCC ruling. The ruling states that cable-modem service is an interstate information service as opposed to a cable service.

The FCC rule means that cable modem service will no longer be subject to the local cable franchise fees imposed by localities on cable TV companies. NLC and the alliance estimate the ruling would cost local governments \$300 million in annual revenue nationwide.

"NLC is committed to contesting this detrimental FCC ruling in the courts and in Congress," said NLC Executive Director Donald Borut. "The FCC must recognize

the key role local governments play in our system of federalism and should not be able to direct local governments to relinquish control over their city's streets to private entities — for example the cable modem providers."

In the wake of the FCC decision, the six largest cable companies (Time Warner, AT&T, Comcast, Charter, Adelphia and Cox) have sent letters to local franchise authorities advising that they are immediately halting payment of cable franchise fees on cable modem revenues. The local government associations expect battles both in the courts and before the FCC.

The FCC's characterization of cable modem service as an interstate information service has a number of consequences.

Local governments are particularly concerned because the decision sets up challenges to local government authority to recover franchise fees and provide consumer protection and rights-of-way management with respect to cable modem service. ❖

AT THE LEAGUE**Annual conference:
Come to Norfolk
and see the world !**

Attendees at this year's Virginia Municipal League Annual Conference are in for a special treat in Norfolk Oct. 20-22.

Plans for the conference are taking shape and already include a Host Locality Night Oct. 21 that is not to be missed. Conference attendees that night will be guests of the city of Norfolk at "Jillian's: The World Comes to Norfolk," which includes 55,000 square feet of restaurants, music and video arcades atop the Waterside Festival Marketplace.

Located adjacent to the Marriott Hotel, Jillian's is stocked full of food from around the world, fun and entertainment overlook-

ing the sparkling lights along the Elizabeth River and ships that have sailed the world. When (if!) you tire of eating and conversing, take a ride in the largest video arcade in Norfolk, where you can enjoy (virtual) motorcycles or Seadogs and other arcade features. Or, you can dance the night away at the Groove Shack! If jazz is more your taste, you can enjoy quiet conversation in the Blue Cat Lounge.

Come, be the guest of the City of Norfolk as "the world comes to Norfolk!" Conference registration information will be available on VML's web site and in the June issue of *Virginia Town & City*. ❖

**VML 2002
Legislative Report
mailed to members**

Copies of VML's 2002 Legislative Report covering the activities of the 2002 session of the General Assembly were mailed to all local government members the week of May 20.

An on-line version of the report comprised of five Word documents is posted on the "Legislative Activities" page of VML's web site at www.vml.org. The

report includes an overview of legislation, including the 2002-2004 budget, and summaries of bills and resolutions of interest to local governments that were either enacted or carried over.

In addition, a preface and two indexes (to aid in locating particular bills) are included in the report. ❖

**Conference
for newly-elected
municipal officials
set July 10-12**

The Conference for Newly Elected Municipal Officers will be held July 10-12 at the Omni Hotel in Charlottesville, 213 W. Main St.

This conference is held every other year following municipal elections in May. This conference is an excellent opportunity for newly-elected officials to be given an overview on Virginia municipal government and to meet other newly-elected officials from across the state.

Registration information for the conference has been mailed to city managers, town managers and to clerks of the councils. The information was also

mailed to the newly-elected officials themselves. The cost of the program is \$170, which will include two dinners and receptions, two lunches, two continental breakfasts and refreshment breaks.

The telephone number of the hotel, if people want to make their reservations now, is 434/971-5500 or toll-free at 1-800-THE-OMNI. They need to specify that they are with the Virginia Municipal League. The deadline for making hotel reservations is June 10. The room rate is \$99 single/double. Contact: Mary Jo Fields at mfields@vml.org or 804/649-8471. ❖

**Mayors Institute
to precede
annual conference**

The Virginia Mayors Institute will be held Oct. 18-20 at the Norfolk Waterside Marriott, preceding the VML annual conference on Oct. 20-22. The institute gives mayors and vice mayors a chance to learn practical strategies in four crucial areas:

1. duties, powers, and responsibilities of the mayor,
2. structure and functions of municipal government,

3. active leadership, communication, meeting management, conflict management and visioning skills,

4. building relations with staff, council colleagues, citizens, the media and other governments.

Detailed information about the institute, including registration fee and event times, will be mailed to mayors and vice mayors in mid-July. ❖

AT THE LEAGUE

New members appointed to executive, legislative committees

VML President F. Woodrow Harris appointed several new members to VML's Executive Committee and its Legislative Committee as a result of the May 7 municipal elections.

Falls Church council member and City Section chair Steven Rogers lost his bid for re-election. Manassas City Councilman J. Stephen Randolph, the vice chair of the City Section, has replaced him on the Executive Committee.

Fairfax Mayor John Mason and Fredericksburg City Councilman Richard Garnett had been appointed to the Legislative Committee prior to the elections. Neither was returned to office and as a result Harris appointed Franklin Mayor James P. Council and Manassas City Councilman Ulysses X. White to fill the two vacancies on the committee. ❖

IN CONGRESS

EPA proposes water 'trading' policy

EPA has proposed a Water Quality Trading Policy to increase the pace and success of cleaning up impaired streams, rivers and lakes throughout the country.

Under the proposed policy, industrial and municipal facilities would first meet

technology control requirements and then could use pollution reduction credits to make further progress towards water quality goals. The policy will be open to public comment until June 29. Details at: www.lgean.org/html/whatsnew.cfm?401. ❖

ETCETERA

VLGMA seeks nominations for top assistant

The Virginia Local Government Management Association is seeking nominations for its annual "assistants" award.

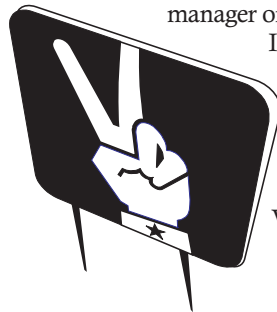
In order to qualify for this award, the candidate must be a member of VLGMA, as well as being an assistant manager, deputy manager or an assistant to a manager.

In the selection deliberations, the committee will consider a nominee's contributions and accomplishments in the workplace, community activities and involvement with VLGMA and ICMA.

If you would like to nominate

a candidate, please contact Smithfield Town Manager Peter Stephenson at: 310 Institute Street, Smithfield, Va. 23430; via fax at 757/365-0215; via telephone at 757/365-4200; or via e-mail at pstephen@co.smithfield.va.us.

The award, given in honor of Marcia Mashaw, will be announced during the VLGMA Summer Conference in Virginia Beach on Friday morning, June 28. ❖



ACIR meeting scheduled June 5

The next meeting of the Advisory Commission on Intergovernmental Relations (ACIR) is scheduled for June 5 at 10 a.m. in House Room 4 of the state capitol.

The focus of the meeting will be action on Recommendations for the SJR 218 Study of the Condition and Future of Virginia's Cities that originated with the 2000 session of the General Assembly and the ACIR Work Program for the remainder of 2002.

The Visual Quality Committee of the ACIR will hold a hearing at 2 p.m. on the same day and in the same location to receive comment on HB 1630 from the 2001 legislative session, which would authorize localities to create scenic overlay districts to protect certain visual resources within their communities.

All interested people are invited to attend the meeting and/or hearing. ❖

ETCETERA

National Small Cities Day is June 14

National League of Cities President Karen Anderson, mayor of Minnetonka, Minn., and Small Cities Council Chair Del Haag, commissioner of Buffalo, Minn., have called on the leaders of the nation's small cities to join together on June 14 to celebrate the accomplishments and successes of America's small cities and towns.

NLC declared June 14 as the second annual National Small Cities day to draw attention to the important roles small cities play in building quality communities. The event is linked this year to the leadership agenda on Building Quality Communities established by Mayor Anderson.

Haag will officially launch National Small Cities Day at a meeting and press conference in Buffalo, Minn., at noon eastern time on June 14.

"We are a nation of small cities," Haag said. "Of the nearly 20,000 municipal governments in America, 94 percent have populations less than 25,000 and 87 percent have populations less than 10,000. So it is fitting that we take time today to

highlight the innovative leadership in America's small cities."

To mark the day, leaders in small communities have been asked to issue a proclamation, plan a news event and issue a press release, and share examples of success stories in their communities that demonstrate leadership, innovation and collaboration.

To download background materials from NLC, including a sample proclamation and press release, please visit these links on NLC's web site:

Proclamation:

http://www.nlc.org/nlc_org/site/files/reports/scdayproc.doc

Press release:

http://www.nlc.org/nlc_org/site/files/reports/scdaypress.doc

Count me in:

http://www.nlc.org/nlc_org/site/files/reports/scdaycount.doc ❖



Report identifies strategies to minimize waste

INFORM, Inc., a national non-profit organization that examines the affects of business practices on the environment and on human health, has published a report called *Rethinking Resources: New Ideas for Community Waste Prevention*.

The report explores some of the key limiting factors to greater implementation

of government waste prevention programs and describes a broad array of public and private sector initiatives that have overcome these limitations. For more information log on to www.lgean.org/html/whatsnew.cfm?id=391. ❖

CD-ROM calculates benefits of tree cover

The latest in CITYgreen software, CITYGreen 5.0, is a comprehensive, user-friendly program that allows people living in metropolitan areas to translate tree cover into municipal cost savings.

The software takes urban forest ecosystem to the next level, allowing investigations of larger areas such as

watersheds, political boundaries within cities, or entire city areas, using data derived from high-resolution satellite imagery. It allows cities and conservation groups to calculate the economic and environmental benefits that trees provide in urban areas.

For more information, go to: www.lgean.org/html/whatsnew.cfm?id=402. ❖

REGULATIONS

Proposed Regulations

Child Protective Services. The State Board of Social Services has proposed amendments to establish a differential response system for child abuse/neglect reports received by the local child protective services departments. The differential response system will allow the local departments to utilize a family assessment track or an investigation track, as appropriate. Other proposed amendments (i) require a memorandum of understanding to be developed by local departments of social services with local law enforcement and the local office of the commonwealth’s attorney and (ii) require the department to report child fatalities to the state board. A public hearing will be held June 12. Public comments may be submitted until July 19, 2002. For additional information, contact Betty Jo Zarris, Department of Social Services, at 804/692-1220 or email her at bjz900@dss.state.va.us.

Final Regulations

Authorized Onsite Soil Evaluator Regulations. The State Board of Health has proposed regulations to allow the agency to accept private site evaluations and designs, in compliance with the Board of Health’s regulations for onsite sewage systems, designed and certified by an authorized onsite soil evaluator (AOSE) or a licensed professional engineer (PE) in consultation with an AOSE. Amendments made to the

proposed regulations are as follows: (1) Language was added to provide that the Virginia Department of Health (VDH) may accept evaluations and designs for proprietary pre-engineered systems that have been deemed by VDH to comply with board’s regulation’s; however, these are not subject to time limits or deemed approval. (2) The “sunset date” was changed from December 31, 2002, to December 31, 2005. (3) Language has been added to emphasize that VDH has discretion in choosing whether to initiate permit revocation proceedings and to encourage VDH to modify approvals, with the owner’s consent, rather than revoke them. (4) Amendments provide that the AOSE is not required to modify a permit if the owner damages the approved site. (5) The requirements for inspecting sewage systems at the time of installation are changed. VDH may, but is not required to, perform such final inspections of AOSE/PE designed systems. (6) Traditional systems have been defined to include provisional, general, proprietary pre-engineered and other systems contained in 12 VAC 5-610 (the Sewage Handling and Disposal Regulations). (7) Amendments eliminate the requirement that all currently certified AOSEs pass written and field tests by the “sunset date.” (8) VDH employees are required to pay the AOSE application fee. (9) Requests for professional courtesy reviews must include a statement from the owner giving VDH permission to enter a property. Contact Donald Alexander, Department of

Health, at 804/786-1620 for additional information.

Standards Established and Methods Used to Assure High Quality of Care.

The Department of Medical Assistance Services has proposed amendments to remove the prenursing facility criteria for evaluating individuals who may need community-based services to delay the need for nursing facility placement. Currently, the State Plan contains two sets of criteria; one for nursing facility placement (nursing facility criteria), and a separate set of criteria (prenursing criteria) for admission to the home and community-base services. Since DMAS’ adoption of these two sets of criteria and federal approval of them, the federal regulations were modified so that only one set of criteria can be sued to evaluate the appropriate level of care for a recipient. The removal of this text is necessary in order for the State Plan to conform to the current federal regulations. Failure to establish one set of criteria for nursing facility placement and admission to the home and community-based services program could result in the loss of Federal Financial Participation (FFP or federal matching dollars) for all waiver programs. Additional changes included in this section reflect formatting changes and do not have a substantive impact on these regulations. Contact Victoria Simmons, Department of Medical Assistance Services, at 804/786-7959 for additional information. ❖

POSITIONS

Longer version of job ads posted at www.vml.org

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the of position descriptions in *Update*. A full version of all of the job listings published here appears on VML’s web site at www.vml.org. Visit the VML site and click on “Marketplace” to read the complete description.

Human Resources Management Analyst, Hampton

SALARY: Negotiable FT (+) benefits. Coordinates, supports activities and functions of the HRIS initiatives. Serves as authoritative source of info. and participates in implementation, maintenance and reporting needs of the HRIS system. Submit city application to: Department of Human Resources, 4th fl, City Hall, 22 Lincoln St., Hampton, VA 23669 or e-mail hrdept@hampton.gov. Contact: 757/727-6345 or FAX 757/727-6449. Visit www.hampton.gov/hr. Open until filled. EOE

Client Server, Hampton

SALARY: \$43,001 FT (+) benefits. Installs, configures and troubleshoots computer servers, databases, applications and association assemblies. Firewall and web technologies a plus. Some GIS exper. preferred. Acceptable comb. of educ. and exper. may be considered for specific reqs. outlined above. Apply: Submit city application to: Department of Human Resources, 4th fl, City Hall, 22 Lincoln St., Hampton, VA 23669 or e-mail hrdept@hampton.gov. Contact: 757/727-6345 or FAX 757/727-6449. Visit www.hampton.gov/hr. Open until filled. EOE.

POSITIONS

Quality Coordinator, Chesterfield County

SALARY: \$44,068-\$75,252 negotiable DOQ (+) benefits. (Pop. 265,000) Lead "Total Quality Improvement" system that reflects county's dedication to excellence in customer service, employee involvement and innovation. Responsible for overall implementation of the quality system. Submit county application to: Chesterfield County, Human Resource Management Department, 9901 Lori Road, P.O. Box 40, Chesterfield, VA 23832. Applications and additional info: 804/748-1551 or www.chesterfield.gov/jobs. #02-582. Deadline: June 27. EOE.

Civil Engineer, Rockingham County

SALARY: DOQ. Assist in evaluating utility operations by monitoring staff activities to ensure effective service; evaluate water and sewer capacities, levels of service and assist with development of improvement plans. Apply at Rockingham County Administration Center or mail resume, completed application and references to Department of Human Resources, Rockingham County, P.O. Box 1252 Harrisonburg, VA 22803. May download application from www.co.rockingham.va.us and submit with resume to Department of Human Resources. Deadline: June 7. EOE.

Community Development Planner, Warrenton

SALARY: DOQ (+) benefits. (*readvertised*) Performs technical and professional work in planning/zoning and economic development. Planning activities account for appx. 80 percent of position, including review of site and subdivision plans, special use permits and rezoning applications. Maintains and staffs historic preservation program; writes and administers grants. Applications or resumes to: Personnel Director, Town of Warrenton, P.O. Drawer 341, Warrenton, VA 20188 (18 Court St., Warrenton, VA 20186). Applications may be printed from web site; www.townofwarrenton.com. Open until filled. EOE

Water Resources Management Administrator, Chesapeake

SALARY: \$57,363 negotiable DOQ. Oversees operation and maintenance of water treatment plant, distribution system and laboratory to ensure adequate water supply, pressure and compliance with regs.

and laws. Responsible for staff supervision, training, planning, maintaining water quality compliance, identifying improvement projects, merging improvements into operating system, budgeting and reporting. Must possess Va. professional engineering license. Apply: City of Chesapeake, P.O. Box 15225 Chesapeake, VA 23328. E-mail: selection@pers.city.chesapeake.va.us Web: www.chesapeake.va.us. #03110201. Open until filled. EOE.

Storm Water Engineer, Norfolk

SALARY: \$52,563-\$92,511 (+) benefits. Plan, direct and review activities of Storm Water Division. Directs daily division activities. Must have good computer, communications, PR and organizational skills. Norfolk residency within 6 mos. of employment. Apply: City of Norfolk, Department of Human Resources, City Hall Room 100, Norfolk, VA. 23501. #2328. Internet: www.norfolk.va.us. Deadline: June 18. EOE.

Strategic Management Coordinator, Albemarle County

SALARY: \$46,353-\$55,624 DOE/DOQ. In Office of Management & Budget. Provide leadership in developing and implementing county's strategic planning, business process improvement, performance management and organizational change. Works with all levels of county mngmnt. to support strategic and organizational change by advising and assisting managers, facilitating teams, and providing training and guidance. Resume and completed county application to: County of Albemarle, Human Resources Department, 401 McIntire Road. Charlottesville, VA 22902. Tel: 434/296-5827, FAX: 434/296-5828, e-mail: ngilliam@albemarle.org. Deadline: June 7. EOE.

Tax Field Auditor, Winchester

SALARY: \$31,553. Possess considerable knowledge of business accounting and state and local codes related to taxes, licensing and auditing. Duties include auditing and reviewing of business establishments to determine compliance with tax and business laws; issuing notice of delinquent licenses fees and taxes; working with the city attorney in taking legal action against violators; auditing business' personal property returns. Apply: Administration Department, Roush City Hall, Winchester, VA 22601. 540/667-1815 ext. 449. TDD 540/722-0782. EOE.

City Planner, Lynchburg

SALARY: \$44,220-\$68,619. (Pop. 65,000) Oversee staff of 3 planners; supported by award-winning staff, ordinances and state-of-the-art GIS. Work closely with director of the department, strategic planner and others addressing planning. Opportunities range from new development to neighborhood redevelopment to major corridor improvements. Send resumes to: City of Lynchburg, 900 Church St, Lynchburg VA 24505 or send e-mail to: beth.mcdaniel@lynchburgva.gov. Contact: 434/847-1315 or above e-mail address. #2035-1. Open until filled. EOE.

Director of Streets/ Maintenance, Purcellville

SALARY: \$54,872-\$81,071 to start DOE (+) benefits. Oversee Maintenance Department, which is responsible for maintenance of all streets, stormwater mngmnt., mowing and maintenance of water and sewer distribution and collection systems. Reports to town manager and serves as member of mngmnt. team. Must possess CDL or have ability to receive one within 6 mos. Send cover letter describing skills and exper., accompanied by resume, to: Town Manager Robert W. Lohr Jr., Town of Purcellville, 130 E. Main St., Purcellville, VA 20132. Open until filled. EOE.

Project Manager (Office of Economic Development), Danville

SALARY: \$42,091 min. DOQ. Perform complex professional sales work developing and managing business contacts designed to attract new jobs and investment. Must have comprehensive knowledge of sales/marketing principles and methods, and of the economic development process. Resume with salary history to: City of Danville Human Resources Department, P.O. Box 3300, Danville, VA 24543 or see web site to access a city application: www.ci.danville.va.us. Expected start date July 1. Open until filled. EOE.

Director of Finance, Rockingham County

SALARY: DOQ/DOE. Reports to county administrator; key member of mngmnt. team. Coordinate financial activities with administrator, superintendent of schools and treasurer. Outstanding knowledge of accounting and payroll software necessary. Extensive knowledge of govt. accounting req. Apply at county administration center

Continued on page 8

POSITIONS

or mail resume and references to: Department of Human Resources, Rockingham County, P.O. Box 1252 Harrisonburg, VA 22803. Completed county application req. Download at www.co.rockingham.va.us and submit with resume. Open until filled. EOE.

Municipal Planner, Waynesboro

SALARY: DOE/DOQ (+) benefits. Under supervision of director of planning, perform professional planning research; help administer subdivision and land-use codes; pursue community development programs; assist in developing graphic, statistical, analytical data; review and comment on land-use and development proposals. Degree and exper. in municipal planning req. Resume w/cover letter to: Personnel Office, 503 W. Main St., Room 101, Waynesboro, VA 22980 or send e-mail to: fitzgeraldjc@ci.waynesboro.va.us. Contact: J.B. Yount III at 540/942-6604. Deadline: June 7. EOE.

Community Development Director, Manassas

SALARY: \$71,850-\$93,405. Researches, plans, directs, organizes and administers program providing leadership and direction to Community Development Department; maintains and updates comprehensive land-use plan; manages development, zoning and redevelopment; promotes economic development and redevelopment under direction of city manager. AICP certification preferred. Apply: Department of Human Resources, 9027 Center St., Room 302, Manassas, VA 20110. FAX: 703/257-5827. E-mail: hr@ci.manassas.va.us. Open until filled. EOE.

County Attorney, Isle of Wight

SALARY: Negotiable DOQ. Advanced professional and managerial work of unusual difficulty in planning, organizing and directing county's legal department. Reqs. comprehensive knowledge of municipal law, ordinances, state and federal law, and of constitutional law affecting local govt. Must be licensed to practice law in Va. Trial experience and excel. academic credentials preferred. Resume to: Human Resources, P.O. Box 80, Isle of Wight, VA 23397. Deadline: May 31. EOE.

Wastewater Treatment Plant Operator, Culpeper

SALARY: \$22,004-\$37,469 DOQ (+) benefits. Responsible for daily operation of wastewater treatment facility under

direction of chief operator. Reqs. possession of, or ability to obtain within 1 yr., a Va. wastewater operator certification. E-mail resumes to cwallcraft@erols.com, or mail to: Environmental Services Director, 118 W. Davis St., Culpeper, VA 22701. For additional info. and to receive a req. application, contact web site: www.culpeper.to or call the Environmental Services Department at 540/825-8671. Open until filled. Apply immediately. EOE.

Building Official, Surry County

SALARY: \$33,127-\$38,403 DOQ (+) benefits. Administer building code inspection program, including plan review and inspection of work under the building, plumbing and electrical codes. Completed county application along with cover letter and resume to: County Administrator Terry D. Lewis, Surry County Administrator's Office, P.O. Box 65, Surry, VA 23883. Applications obtained by calling 757/294-5271. Deadline: May 31. EOE.

Executive Director Community Services Board, Hanover County

SALARY: \$79,248-\$126,797 (+) benefits. (Pop. 90,000) Direct comprehensive program of mental health, mental retardation, and substance abuse services to residents through management of \$7.6 million annual bdtg. Reports to Community Services Board and county administrator. Submit Hanover County application and resume to: Department of Human Resources, P.O. Box 470, Hanover, VA 23069. Tel: 804/365-6075. (Hearing Impaired 804/365-6140). Position no. #98100. Open until filled. EOE.

County Assessor, York

SALARY: \$44,732 (+) benefits. Responsible for assessment of commercial, industrial and residential real estate property and for administration of special programs related to the assessment process; supervises staff of professional property appraisers and support personnel. County application req. and may be obtained from the Human Resources Office, 120 Alexander Hamilton Blvd., Second Floor, Yorktown, Va.; from the county's web site: www.yorkcounty.gov; or by calling 757/890-3690. Hearing impaired only call TDD 757/890-3300. Deadline: May 31. EOE.

Assistant County Administrator, Dinwiddie

SALARY: \$53,860 to start. Under direction of county administrator, assists in adminis-

tration of county affairs. Functions as economic development officer and chief of the Division of Planning and Community Development. County application along with resume including references and brief salary history to: Office of the County Administrator, Pamplin Administration Building, 14016 Boydton Plank Road, Dinwiddie, VA 23841. County application along with a full job description may be obtained at same address or e-mail your request to dincntv@techcom.net or by calling 804/469/4500. Open until filled. EOE.

Police Chief, Emporia

SALARY: \$50,151-\$70,862 (+) benefits. Leads law enforcement functions under direction of city manager; manages \$2M bdtg. w/ 26 sworn police officers and 36 total employees. Reqs. bachelor's degree in related field w/ leadership exper. in law enforcement or 7 yrs. progressively responsible law enforcement leadership exper. as a chief, deputy chief, or other high leadership position. Detailed resume w/ cover letter & at least 3 professional references to: Mercury T. Payton, Assistant City Manager, P.O. Box 511, Emporia, Va. 23847. Fax, 434/634-0003; phone, 434/634-3332. E-mail: mercury.payton@ci.emporia.va.us. Application must also be completed for consideration. Application review starts June 10. Open until filled. EOE.

Building Official, Dumfries

SALARY: \$34,032-\$47,664 DOQ (+) benefits. Reqs. comprehensive knowledge of BOCA building code; ability to interpret blueprints and architectural designs; thorough knowledge of code enforcement legal procedures. H.S. diploma or equiv.; supplemented by courses in structural engineering or related field and/or any equiv. exper. & training is req. Building official certification req. within 1 yr. from hire date. Cover letter, resume and employment application to: Town of Dumfries, Attn: Mr. Wilkins, P.O. Box 56, Dumfries, VA 22026. Applications available at Dumfries Town Hall, 17755 Main St. or call 703/221-3400. Open until filled. EOE.

Director of Information Resources, Fauquier County

SALARY: \$51,521 min. to start (+) benefits. Direct Information Resources Department; plan/direct activities involving info. systems development, systems administration, network administration and technical support for info. systems of county depts.

Continued on page 9

POSITIONS

Submit county classified application form to: Fauquier County Human Resources Department, 320 Hospital Drive, Warrenton, VA 20186. Assistance: 540/428-8702. Fax: 540/349-3133. www.fauquiercounty.gov. (Applications on web site.) EOE.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is Friday, May 31. Submit ads via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local*

government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.

CALENDAR

Joint Virginia Transit Association & Transportation Demand Management 2002 Conference, May 29-31, Virginia Beach

Join public transportation and TDM professionals, staff, local government officials and businesses that make transit work in Virginia. Topics include: TEA 21 Reauthorization, transit's role in meeting air quality standards, transit level of service software and effectively marketing transit. At Cavalier Hotel. For information or to register, contact VTA at 804/643-1166. Fee: VTA members — \$130; non-members — \$200. Information on the web at www.vatransit.com.

Effective Grant Writing Seminar, May 31, Abingdon

Essential tools for writing persuasive grant proposals from 9 a.m.-4 p.m. at Southwest Virginia Higher Education Center. Will cover grant-writing process, including: locating funding sources; setting reasonable objectives; designing compelling needs assessment; presenting a factual, convincing case; and determining evaluation measures. The program is designed for local government employees with responsibility for identifying and securing grant funding. Sponsored by Virginia Institute of Government. Registration, \$75; contact Shelia Anderson at 804/371-0202 or sva5b@vrginia.edu.

Virginia Government Communicators Annual Conference, June 5, Williamsburg

Network with communicators from around the state and participate in creative workshops dealing with challenging issues: crisis communications, successful web sites; FOIA; on-camera techniques. Keynote speaker: Ellen Spencer Qualls, governor's press secretary. At Williamsburg Marriott from 8:30 a.m.- 4:30

p.m. Register by May 30. Call Jody Puckett at 757/229-7630 for more information.

Virginia Department of Business Assistance Seminar, June 19, Roanoke

June seminar at Hotel Roanoke & Conference Center will focus on Virginia's Target Industries. Attendees will hear about the industries that Virginia targets and why. Local strategies and experiences in attracting target industries will be shared. Terrell B. Jones, president and chief executive officer of Travelocity in Forth Worth, Texas, will be the luncheon speaker. Jones will speak about the challenges and opportunities for the company's growth in Clintwood, Va. For registration, go to: www.dba.state.va.us. Cost: \$50. Contact: bhughes@dba.state.va.us or 804/371-8215.

Conference for Newly Elected Municipal Officials, July 10-12, Charlottesville

Designed primarily for newly-elected officials, but incumbent office holders and staff are encouraged to attend as well. Concurrent sessions so workshops can be targeted more directly to larger and smaller communities. Topics to include: holding productive council meetings, council/manager relations, mayor/council relations (for jurisdictions without a manager), freedom of information and conflict of interests, public officials liability, budgeting, land use and team-building. Registration forms will be sent to key officials and to newly elected officials following May elections. Registration: \$170 includes copy of *Handbook for Virginia Mayors and Council Members* and other handouts, as well as most meals. Location: Omni Hotel, 213 W. Main St. in Charlottesville. Sponsored by VML, Weldon Cooper Center at U.Va. and Va. Tech Extension Division. VML contact: Mary Jo Fields at 804/649-8471 or mfields@vml.org.

Virginia Mayors Institute, Oct. 18-20, Norfolk

Designed to give an overview of the powers and duties of council members to newly-elected municipal officials. Held at the Norfolk Marriott Waterside in conjunction with VML Annual Conference. Sponsored by VML, the Weldon Cooper Center for Public Service at the University of Virginia, the Cooperative Extension of Virginia Tech and Virginia State University. Contact Mary Jo Fields: mfields@vml.org or 804/649-8471.

Virginia Municipal League 2002 Annual Conference, Oct. 20-22, Norfolk

VML's annual conference will be held in downtown Norfolk at the Waterside Convention Center. Program will include topical keynote speakers, general sessions, workshops, roundtable discussions, Mayor's Institute, Host City Night, banquet and exhibition hall filled with vendors. For more information, contact VML at 804/649-8471 or via e-mail at: e-mail@vml.org.

Association of Government Accountants Annual State and Local Government Leadership Conference, Oct. 23-24, Richmond

Outstanding forum for leaders from state and local governments across the country to join together to share ideas and solutions to their challenges. Offering more than 15 hours of Continuing Professional Education (CPE) credit, the conference educational sessions address the leading issues in state and local government financial management. This conference will be held at the Richmond Marriott.

The deadline for placing a calendar item in the next issue of Update is Friday, May 31. Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.

Update

The newsletter of the
Virginia Municipal League

P.O. Box 12164 • Richmond, VA 23241



U.S. Communities Government Purchasing Alliance

Providing local governments with discounted nationwide contracts for office supplies, furniture, computers and peripherals, general supplies and more. For more information:

www.uscommunities.org

1-800-635-3993

A VML-sponsored service



LOCAL GOVERNMENTS
WORKING TOGETHER SINCE 1905



Update is published
biweekly by the
Virginia Municipal League

P.O. Box 12164
Richmond, VA 23241
(804) 649-8471
Fax: (804) 343-3758
E-mail: e-mail@vml.org
www.vml.org

Executive Director
R. Michael Amyx

Editor
David Parsons

Associate Editor
Manuel Timbreza