



# NEWLY ELECTED OFFICIALS CONFERENCE



January 6, 2012  
Holiday Inn University Charlottesville  
1901 Emmet Street, Charlottesville VA 22901

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PRELIMINARY PROGRAM

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FRIDAY, JANUARY 6

8:30 - 9 a.m.	Registration	1 - 2:30 p.m.	Freedom of Information
9 - 9:15 a.m.	Welcome and Introductions	2:30 - 2:45 p.m.	Refreshment Break
9:15-10:15 a.m.	Council Manager Relations	2:45 - 3:30 p.m.	Public Officials Liability
10:15-10:30 a.m.	Refreshment Break	3:30 - 4:15 p.m.	Conflict of Interests
10:30-Noon	Budget Workshop	4:15 - 4:20 p.m.	Closing Remarks and Adjournment
Noon-1 p.m.	Group Luncheon Role of Local Governments in Cleaning Up the Chesapeake Bay		



Weldon Cooper  
Center for Public Service  
*University of Virginia*

*Sponsored by the Virginia Municipal League  
and the Weldon Cooper Center for Public Service, University of Virginia*



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**Who should attend.** The conference is designed primarily for newly elected officials, but it is also a refresher course for incumbent officeholders and staff.

**Location & Hotel Reservations.** The conference will be held at the Holiday Inn University Charlottesville, 1901 Emmet Street (at the intersection of Route 29 and Route 250). Participants needing overnight accommodations should call the Holiday Inn at 434-977-7700; be sure to request the government room rate (\$113 plus taxes). The room rate includes breakfast. The hotel's web site is <http://www.holidayinn.com/hotels/us/en/charlottesville/chonu/hoteldetail>.

Registration fee. The \$50 fee includes refreshment breaks and the group luncheon. To register, complete the form and return with check made payable to VML, P. O. Box 12164, Richmond VA 23241 (fax 804.343.3758). The fee for spouses or guests to attend the luncheon is \$20. Purchase orders may be given in lieu of a check; payment may be made upon arrival or mailed in. Credit cards are not accepted.

**Dress:** Business casual is appropriate for all events.

— — — — — **REGISTRATION FORM** — — — — —

Name: \_\_\_\_\_

Title & Locality: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Spouse/guest if attending: \_\_\_\_\_

Telephone: (     ) \_\_\_\_\_ E-mail: \_\_\_\_\_

**Registration fee:**  \$50 per conference registrant

**Guest Fee:**  \$20 Friday lunch

*(check if guest  
is attending)*

**Total enclosed:** \$ \_\_\_\_\_

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University of Virginia*

**Payment** (check one):  Check enclosed     Purchase order no.: \_\_\_\_\_     Pay upon arrival