

Update

August 30, 2002



The newsletter of the
Virginia Municipal League

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State revenue evaporates; localities bracing for cuts

The amounts of state money local governments receive to provide services will be cut as Virginia struggles to cope with the effects of a punishing recession.

Gov. Mark Warner described Aug. 19 how Virginia will address a staggering budget shortfall for the biennium of at least \$1.5 billion and an anemic revenue forecast for fiscal year 2003.

In short, Virginia will not collect enough general fund revenues to pay for \$1.5 billion of the \$25 billion biennial budget. Announcement of the \$1.5 billion shortfall is in addition to a gaping \$3.8 billion hole in the budget that the General Assembly and Warner plugged last spring by agreeing to slash state spending. Warner described the revenue situation and steps his administration are taking to address it at a meeting of the House Appropriations, Senate Finance and House Finance committees in Richmond.

Warner predicted that the shortfall would exceed \$1.5 billion because that figure does

not include known required spending increases for programs such as health insurance for state employees, Medicaid, the Comprehensive Services Act, and other legal entitlements. Unfortunately, it seems unlikely that Virginia can count on the revenue growth that it would take to pay for those increasing costs. The revenue shortfall in FY02 and weaker economic growth projected for FY03 has prompted the state to reduce its general fund forecast by \$1.3 billion. The revised growth rate stands at 0.8 percent for FY03, and 4.6 percent in FY04.

Local governments will be hit, and hit hard, by the latest budget actions Warner is directing at state agencies. They include:

1. State agencies shall submit plans by Sept. 20 to reduce their fiscal year 2003 and 2004 budgets by 7 percent, 11 percent and 15 percent. Final reduction targets will be determined once the effect of the plans is

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Car tax guidelines take effect Jan. 1

For two years the General Assembly has tried to impose onerous new requirements to ensure that only personal vehicles are receiving car tax relief from the state. Some legislators are convinced that the car tax break is being granted to a significant number of business vehicles, driving up the cost of the program. Working with the commissioners of revenue and the treasurers, VML was able to prevent the imposition of a new vehicle certification process that would have been costly for local governments and burdensome for citizens.

Instead, the 2002 General Assembly directed the Department of Taxation to

come up with a compliance program that would improve taxpayer awareness of eligibility criteria and clarify state and local government responsibility for verifying the eligibility of vehicles using existing procedures to assess and tax vehicles. The new program also includes an audit function. Working with a group of commissioners, treasurers and other local officials, the department developed the Personal Property Tax Relief Compliance Guidelines. The department sent the guidelines to all commissioners of revenue and treasurers in early August. VML sent a notice to all city

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FROM THE CAPITOL

Budget cuts continued ...



assessed. These targets are in addition to the 7 percent and 8 percent reductions already directed toward agencies by the 2002 General Assembly. Some agencies will potentially see 23 percent reductions, and all agencies will see at least a 5 percent cut. There will be no across-the-board reductions — the impact on each agency and its programs will be assessed, and a level of reduction taken following assessment. No agencies will be exempt from reductions this time. This includes K-12 education, mental health and social services — agencies that were relatively protected during past reductions.

2. Warner will establish a process for identifying targeted cuts in specific programs and funding streams. In short, some programs and funding streams will be greatly reduced or eliminated. Although Warner did not give any further details as to which programs and funding streams would be targeted, he said that the impending cuts will affect local governments and residents. Funding streams, programs and jobs will be gone, he said.

3. Reductions will be extended to some non-general fund agencies and programs. Such reductions will exclude federal funds; non-general funds used for highway construction, maintenance, and mass transit; tuition and fees and sponsored programs at institutions of higher education; and some other programs, but as few as possible.

Other specific actions will be taken to halt discretionary spending in state government, at least until the state develops a plan for balancing the budget. These actions include:

- Giving state agencies monthly spending limits (quarterly limits for higher education);
- No signing of construction contracts that obligate state general fund revenues;
- Withholding one-half of general fund maintenance reserve allocations;
- Deferring re-appropriations of any unspent general fund balances from FY02. Deferring as well certification on whether money is available to pay “mandatory carryforwards;”
- Deferring re-appropriation of unspent balances for non-general funds, unless required to meet payroll or other legal obligations. Federal funds, highway maintenance, construction, and mass transit funds; debt services; unemployment compensation; tuition and fees; or private funds dedicated to specific purposes will not be affected.
- Postponing decisions about re-payment of non-general fund interest retained in the fourth quarter of FY02;
- Continuing and extending state hiring restrictions to include use of consultants.

In short, the governor said that state government may look starkly different than at the beginning of this process. He said that in working through these plans, he would seek input from the General Assembly and local officials, but that painful choices will be made.

Warner’s speech to the General Assembly may be found at <http://www.governor.state.va.us/>. Secretary of Finance John Bennett’s detailed presentation of the FY02 revenue picture and the outlook for FY03 and FY04 may be found at <http://www.finance.state.va.us>. ♦

Car tax guidelines continued ...

and county managers that the guidelines had been issued, and also sent the guidelines to all towns. The guidelines have also been distributed to local government attorneys.

The guidelines take effect Jan. 1. They include the following provisions:

Taxpayer education. Vehicle owners must be informed in

“plain English” of the criteria that determine whether a car is eligible for tax relief. This information must be provided at the time of vehicle titling, vehicle renewal registration, local motor vehicle licensing, personal property tax assessment and personal property tax billing. Suggested language is provided in the guide-

lines. Localities are also urged to include the language on their web sites.

Vehicle certification. Beginning Jan. 1, vehicle owners will be required to certify the use of their vehicle as personal or business. This certification will be part of each application for initial and renewal vehicle registration at DMV. The information collected by DMV will be made available to local assessing officials for their use in qualifying vehicles for tax relief. Local officials also must require vehicle owners to certify how they use their vehicles. This may be done in various ways – through the issuance of a personal property tax return

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Car tax guidelines continued ...

or decal, or the payment of the personal property tax bill. For local governments this means altering the forms used for these purposes to provide a place for the vehicle owner to certify how the vehicle is used. Local officials are required to recertify vehicles on an annual basis.

Local compliance program. Beginning Jan. 1, each local assessing official must develop a compliance assurance program to identify and audit likely cases of car tax relief that have been erroneously granted. The guidelines suggest various procedures that localities may wish to use to test the reliability of their vehicle qualification procedures. The results of the audit program must be reported annually to the Department of Taxation. The report must include information on the number of non-qualifying vehicles that received tax relief and the amount of improper tax relief billed to taxpayers. In turn, the department is responsible for providing local officials with certain information obtained through income tax filings and DMV that will assist the local officials in their efforts.

State audit function. The guidelines spell out the responsibility of the tax

department to periodically audit local government compliance with this program. In the event that the department determines that car tax relief has been provided to a specific non-qualifying vehicle, it will notify the state comptroller, who will make adjustments in future car tax reimbursements to the locality. Statistical sampling may also be used to determine compliance, but this technique will not be used to reduce personal property tax reimbursement unless a locality is found to be "substantially noncompliant." A locality will be considered to be "substantially noncompliant" if it fails to do any one of the following:

- Provide "plain English" information about vehicle eligibility to taxpayers
- Obtain annual certification from the taxpayer through personal property returns, decal issuance or payment of the personal property tax bill.
- Implement compliance assurance measures to ensure that car tax relief is not being provided to owners of ineligible vehicles.

Localities may appeal the audit findings to the state tax commissioner.

A copy of the guidelines can be obtained by calling VML. ❖

Industry offers preliminary telecommunications tax reform proposal

As reported in the Aug. 16 edition of *Update*, proponents of a joint subcommittee studying state and local taxation of the telecommunications industry (HJ209) are proposing reforms. The advocates of reform want to establish a simplified and uniform tax rate, and/or a simplified and state-administered system of tax management. The reform would account for collections and reimbursements to local governments.

In mid-August, a group of representatives of the Virginia Association of Counties and VML met with representatives of the telecommunications industry to review a proposed telecommunications tax reform proposal offered by the industry.

Although the plan is preliminary, it includes several components. These include a uniform tax rate, a centralized administration and collection program for both state and local telecommunications taxes that would disburse revenues

to local governments, and an expanded tax base that would apply the proposed new rate to specific services that currently are not taxed (including paging, direct broadcast satellite television, long distance billed to an address in Virginia, and telephone "calling" cards).

The meeting participants agreed to the following next steps:

- The industry will continue to refine and/or modify the proposal. More specifically, they will begin to model proposed formulae and rates based upon their revenue data.
- VACo and VML will begin collecting and examining revenue data from specific members in anticipation of future modeling exercises. To this end, VACo and VML are formulating a local government survey.
- The cable industry will be the host for a meeting with representatives of VACo and VML to discuss their proposal for including the cable franchise fee in the uniform rate.

• The two groups will discuss future meeting dates and report to the members of the HJ209 legislative study subcommittee.

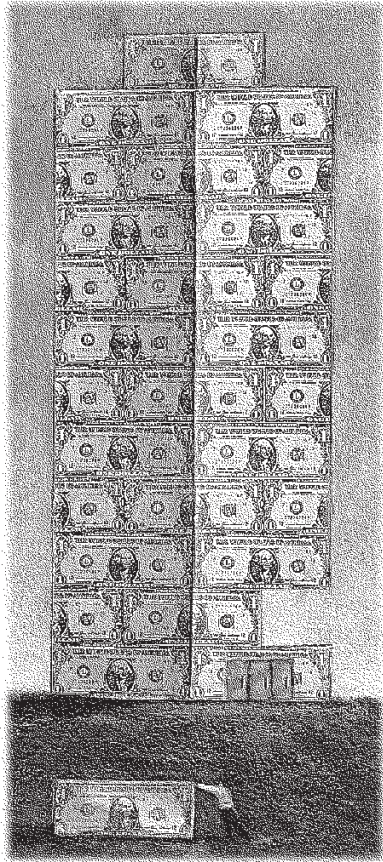
The HJ209 legislative study subcommittee is scheduled to meet at 10 a.m. on Sept. 6 in Richmond.

Neither VACo nor VML have agreed to support reforms in the near term, and both associations are in the process of adopting legislative positions providing policy guidance. VML's Legislative Committee will review and discuss the study and its implications when it meets Sept. 5. VML members should be prepared to react to this issue at the annual business meeting during the October conference in Norfolk.

VML Senior Legislative Analyst Mike Edwards (804/649-8471 / medwards@vml.org) is coordinating the issue. Please contact him if you would like to participate in future local government strategy meetings and/or assist with data collection efforts. ❖

FROM THE CAPITOL

Task forces continue to wrestle with tax reform



The two task forces of the joint subcommittee studying Virginia's tax code met Aug. 19 and continued to wrestle with the numerous and complicated issues on their plate. To date the subcommittee has given little indication of what its recommendations might look like, other than a strong commitment to a "revenue neutral" outcome.

Task Force 1, chaired by Sen. Emmett Hanger, heard from John Knapp of the Weldon Cooper Center for Public Service regarding the creation of a permanent body to review tax issues. This was one of the recommendations of the citizen tax commission chaired by Emory & Henry College President Thomas R. Morris. The Morris Commission suggested that consideration be given to establishing a "permanent broad-based fiscal study commission ... to provide to the Commonwealth's elected leadership on a continuing basis advisory comment relative to the current and prospective fiscal needs and resources of Virginia's state and local governments." Knapp lent his support to this concept, noting that the state generally doesn't look past the next biennium, and does not publish any long-term expenditure projections. The task force was generally skeptical of the need for such a commission, noting that since the Revenue Resources and Economic Commission of the late 1970s that there had been a substantial increase in the staff resources available to the General Assembly through the money committees and the Joint Legislative Audit and Review Commission.

VML Deputy Director Betty Long was asked to apprise the group of the league's current position on tax restructuring. She told them that the organization was considering various tax issues in light of the commission's work, and that its Legislative Committee would meet Sept. 5 to consider what its recommendations to the joint subcommittee might be.

Long was also asked to comment on mandates that could be eliminated. She noted that VML and VACo had recently conducted a survey of its members and would provide a copy of the results to the subcommittee.

In response to state aid to localities information provided by Senate Finance and House Appropriations staff, Sen. William Bolling pointed out that the subcommittee hadn't even begun to focus on the opportunity to clarify the roles of

state and local government in providing services. Other members of the task force voiced their support for taking services and expenditures into account as they considered the tax structure changes that might be warranted in Virginia. Bolling said that it would take months to consider these issues, and Del. Johnny Joannou suggested that it would be prudent for the joint subcommittee to continue its work for another year. Hanger indicated he would create a work group to look at the division of responsibility between state and local governments. As indicated below, Task Force 2 decided against including the issue of state and local service responsibilities in its charge, a position that is consistent with views expressed previously by Del. Robert McDonnell, chair of Task Force 2 and co-chair of the joint subcommittee.

Task Force 2 heard a report on the progress of the work group of business and local government representatives studying the business, professional and occupational license tax. The business community has continued to note dissatisfaction with the tax and has presented proposals that involve either capping the tax or phasing it out and replacing it with a sales tax increase. Local government representatives have noted their objections to any major change to the BPOL tax, even if it involves a replacement revenue source. They include: opposition to replacing another local revenue source with money controlled at the state level (whether in the form of a tax or a reimbursement), concerns about the loss of future revenue growth, and the difficulty of achieving revenue neutrality for all local governments. Task Force # 2, chaired by Del. Robert McDonnell, instructed the group to continue working on the issue, and to look at HB2275 (Shuler), which was tabled in the House Finance Committee in 2001. The bill would have required localities that impose the BPOL tax to (i) eliminate license fees by Jan. 1, 2004, (ii) exempt the first \$100,000 of gross receipts from taxation by Jan. 1, 2004, and (iii) reduce the several different rates currently in state law to a flat rate of 20 cents per \$100 of gross receipts for license years beginning on and after Jan. 1, 2004.

Task Force 2 also discussed the issue of erroneous real estate assessments. Business and local government representatives were instructed to meet with Del. Morgan Griffith on this situation prior to the meeting of the full committee on Sept. 12.

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FROM THE CAPITOL

Tax reform continued ...

Finally, the task force members attempted to get a handle on what issues it might recommend. The task force agreed to keep these issues alive for consideration at future meetings (although consensus on whether the task force would support the recommendations or not was not at all clear):

- keeping the current moratorium on the granting of sales tax exemptions and developing standards by which the Tax Department could determine through an administrative process if an entity qualified for a sales tax exemption;
- broadening the sales tax base to include personal services and repair services. Del. McDonnell spoke in favor of expanding the sales tax base, eliminating the exemptions and lowering the rate;
- examining sales tax exemptions presently granted industries that were once regulated by the State Corporation Commission but which have been deregulated;
- maintaining the status quo of no new taxes on Internet access or digital downloads;
- supporting a four-year phase out of state death and estate taxes; and
- considering the issue of service charges localities may assess for state-owned property. Del. Phillip Hamilton said that if all localities can't receive the state charges, then none should. There were claims made that the city of Richmond received an unfair portion of the

money. The subcommittee members did not seem to realize that the pot of money was too small to begin with, and that it is not necessarily the case that Richmond receives too much but that other localities receive too little.

The task force also agreed to:

- defer all BPOL issues until the conclusion of the work group focusing on that tax;
- defer action on erroneous assessments until the next meeting;
- wait until after the November referendum on the local sales tax bills to decide on recommendations related to the use of special taxation districts, local option income tax and local option sales tax;
- defer action until a later meeting on the Streamlined Sales Tax Project;
- decline to address the issue of state-local service responsibilities, although the committee members said that if the state were to assume all the costs of these services, the local governments would just "spend, spend, spend." There were also complaints about departments of social services having "highly paid" administrative positions, including the director and the assistant director.
- take the issues of funding the Standards of Quality and other education programs off the table entirely as being beyond the scope of the subcommittee; and
- take the issue of the granting of additional tax credits off the table entirely. ❖

Work group tackles condemnation legal fees issue

The eminent domain work group of the Virginia Housing Study Commission has met to decide whether to recommend that government agencies should pay the landowner's attorneys fees and expert witness fees in condemnation cases. Several of the work group's members hold the opinion that government should pay attorneys fees and expert fees in at least some situations.

The work group, at its Aug. 19 meeting, was presented a proposal by the staff that would require the payment if the award by the court is at least 25 percent higher than the first written offer made by the government agency. The Housing Study Commission has previously fostered a change in the law to

require governments, including local governments to pay attorneys and expert fees under certain circumstances.

VML is concerned that the proposal will significantly add to the cost of condemnation when a suit has to be filed in order to acquire needed land. The change would give uncooperative landowners a disincentive to settle with the government over the cost of the land to be acquired. Under current law, in most cases over \$10,000 in land value, the locality buying land will have an independent appraisal done, and the first offer will be no lower than the appraised value. With an obligation on the government to pay attorneys fees, the landowner would have much less risk in forcing the government to take him to

court. The landowner certainly would receive no less in court than the offer made by the government. If he receives an amount 25 percent higher than that offer under the work group proposal, he would face no attorneys fees or expert witness fees.

Mark Flynn, VML's director of legal services, represents VML on the work group. He is serving on the process subcommittee of the work group, which has been charged by the work group to outline the method of condemnation under Virginia law. Any questions or comments about the proposal or other work of the commission should be addressed to Flynn at mflynn@vml.org or 804/649-8471. ❖

FROM THE CAPITOL**Administration appoints drought coordinator; meets with local officials**

Gov. Mark R. Warner has designated Deputy Secretary of Natural Resources David Paylor to serve as Virginia's drought coordinator to direct the administration's continuing response to the worsening drought. His appointment is intended to bring cabinet-level attention to the drought. Paylor will work closely with the inter-agency Drought Monitoring Task Force to assess conditions. He has been instructed to evaluate proposals for more aggressive conservation of water resources, and recommend other suitable state responses.

In a press release announcing Paylor's appointment, Warner said, "We can trace the origins of this current drought to 1999, but conditions have gotten significantly worse in the past month. Because short- and long-term weather outlooks do not hold the promise of enough rainfall to reverse the dry trend, we must take additional steps to be prepared for worsening conditions. Though water supplies vary in different regions, I strongly encourage all Virginians to reduce their water consumption, particularly for outdoor use."

At the administration's request, a small group of local officials met Aug. 19 with representatives from the governor's office to discuss the drought. Deputy Director of Policy William L. Murray stressed that the administration wants to work closely with local officials to manage the situation. Topics discussed included applications for federal agricultural relief, the Health Department's attempt to expedite permits to drill new wells and the various measures being taken by localities to conserve water use. It was suggested that this group meet informally from time to time to facilitate coordination between state and local governments. Local representatives requested that more feedback be provided from the Drought Monitoring Task Force.

Paylor directed the Drought Monitoring Task Force on Aug. 27 to review all regulations that could be hampering the state's response to the drought. In addition, Paylor instructed the task force to recommend any emergency regulations that might be needed. ❖

Rules committee looks at 2003 General Assembly calendar, smoking privileges

The Joint Rules Committee of the General Assembly met Aug. 19 to discuss the calendar for 2003 and several other issues. The committee debated who should chair it in the wake of former House Speaker Vance Wilkins' resignation and the appointment of an interim speaker. Senate members requested that the vice chair, a senator, be moved up to chairman. The House disputed this, arguing that the speaker chaired the committee traditionally. The committee determined that the speaker-designate and the chair of the Senate Rules Committee should discuss the issue more.

Current House and Senate guidelines differ as to what constitutes a study. Staff presented a draft resolution laying out guidelines. Following discussion of the draft, the committee appointed a subcommittee to review proposed guidelines as to what constitutes a study. Dels. Leo Wardrup and Morgan Griffith and Sens. Bo Trumbo and Ken Stolle will serve on the subcommittee regarding the joint guidelines.

The committee reviewed a draft procedural resolution for the 2003 session. The session is scheduled to begin Wednesday, Jan. 8, and end Saturday, Feb. 22,

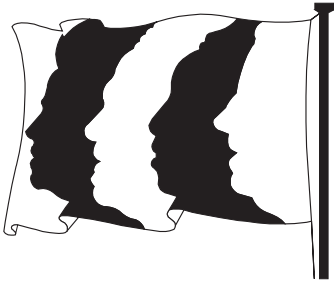
with the reconvened session on Wednesday, April 2. Initial changes to the resolution included moving up the date for incumbent judge appointments from Jan. 21 to Jan. 14; moving from Jan. 6 to Jan. 3 the deadline for requests for drafts of joint resolutions creating or continuing studies to Legislative Services; and moving the filing date for bills and joint resolutions creating or continuing studies from Jan. 10 to Jan. 8.

The committee discussed the issue of presiding officers being able to rule on issues of germaneness regarding any amendment on legislation offered by the other house. They decided that the entire General Assembly membership should review the resolution and be given the opportunity to comment on it before the next Joint Rules meeting, which is scheduled for Tuesday, Oct. 15.

Among other issues discussed was smoking in the General Assembly Building. Two proposals arose: banning smoking from the building, or banning smoking in public areas and stairwells while allowing smoking in the offices of members and their aides. The committee decided that the membership should also have an opportunity to review and comment on these proposals before any action is taken. ❖

FROM THE CAPITOL

VRS appoints task force on corporate oversight



Responding to concerns expressed by Gov. Mark Warner and others, the Virginia Retirement System Board of Trustees has established a task force to look at ways VRS can improve the accountability of publicly-traded companies in which its money is invested. VRS has experienced significant losses because of its investments in Enron Corp. and WorldCom Inc., as have other pension and investment funds across the country.

An article in the Aug. 22 issue of *The Virginian Pilot* of Norfolk quotes VRS Board Chairman Al Samper as saying that in past years VRS may have been able to sell holdings in a questionable company and thus potentially avoid some problems. With the size of the VRS fund, however, it

is more difficult to do that because the board has tried to dampen transaction costs by investing in a portfolio of stocks.

Mark Crain, a member of the VRS board and an economics professor at George Mason University, will chair the task force. Other members include Paul Timmreck, also a member of the VRS board and a senior vice president of Virginia Commonwealth University; Jay M. Weinberg, who formerly served as legal counsel for VRS; Owen Pickett, a former member of Congress; Steven A. Markel, an insurance executive; Norwood Jackson, a former employee in the office of the State Auditor of Public Accounts; and Ruffin King, a retired investment manager. ❖

VRS announces drop in value of investments

The Virginia Retirement System announced on Aug. 13 that the market value of the fund dropped \$2.3 billion between March 31 and June 30. VRS attributed the decline from \$36.8 billion to \$34.5 billion to losses in the equity market and lower contributions into the fund.

This was the second consecutive fiscal year of double-digit negative returns in the equity market. The fiscal year 2002 return for the total fund, however, was (-)7.3 percent, due in part to the 10.1 percent return in real estate and the 8.3 percent return in fixed income. The three-year rate of return was (-)0.3 percent. The five-year rate-of-return was 5.6 percent.

VRS provides benefits to 104,000 retirees and covers 310,000 active members.

"Fiscal year 2002 was a tough environment of the equity markets," said Nancy C. Everett, chief investment officer for VRS. "The extreme volatility has had a tremendous impact on the fund for the last two years."

VRS is the 30th largest public or private

pension fund in the U.S. and the 41st largest internationally.

Budgetary actions by the General Assembly and the governor resulted in the VRS board setting a zero contribution rate for retirement and group life insurance for state employees and a 3.77 percent retirement contribution rate for teachers in the current fiscal year. During the session, acting VRS director Bo Harris released an analysis of the proposal to reduce funding for VRS. A consultant's letter concluded by saying that any action to produce a short-term reduction in the state contribution rate would significantly increase contribution rates in future budget cycles because of the poor investment year in 2001 and what was then (and has since proved to be), the evolving poor investment year in 2002.

In addition to facing reduced contributions and a downturn in the stock market, VRS is facing the prospects of increased retirements because of the age of active members. Approximately 32 percent of active members are 50 or older. ❖

Optional educational programs in line of fire

The General Assembly scrapped several educational programs funded outside the Standards of Quality last session in an effort to begin addressing some of the funding issues raised by JLARC in its study of education issues. Not surprisingly, in light of the dreary revenue forecast and the announcement that public education will have to be cut to some extent, the House Elementary Education Subcommittee is looking at the remaining non-SOQ programs. The committee

examined discretionary programs in elementary schools at its Aug. 19 meeting. These programs include:

- Kindergarten through third grade class size reduction program (started in 1994-96 as an incentive for school divisions to reduce class sizes in the primary grades). The final state cost for the program in FY02 was \$65.7 million; the program requires a local match.

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FROM THE CAPITOL

Educational programs continued ...



- Virginia Preschool Initiative for At-Risk Four-Year Olds (started in 1995-96 to provide funding for unserved at-risk four-year-olds). The 2002-04 budget includes an appropriation of \$38.6 million, which is to pay the state share of a grant of \$5,400 per child. The program is optional for localities, but if localities participate a local match is required. A number of jurisdictions in the state are not eligible to receive this funding because they had established preschool programs prior to the initiation of this program.

- Early intervention reading initiative (started in 1997 to reduce the number of children with reading problems through early diagnosis and immediate intervention). The program serves children in kindergarten through third grade. \$12.5 million is appropriated for the program in 02-03; \$12.6 million in 03-04. Localities are not required to participate although all but a few do; a local match is required. The existence of this program enabled the state to obtain a \$15 million federal Reading Excellence Act grant and will help the state's application for federal funding under the No Child Left Behind Legislation.

The subcommittee also set its agendas for its next several meetings, as follows:

Second meeting (Sept. 16 at noon in the General Assembly Building): Topic: Intervention/prevention programs, including dropout prevention, GED Funding, at-risk, English as a second language and Project Discovery.

Third meeting (date and time not set): Topic: Statewide regional programs (including Governor's Schools and alternative education); Consortiums (Southside Regional, Southwest Education Consortium and Western Consortium); and the William King Arts Center

Fourth meeting (date and time not set): Topic: Special remediation programs (not based specifically at elementary schools) including SOL remediation and SOL algebra readiness; health incentive fund, technology assistants, Virginia Career Education Foundation, small school division grants, Achievable Dream, adult literacy

First meeting in January:

Topic: Final review of discretionary programs; discussion of advantages and disadvantages of block grants; No Child Left Behind; reforecast of state revenues. ❖

REGULATIONS

Intended Regulatory Actions

Maintaining and Disclosing Confidential Information of Public Assistance and Social Services Records.

The State Board of Social Services has proposed action to establish a regulation in accordance with Chapter 518 of the 2001 Act of Assembly that establishes separate sections for the confidentiality of public assistance and social services programs administered by the Department of Social Services and local department of social services. Except as provided by federal and state law and regulation, no records or information concerning applicants for and recipients of public assistance are accessible except for purposes directly connected with the administration of the public assistance program. Social services records and information are confidential except that they are accessible to persons having a legitimate interest in accordance with federal and state law and regulation. A

public hearing will not be held. However, comments may be submitted until September 11. For additional information, contact Lynette Isbell, Department of Social Services, at 804/692-1821 or email her at lwi@email1.dss.state.va.us.

Existing Statutory Sources. The State Air Pollution Control Board has proposed regulations to amend regulations titled existing statutory sources. Section 111 (d) of the Clean Air Act requires the U.S. Environmental Protection Agency (EPA) to establish procedures under which states submit plans to control certain existing sources of certain pollutants. EPA implemented § 111 (d) by promulgating Subpart B of 40 CFR Part 60, which established procedures and requirements for adoption and submittal of state plans for control of "designated pollutants" from "designated facilities." Designated pollutants are pollutants that are not included on a list published under § 108(a) for the Clean Air Act for § 112(b)(1)(a), but for

which standards of performance for new sources have been established under §111(b). A designated facility is an existing facility that emits a designated pollutant and that would be subject to a standard of performance for that pollutant if the existing facility were new. The EPA will publish guideline documents for development of state emission standards after promulgation of any standards of performance for designated pollutants. After publication of a final guideline document for the pollutant in question, the states must develop and submit plans for control of that pollutant from designated facilities. After the final plan submittal date, the EPA approves or disapproves each plan. Because failure to develop an adequate regulation will result in imposition of a federal program, meeting the basic requirements of the law and its associated regulations will ensure that Virginia retains its rights to govern Virginia sources and result in the efficient and economical perfor-

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REGULATIONS

mance of an important government function. Control of designated pollutant controls is important for two reasons. First, only a limited number of air pollutants potentially harmful to human health are regulated at the federal level. Second, health risks from small exposures to designated air pollutants can be high, depending on the substance involved. The primary components of municipal solid waste landfill (MSWL) emissions are nonmethane organic compounds (NMOC). Regulating MSWL emissions for new sources under § 111(b) of the Act (NSPSs) establishes MSWL emissions as a designated pollutant, and requires EPA to promulgate guidelines for states to use in developing regulations to control pollutants from existing MSWLs. The specific emissions guidelines for existing MSWLs have been promulgated. State regulations must be no less stringent than the guidelines. A public hearing will be held. Contact Karen Sabasteanski, Department of Environmental Quality, at 804/698-4426 or via email at kgsabastea@deq.state.va.us.

Final regulations

Standards for Nonresidential Services Available to Juvenile and Domestic Relations District Courts.

The State Board of Juvenile Justice has proposed amendments to accommodate changes in agency operations since the regulation was adopted in 1997, which as the automated statewide intake system, the manual of standard operating procedures, and the development of risk assessment instruments for use by court service unit personnel. Other amendments clarify that the standards contained in this regulation individually and collectively establish statewide policies governing the operation of court service units and nonresidential programs for which the department is responsible. The amendments also establish standards for the development, implementation, operation and evaluation of the nonresidential community-based programs and services such as those established by the Virginia Juvenile Community Crime Control Act. This revision clarifies the regulatory requirements for background checks of persons who provide direct supervision or direct

service to juveniles in varying situations. Contact Donald Carignan, Department of Juvenile Justice, at 804/371-0743 or via email at carigndr@djj.state.va.us.

Water Quality Standards. The State Water Control Board has proposed changes, which consist of designated uses of the water body and narrative and numeric criteria that protect those uses by describing water quality in general terms and specifically as numerical limits for physical, chemical and biological characteristics of water. The amendments update the statewide ammonia criteria to match updates published by the Environmental Protection Agency (EPA). The criteria adopted are designed to protect aquatic life in all state waters. These amendments will be used in calculating Virginia Pollutant Discharge Elimination System permit limits where appropriate and for water quality assessments per the Clean Water Act 305 (b) and 303 (d) reports. For additional information, contact Elleanor Daub, Department of Environmental Quality, at 804/698-4111 or via email at emdaub@deq.state.va.us. ❖

ENVIRONMENTAL BRIEFS

EPA to designate up to 10 more EMS pilot communities

The U.S. Environmental Protection Agency will assist up to 10 local government organizations that wish to develop and implement environmental management systems (EMS). While no direct financial assistance will be provided to participants, other assistance, in the form of training workshops, on-site visits and electronic materials/consultation will be available. Applications for the initiative are due Sept. 30. More information can be found at www.lgean.org/html/whatsnew.cfm?id=456.

EPA solicits applications for watershed initiative grants

EPA is launching a new grant program to encourage the protection and restoration of bodies of water through the use of watershed approaches. The president's fiscal year 2003 budget, which is now before Congress, includes a request for \$21 million for this watershed

initiative. Subject to the availability of appropriations, EPA plans to select up to 20 watersheds for grants to support promising watershed-based approaches to clean water.

EPA anticipates that typical grant awards for the selected watersheds will range from \$300,000 to \$1.3 million, depending on the amount requested and the overall size and need of the project. EPA is requiring applicants to demonstrate a minimum non-federal match of 25 percent of the total cost of the project or projects. Watersheds must be nominated by governors or tribal leaders. Governors or tribal leaders are invited to nominate two state or tribal watersheds each. There is, however, no limit on the number of interstate or joint state and tribal watersheds that can be nominated.

EPA must receive applications no later than Nov. 21. In addition to a one-page cover letter signed by the governor or tribal leader, the narrative portion of a single nomination should be no more than 10 double-spaced pages long, using a 12-point font. Applications must include:

- characterization of the watershed and watershed planning effort;
- description of the proposed projects;
- description of management and stakeholder involvement;
- description of outreach activities;
- budget; and
- signed letters from the governor or tribal leader, active partners, and entities submitting matching funds.

For more information, contact Carol Peterson at 202/566-1304 or e-mail her at peterson.carol@epa.gov. Additional information and any updated guidance will be posted on the Watershed Initiative's Web site at <http://www.epa.gov/owow/watershed/initiative>.

Technology grants available to improve local government operations

The 3Com Corp., a networking company based in Santa Clara, CA, is offering grants to cities and other local governments to help breach the digital

ENVIRONMENTAL BRIEFS

divide. 3Com's Urban Challenge program awards U.S. cities with \$100,000 in 3Com technology to incorporate new uses for information technology into their communities. Applications are due Nov. 1. Details can be found at: <http://www.lgean.org/html/whatsnew.cfm?id=455>

Free software available to analyze sewer, water rates

The Missouri Department of Natural Resources has created a software program, Show-Me Ratemaker, which can be used by local governments to analyze their sewer and water rates and performance quickly and accurately. This analysis will allow localities to show their current and future financial status under various scenarios, help make grant and loan applications, and give graphical illustrations for management decisions and public meetings.

The software can be downloaded for free from the department's web site at <http://www.dnr.state.mo.us/oac/emiapps.htm>. To learn more about the department's other environmental assistance programs, visit <http://www.dnr.state.mo.us/deq/tap/lgov.htm>

Local governments eligible to compete for clean air excellence awards

Local governments are eligible to apply for awards through EPA's Clean Air Excellence Awards Program. The program annually recognizes and honors outstanding, innovative efforts that make progress toward achieving cleaner air. Applications are due by Sept. 19. The Clean Air Excellence Awards Program offers awards in the following five categories:

- clean air technology;
- community development/re-development;
- education/outreach;
- regulatory/policy innovations; and
- transportation efficiency innovations.

An award for outstanding individual achievement will also be given. Award entries will be judged using both general criteria and criteria specific to each category. The four general criteria are:

- directly or indirectly reduces

emissions of criteria pollutants or hazardous/toxic air pollutants;

- demonstrates innovation and uniqueness;
- provides a model for others to follow (i.e., is replicable); and
- produces outcomes that are continuing/sustainable.

Entry forms are available on the Clean Air Act Advisory Committee Web site at http://www.epa.gov/oar/caaac/clean_award.html. Applications are due no later than Sept. 19. If you have any questions concerning the Clean Air Excellence Awards Program or would like to receive an entry form, please contact Paul Rasmussen of EPA's Office of Air and Radiation at 202/564-1306 or by e-mail at rasmussen.paul@epa.gov.

Case studies demonstrate water conservation

EPA recently published a study entitled "Cases in Water Conservation: How Efficiency Programs Help Water Utilities Save Water and Avoid Costs" that examines how 17 cities across the nation are saving substantial amounts of water through strategic water-efficiency programs.

These systems range in size from small to very large, and their efficiency programs incorporate a wide range of techniques for achieving various water management goals. The study looks at the background of each city's problems, their approach to solving the issue, results of their solution, as well as resources and contact information.

For example, in Cary, N.C., the population has doubled in the last decade, putting a strain on the city's water resources, especially considering that 75 percent of the water use is residential. The city's approach to resolving this issue was to integrate water conservation into its resource management plan. Their water conservation program included eight main points: public education; landscape and irrigation codes; toilet flapper rebates; residential audits; a conservation rate structure; new homes points program; landscape water budget; and a water reclamation facility. As a result, Cary has reduced water production by 16 percent, helped reduce operating costs and enabled the city to delay two expansions of their water plant.

To obtain a copy of this report, call 513/489-8190 and ask for publication number EPA832-B-02-003. Copies of the report and additional information are also available online at <http://www.epa.gov/owm/water-efficiency/index.htm>.

Fact sheet provides recommendations for effective parking lot shade ordinances

The Center for Urban Forest Research has produced a fact sheet that outlines the steps necessary to make shade ordinances more effective.

The fact sheet addresses adding trees to parking lots, increasing soil volume, tree care for property managers, and proper planning for the retrofit.

The fact sheet also provides recommendations on proper site design, developing stronger ordinances, and proper care after the trees have been installed. For more information, log on to: <http://www.lgean.org/html/whatsnew.cfm?id=453>. ❖



AT THE LEAGUE

NLC committee and leadership appointment process to begin



Fall marks the start of the leadership and committee appointment process for the National League of Cities. Appointments are open to any elected official from any NLC direct-member locality.

Oct. 7 is the deadline for all applications for policy or other standing committee chair or vice chair positions. Those positions will be announced during the week of Nov. 12. While any elected official from a direct-member locality may apply for a leadership position, current or past participation on a NLC policy or standing committee is a plus in this process.

Nov. 6 is the deadline for steering committee applications. There are seven steering committees, which serve NLC's seven policy committees. While policy committees meet twice during the year to learn about current and emerging issues and set priorities for policy development, the steering committees meet an additional two times during the summer and fall to delve more deeply into priority issues and develop policy statements addressing those issues. Steering committee membership is highly competitive, and limited to about 35-40 participants per committee.

NLC's policy committees are as follow:

- Community and Economic Development
- Energy, Environment, and Natural Resources
- Finance, Administration, and Intergovernmental Relations
- Human Development
- Information Technology and Communications
- Public Safety and Crime Prevention
- Transportation Infrastructure and Services

VML members not serving on policy or steering committees should apply for steering committee positions through

VML. Anyone interested in applying for a steering committee position should call Janet Areson at VML before Friday, Oct. 25, in order to get an application.

Nov. 6 is the deadline as well for standing committee applications. NLC's standing committees are as follow:

- Congress of Cities' Program Committee
- Council on Youth, Education, and Families
- International Task Force
- Municipalities in Transition Panel on Community and Regional Development
- Municipalities in Transition Panel on Families and Communities
- Municipalities in Transition Panel on Public Finance

Special Committee:

- Working Group on Homeland Security

Again, please call or e-mail Janet Areson at VML before Oct. 25, to get an application.

Finally, applications for NLC's seven policy committees are due to NLC by Jan. 16. Any elected official from a direct-member locality may apply for one policy committee position. VML coordinates the appointments of those positions directly with NLC.

Policy committees are much larger bodies than the steering committees, which allows more local officials the opportunity to participate in the process. Policy committees meet at the Congressional-City Conference in Washington (early March), and again at the Congress of Cities (early December). No prior experience is necessary to apply for a policy committee position, and while these committees are larger, there is a limit to the number of appointments available. Please call or e-mail Janet Areson at VML by Jan. 6 if you are interested in serving. ❖

ETCETERA

For sale

THE TOWN OF PURCELLVILLE is selling a 1999 Pacific Tek Power vac trailer, model PV-500D-HO.

The unit has a 500-gallon capacity, a 37 h.p. diesel engine with high pressure water jet system. Price is \$21,000.

For more information, call Marty Kloeden at 540/338-7092, ext. 26. ❖

POSITIONS

Longer version of job ads posted at www.vml.org

Because of the number of requests it receives to publish job advertisements, VML reduces the length of the of position descriptions in *Update*. A full version of all of the job listings published here appears on VML's web site at www.vml.org. Visit the VML site and click on "Marketplace" to read the complete description.

Director of Public Works, Radford

SALARY: DOQ. Plans, directs, oversees and coordinates activities and personnel of street maintenance, sanitation department, garage, water and sewer line construction. Reports to city manager. Thorough knowledge of municipal public works administration, planning and design. Resumes to: Judith Bruce, 619 Second St., Radford, VA 24141. Deadline: Sept. 18.

Computer Maintenance Technician, Radford

SALARY: DOQ. Performs difficult technical work in the installation and maintenance of computer system. Installs, maintains and repairs computers and related equipment and systems. Thorough knowledge of hardware, software, Internet and e-mail servers. Reports to city manager. Resumes to: Judith Bruce, 619 Second St., Radford, VA. Deadline: Sept. 18.

Grant Administrator / Safety Coordinator, Wytheville

SALARY: \$24,999-\$35,689. Perform variety of grant-related tasks and have knowledge of computer spread sheets and loss control programs. Graduation from college or university with a bachelor's degree (min.) in planning, administration, or related field. Application packages available from Libby Arnold at the Town Office, 150 E. Monroe St. 24382. Phone: 276/223-3321, e-mail: libbya@wytheville.org or on web site at <http://townof.wytheville.org>. Deadline: Sept. 13. EOE.

Wastewater Operator Trainee, Wytheville

SALARY: \$17,511-\$24,999. Perform variety of semi-skilled and skilled technical and maintenance work in the operation, maintenance and repair of a wastewater

treatment facility. Graduation from a H.S. or GED equiv. and 6 mos. exper. in wastewater utility desired. Application packages available from Libby Arnold at the Town Office, 150 E. Monroe St. 24382. Phone: 276/223-3321, e-mail: libbya@wytheville.org or on web site at <http://townof.wytheville.org>. Deadline: Sept. 20. EOE.

Police Officer, Emporia

SALARY: \$27,727 DOQ (+) benefits and take-home car program. U.S. citizen age 21 w/acceptable driving record, H.S. diploma or GED; no felonies or serious misdemeanors and 20/20 vision (correctable). Process includes: written aptitude test, physical ability test, background investigation and panel interview. City application req. Contact: City of Emporia Human Resource Office: 201 S. Main St., P.O. Box 511, Emporia, VA 23847, Phone: 434/634-4964. Postmarks not accepted. Deadline: Sept. 20 at 3 p.m. EOE

Director of Public Safety, Franklin County

SALARY: \$39,230-\$60,806 DOQ/DOE. Develop, direct and implement a comprehensive comb. career and volunteer public safety program, as well as acting as an incident commander and emergency operations group chief, as necessary. Responsible for animal control, 911 addressing, emergency planing, volunteer recruitment and retention, and emergency response for both EMS and fire suppression. Applications obtained at and returned to: Office of the County Administrator, 40 E. Court St., Rocky Mount, VA. Applications and job description can be downloaded at www.franklincountyva.org. Deadline Sept. 16 (noon).

Town Manager, Herndon

SALARY: Negotiable. (Pop. 22,000 / 4.3 sq. miles) \$36.8 M bldg; 245 regular status employees. Seven-member council (mayor + 6 council members), elected at-large, nonpartisan, 2-yr. terms. Reqs. master's degree and min. 10 yrs. increasingly professional municipal gov't. exper. Strong abilities req. in communication, mngmnt., bldg. and finance, planning and capital improvement programming, neighborhood revitalization, economic development, leadership, consensus-building and organizational change management. Residency req. within 1 yr.. More info. at www.town.herndon.va.us. Resume, cover letter, salary history and 5 work-related references to: Town of Herndon, Human

Resources, P.O. Box 427, Herndon, VA 20172. Deadline: Sept. 30.

City Manager, Chesapeake

SALARY: \$150,000 +/- hiring range negotiable (+) benefits. (Pop. 204,000) Seeking recognized city/county managers or assistant managers with successful service in large, growing, full-service, socio-economically diverse community. Superior financial and general mngmnt. exper. with strong background in strategic planning, economic development and intergov't relations. Annual bldg. \$600 million with 3,000+ FTEs. Recruitment profile at www.pargroupltd.com. Selection of finalists anticipated in mid-Oct.; inquiries and applications should be received earlier. Apply: Gregory T. Kuhn, Ph.D. or Heidi J. Voorhees, Vice-Presidents, The PAR Group, 100 N. Waukegan Road, #211, Lake Bluff, IL 60044. Tel: 847/234-0005; FAX: 847/234-8309; E-mail: resume@pargroupltd.com. Open until filled. EOE.

City Manager, Waynesboro

SALARY: \$100,000 +/- DOQ. (Pop. 19,520) Seeking innovative candidates with successful service as a city manager, assistant city manager, or in similar executive level position. \$49.3 million total bldg (\$23.1 million in school fund); 325 FTEs. Proven record in financial mngmnt and budgeting, economic development, business recruitment/retention and intergov't relations a must. Recruitment profile available at www.pargroupltd.com. Selection of finalists anticipated in mid-Oct.; inquiries and applications should be received earlier. Apply with 5 work-related references to: Karl Nollenberger or Heidi Voorhees, Vice Presidents, The PAR Group, 100 N. Waukegan Road, Suite 211, Lake Bluff, IL. 60044. Tel: 847/234-0005; FAX 847/234-8309; e-mail: resume@pargroupltd.com. EOE.

Motor Pool Supervisor, Emporia

SALARY: \$29,131-\$41,161.34 (+) benefits. Supervises the servicing, maintenance and repair of automotive equipment at equipment repair shop under general supervision of director of public works. Resume with references and cover letter to: City Manager's Office, Attn: Bessie I. Reed, Human Resource Director, 201 S. Main St., P.O. Box 511, Emporia, VA 23847. 434/634-4964. Review of applications begins Sept. 9. Open until filled. EOE.

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POSITIONS

Town Engineer, Hillsville

SALARY: \$32,600 appx. entry level (+) benefits. Performs responsible and complex professional administrative, technical, and enforcement work in general supervision of the Public Works Department, state and town zoning, building code and other town code(s) enforcement and administration. Complete position description of duties and qualifications is available at Town Hall, 410 N. Main St. in Hillsville. Submit application with resume to above address. EOE. Deadline: Sept. 10.

Executive Director, Roanoke River Service Authority

SALARY: \$42,650-\$52,250 DOQ. FT to manage all affairs of the authority, including the regional water plant and distribution system. Serve at the pleasure of the board, which is looking for someone with experience in public administration, engineering, business administration, or a related field. Send application, resume and cover letter to: Virginia Employment Commission, 910 N. Mecklenburg Ave., South Hill, VA 23970. Contact nearest VEC office for an application, or call the South Hill VEC at 434/447-7103 to obtain an application. Open until filled. EOE.

Assistant City Attorney (Real Estate), Virginia Beach

SALARY: \$49,982 to start (+) benefits. Proven experience in real estate transactions and contract drafting/negotiation. Responsibilities include identifying and resolving plat and title problems, handling real estate acquisitions, contract drafting/negotiation and prosecution of violations of city ordinances. Must have active membership in good standing in the Virginia State Bar. Submit required city application, resume, college and law school transcripts and writing sample(s) to: Department of Human Resources, Building 18, Room 106, 2424 Courthouse Drive, Virginia Beach, VA 23456-9056. #D2242. Open until filled. EOE.

Assistant City Attorney (Litigation), Virginia Beach

Salary: \$49,982 (+) benefits. Note: Funding for this position is limited to the duration of a special project. Selected candidate will sign a condition of employment letter acknowledging this. Primarily prosecute misdemeanors, defend and prosecute civil claims, including collections, in General District Court. Must have active membership in good standing in the Virginia State

Bar. Submit required City application, resume, college and law school transcripts and writing sample(s) to: Department of Human Resources, Building 18, Room 106, 2424 Courthouse Drive, Virginia Beach, VA 23456-9056. #D2243. Open until filled.

Assistant Building Official, Prince George

SALARY: \$33,964-\$51,681. 18-step plan w/ starting salary in lower steps. Reqs. associate's degree in building design, code compliance, engineering or related field and 5 yrs. exper. in building construction or inspections; or, an equiv. comb. of educ., training and exper. Prefer strong commercial exper. Must obtain combination inspector certifications within 3 yrs. of employment. Must be able to review plans for commercial projects and one- and two-family dwellings for compliance with Virginia Uniform Statewide Building Code, perform inspections and effectively communicate with citizens, contractors and building owners. Contact: County Human Resource office for application and job reqs. 804/733-2600. Deadline: Sept. 13. EOE.

Senior Planner(s), Leesburg

SALARY: \$47,549-\$76,078 (+) benefits. (Pop. 30,000) Seeking 2 senior planner(s) to assist in major rewrite of 1997 comprehensive plan under direction of the chief of comprehensive planning within the Planning, Zoning and Development Department. Duties include long-range planning, community involvement, research and data analysis, policy development and document preparation. Direct experience in preparing and adopting comprehensive plans. Request required application form from Human Resources Department, Town of Leesburg, 25 W. Market St., Leesburg, VA 20176, 703/737-7177. www.leesburgva.org. Deadline: Sept. 15. EOE.

Senior Engineer, Leesburg

SALARY: \$47,549-\$76,078 DOQ (+) benefits. (Pop 30,000 +) Review detailed engineering design for infrastructure needed to support land development projects, including roads, storm drainage, water lines, sewer lines, grading and erosion control and survey plats. Proven knowledge of the principles and practices of civil engineering and detailed plan review req. PE preferred. Apply to and request application from: Town of Leesburg, Human Resources, 25 W. Market St., Leesburg, VA 20176. www.leesburgva.org. 703/737-7177. Open until filled. EOE.

Director of Information Technology, Albemarle County

SALARY: \$61,423 - \$79,849 hiring range DOQ/DOE. \$61,423-\$98,275 full range. Provides leadership in developing technology initiatives that support county's strategic plan and administrative initiatives. Plans, organizes and directs overall programs, bdtg. and activities of dept. Any comb. of educ. and exper. equiv. to graduation from accredited 4-yr. college supplemented by master's in technology or a related field; considerable exper., including supervisory, in the area assigned. Apply: Albemarle County, Department of Human Resources, 401 McIntire Road, Charlottesville, VA 22902; 434/296-5827; www.albemarle.org/humanres. Deadline: Sept. 9. EOE

Community/Economic Development Director, Southampton County

SALARY: Negotiable up to \$60,000 (+) benefits DOQ/DOE. Inaugural local program. Plan, initiate, develop and direct recruitment, retention and expansion of businesses and industries while developing new industrial product. Reqs. equiv. of graduation from accredited college or university with degree in public or business admin. and considerable professional exper. Reqs. thorough knowledge of the local, regional and state economic development environment. Complete job description available upon request. Submit letter of application, detailed resume with salary history, and work related references in confidence to: Michael W. Johnson, County Administrator, P.O. Box 400, Courtland, VA 23837; 757/653-3015. Deadline: Sept. 18. EOE.

Assistant City Manager of Utilities, Danville

SALARY: \$90,000-\$100,000 (+) benefits DOQ. (Pop. 50,000) Full-service public utility w/ \$106 million bdtg., 170 employees. Reqs. bachelor's degree in govt., business, or related field; master's in public administration or business preferred. Strong bdtg. and financial background a plus; extensive exper. in city mngmnt. or city manager/deputy (assistant) manager, preferably with city-owned utilities; exper. with installation and operation of community-based fiber optic infrastructure a plus. Cover letter, detailed resume, credentials, and salary and employment history to: Human Resources, P.O. Box 3300, Danville, VA 24543-3300 or e-mail to aww@ci.danville.va.us. All submissions confidential. See www.ci.danville.va.us for more. Deadline: Sept. 6.

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POSITIONS

Housing Director, Arlington County

SALARY: \$66,732-\$107,862. New position to focus on affordable housing programs. Address issues related to production, construction, rehabilitation, public outreach and marketing. Develop program infrastructure from existing programs, while defining new programs and required resources. Significant program/staff mngmnt; achievement in an affordable housing program in high-cost urban area. Application form req. See full job announcement, pick up application, or apply electronically at www.co.arlington.va.us/pers. To have paper materials mailed, call 703/228-3363 (24-hr jobline), 703/228-3500 (Employment Desk), 703/228-4613 (TTY phone users only). #0332-3A-PHD. Deadline: Open until filled. EOE.

Director of Parks and Recreation, Virginia Beach

SALARY: \$74,021-\$111,032 negotiable DOQ within range (+) benefits. Provides leadership and oversees department divisions. Operations include four multi-purpose, 85,000 square feet recreation centers and two smaller community recreation centers; more than 200 neighborhood, community, and district parks; four golf courses; a fishing pier; two dog parks; tennis courts; athletic fields; racquetball courts; swimming pools; a disc golf course; boat ramps; a 50-slip marina; as well as the U.S. Field Hockey National Training Center. Oversees \$25.8 million annual bdtg., 251 FT employees, and appx. 645 PT

employees. More info. at: www.vbgov.com/parks. Electronic and faxed resumes not accepted. Resume and salary history to: Department of Human Resources, City of Virginia Beach, 2424 Courthouse Drive, Attention: Regina S. Hilliard, Virginia Beach, VA 23456. Deadline: Sept. 5. EOE.

Manager of Library Services, York County

SALARY: \$48,261 base or higher DOE (+) benefits. (Pop. 56,000) Responsible for managing two libraries and supervising staff of 63. Master's in library science from ALA-accredited school req. and 6-9 yrs. progressively responsible exper. in public library setting. County application req. and may be obtained from Human Resources Office, 120 Alexander Hamilton Blvd., Second Floor, Yorktown; from web site at www.yorkcounty.gov; or call 757/890-3690. TDD 757/890-3300. Deadline: Sept. 27. EOE.

County Administrator, Prince George

SALARY: Negotiable (+) benefits. (Pop. 33,000) \$98 million bdtg. includes \$41 million for schools. 225 FTEs. Two county administrators since 1975. Five-member non-partisan Board of Supervisors elected for four-year terms. Reqs. bachelor's degree (MBA or MPA preferred); strong professional, administrative leadership; experience in finance, personnel, public relations and growth management. Significant management experience and history of stable tenure. Must be committed to high-quality of service delivery. Submit letter of

application, detailed resume with salary history and work-related references to: Lawrence Wales, Senior Vice President, Springsted Inc., 1206 Laskin Road, Suite 210, Virginia Beach, VA 23451; Fax 757/422-6617 or e-mail virginiabeach@springsted.com. Contact: www.springsted.com. Deadline: Sept. 2. EOE.

County Attorney, Augusta

SALARY: \$65,000-\$92,000 negotiable/DOQ (+) benefits. (Pop. 65,615) Principal legal adviser to board of supervisors and county administrator. Supervise activities of the County Attorney's Office. Membership in Va. Bar mandatory; private practice of law not permitted. County residency req. within 6 mos. Send inquiries and resumes (seven originals) to Augusta County Personnel Office, Attention: Kathleen Bishop, Personnel Manager, County of Augusta, P.O. Box 590, Verona, VA 24482-0590, Tel: 540-245-5617; Fax: 540-245-5175. Deadline: Oct. 4. EOE.

DEADLINE: *The deadline for placing a job advertisement in the next issue of Update is Friday, Sept. 6. Submit ads via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758. VML publishes job advertisements at no cost to its local government members. Non-members are charged a flat rate of \$25 per ad per issue, which includes posting on VML's web site and publication in Virginia Town & City (deadlines permitting). VML edits position descriptions in printed publications because of space limitations.*

CALENDAR

Integrating Behavioral Health Services in Virginia's Primary Care Settings, Sept. 10, Richmond

Hosted by Virginia Primary Care Association, Virginia Department of Health, Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services, and the Virginia Rural Health Resource Center at the Virginia Crossings Conference Resort. Registration: \$50. Contact: Karin Guye at 800/638-5734.

Virginia Economic Development Seminar, Sept. 11, Virginia Beach

"Achieving Success on a Global Scale" at Ramada Plaza Resort Oceanfront Hotel. Will showcase Virginia companies that are succeeding in exporting goods and services. Former Gov. Gerald Baliles invited as luncheon speaker. More information by clicking the "Achieving Success on a Global Scale" link in the Upcoming Events section at <http://www.dba.state.va.us>. Deadline for overnight room reservations at the Ramada Plaza Resort is Aug. 10.

2002 Virginia Housing Conference, Sept. 11-13, Roanoke

For housing providers, developers, non-profits, lenders, and anyone dedicated to providing safe and affordable housing in Virginia. Speakers will include: Lt. Gov. Tim Kaine, Secretary of Commerce and Trade Michael J. Schewel, nationally-renowned advocate for housing for people with disabilities Ann O'Hara, and Tom Bozzuto, commissioner of the Millennium Housing Commission. Visit www.dhcd.state.va.us or call 804/371-7171 for a registration packet.

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CALENDAR

Virginia Preservation Conference, Sept. 22-24, Richmond

Annual conference of the Preservation Alliance of Virginia. Through tours and sessions, conference will highlight tools for smart development, preservation of sacred places, the ABCs of preservation, training for certified local governments and heritage education for teachers. Contact: 804/421-9800 or see www.vapreservation.org.

Commonwealth of Virginia Information Technology Symposium (COVITS), Sept. 24-26, Lexington

This 4th annual event, which brings together government information technology representatives and the private sector, will focus on broadband technology. Speakers include Gov. Mark Warner, Paul J. Chiapparone, vice chairman of EDS; Steve Kolodney, American Management Systems; and P.K. Agarwal, CIO and executive vice president of National Information Consortium. Governor's Technology Awards Banquet honors outstanding achievements and recognizes successful technology programs and projects in the public and private sectors. Also features two pre-conference workshops, breakout sessions and exhibit booths. Cost: \$195-\$390 depending on when you register. Early registration ends July 31. For more information contact Jenny Hunter, executive director of the Council on Technology Services at junter@gov.state.va.us or visit <http://www.covits.com/>.

Land Use / Water Quality Link Workshop, Sept. 25, Roanoke

ICMA will conduct this workshop as part of the ninth annual Virginia Watershed Management Conference. The conference, conducted by the Virginia Department of Conservation & Recreation, will be held at the Hotel Roanoke Sept. 25-27. Designed for land-use decision makers; will explore linkages between land-use decisions, growth management, water quality, and quality of life, as well as provide resources and tools to shape policies and implement land use practices that are protective of water resources. Two case studies will highlight local challenges and relevant lessons learned. Cost to participate in the Virginia Watershed Management Conference is \$95. Participation in the Land Use Water Quality Link workshop is included in the registration fee. The workshop is limited to 50

participants. For more information on the Virginia Watershed Management Conference or to register, contact the Virginia Department of Conservation and Recreation at 804/786-0237 or www.dcr.state.va.us/watershed. For more information regarding the Land Use Water Quality Link workshop, contact Mark Thompson at mthompson@icma.org.

Virginia Mayors Institute, Oct. 18-20, Norfolk

Designed to give an overview of the powers and duties of council members to newly-elected municipal officials. Held at the Norfolk Marriott Waterside in conjunction with VML Annual Conference. Sponsored by VML, the Weldon Cooper Center for Public Service at the University of Virginia, the Cooperative Extension of Virginia Tech and Virginia State University. Contact Mary Jo Fields: mfields@vml.org or 804/649-8471.

Virginia Municipal League 2002 Annual Conference, Oct. 20-22, Norfolk

VML's annual conference will be held in downtown Norfolk at the Waterside Convention Center. Program will include topical keynote speakers, general sessions, workshops, roundtable discussions, Mayor's Institute, Host City Night, banquet and exhibition hall filled with vendors. For more information, contact VML at 804/649-8471 or via e-mail at: e-mail@vml.org.

IPMA 29th Annual Training Conference and Exposition, Oct. 20-23, Ottawa

International Personnel Management Association annual event is entitled "HR Beyond Borders." Sessions include: Workplace security, workforce planning, managing cultural diversity, wellness/change management, labor/management partnerships,

recruitment strategies, automated learning management systems, strategic management, workplace spirit, total compensation I, self-directed learning, coaching/mentoring, competency-based HR, employee recognition, challenges of health care cost containment, evaluating HR, legal update. Registration fee for U.S. delegate is \$515 for IPMA members and \$615 for non-members. To register, e-mail the IPMA Training Department at: training@ipma-hr.org. For complete exhibitor information, visit: http://www.ipma-hr.org/public/training_template.cfm?ID=4, or contact: lthompson@ipma-hr.org. Phone: 703/549-7100; Fax: 703/684-0948.

Association of Government Accountants Annual State and Local Government Leadership Conference, Oct. 23-24, Richmond

Outstanding forum for leaders from state and local governments across the country to join together to share ideas and solutions to their challenges. Offering more than 15 hours of Continuing Professional Education (CPE) credit, the conference educational sessions address the leading issues in state and local government financial management. This conference will be held at the Richmond Marriott.

2002 Virginia GIS Conference, Oct. 28-29, Roanoke

Sponsored by the Virginia Association of Planning District Commissions at the Hotel Roanoke and Conference Center. See www.rvarc.org/vagis for details.

The deadline for placing a calendar item in the next issue of Update is Friday, Sept. 6. Preferred method of submitting items is via e-mail to David Parsons at: dparsons@vml.org. You may also submit via FAX at: 804/343-3758.



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Update

The newsletter of the
Virginia Municipal League

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Update is published
biweekly by the
Virginia Municipal League

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