



NEWLY ELECTED OFFICIALS CONFERENCE



January 8, 2010
Charlottesville Community Design Center/City Space
100 East Fifth Street, N.E., Charlottesville

FRIDAY, JANUARY 8		12:30-1:30 p.m.	Group Luncheon
8:30 - 9 a.m.	Registration	1:30 - 2:15 p.m.	Conflict of Interests Mark K. Flynn, VML Director of Legal Services
9 - 9:15 a.m.	Welcome & Introductions VML Staff Dave Norris, Charlottesville Mayor	2:15 - 2:30 p.m.	Refreshment Break
9:15 - 10:45 a.m.	Budget Workshop Bob Holton, Bridgewater Town Superintendent	2:30 - 3:15 p.m.	Public Officials Liability John Conrad, The Conrad Firm P.C., Richmond
10:45 - 11 a.m.	Refreshment Break	3:15 - 4:15 p.m.	Council/Manager Relations Annie Mickens, Petersburg Mayor and Gary O'Connell, Charlottesville City Manager
11 a.m. - 12:30 p.m.	Freedom of Information Act Alan Gernhardt, Staff Attorney, Virginia Freedom of Information Advisory Council	4:15 - 4:20 p.m.	Closing Remarks and Adjournment



Weldon Cooper
Center for Public Service

University of Virginia

*Sponsored by the Virginia Municipal League
and the Weldon Cooper Center for Public Service, University of Virginia*



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Charlottesville**

Who should attend? The conference is designed primarily for newly elected officials, but it is also a refresher course for incumbent officeholders and staff.

Location. The conference will be held at the Charlottesville Community Design Center, 100 East Fifth Street, N.E., on the Charlottesville Downtown Mall. Directions are attached. The Market Street Garage is located next door to the Design Center; you will be able to bring your parking ticket with you and have it stamped for free parking.

Hotel reservations. We are not expecting a large attendance (probably around 15), and we believe most attendees will be driving in for the day. Attendees needing overnight rooms should be eligible for a governmental rate through a hotel. The closest hotel is the Charlottesville OMNI (<http://www.omnihotels.com/FindAHotel/Charlottesville.aspx>), located on the mall just a few blocks from the meeting room. The telephone number is (434) 971-5500. The Hampton Inn & Suites Charlottesville (<http://www.hamptoninn.com/en/hp/hotels/index.jhtml?ctyhocn=CHOMSHX>) at the University is located at 900 West Main, which is within easy driving distance of the Design Center. The telephone number is 434-923-8600.

Registration fee. The \$35 fee includes refreshment breaks and the group luncheon. Partial registration fees are not available, although an additional lunch ticket may be purchased as shown below. To register, complete the form and return with check made payable to VML; send to Joni Terry, VML, P. O. Box 12164, Richmond VA 23241 (fax 804.343.3758). Purchase orders may be given in lieu of a check; payment may be made upon arrival. Credit cards are not accepted.

Dress: Business casual is appropriate for all events.

— — — — — **REGISTRATION FORM** — — — — —

Name: _____

Address: _____

Name: _____ Spouse/guest: _____
as it should appear on name badge *(if attending)*

Telephone: () _____ E-mail: _____

Registration fee: \$35 per conference registrant

Guest Fee: \$20 Friday lunch
(check if guest is attending)

Total enclosed: \$ _____

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Payment (check one): Check enclosed Purchase order no.: _____ Pay upon arrival